

Local Consolidated Plan (LCP)

2019-2020



2019-2020 LCP Carryover Final Expenditure Report Reference Guide

Due: October 15, 2021




<https://apps.ksde.org/authentication/login.aspx>

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LCP Carryover Final Expenditure Report Reference Guide

Page 2	Heads-Up Page: Technical and Program Issues
Page 3	Basic Overview – Five (5) main steps to complete the LCP Carryover Final Expenditure Report
 Page 4-7	Step 1 – Login Screen
Page 8	Application Menu
Page 9-10	Step 2 – LCP System Menu
Page 11-12	Step 3 – Select Year
Page 13-14	Step 4 – District Information
Page 15-16	Carryover FE Report – Preloaded Carryover Amounts
Page 17-18	Title I, Part A – Improving Basic Programs Operated by State and Local Educational Agencies
Page 19-20	Title IIA – Supporting Effective Instruction
Page 21-22	Title III – Language Instruction for English Learners
Page 23-24	Immigrant – Instruction & Activities for Immigrant Students
Page 25-26	Title IVA – Student Support & Academic Enrichment Grants
Page 27-28	Program Budget Summary
Page 29-30	Comments
Page 31	Reports
Page 32-34	Step 5 - Submit for Approval/Error Listing
Page 35-36	E-Mails

HEADS UP
Technical and Program Notes

Technical Notes:

Browser Requirements	<p>For the LCP Carryover Final Expenditure Report, KSDE supports the following internet browsers:</p> <ul style="list-style-type: none"> • Microsoft Edge (version 18 or newer) • Apple Safari (version 12.1 or newer) • Google Chrome (version 76 or newer) • Mozilla Firefox (version 68 or newer) <p>If you are having issues viewing the LCP Carryover Final Expenditure Report, please contact the KSDE IT Help Desk at (785) 296-7935 or send an e-mail to the LCP Help inbox at LCPHelp@ksde.org. Please include the type of computer and browser version you are using.</p>
Session Time Out	<p>After 45 minutes of inactivity (no <i>Save</i> or <i>Calculate Totals and Save</i>), you may need to log in again.</p>
Set Up Bookmarks	<p>It is a good idea to set up bookmarks for the following LCP System sites.</p> <ol style="list-style-type: none"> 1. LCP System login screen: https://apps.ksde.org/authentication/login.aspx 2. LCP System information page (due dates, help information, etc.): http://www.ksde.org/Default.aspx?tabid=676.
Program Notes:	
Save Button	<p>Data will be lost if the <i>Save</i> or <i>Calculate Totals and Save</i> buttons are not clicked before leaving each screen.</p>
Error Messages	<p>For each page: Error checking will be done for each screen once the <i>Save</i> or <i>Calculate Totals and Save</i> buttons have been clicked. To view the errors, scroll to the bottom of the page and click the 'Show Details' link. If the 'Stop Submit' checkbox has a checkmark, this means the error must be corrected before the LCP Carryover Final Expenditure Report can be submitted. Once any needed changes are made, the <i>Save</i> or <i>Calculate Totals and Save</i> button must be clicked to re-run the error checking for the page.</p> <p>It is a good practice to periodically save and review any errors.</p> <p>For the entire LCP Carryover Final Expenditure Report: To review the error messages for the entire LCP Carryover Final Expenditure Report, click on the 'Submit for Approval' menu link and the errors from all the pages will be listed. Click on the page link to be returned to the page that has the error.</p>

Local Consolidated Plan Carryover Final Expenditure Report

Basic Overview


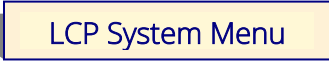



There are five (5) basic steps to complete in order for the user to view, input, update and/or submit data. Following is a basic overview and directions for each screen.

If the user requires more in-depth directions, refer to the page number under the column, Screen Name, and view the screen and directions for completion of that screen.

Access the 2019-2020 LCP Carryover Final Expenditure Report from the 'LCP System' menu link at the following location: <https://apps.ksde.org/authentication/login.aspx>. You may want to bookmark this page or add it to your favorites.

Before proceeding, it is important to know which version of your computer's web browser you are using. You can determine this by clicking "Help", and then click on "About Internet Explorer". For the LCP Carryover Final Expenditure Report, KSDE supports the following internet browsers:

- Microsoft Edge (version 18 or newer)
- Apple Safari (version 12.1 or newer)
- Google Chrome (version 76 or newer)
- Mozilla Firefox (version 68 or newer)

Steps	Screen Name	Basic Directions
Step 1	 Login Screen	<ol style="list-style-type: none"> 1. Enter a User Name/Password (LCP Contact / LEA district personnel/Consortium personnel). 2. Click the 'Login' button.
Step 2	 LCP System Menu	<ol style="list-style-type: none"> 1. Click on the 'LCP System' menu link. 2. When the 'LCP System' menu opens, click on the 'LCP Carryover Final Expenditure Report' menu link.
Step 3	 Select Year	<p><i>Note: The first time the LCP Carryover Final Expenditure Report is opened, click on the 'Open 2020 LCP Carryover Final Expenditure Report' button.</i></p> <ol style="list-style-type: none"> 1. Choose 2019-2020 (or appropriate year) – Click on the <i>Select Year</i> link, then click on the menu on the left-hand side for the desired screen. <p><i>Note: Make sure that the desired Year displays in the header of the page.</i></p>
Step 4	 LCP Carryover Final Expenditure Report	<ol style="list-style-type: none"> 1. On the left side of the screen is a Menu listing for each screen. 2. First, review the <i>District Information</i> for accuracy. 3. Second, complete the <i>Carryover FE Report</i> page. 4. Proceed to the other screens. <p><i>Note: Screens where funds were carried over will be required.</i></p>
Step 5	 Submit for Approval	<ol style="list-style-type: none"> 1. <i>Only the LEA personnel that have login identification as "District Submit" will have access to the Submit for Approval button.</i>

Login Screen – Help

Login Information

Step 1

Registering

Footer Information

Login Information

If you have a user name/password on file with KSDE, complete the following steps to access your district's LCP Carryover Final Expenditure Report in order to input, update and/or submit:

- Type in your USER NAME (a minimum of 8 characters and is case sensitive; must have at least one uppercase letter and one lowercase letter)
- Type in your PASSWORD (a maximum of 15 characters and is case sensitive)
- Use the mouse to click on the *Login* Button or hit ENTER.

Note: There is not a Public (Read-Only) Access point to the LCP System, so it will be necessary to have a User Name and Password.

The people that will need to register in order to access the 'LCP System' will be the district LCP Contact and other district-level personnel, the district superintendent, the Consortium personnel and KSDE Title Programs and Services Staff.

Note: *If you have problems logging in to the 'LCP System', contact the KSDE IT Help Desk at (785) 296-7935.*

Registering

If you do not have a User Name/Password for accessing the KSDE web applications, you will first need to register.

- Click on the *Register* button.
- Once you have registered your contact information, you will receive an e-mail confirming your registration. After your request has gone through the KSDE approval process, you will receive a confirmation e-mail, and you will be able to access the 'LCP System', which contains the LCP Carryover Final Expenditure Report.

Footer Information

KSDE Use Policy links: These links will open the 'KSDE Use Policy' page.

KSDE User Registration – Help

KSDE User Registration

Contact Information

KSDE User Account Management

[Back to Login Page](#)

*Indicates required field.

Manage KSDE User Account for User Name: roolcedrew

First Name*

Last Name*

Phone#*

Work Email*

Access Information

Please select the applications that you would like to access:

Application Name	Application Access Level
Account System	KSDE - Read Only KSDE - Admin
APRIS - Kansas Measures of Student Success	KSDE - Admin
Annual Statistical Report (ASR)	KSDE - Internal KSDE - Consultant (Read Only)
Personnel and Accountability Communications	KSDE - Internal KSDE - Consultant
Public App 2016	State System State Admin
Public App 2017	State System State Admin
Public File Exchange	State Admin Entry KSDE - Admin
State System	KSDE - User KSDE - Admin
STCP System	Admin Read Only KSDE - User
System	KSDE
System Application	KSDE
Trackable Objectives	KSDE - Internal KSDE - Consultant (Read Only)
Support	KSDE - Admin KSDE - Admin (View Only)
Users	KSDE - Admin
Workforce in Delingent	State Admin State Audit

Login Information

Please enter a login ID and password.

