

**EVALUATION REVIEW COMMITTEE**  
**OF THE TEACHING AND SCHOOL ADMINISTRATION**  
**PROFESSIONAL STANDARDS ADVISORY BOARD**  
Kansas State Department of Education

**Official Minutes** for June 21, 2013

**Present:** Becky Cheney, James Carnes, Beverly Furlong, Allan Jantz, Greg Mann, Michele Peres, Martin Stessman, Kathy Wagoner, and Warren White

**Absent:** Ralph Beacham, David Hofmeister, and Linda Springs

**Observer:** Lori Cook-Benjamin

**KSDE Staff:** Sungti Hsu

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**Called meeting to order—Vice Chair, Warren White**

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**Warren White**, vice chair, called the meeting to order 09:35 a.m.

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**Approval of Agenda for June 21, 2013**

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**Motion:** It was M/S (Stessman/Jantz) to approve the agenda.

Motion carried; 7 in favor and 0 opposed

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**Approval of April 08, 2013 Minutes**

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**Motion:** It was M/S (Wagoner/Furlong) to approve the minutes.

Motion carried; 7 in favor and 0 opposed

It was M/S (Furlong/Peres) to approve the minutes as corrected.

Motion carried; 8 in favor and 0 opposed

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**Meeting of Review Teams**

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The Committee reviewed the agenda items as one team.

**Assignments**

**Haskell Indian Nations University Accreditation**  
**Pittsburg State University Accreditation**

**Team:**

Warren White, Chair  
David Hofmeister

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ACCK Program (Adaptive)  
Benedictine College Progress Rpt (Art)  
Bethel College Upgrade Rpt (Biology)  
Emporia State University Prog Rpt (TchLdr)  
Newman University Progress Rpts (Biology, Reading)  
Ottawa University Progress Rpt (Business)  
University of Kansas Programs (Adaptive, Art, Building,  
District, ECU, Elementary, English, Functional,  
Music, Reading Specialist, School Psychologist)

Linda Becker  
Kathy Wagoner  
Martin Stessman  
Michele Peres  
Allen Jantz, Chair  
Ralph Beacham  
Beverly Furlong  
Becky Cheney  
Greg Mann  
Lorie Cook-Benjamin  
(Observer)

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### Committee Deliberations and Actions

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Deliberations and actions began at 09: 45 a.m.

The Committee voted to discuss and take actions as a whole committee instead of breaking into two groups as indicated on the agenda.

Committee member James Carnes joined the committee deliberation at 10: 05 a.m. and was able to cast his vote for the functional special education at Southwestern College.

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### Recommendations for Haskell Indian Nations University (Onsite Accreditation Full Visit)

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KSDE Continuing/NCATE Initial Accreditation Visit

Areas for Improvement:

**Standard 1, 3, and 4**

None

**Standard 2**

**New AFIs**

**AFI 2.1** The unit assessment system provides candidate level data but does not provide comprehensive and integrated program and Unit level data, including unit operations.

**Rationale 2.1** While individual candidate performance data is clearly collected and considered, it is unclear how elements of particular assignments or elements of particular rubrics or multiple measures using the same rubric are used to assess overall proficiencies on program objectives and standards. Multiple interviews verified that the unit does not systematically assess the performance of its host teachers or other unit operations such as advising, retention, and other student support or faculty support services.

**AFI 2.4** The unit does not regularly and systematically use candidate data to make changes and improvements in its program.

**Rationale 2.4** No evidence of aggregation across cohorts was provided. Multiple data points reported to assess individual program objectives and standards are not integrated to form a measure of overall program performance.

**AFI 2.5**        **The unit does not aggregate data to show how candidates perform overall by conceptual framework elements, program objectives, professional education standards, or unit dispositions.**

**Rationale 2.5**   Limited summative level data were provided to show how candidates in the aggregate were performing on each of the 15 program objectives, 13 of which are aligned with the state's professional education standards and two of which are linked to leadership.

**Motion:**                      It was M/S (Peres/Mann) to modify the areas for improvement and

**AFI 2.2**        **The unit assessment system is not clearly linked to the conceptual framework.**

**Rationale 2.2**   Limited evidence was provided to show how the conceptual framework elements are assessed using the key assessments and to what level candidates achieve the knowledge, skills, and dispositions outlined in the conceptual framework.

**AFI 2.3**        **The unit provided insufficient evidence of the steps taken to eliminate bias in assessments and establish the fairness, accuracy, and consistency of its assessment procedures and instruments.**

**Rationale 2.3**   Evidence of systematic review for bias nor of attempts to assess the fairness, accuracy and consistency of assessment procedures and instruments developed by the unit was not documented. Interviews reflected an awareness of the need to conduct such analysis, but work in this area has not yet begun.

## **Standard 5**

### **New AFIs**

**AFI 5.1**        **None of the unit faculty have an earned doctorate.**

**Rationale 5.1**   The job description for unit faculty includes the requirement of a terminal degree. The university provides financial support and reduced teaching loads for full time faculty in doctoral programs, including a full release from teaching responsibilities for one academic year for dissertation completion. However, among the full time faculty in the unit none has an earned doctorate.

