

EVALUATION REVIEW COMMITTEE
OF THE TEACHING AND SCHOOL ADMINISTRATION
PROFESSIONAL STANDARDS ADVISORY BOARD
 Kansas State Department of Education

OFFICIAL Minutes for April 23, 2015

Present: Lorie Cook-Benjamin, Beverly Furlong, Allen Jantz, Darlene Palmer, Michele Peres, Rudy Perez, Cheryl Reding, Martin Stessman, Kathy Wagoner, Warren White

Absent: Linda Springer

KSDE Staff: Catherine Chmidling, Jeanne Duncan, Jan Williams

Called meeting to order - Chair, Warren White
Allen Jantz, Vice-Chair

Warren White, chair, called the meeting to order at 10:03AM.

Modification of Agenda for April 23, 2015

Motion: It was M/S (Cook-Benjamin/Reding) to add Committee Elections for 2015-2016 to the agenda.

Motion carried; 10 in favor and 0 opposed

Approval of Agenda for April 23, 2015

Motion: It was M/S (Cook-Benjamin/Reding) to approve the agenda.

Motion carried; 10 in favor and 0 opposed

Approval of January 29, 2015 Minutes

Motion: It was M/S (Jantz/Wagoner) to approve the Minutes.

Motion carried; 10 in favor and 0 opposed

Meeting of Review Teams

Warren White served as the Team One chair for discussion of Central Christian College’s program, and withdrew from the team for discussion of Kansas State University’s programs. Lori Cook-Benjamin served as the Team One chair for discussion of Kansas State University’s programs. Cheryl Reding served as the Team Two chair. The review teams met at 10:09AM.

| Team One Members | University Being Reviewed: Review Purpose |
|--|--|
| Dr. Warren White, Team Chair Dr. Lorie Cook-Benjamin Mr. Rudy Perez Ms. Linda Springer Ms. Kathy Wagoner | Central Christian College: New Program Progress Report: Mathematics I, 6-12 Kansas State University: Program Reviews: Elementary I, K-6; Biology I, 6-12; Chemistry I, 6-12; Earth & Space Science I, 6-12; Physics I, 6-12; Business I, 6-12; English Language Arts I, 6-12; Family and Consumer |

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|---------------------|---|
| Mrs. Darlene Palmer | Science I, 6-12; Journalism I, 6-12; History, Government, & Social Studies I, 6-12; Speech/Theatre I, 6-12; Art I, PreK-12; Music I, PreK-12; High Incidence (Adaptive) Special Ed A, K-6, 6-12; Low Incidence (Functional) Special Ed A, K-6, 6-12; Building Leadership A, PreK-12; District Leadership A, PreK-12; School Counselor A, PreK-12; Reading Specialist A, PreK-12 |
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| Team Two Members | University Being Reviewed: Review Purpose |
|---|---|
| Dr. Cheryl Reding, Team Chair Ms. Beverly Furlong Dr. Allen Jantz Ms. Michele Peres Dr. Martin Stessman | McPherson College: Program Review: Psychology I, 6-12 Ottawa University: New Program Reviews: ECU I, B-Gr3 New Program Review; Gifted A, PreK-12 Southwestern College: Program Reviews: High Incidence (Adaptive) Special Education I, K-6, 6-12; Restrictive I, 5-8, 6-12, PreK-12 University of Saint Mary: New Program Review: Gifted A, K-6, 5-8, 6-12 |

Reconvening for Vote

Recommendations for Central Christian College (New Program Progress Report)

Mathematics (I, 6-12) New Program Progress Report

Areas for Improvement:

Standards 1, 4-8

None

Standard 2

AFI 2.2 It is not clearly described that the program will disaggregate grades from the course assignments, quizzes and exams per the standard.

Rationale 2.2 There is no clear description of which specific assessments (or parts of assessments) from NS-MA 413 will be used for standard 2. All of the course units (as aligned on the syllabus and the assessment 5 alignment matrix) include content related to both standards 2 and 3, and no method for disaggregating scores on assignments, quizzes or tests by standard is provided. In addition, a success criterion for standard 2 needs to be set (the course success criterion is a C; program needs a success criterion specifically for assessments related to standard 2). Once the program is collecting data, it will be ascertained if the program is disaggregating data appropriately for this standard.

Continue the Area for Improvement Remove the Area for Improvement Modify the Area for Improvement

Standard 3

AFI 3.1 It is not clearly described that the program will disaggregate grades from the course assignments, quizzes and exams per the standard.

Rationale 3.1 There is no clear description of which specific assessments (or parts of assessments) from NS-MA 413 will be used for standard 3. All of the course units (as aligned on the syllabus and the assessment 5 alignment matrix) include content related to both standards 2 and 3, and no method for disaggregating scores on assignments, quizzes or tests by standard is provided. In addition, a success criterion for standard 3 needs to be set (the course success criterion is a C; program needs a success criterion specifically for assessments related to standard 3). Once the program is collecting data, it will be ascertained if the program is disaggregating data appropriately for this standard.