Login ID*

Change Your Password (Optional):

New Password*

Please reenter your new password

password

Please enter a password that contains at least 8 characters, and at least one upper case letter, one lowercase letter, and one number or special character.

Password Reminders

IN CASE YOU FORGET YOUR PASSWORD:

Enter your birthdate, then choose a question to which you can answer. You will receive an email with your password. If you forget your password, we'll verify your identity by asking you a question and the answer to this question.

Birthdate (MM/DD/YYYY):

Question:

What is my dog's name?

Answer (This field is case-sensitive):

[System Maintenance Notice](#)

Footer Information

Contact Information

In the 'Contact Information' section, enter the following information:

1. Enter the contact person's First Name
2. Enter the contact person's Last Name
3. Enter the contact person's Phone Number
4. Enter the contact person's Email Address
5. In the 'Organizations' section, enter the District information, and
6. Enter 'All Buildings' in the drop-down list since this is a district-level report.

Access Information

In the 'Application Access' section, select the following information:

1. Click on 'LCP System' in the Application Name column
2. Highlight either the 'District Update' or the 'District Submit' selection in the Application Access Level column

Note: *'District Update' – Access to enter and print all report data, but does not have Submit permissions. 'District Submit' – Access to enter and print all report data, and has access to submit the report.*

Login Information

In the new login information section, enter the following information:

1. Enter a Login ID (case-sensitive)
2. Enter a Password, then re-enter your Password for verification (case-sensitive)

Passwords will need to contain the following:

- At least 8 characters
- At least one uppercase letter
- At least one lowercase letter
- At least one number or special character

Password Reminders

In the 'In Case You Forgot Your Password' section, enter the following information to allow KSDE to provide you with the saved information:

1. Enter the contact person's birth date
2. Enter a 'Hint' question
3. Enter the answer to the 'Hint' question

Footer Information

KSDE Use Policy links: These links will open the 'KSDE Use Policy' page.

Once each of these sections has been completed, click the *Submit* button.

You will be notified by e-mail from KSDE once your registration has been approved and completed, and at that point you will be able to access the LCP System.

Login Screen - Help

Login Screen Help

Login Information

Forgotten Password

Footer Information

Common Authentication Login

User Name:

Password:

[Forgot Your Password!](#)

KSDE applications support the following browsers for Microsoft Windows - Internet Explorer (IE); Firefox (FF); or a compatible mobile browser (e.g. Safari, Chrome, etc.)

Need Help? Click on the help icon for a series of Frequently Asked Questions about the User Login.

New User Registration

If you have not yet registered to have an individual login and password for accessing KSDE web applications, click here to register.

System Maintenance Notice

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Teacher Licensure and Accreditation (TL) 206-208
IT Help Desk: (785) 296-7932
800 SW Jackson, Suite 100
Topeka, KS 66612

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The following person has been designated to handle inquiries regarding the non-discrimination policies:
KSDE General Counsel
800 SW Jackson
Topeka, KS 66612
785-296-3001

Login Information

If you have a User Name/Password on file with KSDE (including all KSDE web applications), complete the following steps to access your district's LCP System in order to input, update and/or submit.

- Type in your USER NAME (case-sensitive)
- Type in your PASSWORD (case-sensitive)
- Use mouse to click on the *Login* button or hit the ENTER key

Password on file –

- This information has been submitted and is on file with the Kansas Department of Education.
- Depending on the submitted User Name designation, users will be able to input/update data and submit/approve the LCP Carryover Final Expenditure Report.

Forgotten Password

Forgot Your Password?: If you have a User Name/Password on file, but have forgotten your password:

- Click on the [Forgot Your Password?](#) link
- From the 'Forgot Your Password' screen, enter your Username (case-sensitive) and click the *Submit* button
- Enter your birth date, answer the question you set up (case-sensitive) and then type a new password.
- Click the *Submit* button

Footer Information

KSDE Use Policy links: These links will open the 'KSDE Use Policy' page.

Application Menu - Help



User Login for KSDE Web Applications

Application Menu Help

Menu Options

Account Links

Footer Information

KSDE Web Applications

My Applications (Click a link below)

1.LCP System

Manage My Account Logoff

System Maintenance Notices

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800 SW Jackson, Suite 105
Topeka, KS 66612

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800 SW Jackson
Topeka, KS 66612
(785) 296-3201

Menu Options

This area will include the name(s) of the web reports the user has access to.

Directions:

1. On the 'KSDE Web Applications' menu, click on the [LCP System](#) link.

Note: If the 'LCP System' link is grayed out, it is pending approval from your district's superintendent.

Account Links

Manage My Account link: This link will open the 'Manage KSDE User Account' page, where the user's information can be updated.

Logoff link: This link will open 'KSDE User Login' page, and the user will be logged out of the KSDE system.

Footer Information

KSDE Use Policy links: These links will open the 'KSDE Use Policy' page.

The screenshot shows the 'Local Consolidated Plan System Menu' interface. On the left, there is a navigation menu with several options. A callout box labeled 'LCP System Menu - Help' points to the top of the page. Below it, 'Step 2' is indicated. The main menu options are: 'LCP Consortium Assignments', 'LCP Application', 'LCP Annual Report', 'LCP Revision and Carryover', 'LCP Final Expenditure Report', 'KSDE Web Applications', and 'Logoff'. A callout box labeled 'Menu Options' points to the first four items. A callout box labeled 'Program Information' points to 'LCP Consortium Final Expenditure Report'. A callout box labeled 'Footer Information' points to the bottom of the page, which contains 'KSDE Consortium - Access and Default' and 'Kansas State Department of Education - Contact Us'.

Menu Options

The following menu options will be available in the LCP System:

- **LCP Consortium Assignments** – This program is where Districts indicate whether they are retaining or relinquishing their program funds for the upcoming school year. If relinquishing funds, they specify where their funds will be relinquished to.
- **LCP Application** – This program is where Districts budget their allocated program funds for the current school year.
- **LCP Annual Report** – This program is where Districts enter data for the number of students served with the program funds for the past school year.
- **LCP Revision and Carryover** – This program is where Districts enter any revised and/or carried over allocation information.
- **LCP Final Expenditure Report** – This program is where Districts enter any final expenditure information.
- **LCP Carryover Final Expenditure Report** – this program is where Districts indicate how carryover funds approved on the LCP Revision and Carryover two years prior were actually expended (for FY 2022, districts will report how they expended FY 2020 carryover funds).
- **KSDE Web Applications** – This selection will take the user to the KSDE Authentication system while still logged in. The available KSDE applications for the user will be displayed.
- **Logoff** – This selection will log the user out of the KSDE Authentication system.

The different menu options can be accessed without having to log out of the KSDE Authentication system.

Program Information

When any of the selections for the 'LCP System' is highlighted with the mouse pointer, an information section will open to the right which will list general information for the program, along with the current due date.

Footer Information

Questions: If there are any questions regarding the LCP Carryover Final Expenditure Report, click on the 'LCPHelp@ksde.org' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Carryover Final Expenditure Help' populated.

