

Teaching and School Administration Professional Standards Advisory Board

It is the mission of the Teaching and School Administration Professional Standards Advisory Board to promote excellence in the education profession and develop and review professional standards to ensure quality preparation and continued professional growth experiences.

Kansas State Department of Education
OFFICIAL MINUTES

June 19, 2014 10:00 a.m.

KSDE, Landon State Office Building, Room 102

1. Call meeting to order

The meeting was called to order at 10:00 a.m. by Ralph Beacham, Chair.

2. Roll call

Attending: Shelley Addis, Adam Bancroft, Ralph Beacham, Amy Compton, Jonathan Goering, Laura Kaiser, Gwen Landever, Deb Mercer, Denise O’Dea, Fred Patton, Michele Perez, Rudy Perez, Kathy Wagoner, Mike Wilson

Absent: Nick Compagnone, Monte Couchman, Paul Erickson, Kate Thompson

Resignations in May: David Myers, Deborah Mohler

KSDE: Scott Myers, Susan Helbert, Nikk Nelson, Jenna Cook, Diana Stephan, TJ Boeckman

KSBE: Steve Roberts

3. Approval of Agenda

Motion: It was M/S (R. Perez/Wagoner) to approve the agenda. Motion carried.

4. Approval of Minutes of April 17, 2014

The minutes were approved with one correction. Under item 7, Routes to Teaching, last two sentences should read: *A question was asked of Mr. Roberts about whether the law required the math Praxis be passed. At that time he wasn’t sure.*

Motion: It was M/S (O’Dea/Mercer) to approve the minutes of April 17, 2014, with edits. Motion carried.

5. Presentation of Plaques

Plaques were presented to:

Ralph Beacham, for service to the Professional Standards Board and the Evaluation Review Committee.

Laura Kaiser, for service to the Professional Standards Board.

Many thanks to Ralph and Laura.

6. Reappointment to the Evaluation Review Committee

Motion: It was M/S (Wagoner/Bancroft) to reappoint Marty Stessman to his second three-year term on the Evaluation Review Committee to run from July 1, 2014 through June 30, 2017. Motion carried.

7. New Appointments to Committees

Motion: It was M/S (Mercer/Goering) to appoint Dyane Smokorowski to her first full three-year term on the Regulations Committee, representing classroom teachers, to run from July 1, 2014 through June 30, 2017; and Cameron Carlson to his first three-year term, representing higher education private colleges, to run from July 1, 2014 through June 30, 2017. Motion carried.

Motion: It was M/S (Wagoner/O'Dea) to appoint Rudy Perez to his first full three-year term on the Evaluation Review Committee, representing Professional Standards Board, to run from July 1, 2014 through June 30, 2017. Motion carried.

Motion: It was MS (Mercer/Wilson) to appoint Denise O'Dea to her first full three-year term on the Policies and Procedures Committee, representing Professional Standards Board, to run from July 1, 2014 through June 30, 2017. Motion carried.

8. Citizens Open Forum

No one was available to speak at the Citizens Open Forum.

9. Set Cut Scores, FACS and Elementary Education

Susan led members through the process of recommending cut scores for two regenerated Educational Testing Service (ETS) Praxis II content tests, Elementary Education (5017) and Family and Consumer Science (5122). Multistate standard setting panels conducted by ETS recommended passing scores for elementary education of 153, and a cut score of 153 for FACS.

Motion: It was M/S (Wilson/Addis) to recommend the cut score of 153 for elementary education. Motion carried.

Motion: It was M/S (Wilson/Bancroft) to set the cut score of 153 for FACS. Motion carried.

Susan stated that the recommended cut scores will be forwarded to the State Board of Education for final approval at their July meeting along with the tests reviewed for recommended cut scores at the April meeting. The Teacher Licensure and Accreditation office will continue to gather data and review scores.

10. New Licensure Fees

Susan referenced SBR 72-1387 which refers to licensure fees needing to be set each year. A portion of the fees funds the RapBack enrollment and/or an Investigator fee fund. A handout was provided of an overview of past license fees as well as the fee increase of \$15 effective September 1 that was approved by the State Board of Education at their meeting in June.

11. Election of Officers for 2014-15

Motion: It was M/S (R. Perez/ Landever) to nominate Deb Mercer for the position of Chair. Motion carried.

Motion: It was M/S (M. Perez/Mercer) to nominate Rudy Perez for the position of Vice-Chair. Motion carried.

Volunteers for the 3 members of the Executive Committee: Michele Perez, Jonathan Goering, Mike Wilson.

12. Set meeting dates for 2014-15

Motion: It was M/S (Addis/Goering) to set the following dates for the 2014-15. Motion carried.

September 18, 2014 (Thursday)

November 24, 2014 (Monday)

February 2, 2015 (Monday)

April 13, 2015 (Monday)

June 18, 2015 (Thursday).

