

**EVALUATION REVIEW COMMITTEE**  
**OF THE TEACHING AND SCHOOL ADMINISTRATION**  
**PROFESSIONAL STANDARDS ADVISORY BOARD**  
 Kansas State Department of Education

**OFFICIAL Minutes for June 9, 2015**

**Present:** Lorie Cook-Benjamin, Beverly Furlong, Allen Jantz, Darlene Palmer, Michele Peres, Rudy Perez, Linda Springer, Martin Stessman, Kathy Wagoner, Warren White

**Absent:** Cheryl Reding

**KSDE Staff:** Catherine Chmidling, Jeanne Duncan, Jan Williams

**Called meeting to order - Chair, Warren White**  
**Allen Jantz, Vice-Chair**

**Warren White**, chair, called the meeting to order at 10:02AM.

**Approval of Agenda for June 9, 2015**

**Motion:** It was M/S (Jantz/Peres) to approve the agenda.

Motion carried; 10 in favor and 0 opposed

**Approval of April 23, 2015 Minutes**

**Motion:** It was M/S (Cook-Benjamin /Wagoner) to approve the Minutes.

Motion carried; 10 in favor and 0 opposed

**Meeting of Review Teams**

Warren White served as the Team One chair. Allen Jantz served as the Team Two chair. The review teams met at 10:09AM.

<b>Team One Members</b>	<b>Institution Being Reviewed: Review Purpose</b>
Dr. Warren White, Team Chair Dr. Lorie Cook-Benjamin Mr. Rudy Perez Ms. Linda Springer Ms. Kathy Wagoner	Donnelly College: Accreditation Haskell Indian Nations University: Accreditation Central Christian College: Program Progress Report: Mathematics

<b>Team Two Members</b>	<b>Institution Being Reviewed: Review Purpose</b>
Dr. Allen Jantz, Team Chair Ms. Beverly Furlong Mrs. Darlene Palmer Ms. Michele Peres Dr. Martin Stessman	University of Kansas: Accreditation Kansas State University: Program Review: Early Childhood Unified, Agriculture Newman University: Program Upgrades: Building Leadership and ECU Southwestern College: New Program Progress Reports: Teacher Leader, Building Leadership, and District Leadership

	Tabor College: Program Upgrade Reports: Biology, Chemistry, and Mathematics University of Saint Mary: New Program Review: ESOL
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**Reconvening for Committee Actions/Discussions.**

The committee reconvened for committee actions/discussion at 11:45AM.

**Recommendations for Donnelly College (On-Site First Full Accreditation Visit)**

**KSDE/NCATE Continuing Accreditation Visit – Initial Teacher Preparation, Advanced Preparation**

Areas for Improvement:

**Standard 1-2, 4-6**

None

**Standard 3**

Areas for Improvement:

**AFI 3.1 Modified (split into 3.1 and 3.2): Candidate performance in field experiences are not tracked.**

**Rationale 3.1 Modified:** The UTEP Summative Assessment of Professional Dispositions does not indicate how field experiences are tracked beyond the document.

**AFI. 3.2 Modified: Minimum performance expectations are unclear.**

**Rationale 3.2 Modified:** The descriptors need to be more explicit. For example, what determines a *one* and a *two*?

**Motion:** It was M/S (Wagoner/Springer) to modify the Area for Improvement,

**AFI 3.3(previously 3.2): Criteria for school faculty are not known—initial and advanced programs.**

**Rationale 3.3:** The unit does not have a formalized evaluation system to track cooperating teacher and school-based faculty qualifications as “accomplished professionals.” A plan for doing so was not presented.

**Motion continued:** and to remove the Area for Improvement.

Motion carried; 10 in favor, 0 opposed, and 0 abstentions

**Standards 1-6 Status**

**Motion:** It was M/S (Wagoner/Springer) to retain the status of the standards as follows:

Motion carried; 10 in favor, 0 opposed, 0 abstentions

Standards		Team Findings	
		Initial	Advanced
1	Candidate Knowledge, Skills, and Dispositions	Met	NA
2	Assessment System and Unit Evaluation	Met	NA
3	Field Experiences and Clinical Practice	Met	NA

4	Diversity	Met	NA
5	Faculty Qualifications, Performance, and Development	Met	NA
6	Unit Governance and Resources	Met	NA

Next visit: Spring 2020

**Unit Accreditation Status**

**Motion:** It was M/S (Cook-Benjamin/Wagoner) to recommend the status of “Accreditation” through **December 31, 2020**.

Motion carried; 10 in favor, 0 opposed, and 0 abstentions.

**Recommendations for Haskell Indian Nations University (Focused Onsite Accreditation Visit – Standard 2)**

**KSDE/NCATE Focused Accreditation Visit (Initial Teacher Preparation) – Standard 2**

Areas for Improvement:

**Standard 1, 3-6**

None

**Standard 2**

Continued Areas for Improvement

**AFI 2.1**      **The unit's assessment system has not fully implemented comprehensive and integrated assessment and evaluation measures to manage and improve its seven unit operations.**

**Rationale 2.1**    The full implementation of the system's unit operations assessments will not occur until spring or summer 2015.