Select Year - Help

Help Information

Header Information

Step 3

Year Links

Application Menu

Footer Information

Year	Status	Actual Date	Approved Date	Deployment Date	URL by	URL Date
2019-2020	0000	05/13/2019 10:00:00 AM	05/13/2019 10:00:00 AM	05/13/2019 10:00:00 AM	05/13/2019 10:00:00 AM	05/13/2019 10:00:00 AM
2018-2019	0000	05/13/2018 10:00:00 AM	05/13/2018 10:00:00 AM	05/13/2018 10:00:00 AM	05/13/2018 10:00:00 AM	05/13/2018 10:00:00 AM
2017-2018	0000	05/13/2017 10:00:00 AM	05/13/2017 10:00:00 AM	05/13/2017 10:00:00 AM	05/13/2017 10:00:00 AM	05/13/2017 10:00:00 AM
2016-2017	0000	05/13/2016 10:00:00 AM	05/13/2016 10:00:00 AM	05/13/2016 10:00:00 AM	05/13/2016 10:00:00 AM	05/13/2016 10:00:00 AM
2015-2016	0000	05/13/2015 10:00:00 AM	05/13/2015 10:00:00 AM	05/13/2015 10:00:00 AM	05/13/2015 10:00:00 AM	05/13/2015 10:00:00 AM
2014-2015	0000	05/13/2014 10:00:00 AM	05/13/2014 10:00:00 AM	05/13/2014 10:00:00 AM	05/13/2014 10:00:00 AM	05/13/2014 10:00:00 AM
2013-2014	0000	05/13/2013 10:00:00 AM	05/13/2013 10:00:00 AM	05/13/2013 10:00:00 AM	05/13/2013 10:00:00 AM	05/13/2013 10:00:00 AM
2012-2013	0000	05/13/2012 10:00:00 AM	05/13/2012 10:00:00 AM	05/13/2012 10:00:00 AM	05/13/2012 10:00:00 AM	05/13/2012 10:00:00 AM
2011-2012	0000	05/13/2011 10:00:00 AM	05/13/2011 10:00:00 AM	05/13/2011 10:00:00 AM	05/13/2011 10:00:00 AM	05/13/2011 10:00:00 AM
2010-2011	0000	05/13/2010 10:00:00 AM	05/13/2010 10:00:00 AM	05/13/2010 10:00:00 AM	05/13/2010 10:00:00 AM	05/13/2010 10:00:00 AM
2009-2010	0000	05/13/2009 10:00:00 AM	05/13/2009 10:00:00 AM	05/13/2009 10:00:00 AM	05/13/2009 10:00:00 AM	05/13/2009 10:00:00 AM

Help Information

General Help: This link will open the 'LCP Carryover Final Expenditure Report General Application Help' page, which will give an overview of how to complete the 'LCP Carryover Final Expenditure Report'.

Header Information

Audit ID: The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Carryover Final Expenditure Report.

Access Level: The 'Access Level' field will display the user access level for the person that is logged in to the LCP Carryover Final Expenditure Report.

Year Links

Select Year:

The 'Select Year' grid will display each of the Years starting with year 2009-2010 with the most recent Year listed first.

Directions:

1. Click on the 'Select Year' link to access the desired Year. The menu on the left-hand side will display the options for the Year selected.
2. Click on the desired page link from the menu on the left-hand side.

Note: Make sure the information for the desired Year is displayed at the top of the page.

Status:

The 'Status' link will display the current status of the Year.

1. Click on the 'Status' link in order to 'expand' the history for the Year, which will list the most current activity first. Each history entry will show the User ID, Status and Date/Time of the activity.
2. Click on the 'Status' link again in order to 'collapse' the history for the Year.

Application Menu

The Application Menu will be listed on the left-hand side of each of the screens for the LCP Carryover Final Expenditure Report. All Program pages will be accessible, even if funds were not retained for the corresponding program.

1. Click on a menu item to open the corresponding page.

Note: When the LCP Carryover Final Expenditure Report is first opened, it may not display all of the menu listings. Once a Year is selected, all of the menu options will be available.

Note: The solid 'triangle' symbols in the menu can be clicked on to expand or collapse the menu. If the solid 'triangle' is pointing down, this means the menu has been expanded; clicking on the triangle will collapse the menu. If the solid 'triangle' is pointing to the right, this means the menu has been collapsed; clicking on the triangle will expand the menu.

Footer Information

Questions: If there are any questions regarding the LCP Carryover Final Expenditure Report, click on the 'LCPHelp@ksde.org' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Carryover Final Expenditure Help' populated.

KSDE Use Policy links: These links will open the 'KSDE Use Policy' page.

Privacy Statement link: This link will open the 'KSDE Privacy Statement' page.

EEO Statement link: These links will open the 'KSDE EEO Statement' page.

District Information - Help

Help Information

Header Information

Step 4

District Information

Contact Information

Save Information

Comments

Footer Information

Carryover Final Expenditure Report

Wichita - KSDE Kansas City School Year: 2019-2020 Cycle: 1 Open Audit ID: ncrak0016 Access Level: DistrictAdmin

District Information (Primary Contact) [District Information Help](#)

Name: Wichita
 Title: Program Coordinator II
 Work Telephone Number: (785) 294-4925 Ext:
 Mailing Address: 900 SW Jackson St
 Suite 6311
 City: Wichita State KS Zip: 67202
 Email Address: wchita@ksde.org
 Fax: (785) 294-3794 Ext:

Submitter Comments
 (5000 character limit)

KSDE Comments
 (5000 character limit)

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 Help Desk: (785) 294-4925
 Fax: (785) 294-3794
 Kansas State Office Building
 900 SW Jackson St., Suite 6311
 Wichita, KS 67202-1201
 Send Questions to: Wichita@ksde.org

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Help Information

General Help: This link will open the 'LCP Carryover Final Expenditure Report General Application Help' page, which will give an overview of how to complete the 'LCP Carryover Final Expenditure Report'.

District Information Help: This link will open the 'District Information Help' page, which will give an overview of how to complete the District Information page of the LCP Carryover Final Expenditure Report.

Header Information

Audit ID: The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Carryover Final Expenditure Report.

Access Level: The 'Access Level' field will display the user access level for the person that is logged in to the LCP Carryover Final Expenditure Report.

Contact Information

This section identifies the primary contact information for the Local Consolidated Plan. This information has been pre-populated based on data collected by KSDE in the most recently approved component of the LCP System. The listed individual will be sent a confirmation notice via email when the LCP Carryover Final Expenditure Report has been submitted by the district and reviewed by KSDE staff. Therefore, it is very important to provide the correct email address.

Directions:

1. Review all of the LCP Contact information that was pre-populated.
2. Make any necessary changes to the information.

Note: *The hyperlink for the LCP Contact's e-mail address will update once the Save button has been clicked.*

3. Once all LCP Contact information has been updated, click the *Save* button.

Save Information

1. Click the *Save* button in order to save any changes made to the 'LCP Contact Information'.
2. Scroll to the bottom of the page and review any error messages by clicking on the 'Show Details' link.
3. Correct any information and click the *Save* button.
4. Re-check for error messages.

Note: *For a list of the error messages and resolutions, consult the online Help pages.*

Comments

Enter any necessary comments in the 'Submitter Comments' box and click the *Save* button.

Note: *There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.*

Footer Information

Questions: If there are any questions regarding the LCP Carryover Final Expenditure Report, click on the 'LCPHelp@ksde.org' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Carryover Final Expenditure Help' populated.

KSDE Use Policy links: These links will open the 'KSDE Use Policy' page.

Privacy Statement link: This link will open the 'KSDE Privacy Statement' page.

EEO Statement link: These links will open the 'KSDE EEO Statement' page.

Carryover FE Report - Help

- Help Information
- Header Information
- Application Menu

Pre-Loaded Carryover Amount Approved

Save Information

Comments

Footer Information

Carryover Final Expenditure Report

Help Desk (785) 281-4525
Fax: (785) 281-3791
Kansas State Office Building
500 S.W. Jackson St., Suite 620
Topeka, KS 66643-0111

Send Questions to: Help@ksde.org

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Help Desk (785) 281-4525
Fax: (785) 281-3791
Kansas State Office Building
500 S.W. Jackson St., Suite 620
Topeka, KS 66643-0111

Send Questions to: Help@ksde.org

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	Table 1	Table 2A	Table 2B	Table 2C	Table 2D
2010-2011 Carryover Amount Approved for:					
2010-2011 Revision and Carryover	1000	500	500	0	1000
2011-2012 Carryover Amount Expenditure					
2011-2012 Amount to be Returned or Released (subject to line 2, item 2)	1000	500	500	0	1000

Help Information

General Help: This link will open the 'LCP Carryover Final Expenditure Report General Application Help' page, which will give an overview of how to complete the 'LCP Carryover Final Expenditure Report'.

Carryover FE Report Help: This link will open the 'Carryover FE Report Help' page, which will give an overview of how to complete the Carryover FE Report page of the LCP Carryover Final Expenditure Report.

Header Information

Audit ID: The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Carryover Final Expenditure Report.

Access Level: The 'Access Level' field will display the user access level for the person that is logged in to the LCP Carryover Final Expenditure Report.

Pre-Loaded Carryover Amount Approved

The FY 2020 Carryover Amount Approved on 2020 Revision and Carryover information for each Federal program has been pre-populated based on the most recently approved FY 2020 Revision and Carryover.