13. Licensure Regulations

Susan reviewed the proposed regulation amendments for 2014. A handout was provided and is also available on the KSDE website at www.ksde.org on the Licensure homepage under *Announcements*.

14. Orientation Planning

Scott reviewed options with board members. Is orientation needed for all members or just new ones? What types of information do we want to include? Do we want the orientation meeting the night before the regular meeting or the morning prior to the full meeting? Videos can be prepared outlining the duties and responsibilities of the Evaluation Review Committee, Policies and Procedures Committee, Regulations Committee, and the Licensure Review Committee. Comments included the preference of open meetings in order to ask questions during the actual orientation. There was consensus to include a one hour orientation the day of the regular meeting, to begin at 8:30am and run until 9:30am. The Executive Committee will meet at 9:30am with the full meeting beginning at 10:00am. All new members will be asked to attend the orientation at 8:30am, with current members choosing to attend as needed.

15. Break

The board took a short break at 11:25am. The meeting resumed at 11:30am.

16. Code of Ethics, National Movement

Diana Stephan provided a presentation on Code of Ethics. Kansas currently has a Code of Conduct, but there is a national movement to develop a Code of Ethics. Diana recently attended a national NASDTEC conference in Kansas City, MO. NASDTEC is talking about developing a national Code of Ethics (how you practice, guidance). Recently the Educational Testing Service (ETS) held a summit and talked about this and is currently working with the state of Georgia on a testing assessment regarding ethics that will include modules for preservice teachers. These will be on-line scenarios. Once through preservice, what is beyond at the inservice level? A handout from NASDTEC was provided. Next year's NASDTEC conference will be held in June 2015 in Portland, Oregon and will include a preliminary draft of the Code of Ethics. Many states are very interested in the national movement towards a Code of Ethics.

17. Year in Review

Susan provided a review of the previous meetings of the PSB in 2013-14.

- Received an update on the transition to Council for the Accreditation of Educator Preparation (CAEP) and regulation change
- Received an update on LEA/IHE partnership project and actual experience and who serves as coop teacher
- Received updates on Professional Development schools
- Received update on KPTP and program completion requirement
- Received update on KPTP work samples and policies related to scoring
- Received update on the professional continuum from preservice to inservice as novice teacher and beyond and will continue into next year
- Received information on higher education duties related to policies and regulations
- Received updates on mentor teacher pilot programs with New Teacher Center (NTC) and Kansas Educational Leadership Institute (KELI) leadership mentoring (a regulation was approved by the PSB that enhanced mentoring)
- Approved and set qualifying scores for regenerated licensure tests.

- Received proposed regulations. Next set regarding professional development task force and defining professional learning
- Received an update on the rules and regulations relating to suspension and revocation of licenses
- Developed a brochure regarding Code of Conduct
- Heard a presentation from Scott Gordon, KSDE staff attorney, regarding fingerprinting
- Received reports from the ERC, P&P, Regulations, and Licensure Review Committee at each meeting
- Received reports from State Board of Education member and Teacher Licensure and Accreditation leadership as well as other important work of the KSDE at each meeting.

18. Standing Committee Reports

Executive Committee – Ralph reported that the Executive Committee met earlier and reviewed today's agenda.

State Board of Education Report – Mr. Roberts reported that the State Board held a special meeting to approve the temporary license regulations.

TLA Leadership Report – Scott reported on the student growth measures and that all reports are due by June 30. Check website www.ksde.org for details.

Regulations Committee – Susan reported that the committee has not met recently and there is nothing to report at this time.

Evaluation Review Committee – Ralph reported that the committee has not met recently and there is nothing to report at this time.

Licensure Review Committee – Diana reported that the committee will have two new members, Heidi Bolt from Chanute schools representing teachers, and Darrel Kohlman, Superintendent from Nemaha Central schools, representing school administrators. The next meeting is scheduled for August 7 and 8 here at KSDE. The committee still reviews many alternative routes to licensure cases.

Policies and Procedures Committee – Susan reported that the committee met earlier this spring and began working on the regulation changes to align with CAEP standards.

19. Future agenda items

- Orientation based on today's conversation
- Student teacher license background check
- Update on how new regulations are working
- Streamlining of the Licensure Review Committee
- Update on the Licensed Personnel Report
- Addressing the student growth measures for "out-of-the-ordinary" situations
- Options available if PSB meets remotely
- Annual Reports of PSB subcommittees and LRC

20. Adjournment

Motion: It was M/S (Compton/Addis) to adjourn the meeting at 12:15pm. Motion carried.

Lunch provided by KSDE followed adjournment.

21. Next meeting date

September 18, 2014, KASB, 1420 SW Arrowhead Road, Topeka, KS (parking behind building)

Agenda items can be sent to Scott Myers smyers@ksde.org