Continue the Area for Improvement Remove the Area for Improvement Modify the Area for Improvement

Standard 9

AFI 9.2 **Assessment 2 criterion is unclear.**

Rationale 9.2 Criterion for passing the assessment is not consistent within narrative description (score of proficient/target on each category vs. minimum total score for all categories) or between narrative and rubric (total scores for performance class are not consistent).

____Continue the Area for Improvement __Remove the Area for Improvement _____Modify the Area for Improvement

AFI 9.3 **Assessment 3 criterion is unclear.**

Rationale 9.3 Criterion for passing the assessment is not consistent within narrative description (score of proficient/target on each category vs. minimum total score for all categories) or between narrative and rubric (total score for performance class are not consistent).

____Continue the Area for Improvement __Remove the Area for Improvement _____Modify the Area for Improvement

Motion: It was M/S (Reding/Jantz) to **TABLE** the decision until the next ERC meeting (**June 19, 2015**), due to the report being submitted in an incorrect format.

Motion carried: 10 in favor; 0 opposed, and 0 abstentions

Recommendations for Kansas State University (Program Reviews)

Elementary (I, K-6) Continuing Program

Areas for Improvement:

Standards 1-7

None

Motion: It was M/S (Wagoner/Perez) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

Biology (I, 6-12) Continuing Program

Areas for Improvement:

Standards 1-18

None

Motion: It was M/S (Perez/Palmer) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

Chemistry (I, 6-12) Continuing Program

Areas for Improvement:

Standards 1-13

None

Motion: It was M/S (Wagoner/Cook-Benjamin) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

Earth & Space Science (I, 6-12) Continuing Program

Areas for Improvement:

Standards 1-14

None

Motion: It was M/S (Palmer/Wagoner) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

Physics (I, 6-12) Continuing Program

Areas for Improvement:

Standards 1-13

None

Motion: It was M/S (Perez /Wagoner) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

Business (I, 6-12) Continuing Program

Areas for Improvement:

Standards 1-8

None

Motion: It was M/S (Cook-Benjamin/Palmer) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

English Language Arts (I, 6-12) Continuing Program

Areas for Improvement:

Standards 1-4

None

Motion: It was M/S (Wagoner/Perez) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

Family and Consumer Science (I, 6-12) Continuing Program

Areas for Improvement:

Standards 1-5

None

Motion: It was M/S (Perez/Cook-Benjamin) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

Journalism (I, 6-12) Continuing Program

Areas for Improvement:

Standards 1-7

None

Motion: It was M/S (Palmer/Wagoner) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

History, Government, & Social Studies (I, 6-12) Continuing Program

Areas for Improvement:

Standards 1-10

None

Motion: It was M/S (Wagoner/Perez) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

Speech/Theatre (I, 6-12) Continuing Program

Areas for Improvement:

Standards 1-6

None

Motion: It was M/S (Cook-Benjamin/Palmer) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

Art (I, PreK-12) Continuing Program

Areas for Improvement:

Standards 1-7

None

Motion: It was M/S (Perez/Palmer) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

Music (I, PreK-12) Continuing Program

Areas for Improvement:

Standards 1-9

None

Motion: It was M/S (Wagoner/Palmer) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

High Incidence (Adaptive) Special Ed (A, K-6, 6-12) Continuing Program

Areas for Improvement:

Standards 1-8

None

Motion: It was M/S (Perez/Palmer) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

Low Incidence (Functional) Special Ed (A, K-6, 6-12) Continuing Program

Areas for Improvement:

Standards 1-8

None

Motion: It was M/S (Wagoner/Palmer) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

Building Leadership (A, PreK-12) Continuing Program

Areas for Improvement:

Standards 1-6

None

Motion: It was M/S (Palmer/Wagoner) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

District Leadership (A, PreK-12) Continuing Program

Areas for Improvement:

Standards 1-6

None

Motion: It was M/S (Palmer/Wagoner) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

School Counselor (A, PreK-12) Continuing Program

Areas for Improvement:

Standards 1-10

None

Motion: It was M/S (Wagoner/Perez) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

Reading Specialist (A, PreK-12) Continuing Program

Areas for Improvement:

Standards 1-5

None

Motion: It was M/S (Palmer/Cook-Benjamin) to recommend the status of “**Approved**” through **December 31, 2022**.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

Recommendations for McPherson College (Program Review)

Psychology (I, 6-12) Dormant Program

Areas for Improvement:

Standard 1

AFI 1.1: Assessment 6 rubric is incomplete.