Note: These fields are not editable.

Save Information

Directions:

1. Enter the *FY 2020 Carryover Amount Expended* (row 2) for each program in which FY 2020 funds were approved as carryover.
2. Click the *Save* button in order to save any changes made to the 'Carryover FE Report' page.
3. Scroll to the bottom of the page and review any error messages by clicking on the 'Show Details' link.
4. Correct any information and click the *Save* button.
5. Re-check for error messages.

Note: For a list of the error messages and resolutions, consult the online Help pages.

Comments

Directions:

1. Enter any comments in the 'Submitter Comments' box that are necessary to support information that has been entered on this screen and click the *Save All* button.
2. KSDE staff will enter any comments necessary for changes needed in order to complete the submission of information entered on the screen.

Note: There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.

Footer Information

Questions: If there are any questions regarding the LCP Carryover Final Expenditure Report, click on the 'LCPHelp@ksde.org' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Carryover Final Expenditure Help' populated.

KSDE Use Policy links: These links will open the 'KSDE Use Policy' page.

Privacy Statement link: This link will open the 'KSDE Privacy Statement' page.

EEO Statement link: These links will open the 'KSDE EEO Statement' page.

Title I - Help

Help Information

Header Information

Budget Grid

Save Information

Comments

Footer Information

Carryover Final Expenditure Report

Kansas Department of Education

Region: 0000 - Kansas City School Year: 2019-2020 Order: 1 In-Process

Auth ID: rckrkidmkt Access Level: DirectorAdmin

Title I: Improving Basic Programs Operated by State and Local Educational Agencies

Home > Carryover Final Expenditure > Title Program

View Title Final Expenditure Report

Directions: Complete this page reflecting actual expenditures. Please use **WIDE** numbers.

Title I - FY 2020 Carryover Amount Expended: **\$9,000**

	1000 Instruct	2000 Supp Svcs	2200 Supp Svcs Staff	2300 Supp Svcs	3000 Supp Svcs Sch	3400 Supp Svcs Sch Adm	3600 Opntr Bldg Svcs	3700 Vehicle Opntr Svcs	3800 Travel Svcs Opntr	4500 KSEP	TOTAL
100 Salaries	900	0	0	0	0	0	0	0	0		\$9,000
200 Employees Benefits	0	0	0	0	0	0	0	0	0		\$0
300 Purchased Services	0	0	0	0	0	0	0	0	0		\$0
400 Purchased Property	0	0	0	0	0	0	0	0	0		\$0
500 Other Inv. Services	0	0	0	0	0	0	0	0	0		\$0
600 Supplies / Materials	0	0	0	0	0	0	0	0	0		\$0
700 Property	0	0	0	0	0	0	0	0	0		\$0
800 Other	0	0	0	0	0	0	0	0	0		\$0
TOTAL	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$9,000
GRAND TOTAL											\$9,000

Calculate Totals and Save

Submitter Comments

(1000 character limit)

KSEP Comments

(1000 character limit)

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 Fax: (785) 281-3706
 London State Office Building
 800 SW Jackson St., Suite 601
 Topeka, KS 66612-1111
 Send Questions to: ITHelp@ksde.ks.gov

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[KSDE User Policy](#) * [Privacy Statement](#) * [RFP Statement](#)

Help Information

General Help: This link will open the 'LCP Carryover Final Expenditure Report General Application Help' page, which will give an overview of how to complete the 'LCP Carryover Final Expenditure Report'.

Title I Help: This link will open the 'Title I Help' page, which will give an overview of how to complete the Title I page of the LCP Carryover Final Expenditure Report.

Header Information

Audit ID: The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Carryover Final Expenditure Report.

Access Level: The 'Access Level' field will display the user access level for the person that is logged in to the LCP Carryover Final Expenditure Report.

Budget Grid

Directions:

1. Check the budget grid for pre-populated information, and make changes as needed. Note: The information in the budget grid was pre-populated based on what was entered in the Carryover columns of the most recently approved FY 2020 LCP Revision and Carryover.
2. After reviewing/changing budget information in the grid, click on *Calculate Totals and Save* button.
3. The total of the budget grid columns must equal the 'Title I – FY 2020 Carryover Amount Expended' shown above the budget grid.
4. All available funds need to be accounted for in the budget grid.
5. When the total of budget grid columns matches the 'Title I – FY 2020 Carryover Amount Expended' shown above the budget grid, click on the *Calculate Totals and Save* button.

Save Information

Directions:

1. Click the *Calculate Totals and Save* button in order to save any changes made to the 'Title I' page.
2. Scroll to the bottom of the page and review any error messages by clicking on the 'Show Details' link.
3. Correct any information and click the *Calculate Totals and Save* button.
4. Re-check for error messages.

Note: *For a list of the error messages and resolutions, consult the online Help pages.*

Comments

Directions:

1. Enter any comments in the 'Submitter Comments' box that are necessary to support information that has been entered on this screen and click the *Calculate Totals and Save* button.
2. KSDE staff will enter any comments necessary for changes needed in order to complete the submission of information entered on the screen.

Note: *There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.*

Footer Information

Questions: If there are any questions regarding the LCP Carryover Final Expenditure Report, click on the 'LCPHelp@ksde.org' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Carryover Final Expenditure Help' populated.

KSDE Use Policy links: These links will open the 'KSDE Use Policy' page.

Privacy Statement link: This link will open the 'KSDE Privacy Statement' page.

EEO Statement link: These links will open the 'KSDE EEO Statement' page.

Title IIA – Help

Help Information

Header Information

Budget Grid

Save Information

Comments

Footer Information

Carryover Final Expenditure Report

2019-2020 Kansas (2) School Year: 2019-2020 Cycle: 1-3-Process

Full ID: nbaabun01 Access Level: DistrictAdmin

Title IIA Supporting Effective Instruction

Home

Logout

KLP System Menu

Select Year

New/Edit Final Expenditure Report

- District Information
- Carryover FE Report
- Title I
- Title II
- Programs
- Title III

New Program Budget Summary

Your Comments

Your Reports

Submit for Approval

Home

Carryover Final Expenditure > Title Program

Directions: Complete this page reflecting actual expenditures. Please use **WHOLE** numbers.

Title II - FY 2020 Carryover Amount Expected: \$15,000

	2019 Actual	2019 Sept Servs Available	2019 Sept Servs Avail	2019 Sept Servs Avail	2019 Sept Servs Avail	2019 Sept Servs Avail	2019 Vehicle	2019 Fuel	2019 Other	TOTAL
300 Salaries	1000	0	0	0	0	0				\$1,000
301 Employee Benefits	200	0	0	0	0	0				\$200
302 Purchased Services	0	0	0	0	0	0				\$0
400 Purchased Property	0	0	0	0	0	0				\$0
500 Other Post Services	0	0	0	0	0	0				\$0
600 Supplies / Materials	0	0	0	0	0	0				\$0
700 Property	0	0	0	0	0	0				\$0
800 Other	0	0	0	0	0	0				\$0
TOTAL	1200	0	0	0	0	0				\$1,200

Calculate Totals and Save

Submitter Comments (1,000 character limit)

NOTE Comments (1,000 character limit)

Show Details No Errors Found Show Details

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Help Information

General Help: This link will open the 'LCP Carryover Final Expenditure Report General Application Help' page, which will give an overview of how to complete the 'LCP Carryover Final Expenditure Report'.

Title IIA Help: This link will open the 'Title IIA Help' page, which will give an overview of how to complete the Title IIA page of the LCP Carryover Final Expenditure Report.

Header Information

Audit ID: The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Carryover Final Expenditure Report.

Access Level: The 'Access Level' field will display the user access level for the person that is logged in to the LCP Carryover Final Expenditure Report.

Budget Grid

Directions:

1. Check the budget grid for pre-populated information, and make changes as needed. Note: The information in the budget grid was pre-populated based on what was entered in the Carryover columns of the most recently approved FY 2020 LCP Revision and Carryover.
2. After reviewing/changing budget information in the grid, click on *Calculate Totals and Save* button.
3. The total of the budget grid must equal the 'Title IIA – FY 2020 Carryover Amount Expended' shown above the budget grid.
4. All available funds need to be accounted for in the budget grid.
5. When the total of the budget grid matches the 'Title IIA – FY 2020 Carryover Amount Expended' shown above the budget grid, click on the *Calculate Totals and Save* button.

