



900 S.W. Jackson Street, Suite 102  
Topeka, Kansas 66612-1212  
(785) 296-3201  
www.ksde.org

To: Local Consolidated Plan Contacts

From: Bert Moore, Director  
Doug Boline, Assistant Director  
Brian Dempsey, Assistant Director  
Kerry Haag, Assistant Director  
Tate Toedman, Assistant Director  
Dean Zajic, Assistant Director

Date: May 22, 2024

Re: LCP Spring Forms

Preliminary allocations for 2024-2025 for Title I, Title IIA, Title III, and Title IVA were posted on our website earlier this month. Final allocations for 2024-2025 for all programs included in the LCP will be determined after we have received final state allocations from the U.S. Department of Education. You will be notified as soon as they are calculated. Please remember that the 2024-2025 LCP Assurances are due on June 7, 2024. The LCP Revision and Carryover is due on July 1, 2024. The LCP Annual Report is due on July 15, 2024. The due date for the 2024-2025 LCP Application is September 30, 2024.

The forms that are to be completed and returned to the Special Education & Title Services office to assist the Kansas State Department of Education (KSDE) in meeting federal requirements are now available as Word and pdf documents on the KSDE website at:

<http://www.ksde.org/Default.aspx?tabid=675>. The due dates are listed on each form. If you have questions about the forms, please contact Nicole Clark at 785-296-4925 or [nclark@ksde.org](mailto:nclark@ksde.org).

The following forms must be completed by **all** districts:

- *2024-2025 LCP Contact Person Information Form* — **due July 15, 2024**
- *2023-2024 Title I Parents Right to Know* – **due July 15, 2024**
- *FY 2025 Prayer Certification form* — **due September 16, 2024**

The following forms **may** be needed by your district:

- *Documentation of Private School Consultation*
- *Equipment Disposition Form*
- *Request to Purchase Equipment Form*
- *2024-2025 Continuing Schoolwide Application* – **due September 30, 2024**

Other information included:

- *Limitations on Carryover Amounts*
- *2024-2025 Local Consolidated Plan Due Dates*
- *Inventory Records Letter and Sample Form*

*Kansas leads the world in the success of each student.*