**AFI 5.2**        **Unit faculty are not routinely engaged in peer-reviewed scholarly work related to their academic areas of specialization.**

**Rationale 5.2**   Little evidence is provided that faculty are regularly engaged in scholarly and systematic study of current research findings or submission of their work for professional or peer review and evaluation.

## **Standard 6**

### **New AFIs**

**AFI 6.1**        **Faculty workloads do not allow professional education faculty members to be systematically engaged in scholarship.**

**Rationale 6.1**   Systematic faculty scholarship is not evident in faculty vitae and professional development documentation. Because faculty teach 12 or sometimes more hours per semester, provide supervision for early field experiences and student teaching outside of load, and complete other administrative and service duties, their time is limited. As a result, workloads and schedules do not allow regular attention to scholarly activities.

**Motion cont.:**                      It was M/S (Peres/Jantz) to retain the areas for improvement

Motion carried; 8 in favor, 0 opposed, 0 abstention

**Standards 1-6**

Motion: It was M/S (Jantz/Peres) to retain the status of the standards as follows:

Motion carried; 8 in favor, 0 opposed, 0 abstentions

Standards		Team Findings	
		Initial	Advanced
1	Candidate Knowledge, Skills, and Dispositions	Met	NA
2	Assessment System and Unit Evaluation	Not Met	NA
3	Field Experiences and Clinical Practice	Met	NA
4	Diversity	Met	NA
5	Faculty Qualifications, Performance, and Development	Met	NA
6	Unit Governance and Resources	Met	NA

Next visit—Fall 2014

**Unit Accreditation Status**

Motion: It was M/S (Peres/Wagoner) to recommend the status of “Accreditation for two years with a focused visit” through December 31, 2014.

Motion carried; 8 in favor, 0 opposed and 0 abstention

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**Recommendations for Pittsburg State University (Onsite Accreditation Focused Visit)**

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KSDE/NCATE Focused Accreditation Visit

Areas for Improvement:

**Standard 2**

**Continued Revised AFIs**

**AFI 2.1      The unit has not made efforts to ensure accuracy and fairness of assessments.**

**Rationale 2.1** The unit has suggested a plan to address fairness and accuracy in its assessments. A tentative planned workshop in the training of raters' for the unit-wide common assessments on knowledge base indicators is the initial step in securing inter-rater reliability.

Motion: It was M/S (White/Mann) to defer decision and ask for additional information regarding the plan and actions taken to address fairness and accuracy in its assessments.

Motion carried; 8 in favor, 0 opposed, 0 abstention

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**Recommendations for Associate College of Central Kansas (Program Review)**

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**Adaptive Special Education (A, K-6, 6-12)**

Areas for Improvement:

**Standards 1-8**

None

**Motion:** It was M/S (Mann/Peres) to recommend the status of “Approved” through December 31, 2020.

Motion carried; 6 in favor, 0 opposed, 2 abstention

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**Recommendations for Benedictine College (Progress Report)**

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**Art (I, PreK-12) New Program**

Areas for Improvement:

**Standards 1-7**

None

**Motion:** It was M/S (White/Peres) to recommend the status of “Approved” through December 31, 2020.

Motion carried; 8 in favor, 0 opposed, 0 abstention

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**Recommendations for Benedictine College (Progress Report)**

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**Art (I, PreK-12) New Program**

Areas for Improvement:

**Standards 1-7**

None

**Motion:** It was M/S (White/Peres) to recommend the status of “Approved” through December 31, 2020.

Motion carried; 8 in favor, 0 opposed, 0 abstention

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### Recommendations for Bethel College (Upgrade Report)

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#### Biology (I, 6-12)

Areas for Improvement:

**Standards 1-18**

None

**Motion:** It was M/S (Peres/White) to remove the area for improvement and recommend the status of “Approved” through December 31, 2018.

Motion carried; 7 in favor, 0 opposed, 1 abstention

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### Recommendations for Emporia University (Progress Report)

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#### Teacher Leader (A, PreK-12)

Areas for Improvement:

**Standards 1-5, 7- 8**

None

#### Standard 6

**6.1 Assessment G does not address all elements of the standard.**

**Rationale 6.1** The rubric does not include/address advocacy within and beyond school community.

**Motion:** It was M/S (Peres/Stessman) to retain the area for improvement and recommend the status of “Approved” through December 31, 2018.

Motion carried; 7 in favor, 0 opposed, 1 abstention

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#### Foreign Language (I, PreK-12) German New Program

Areas for Improvement:

**Standards 2-9**

None

#### Standard 1

**AFI 1.1** The required program of study included in the contextual information of the program report (pp. 4-5) includes only one required literature-based course (Reading and Conversation #339) to address the components of the standard regarding knowledge of the foreign language's "literature and culture appropriate to the developmental needs and interests of students". Authors and literature are addressed but there is insufficient evidence that other aspects of the culture are addressed.