Save Information

Directions:

1. Click the *Calculate Totals and Save* button in order to save any changes made to the 'Title IIA' page.
2. Scroll to the bottom of the page and review any error messages by clicking on the 'Show Details' link.
3. Correct any information and click the *Calculate Totals and Save* button.
4. Re-check for error messages.

Note: For a list of the error messages and resolutions, consult the online Help pages.

Comments

Directions:

1. Enter any comments in the 'Submitter Comments' box that are necessary to support information that has been entered on this screen and click the *Calculate Totals and Save* button.
2. KSDE staff will enter any comments necessary for changes needed in order to complete the submission of information entered on the screen.

Note: There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.

Footer Information

Questions: If there are any questions regarding the LCP Carryover Final Expenditure Report, click on the 'LCPHelp@ksde.org' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Carryover Final Expenditure Help' populated.

KSDE Use Policy links: These links will open the 'KSDE Use Policy' page.

Privacy Statement link: This link will open the 'KSDE Privacy Statement' page.

EEO Statement link: These links will open the 'KSDE EEO Statement' page.

Title III – Help

Help Information

Header Information

Budget Grid

Save Information

Comments

Footer Information

The screenshot shows the 'Carryover Final Expenditure Report' interface. At the top, there is a header with the LCP logo and 'Carryover Final Expenditure Report' text. A 'Generate Report' button is circled in red. Below the header, a navigation menu on the left lists options like 'LCP System Menu', 'Select Year', and 'View HSDE Final Expenditure Report'. The main content area displays 'Title III - FY 2020 Carryover Amount Expended: \$1,498'. A large table, the 'Budget Grid', is the central focus, with a 'Calculate Totals and Save' button circled in red below it. Two text input areas for 'Submitter Comments' and 'HSDE Comments' are also circled in red. The footer contains copyright information for the Kansas State Department of Education and a disclaimer about server usage, both circled in red.

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	TOTAL	
000 Salaries																							\$0
000 Employee Benefits																							\$0
000 Purchased Services	1000																						\$1,000
000 Purchased Property																							\$0
000 Other Purch Services	498																						\$498
000 Supplies / Materials																							\$0
000 Property																							\$0
000 Other																							\$0
TOTAL	1498																						\$1,498

Help Information

General Help: This link will open the 'LCP Carryover Final Expenditure Report General Application Help' page, which will give an overview of how to complete the 'LCP Carryover Final Expenditure Report'.

Title III Help: This link will open the 'Title III Help' page, which will give an overview of how to complete the Title III page of the LCP Carryover Final Expenditure Report.

Header Information

Audit ID: The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Carryover Final Expenditure Report.

Access Level: The 'Access Level' field will display the user access level for the person that is logged in to the LCP Carryover Final Expenditure Report.

Budget Grid

Directions:

1. Check the budget grid for pre-populated information, and make changes as needed. Note: The information in the budget grid was pre-populated based on what was entered in the Carryover columns of the most recently approved FY 2020 LCP Revision and Carryover.
2. After reviewing/changing budget information in the grid, click on *Calculate Totals and Save* button.
3. The total of the budget grid must equal the 'Title III – FY 2020 Carryover Amount Expended' shown above the budget grid.
4. All available funds need to be accounted for in the budget grid.
5. When the total of the budget grid matches the 'Title III – FY 2020 Carryover Amount Expended' shown above the budget grid, click on the *Calculate Totals and Save* button.

Save Information

Directions:

1. Click the *Calculate Totals and Save* button in order to save any changes made to the 'Title III' page.
2. Scroll to the bottom of the page and review any error messages by clicking on the *Show Details* link.
3. Correct any information and click the *Calculate Totals and Save* button.
4. Re-check for error messages.

Note: *For a list of the error messages and resolutions, consult the online Help pages.*

Comments

Directions:

1. Enter any comments in the 'Submitter Comments' box that are necessary to support information that has been entered on this screen and click the *Calculate Totals and Save* button.
2. KSDE staff will enter any comments necessary for changes needed in order to complete the submission of information entered on the screen.

Note: *There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.*

Footer Information

Questions: If there are any questions regarding the LCP Carryover Final Expenditure Report, click on the 'LCPHelp@ksde.org' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Carryover Final Expenditure Help' populated.

KSDE Use Policy links: These links will open the 'KSDE Use Policy' page.

Privacy Statement link: This link will open the 'KSDE Privacy Statement' page.

EEO Statement link: These links will open the 'KSDE EEO Statement' page.

Immigrant – Help

Help Information

Header Information

Budget Grid

Save Information

Comments

Footer Information

Carryover Final Expenditure Report

General Help

Home

Immigrant

No Title funds available! No entry required.

Instructions: Complete this page reflecting actual expenditures. Please use **WIDE** numbers.

Immigrant - FY 2020 Carryover Amount Expended: \$0

	FY00	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	TOTAL	
300 Salaries	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0
300 Employee Benefits	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0
300 Purchased Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0
400 Purchased Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0
500-Other Pch Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0
600 Supplies/ Materials	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0
700 Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0
800-Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0

Calculate Totals and Save

Submitter Comments (1,000 character limit)

NOTE Comments (1,000 character limit)

Show Details No Entries Found Show Details

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 Send Questions to: lcp@ksde.ks.gov

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Help Information

General Help: This link will open the 'LCP Carryover Final Expenditure Report General Application Help' page, which will give an overview of how to complete the 'LCP Carryover Final Expenditure Report'.

Immigrant Help: This link will open the 'Immigrant Help' page, which will give an overview of how to complete the Immigrant page of the LCP Carryover Final Expenditure Report.

Header Information

Audit ID: The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Carryover Final Expenditure Report.

Access Level: The 'Access Level' field will display the user access level for the person that is logged in to the LCP Carryover Final Expenditure Report.

Budget Grid

Directions:

1. Check the budget grid for pre-populated information, and make changes as needed. Note: The information in the budget grid was pre-populated based on what was entered in the Carryover columns of the most recently approved FY 2020 LCP Revision and Carryover.
2. After reviewing/changing budget information in the grid, click on *Calculate Totals and Save* button.
3. The total of the budget grid must equal the 'Immigrant – FY 2020 Carryover Amount Expended' shown above the budget grid.
4. All available funds need to be accounted for in the budget grid.
5. When the total of the budget grid matches the 'Immigrant – FY 2020 Carryover Amount Expended' shown above the budget grid, click on the *Calculate Totals and Save* button.

Save Information

Directions:

1. Click the *Calculate Totals and Save* button in order to save any changes made to the 'Immigrant' page.
2. Scroll to the bottom of the page and review any error messages by clicking on the *Show Details* link.
3. Correct any information and click the *Calculate Totals and Save* button.
4. Re-check for error messages.

Note: For a list of the error messages and resolutions, consult the online Help pages.

Comments

Directions:

1. Enter any comments in the 'Submitter Comments' box that are necessary to support information that has been entered on this screen and click the *Calculate Totals and Save* button.
2. KSDE staff will enter any comments necessary for changes needed in order to complete the submission of information entered on the screen.

Note: There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.

Footer Information

Questions: If there are any questions regarding the LCP Carryover Final Expenditure Report, click on the 'LCPHelp@ksde.org' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Carryover Final Expenditure Help' populated.

KSDE Use Policy links: These links will open the 'KSDE Use Policy' page.

Privacy Statement link: This link will open the 'KSDE Privacy Statement' page.

EEO Statement link: These links will open the 'KSDE EEO Statement' page.

Title IVA – Help

Help Information

Header Information

Budget Grid

Save Information

Comments

Footer Information

[Generate](#)

Carryover Final Expenditure Report

Entity: 00000 Kansas City School Year: 2025-2026 Cycle: 1- In Progress
Audit ID: nrtabstmit Access Level: DistrictAdmin

Title IVA Student Support and Academic Enrichment Grants
[Title IVA](#)

Home > Carryover Final Expenditure > No Program

Disclaimer: Complete this page reflecting actual expenditures. Please use **WHOLE** numbers.