**AFI 2.2**      **The unit has not completed steps to eliminate bias in assessments and has not established fairness, accuracy, and consistency of its assessment procedures and instruments.**

**Rationale 2.2**    Policies for eliminating bias, establishing consistency, fairness and accuracy have been developed but have not been approved at all levels for complete implementation.

**Motion:**        It was M/S (Perez/Cook-Benjamin) to continue the Areas for Improvement.

Motion carried; 10 in favor, 0 opposed, and 0 abstentions.

**Standard 2 Status**

**Motion:**        It was M/S (Springer/Wagoner) to retain the status of the standards as follows:

Motion carried; 10 in favor, 0 opposed, and 0 abstentions.

Standards	Team Findings

		<b>Initial</b>	<b>Advanced</b>
1	Candidate Knowledge, Skills, and Dispositions	NA	NA
2	Assessment System and Unit Evaluation	Met	NA
3	Field Experiences and Clinical Practice	NA	NA
4	Diversity	NA	NA
5	Faculty Qualifications, Performance, and Development	NA	NA
6	Unit Governance and Resources	NA	NA

**Next visit: Fall 2019**

**Unit Accreditation Status**

**Motion:** It was M/S (Cook-Benjamin/Perez) to recommend the status of “**Accreditation**” through **December 31, 2019**.

Motion carried; 10 in favor, 0 opposed, and 0 abstentions.

**Recommendations for University of Kansas (On-Site Accreditation Visit)**

**KSDE/NCATE Continuing Accreditation Visit – Initial Teacher Preparation, Advanced Preparation**

Areas for Improvement:

**Standard 1-6**

None

**Standards 1-6 Status**

**Motion:** It was M/S (Stessman/Peres) to retain the status of the standards as follows:

Motion carried; 10 in favor, 0 opposed, and 0 abstentions.

<b>Standards</b>		<b>Team Findings</b>	
		<b>Initial</b>	<b>Advanced</b>
1	Candidate Knowledge, Skills, and Dispositions	Met	Met
2	Assessment System and Unit Evaluation	Met	Met
3	Field Experiences and Clinical Practice	Met	Met
4	Diversity	Met	Met
5	Faculty Qualifications, Performance, and Development	Met	Met
6	Unit Governance and Resources	Met	Met

Standard 5-At target

Next visit—Spring 2021

Standards		Team Findings on Movement Toward Target	
		Initial	Advanced
1	Candidate Knowledge, Skills, and Dispositions	NA	NA
2	Assessment System and Unit Evaluation	NA	NA
3	Field Experiences and Clinical Practice	NA	NA
4	Diversity	NA	NA
5	Faculty Qualifications, Performance, and Development	At Target (attained)	At Target (attained)
6	Unit Governance and Resources	NA	NA

Standard 5-At target

### Unit Accreditation Status

**Motion:** It was M/S (Furlong/Palmer) to recommend the status of “**Accreditation**” through **December 31, 2021**.

Motion carried; 10 in favor, 0 opposed, and 0 abstentions.

### **Recommendations for Central Christian College (New Program Progress Report)**

#### **Mathematics (I, 6-12) New Program Progress Report**

Areas for Improvement:

**Standards 1, 4-8**

None

#### **Standard 2**

**AFI 2.2** It is not clearly described that the program will disaggregate grades from the course assignments, quizzes and exams per the standard.

**Rationale 2.2** There is no clear description of which specific assessments (or parts of assessments) from NS-MA 413 will be used for standard 2. All of the course units (as aligned on the syllabus and the assessment 5 alignment matrix) include content related to both standards 2 and 3, and no method for disaggregating scores on assignments, quizzes or tests by standard is provided. In addition, a success criterion for standard 2 needs to be set (the course success criterion is a C; program needs a success criterion specifically for assessments related to standard 2). Once the program is collecting data, it will be ascertained if the program is disaggregating data appropriately for this standard.

#### **Standard 3**

**AFI 3.1** It is not clearly described that the program will disaggregate grades from the course assignments, quizzes and exams per the standard.

**Rationale 3.1** There is no clear description of which specific assessments (or parts of assessments) from NS-MA 413 will be used for standard 3. All of the course units (as aligned on the syllabus and the assessment 5 alignment matrix) include content related to both standards 2 and 3, and no method for disaggregating scores on assignments, quizzes or tests by standard is provided. In addition, a success criterion for

standard 3 needs to be set (the course success criterion is a C; program needs a success criterion specifically for assessments related to standard 3). Once the program is collecting data, it will be ascertained if the program is disaggregating data appropriately for this standard.