**Rationale 1.1** Newly provided course descriptions of the Spanish & French 339 classes are much more detailed and the revised German syllabus now contains a specific list of literature; however the program does not describe a cultural component beyond study of authors and literature.

**Motion:** It was M/S (Peres/Stessman) to defer the decision and request for the progress report.

Motion carried; 8 in favor, 0 opposed, 0 abstention

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**Recommendations for Newman University (Progress Report)**

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**Biology (I, 6-12)**

Areas for Improvement:

**Standards 1-18**

None

**Motion:** It was M/S (Jantz/Mann) to remove areas for improvement 9.1, 10.1, and 11.1; It was M/S (Jantz/Cheney) to remove area for improvement 13.1, 14.1, and 15.1; and  
It was M/S (Jantz/White) to recommend the status of “Approved” through December 31, 2020.

Motion carried; 8 in favor, 0 opposed, 0 abstention

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**Reading Specialist (A, PreK-12)**

Areas for Improvement:

**Standards 1-5**

None

**Motion:** It was M/S (Peres/Stessman) to remove the area for improvement and recommend the status of “Approved” through December 31, 2020.

Motion carried; 8 in favor, 0 opposed, 0 abstention

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**Recommendations for Ottawa University (Progress Report)**

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**Business (I, 6-12)**

Areas for Improvement:

**Standards 1-8**

None

**Motion:** It was M/S (Mann/Stessman) to recommend the status of “Approved” through December 31, 2020.

Motion carried; 8 in favor, 0 opposed, 0 abstention

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**Recommendations for University of Kansas (Program Review)**

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**Art (I, PreK-12)**

Areas for Improvement:

**Standards 1-7**

None

**Motion:** It was M/S (Jantz/Peres) to recommend the status of “Approved” through December 31, 2021.

Motion carried; 8 in favor, 0 opposed, 0 abstention

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**Adaptive Special Education (A, K-6, 6-12)**

Areas for Improvement:

**Standards 1-8**

None

**Motion:** It was M/S (Mann/Stessman) to recommend the status of “Approved” through December 31, 2021.

Motion carried; 7 in favor, 0 opposed, 1 abstention

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**Building Leadership (A, P-12)**

Areas for Improvement:

**Standards 1-6**

None

**Motion:** It was M/S (Mann/Peres) to recommend the status of “Approved” through December 31, 2021.

Motion carried; 8 in favor, 0 opposed, 0 abstention

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**District Leadership (A, P-12)**

Areas for Improvement:

**Standards 1-6**

None

**Motion:** It was M/S (Stessman/Jantz) to recommend the status of “Approved” through December 31, 2021.



Motion carried; 8 in favor, 0 opposed, 0 abstention

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**Early Childhood Unified (I, B-K)**

Areas for Improvement:

**Standards 1-8**

None

**Motion:** It was M/S (Mann/Stessman) to recommend the status of “Approved” through December 31, 2021.

Motion carried; 8 in favor, 0 opposed, 0 abstention

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**Early to Late Childhood (I, K-6)**

Areas for Improvement:

**Standards 1-7**

None

**Motion:** It was M/S (Wagoner/Jantz) to recommend the status of “Approved” through December 31, 2021.

Motion carried; 8 in favor, 0 opposed, 0 abstention

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**English Language Arts (I, 6-12)**

Areas for Improvement:

**Standards 1-3**

None

**Motion:** It was M/S (Mann/Jantz) to remove the area for improvement and recommend the status of “Approved” through December 31, 2021.

Motion carried; 8 in favor, 0 opposed, 0 abstention

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**Functional Special Education (A, P-12)**

Areas for Improvement:

**Standards 1-8**

None

**Motion:** It was M/S (Stessman/Mann) to recommend the status of “Approved” through December 31, 2021.

Motion carried; 8 in favor, 0 opposed, 0 abstention

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**Music (I, PreK-12)**

Areas for Improvement:

**Standards 1-9**

None

**Motion:** It was M/S (Furlong/Becky) to recommend the status of “Approved” through December 31, 2021.

Motion carried; 8 in favor, 0 opposed, 0 abstention

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**Reading Specialist (A, P-12)**

Areas for Improvement:

**Standards 1-5**

None

**Motion:** It was M/S (Stessman/Jantz) to recommend the status of “Approved” through December 31, 2021.

Motion carried; 8 in favor, 0 opposed, 0 abstention

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**School Psychology (A, P-12)**

Areas for Improvement:

**Standards 1-12**

None

**Motion:** It was M/S (Mann/Furlong) to recommend the status of “Approved” through December 31, 2021.

Motion carried; 8 in favor, 0 opposed, 0 abstention

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Discussion

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The committee members and the TLA office thank Dr. David Hofmeister for his outstanding and invaluable service as a member and chair for the past six years. A plaque is mailed to Dr. Hofmeister.

The committee discussed meeting schedule for the coming 13-14 school year.

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**Adjourn**

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The meeting was decided by consensus to adjourn at 11:45 a.m.