Title IVA – FY 2020 Carryover Amount Expended: **\$6,000**

	5000 Salaries	5100 Health	5200 Health	5300 Support	5400 Support	5500 Support	5600 Support	5700 Support	5800 Support	5900 Support	6000 Support	TOTAL
500 Salaries	0	0	0	0	0	0	0	0	0	0	0	\$0
510 Employee Benefits	0	0	0	0	10	0	0	0	0	0	0	\$0
520 Purchased Services	0	0	0	0	0	0	0	0	0	0	0	\$0
530 Purchased Property	0	0	0	0	0	0	0	0	0	0	0	\$0
540 Other Purch Services	0	0	0	0	0	0	0	0	0	0	0	\$0
550 Supplies/ Materials	0	0	0	0	0	0	0	0	0	0	0	\$6,000
560 Property	0	0	0	0	0	0	0	0	0	0	0	\$0
590 Other	0	0	0	0	0	0	0	0	0	0	0	\$0
TOTAL	\$6,000	\$0	\$0	\$0	\$10	\$0	\$0	\$0	\$0	\$0	\$0	\$6,010

Submitter Comments:

(1,000 character limit)

MSDE Comments:

(1,000 character limit)

View Details Go From Form View Details

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 Email: k12help@ksde.org
 Send questions to: k12help@ksde.org

Help Information

General Help: This link will open the 'LCP Carryover Final Expenditure Report General Application Help' page, which will give an overview of how to complete the 'LCP Carryover Final Expenditure Report'.

Title IVA Help: This link will open the 'Title IVA Help' page, which will give an overview of how to complete the Title IVA page of the LCP Carryover Final Expenditure Report.

Header Information

Audit ID: The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Carryover Final Expenditure Report.

Access Level: The 'Access Level' field will display the user access level for the person that is logged in to the LCP Carryover Final Expenditure Report.

Budget Grid

Directions:

1. Check the budget grid for pre-populated information, and make changes as needed. Note: The information in the budget grid was pre-populated based on what was entered in the Carryover columns of the most recently approved FY 2020 LCP Revision and Carryover.
2. After reviewing/changing budget information in the grid, click on *Calculate Totals and Save* button.
3. The total of the budget grid must equal the 'Title IVA – FY 2020 Carryover Amount Expended' shown above the budget grid.
4. All available funds need to be accounted for in the budget grid.
5. When the total of the budget grid matches the 'Title IVA – FY 2020 Carryover Amount Expended' shown above the budget grid, click on the *Calculate Totals and Save* button.

Save Information

Directions:

1. Click the *Calculate Totals and Save* button in order to save any changes made to the 'Title IVA' page.
2. Scroll to the bottom of the page and review any error messages by clicking on the 'Show Details' link.
3. Correct any information and click the *Calculate Totals and Save* button.
4. Re-check for error messages.

Note: For a list of the error messages and resolutions, consult the online Help pages.

Comments

Directions:

1. Enter any comments in the 'Submitter Comments' box that are necessary to support information that has been entered on this screen and click the *Calculate Totals and Save* button.
2. KSDE staff will enter any comments necessary for changes needed in order to complete the submission of information entered on the screen.

Note: There is a limit of 1000 characters, and there is not a spell-check feature on the Comments box.

Footer Information

Questions: If there are any questions regarding the LCP Carryover Final Expenditure Report, click on the 'LCPHelp@ksde.org' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Carryover Final Expenditure Help' populated.

KSDE Use Policy links: These links will open the 'KSDE Use Policy' page.

Privacy Statement link: This link will open the 'KSDE Privacy Statement' page.

EEO Statement link: These links will open the 'KSDE EEO Statement' page.

Program Budget Summary - Help

Help Information

Header Information

Object Totals

Program Totals

Footer Information

	Title 1	Title 2A	Title 2B	Title 2C	Unassigned	Title 2A	Title 2B	Title 2C	Amount
100 Salaries	300	2000							2300
200 Employee Benefits		200							200
300 Purchased Services			100						100
400 Purchased Property									0
500 Other									0
600 Other									0
700 Property									0
800 Other									0
Total	300	2200	100	0	0	0	0	0	2600

The Program Budget Summary page is a non-editable page that will show a summary of the information entered for each of the Title Programs. To update these values, go to the corresponding program page.

Help Information

General Help: This link will open the 'LCP Carryover Final Expenditure Report General Application Help' page, which will give an overview of how to complete the 'LCP Carryover Final Expenditure Report'.

Program Budget Summary Help: This link will open the 'Program Budget Summary Help' page, which will give an overview of the Program Budget Summary page of the LCP Carryover Final Expenditure Report.

Header Information

Audit ID: The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Carryover Final Expenditure Report.

Access Level: The 'Access Level' field will display the user access level for the person that is logged in to the LCP Carryover Final Expenditure Report.

Program Totals

The **horizontal Program Totals** represents how the total allocation for each program was budgeted.

Object Totals

The **vertical** *Object Totals* represents the sum of each budget line across ALL programs.

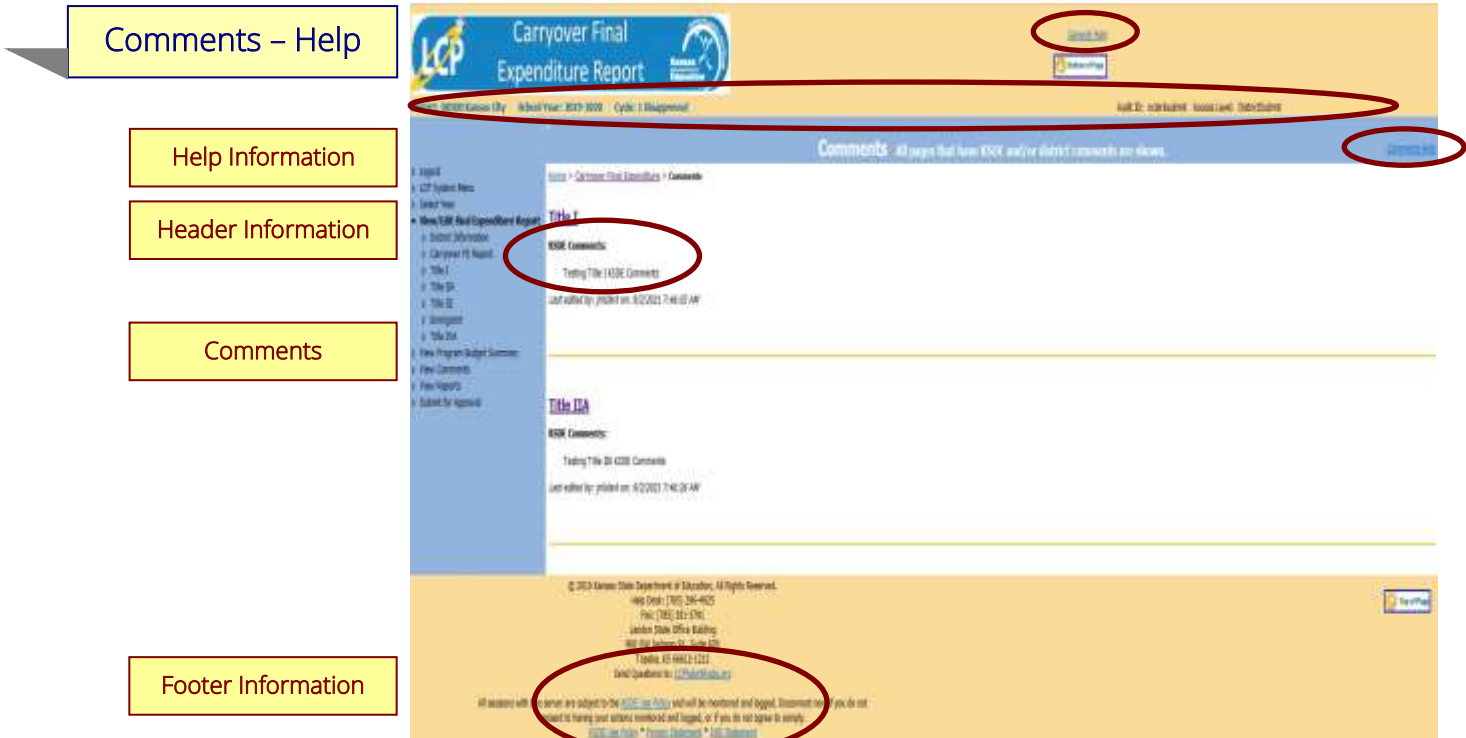
Footer Information

Questions: If there are any questions regarding the LCP Carryover Final Expenditure Report, click on the 'LCPHelp@ksde.org' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Carryover Final Expenditure Help' populated.

