



900 S.W. Jackson Street, Suite 102  
Topeka, Kansas 66612-1212  
(785) 296-3201  
www.ksde.org

## REMINDER Title I Parent Involvement

Since a new school year has begun, it is a good time to review the Parent Involvement Requirements in the Elementary and Secondary Education Act. The requirements listed below apply to all **Title I schools**.

- Both the district and all Title I schools must annually review and update the Parent Involvement Policies. A **Parent Involvement Policy** should include the following at a minimum:
  - Involving parents in developing district/school improvement plans;
  - Assisting school to implement family engagement activities to improve student performance;
  - Assisting schools and parents to build capacity;
  - Coordination of parent involvement activities;
  - Conducting, with parents, an annual evaluation of the content and effectiveness of the parental involvement policy in improving the academic quality of schools; and
  - Involving parents in the activities of the school.
- The **school policy** should address, at a minimum:
  - Convening an annual meeting to describe the school's participation in a Title I Part A program and the right of the parents to be involved;
  - Offering a flexible number of meetings;
  - Including parents in the planning, review, and improvement of the school policy;
  - Providing timely information about parent activities, a description and explanation of the school curriculum, and forms of assessment and expected proficiency levels; and
  - The school-parent compact which addresses the importance of communication between school and home.
- **Parent-School Compacts** must be signed and kept on file each year.
- Parents of all children in a Title I school must be aware of "**Parents Right to Know**". Parents have the right to request the following information:
  - Whether the teacher has met State certification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
  - Whether the teacher is teaching under emergency or other provisional status through which State certification or licensing criteria have been waived;
  - The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree;
  - Whether the child is provided services by paraprofessionals, and, if so, their qualifications; and
  - Whether a child has been assigned to, or has been taught for four or more consecutive weeks by, a teacher who is not State certified at grade and content level.

More detailed information can be found in **The Parent Involvement Fact Sheet** online at <http://www.ksde.org/Default.aspx?tabid=920>. Questions regarding Parent Involvement should be directed to Chris Macy at [cmacy@ksde.org](mailto:cmacy@ksde.org) or 785-296-3287.

*Kansas leads the world in the success of each student.*