Rationale 1.1: The rubric evaluates some but not all parts of the assessment.

AFI 1.2: Assessment 6 rubric does not have a clearly stated level of acceptable performance.

Rationale 1.2: The unit defines acceptable as earning a proficient or higher on 80% of the elements of the assessment; however, the elements to be measured are not delineated on the rubric. The rubric does not include a lower limit (are unsatisfactory scores acceptable).

AFI 1.3: **Assessment 7 rubric is incomplete.**

Rationale 1.3: The rubric evaluates some but not all parts of the assessment.

AFI 1.4: **Assessment 7 rubric does not have a clearly stated level of acceptable performance.**

Rationale 1.4: The unit defines acceptable as earning a proficient or higher on 80% of the elements of the assessment; however, the elements to be measured are not delineated on the rubric and acceptable performance does not include a lower limit (are unsatisfactory scores acceptable).

Standard 2

AFI 2.1: **Assessment 5 rubric is incomplete.**

Rationale 2.1: The rubric evaluates some but not all parts of the assessment.

AFI 2.2: **Assessment 5 rubric does not have a clearly stated level of acceptable performance.**

Rationale 2.2: The unit defines acceptable as earning a proficient or higher on 80% of the elements of the assessment; however, the elements to be measured are not delineated on the rubric and acceptable performance does not include a lower limit (are unsatisfactory scores acceptable).

Standard 3

AFI 3.1: **Assessment 8 rubric is incomplete.**

Rationale 3.1: The rubric evaluates some but not all parts of the assessment.

AFI 3.2: **Assessment 8 rubric does not have a clearly stated level of acceptable performance.**

Rationale 3.2: The unit defines acceptable as earning a proficient or higher on 80% of the elements of the assessment; however, the elements to be measured are not delineated on the rubric and acceptable performance does not include a lower limit (are unsatisfactory scores acceptable).

Motion: It was M/S (Jantz/Peres) to remove the Areas for Improvement, and to recommend the status of “**Approved**” through **June 30, 2022**.

Motion carried; 10 in favor; 0 opposed, and 0 abstentions

Recommendations for Ottawa University (New Program Reviews)

ECU (I, B-Gr3) New Program

Areas for Improvement:

Standards 1-13

None

Motion: It was M/S (Jantz/Peres) to recommend the status of “**New Program Approved With Stipulation**” through **June 30, 2017**.

Motion carried; 10 in favor; 0 opposed, and 0 abstentions

Gifted (A, PreK-12) New Program

Areas for Improvement:

Standards 1-8

None

Motion: It was M/S (Furlong/Stessman) to recommend the status of “**New Program Approved With Stipulation**” through **June 30, 2017**.

Motion carried; 10 in favor; 0 opposed, and 0 abstentions

Recommendations for Southwestern College (Program Reviews)

High Incidence (Adaptive) Special Education (A, K-6, 6-12) Continuing Program

Areas for Improvement:

Standards 1-8

None

Motion: It was M/S (Jantz/Peres) to recommend the status of “**Approved**” through **June 30, 2022**.

Motion carried; 10 in favor; 0 opposed, and 0 abstentions

Restricted (I5-8, 6-12, PK-12) Continuing Program

Areas for Improvement:

Standards 1-13

None

Motion: It was M/S (Jantz/Peres) to recommend the status of “**Approved**” through **June 30, 2022**.

Motion carried; 10 in favor; 0 opposed, and 0 abstentions

Recommendations for University of Saint Mary (New Program Review)

Gifted (A, K-6, 5-8, 6-12) New Program

Areas for Improvement:

Standards 1-8

None

Motion: It was M/S (Furlong/Stessman) to recommend the status of “**New Program Approved With Stipulation**” through **June 30, 2017**.

Motion carried; 10 in favor; 0 opposed, and 0 abstentions

Elections of Officers

Stessman nominated Warren White for the position of Chair for 2015-2016.

Motion: It was M/S (Stessman/Peres) to approve the nomination.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

Stessman nominated Allen Jantz for the position of Vice Chair for 2015-2016.

Motion: It was M/S (Stessman/Wagoner) to approve the nomination.

Motion carried; 9 in favor; 0 opposed, and 1 abstention

Modification of Agenda

The committee decided by consensus to add the Annual Report to the agenda.

Discussion of Annual Report

The committee discussed and amended the draft of the Annual Report and the proposed goals for 2015-2016. The report and goals will then move forward to the Professional Standards Board. The committee discussed the possible use of Google Hang-Out for individual absentees.

Motion: It was M/S (Cook-Benjamin/Peres) to amend and accept the Annual Report and goals.

 Motion carried; 10 in favor; 0 opposed, and 0 abstentions

Adjourn

The meeting adjourned at 11:25 am.