KSDE Use Policy links: These links will open the 'KSDE Use Policy' page.

Privacy Statement link: This link will open the 'KSDE Privacy Statement' page.

EEO Statement link: These links will open the 'KSDE EEO Statement' page.



Help Information

General Help: This link will open the 'LCP Carryover Final Expenditure Report General Application Help' page, which will give an overview of how to complete the 'LCP Carryover Final Expenditure Report'.

Comments Help: This link will open the 'Comments Help' page, which will give an overview of the Comments page of the LCP Carryover Final Expenditure Report.

Header Information

Audit ID: The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Carryover Final Expenditure Report.

Access Level: The 'Access Level' field will display the user access level for the person that is logged in to the LCP Carryover Final Expenditure Report.

Comments

A link has been added to the menu for Comments. When this screen is opened, it will show any comments that have been entered by the Submitter and/or KSDE. Click on the link to the page to make any necessary changes.

Note: This is a good place to check for any changes noted by KSDE.

Note: You can click on the page link to open the Title page.

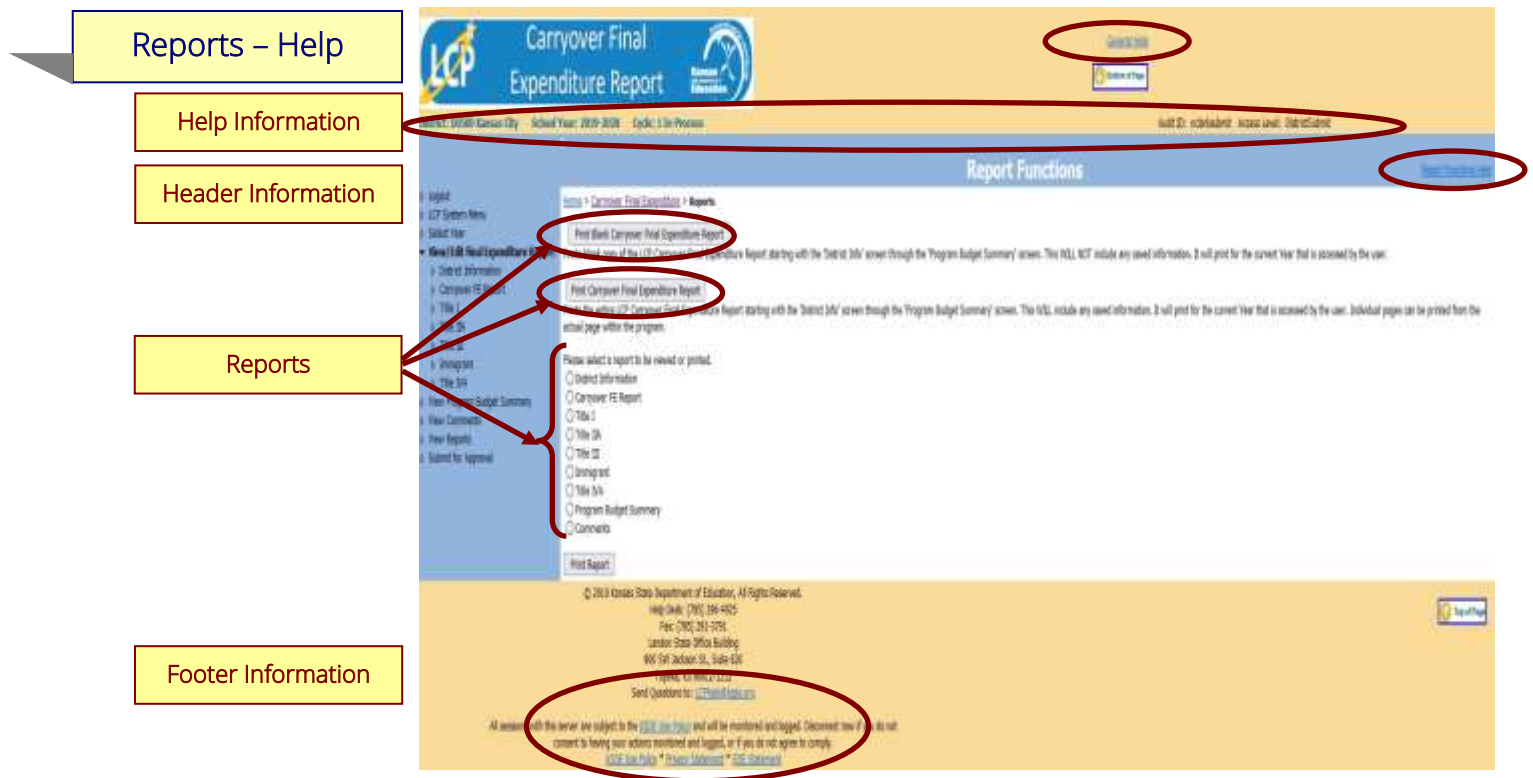
Footer Information

Questions: If there are any questions regarding the LCP Carryover Final Expenditure Report, click on the 'LCPHelp@ksde.org' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Carryover Final Expenditure Help' populated.

KSDE Use Policy links: These links will open the 'KSDE Use Policy' page.

Privacy Statement link: This link will open the 'KSDE Privacy Statement' page.

EEO Statement link: These links will open the 'KSDE EEO Statement' page.



Help Information

General Help: This link will open the 'LCP Carryover Final Expenditure Report General Application Help' page, which will give an overview of how to complete the 'LCP Carryover Final Expenditure Report'.

Reports Help: This link will open the 'Reports Help' page, which will give an overview of the Reports page of the LCP Carryover Final Expenditure Report.

Header Information

Audit ID: The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Carryover Final Expenditure Report.

Access Level: The 'Access Level' field will display the user access level for the person that is logged in to the LCP Carryover Final Expenditure Report.

Reports

Click on the Reports menu item. The Reports page is available for your convenience. On this page, users are able to print three different types of reports, which are:

- **Print Blank Carryover Final Expenditure Report** – this option creates a printable pdf Report for all of the screens from 'District Information' through 'Program Budget Summary' and will be blank except for the pre-populated information.
- **Print Carryover Final Expenditure Report** – this option creates a printable pdf Report for all of the screens from 'District Information' through 'Program Budget Summary' and will contain all data that has been saved.
- **Print Report** – this option creates a printable pdf Report for the specific page selected from the list. The report will contain all data that has been saved.

Footer Information

Questions: If there are any questions regarding the LCP Carryover Final Expenditure Report, click on the 'LCPHelp@ksde.org' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Carryover Final Expenditure Help' populated.

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Submit for Approval – Help

Help Information

Header Information

Step 5

Error Messages

Footer Information

General Help

Submit for Approval

District: 00000 Kansas City School Year: 2019-2020 Cycle: 1 In-Process Audit ID: ncb4submit Access Level: DistrictAdmin

Submit for Approval Status: In-Process

Home > Carryover Final Expenditure > Submit for Approval

Show 15 rows

The Following Messages were found:

Page	Type	Msg	Description	Severity	Stop Submit?	Help Link (if available)	Created / Updated
Title I	Match Error	Title I Budget grid total	The total of all columns rows in the Title I budget grid must be equal to the PI Carryover Amount Expended field above the budget grid.	Cannot Submit Application	<input type="checkbox"/>		14/02/2021 7:26:29 AM
Title II	Match Error	Title II Budget grid total	The total of all columns rows in the Title II budget grid must be equal to the PI Carryover Amount Expended field above the budget grid.	Cannot Submit Application	<input type="checkbox"/>		14/02/2021 7:26:29 AM

Type	Total
Match Error	2

Severity	Total
Cannot Submit Application	2

© 2019 Kansas State Department of Education, All Rights Reserved.
 Help Desk: (785) 296-4625
 Fax: (785) 293-2791
 Lincoln State Office Building
 900 SW Jackson St., Suite 420
 Topeka, Kansas 66603
 Send Questions to: ICTHelp@ksde.org

All users with this server are subject to the [KSDE User Policy](#) and will be monitored and logged. Disconnect now if you do not consent to having your actions monitored and logged, or if you do not agree to comply.
[KSDE User Policy](#) * [Privacy Statement](#) * [EOE Statement](#)

Submit

Footer Information

General Help

Submit for Approval

District: 00000 Kansas City School Year: 2019-2020 Cycle: 1 In-Process Audit ID: ncb4submit Access Level: DistrictAdmin

Submit for Approval Status: In-Process

Home > Carryover Final Expenditure > Submit for Approval

Show 15 rows

The Following Messages were found:

No errors or messages of any type were found.