**Standard 9**

**AFI 9.2**      **Assessment 2 criterion is unclear.**

**Rationale 9.2**      Criterion for passing the assessment is not consistent within narrative description (score of proficient/target on each category vs. minimum total score for all categories) or between narrative and rubric (total scores for performance class are not consistent).

**AFI 9.3**      **Assessment 3 criterion is unclear.**

**Rationale 9.3**      Criterion for passing the assessment is not consistent within narrative description (score of proficient/target on each category vs. minimum total score for all categories) or between narrative and rubric (total score for performance class are not consistent).

**Motion:**      It was M/S (Wagoner/Cook-Benjamin) to remove the Areas for Improvement and recommend the status of “**Approved**” through **June 30, 2023**.

Motion carried; 10 in favor, 0 opposed, and 0 abstentions.

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**Recommendations for Kansas State University (Program Reviews)**

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**Early Childhood Unified (I, B-K) Continuing Program**

Areas for Improvement:

**Standards 1-8**

None

**Motion:**      It was M/S (Peres/Palmer) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor 0 opposed, and 1 abstention

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**Agriculture (I, 6-12) Continuing Program**

Areas for Improvement:

**Standards 1-6**

None

**Motion:**      It was M/S (Peres/Stessman) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor 0 opposed, and 1 abstention

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**Recommendations for Newman University (Program Upgrade)**

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**Early Childhood Unified (I, B-Gr3) Program Upgrade**

Areas for Improvement:

**Standard 1-8**

None

**Motion:** It was M/S (Furlong/Stessman) to recommend the status of “Approved” through **December 31, 2019**.  
Motion carried; 10 in favor, 0 opposed, and 0 abstentions.

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**Building Leadership (A, PreK-12) Program Upgrade**

Areas for Improvement:

**Standard 1-6**

None

**Motion:** It was M/S (Palmer/Peres) to recommend the status of “Approved” through **December 31, 2019**.  
Motion carried; 10 in favor, 0 opposed, and 0 abstentions.

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**Recommendations for Southwestern College (New Program Progress Reports)**

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**Building Leadership (A, PreK-12) New Program Progress Report**

Areas for Improvement:

**Standards 1-6**

None

**Motion:** It was M/S (Furlong/Stessman) to recommend the status of “Approved” through **December 31, 2021**.  
Motion carried; 10 in favor, 0 opposed, and 0 abstentions.

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**District Leadership (A, PreK-12) New Program Progress Report**

Areas for Improvement:

**Standards 1-6**

None

**Motion:** It was M/S (Peres/Furlong) to recommend the status of “Approved” through **December 31, 2021**.  
Motion carried; 10 in favor, 0 opposed, and 0 abstentions.

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**Teacher Leader (A, PreK-12) New Program Progress Report**

Areas for Improvement:

**Standards 1, 3-8**

None

**Standard 2**

**AFI 2.1** In the description of Assessment F, Professional Portfolio, the evaluation criteria are unclear.

**Rationale 2.1** The Professional Portfolio rubric for Standard 2 is aligned with the standard but it is not clear what evidence candidates are presenting to demonstrate they have met the standard.

**AFI 2.2** The alignment between the assessment and Standard 2 is unclear.

**Rationale 2.2** The alignment between Assessment F and Standard 2 does not address demonstrating and applying expertise (performance based) as well as observational skills and providing quality feedback.

**Motion:** It was M/S (Peres/Palmer) to continue the Areas for Improvement, and to recommend the status of “**Approved**” through **December 31, 2021**.

Motion carried; 10 in favor, 0 opposed, and 0 abstentions.

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**Recommendations for Tabor College (Program Upgrades)**

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**Biology (I, 6-12) Upgrade**

Areas for Improvement:

**Standards 1-18**

None

**Motion:** It was M/S (Stessman/Furlong) to recommend the status of “**Approved**” through **June 30, 2017**.

Motion carried; 10 in favor, 0 opposed, and 0 abstentions.

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**Chemistry (I, 6-12) Upgrade**

Areas for Improvement:

**Standards 1-13**

None

**Motion:** It was M/S (Furlong/Palmer) to recommend the status of “**Approved**” through **June 30, 2017**.

Motion carried; 10 in favor, 0 opposed, and 0 abstentions.

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**Mathematics (I, 6-12) Upgrade**

Areas for Improvement:

**Standards 1-9**

None

**Motion:** It was M/S (Peres/Stessman) to recommend the status of “**Approved**” through **June 30, 2017**.

Motion carried; 10 in favor, 0 opposed, and 0 abstentions.

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**Recommendations for University of Saint Mary (New Program Review)**

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**ESOL (A, PreK-12) New Program**

Areas for Improvement:

**Standards 1-10**

None

**Motion:** It was M/S (Palmer/Furlong) to recommend the status of “**New Program Approved With Stipulation**” through **June 30, 2017**.

Motion carried; 10 in favor, 0 opposed, and 0 abstentions.

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**Adjourn**

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The meeting adjourned at 12:15 pm.