If not already submitted, the UZF Carryover Final Expenditure Report may be submitted for approval.

Submit to ESSE for Approval

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 Help Desk: (785) 296-4625
 Fax: (785) 293-2791
 Lincoln State Office Building
 900 SW Jackson St., Suite 420
 Topeka, Kansas 66603
 Send Questions to: ICTHelp@ksde.org

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[KSDE User Policy](#) * [Privacy Statement](#) * [EOE Statement](#)

Help Information

General Help: This link will open the 'LCP Carryover Final Expenditure Report General Application Help' page, which will give an overview of how to complete the 'LCP Carryover Final Expenditure Report'.

Submit for Approval Help: This link will open the 'Submit for Approval Help' page, which will give an overview of the Submit for Approval page of the LCP Carryover Final Expenditure Report.

Header Information

Audit ID: The 'Audit ID' field will display the User ID for the person that is logged in to the LCP Carryover Final Expenditure Report.

Access Level: The 'Access Level' field will display the user access level for the person that is logged in to the LCP Carryover Final Expenditure Report.

Error Messages

Directions:

1. Click on the *Submit for Approval* menu link at any time throughout the LCP Carryover Final Expenditure Report process to view any open error messages. The errors listed will be a combined list of all the errors that are currently present on each of the pages.
2. The errors can be sorted by any of the column headers, but it may be helpful to sort them by page.
3. To go back to the page where the error appears, you can either click on the page link within the error or in the menu.

There will be a summary box below all of the error messages that will give the totals for each type/severity of error. The types of errors are:

Cannot Submit Application – this error means that it must be corrected or the LCP Carryover Final Expenditure Report cannot be submitted.

Warning – this error is informational only and the LCP Carryover Final Expenditure Report can be submitted if this error still appears.

Informational – this error is informational only and the LCP Carryover Final Expenditure Report can be submitted if this error still appears.

Note: See Help pages for specific page to view the error messages. The error messages on the individual pages will be the same as the errors on this page.

Note: All user levels can view the errors on the 'Submit for Approval' page, but only authorized user levels will get a 'Submit for Approval' button once the errors have been corrected.

Submit

Directions:

1. After all 'Cannot Submit Application' error messages have been corrected, then the 'Submit to KSDE for Approval' button will appear for the users that have the access to submit the LCP Carryover Final Expenditure Report.

The user levels that have Submit access are:

- **District Submit** – This level will be for District personnel who can update the data, and will have the authority to submit.
- **Multi-District Submit** – This level will be for Consortium personnel who can update the data, and will have the authority to submit.
- **KSDE User** – This level will be for KSDE users only who will be reviewing the LCP Carryover Final Expenditure Reports.

Once the 'Submit to KSDE for Approval' button appears, the LCP Carryover Final Expenditure Report can be submitted:

- **Click the 'Submit to KSDE for Approval' button** -- The application status will change to 'Submitted' and will become non-editable for all user levels except the 'KSDE User'.
- An e-mail will be automatically sent to the e-mail address listed on the 'District Information' page informing you that the LCP Carryover Final Expenditure Report has been submitted for the current Cycle.
- KSDE will review the data entered. Based on the data, the LCP Carryover Final Expenditure Report will either be 'Approved' or 'Disapproved'.

Footer Information

Questions: If there are any questions regarding the LCP Carryover Final Expenditure Report, click on the 'LCPHelp@ksde.org' e-mail address to e-mail your question. An e-mail message that is addressed to the LCP Help team will open with the subject line of 'LCP Carryover Final Expenditure Help' populated.

KSDE Use Policy links: These links will open the 'KSDE Use Policy' page.

Privacy Statement link: This link will open the 'KSDE Privacy Statement' page.

EEO Statement link: These links will open the 'KSDE EEO Statement' page.

E-Mail – Help

Submitted

 Thu 8/26/2021 2:27 PM
lcpCFE@ksde.org
LCP Carryover Final Expenditure Report 2020 Submitted by: D0366 - Woodson
To: LCPHelp
Cc: Angela J. Fein

The LCP Carryover Final Expenditure Report for D0366 : Woodson has been submitted.

School Year: 2019-2020
Submit Date and Time: Thursday, August 26, 2021 2:27:01 PM
Submitted by: 366approve
Please notify KSDE immediately of any questions, or needed changes to this information, by contacting your consultant or by sending an e-mail to our LCP Help desk at LCPhelp@ksde.org

Thank you.

Title Programs and Services
Kansas Department of Education

Disapproved

 Thu 8/2/2021 7:47 AM
lcpCFE@ksde.org
LCP Carryover Final Expenditure Report 2020 Disapproved for: D0500 - Kansas City
To: LCPHelp

The LCP Carryover Final Expenditure Report for D0500 : Kansas City has been reviewed and disapproved.

School Year: 2019-2020
Disapproval Date and Time: Thursday, September 2, 2021 7:47:22 AM
Disapproved by: jnkilark
Please log in to the LCP Carryover Final Expenditure Report and review the Comments page for any requested changes.

Make any necessary changes, then re-submit. To log in, go to:

<https://online.ksde.org/authentication/login.aspx>

Please notify KSDE immediately of any questions by contacting your Consultant, or by sending an e-mail to our LCP Help desk at LCPhelp@ksde.org

Thank you.

Title Programs and Services
Kansas Department of Education

Approved

 Mon 8/30/2021 12:48 PM
lcpCFE@ksde.org
LCP Carryover Final Expenditure Report 2020 Approved for: D0345 - Seaman
To: LCPHelp

The LCP Carryover Final Expenditure Report for D0345 : Seaman has been reviewed and Approved.

School Year: 2019-2020
Approved Date and Time: Monday, August 30, 2021 12:47:52 PM
Approved by: AfeyHAP

Please notify KSDE immediately of any questions by contacting your Consultant, or by sending an e-mail to our LCP Help desk at LCPhelp@ksde.org

Thank you.

Title Programs and Services
Kansas Department of Education

Submitted

Once the LCP Carryover Final Expenditure Report has been successfully submitted, an e-mail will be automatically sent to the address listed on the 'District Information' page stating that the report has been submitted.

Disapproved

If the LCP Carryover Final Expenditure Report has been disapproved by KSDE, an e-mail will be automatically sent to the address listed on the 'District Information' page stating that the report has been disapproved.

Note: Check the 'Comments' page for a listing of the corrections to be made.

Note: Once the requested changes have been made, you will need to go to the 'Submit for Approval' page to resubmit the LCP Carryover Final Expenditure Report.

Approved

Once the LCP Carryover Final Expenditure Report has been approved by KSDE, an e-mail will be automatically sent to the address listed on the 'District Information' page stating that the report has been approved.

Note: If changes need to be made after the LCP Carryover Final Expenditure Report has been approved, you will need to email LCPHelp@ksde.org and request to have the LCP Carryover Final Expenditure Report re-opened.



KANSAS STATE BOARD OF EDUCATION

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To prepare Kansas students for lifelong success through rigorous, quality academic instruction, career training and character development according to each student's gifts and talents.

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Kansans Can

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A successful Kansas high school graduate has the

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- High school graduation
- Postsecondary success

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CHAIRMAN
DISTRICT 9

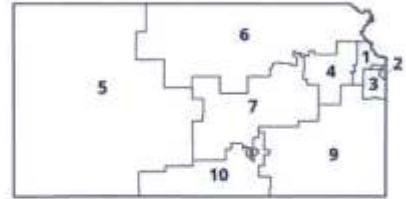


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KANSAS STATE DEPARTMENT OF EDUCATION

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Dr. Brad Neuenswander

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JAN 2021