

Driver Education

Kansas leads the world in the success of each student.



January 2022 Happy New Year!

*Information may have changed. Previous Newsletters available by clicking [here](#)

Who do I contact and for what?



Kansas Department of Revenue (KDOR): Kansas Division of Vehicles (DMV), KDOR_Medical Vision Unit KDOR_Medical.VisionUnit@KS.GOV **Michele Chavez***

(785) 368-8532 (desk) | (785) 296-5857 (fax) Michele.Chavez@ks.gov | www.ksrevenue.org | 300 SW 29th St. | Topeka, Kansas 66601 | 785-368-8971 - Available Monday

through Friday, 8:00 a.m. to 4:00 p.m. *If Michele is unavailable, please contact the Medical/Vision Unit at (785) 368-8971 (staffed from 8am-4pm, M-F) / (785) 296-5857 (fax) or by email KDOR_Medical.VisionUnit@ks.gov*



Kansas State Department of Education (KSDE): Instructor Licenses, Driver Education Curriculum, Reimbursement Portal, Driver Education Professional

Development & Resources: Robyn Meinholdt (785) 296-3379 (desk)

rmeinholdt@ksde.org ksde.org 900 SW Jackson St., Ste. 106 | Topeka, KS 66612

2021 End of Year Reports - DUE January 31, 2022 [Commercial Drivers' Training Schools](#)

Driver Training School Report 0-03-02-106R and Student Enrolled Form 0-03-02-104R & [Motorcycle Programs](#) Student Enrolled Form 0-03-02-104M, Motorcycle/Driver Training School Report 0-03-02-106M, & Motorcycle Program Approval Form

Reimbursement Deadline as set in Regulations (For School Districts)

By statute (K.S.A. 8-272), in August of each year, the superintendent of each school district and the governing authority of each nonpublic school shall report to the state board of education the number of students who have been in attendance for a complete driver training course during the past school year. Therefore, if a student does not complete the driver training course prior to August 31st, the school will not be able to claim that student for reimbursement purposes *for that year*. Students who complete the course after August 31 would be eligible to be claimed for reimbursement *in the following year*.

- The estimated per pupil amount for students taking driver education in 2019-2020 school year the rate was \$102 for Driver Ed and \$130 for Motorcycle Ed.
- The estimated per pupil amount for students taking driver education in 2020-2021 school year is not available yet.



Kansas Curricular Standards for Driver Education revised by the State Board of Education May 2018. Click [here](#) or can be found on ksde.org under Driver Education.

2022 KDSEA State Conference Virtual Monday March 7, 2022 Conference

BEGINS 8:00 AM/ Zoom Meeting room will open at 7:30 AM. Registration is available [here](#)



Kansas Driver Safety Education Association (KDSEA)

Member Application [here](#)

Contact Gary Scott 1617 E Sheridan Bridge Lane
Olathe, Kansas 66062 Cell: 913-481-1401 E-mail: scottskufhsu@sbcglobal.net or scottskufhsu@gmail.com



ADTSEA Virtual Winter Workshop Series

Tuesday - Thursday —

Zoom Online

Earn up to 16 Hours of Professional Development Credit! Click [here](#) for registration and additional details!

- ❄ January 25, 2022 1:00 PM EST
- ❄ January 27, 2022 1:00 PM EST

- ❄ February 22, 2022 1:00 PM EST
- ❄ February 24, 2022 1:00 PM EST

DRIVER EDUCATION INSTRUCTOR APPROVAL FORM

When Driver Education

Instructors renew their teaching license with KSDE, the [DRIVER EDUCATION INSTRUCTOR APPROVAL FORM](#) needs to be filled out and returned to KSDE.

Commercial School Instructor Requirements (Verification of certification is always needed for new instructors and renewals; form available [here](#)) [Kansas Statute 8-276](#).

Drivers' training schools; qualifications for instructor of school. Every person in order to qualify as an instructor for a driving school shall meet the following requirements:

- (a) Present to the state board evidence of: (1) Credit in driver education and safety from an accredited college or university equivalent to credits in those subjects which are required of instructors in the public schools of Kansas; (2) having a valid Kansas teacher's certificate coded for driver education; or (3) having completed at least 30 hours of classroom and 24 hours of behind the wheel training under the direct supervision of an individual who is presently licensed as an instructor by the state board under paragraphs (1) or (2) and who has been continuously licensed and who has actively instructed students for a period of at least three years.
- (b) Have knowledge of the Kansas operation lifesaver highway/railroad grade crossing safety program.
- (c) Be physically able to operate safely a motor vehicle and to train others in the operation of motor vehicles.
- (d) Provide a certificate of health from a medical doctor stating that such person is free from contagious disease.
- (e) Hold a valid Kansas drivers' license.
- (f) Pay to the state board an application fee of \$5.

2022 Lifesavers Conference - SAVE THE DATE Chicago REGISTRATION

IS OPEN NOW March 13-15, 2022 <https://lifesaversconference.org/registration/>

REGISTRATION RATES

\$350 – Early Bird (until Jan. 7)

\$450 – Regular (Jan. 8 – Feb. 14)

\$500 – Late/On-Site (Feb. 15 – on-site)

\$100 – Needs Based ♦

\$100 – Students* (full-time high school/college)

\$350 – Speakers/Moderators/Peer Exchange Facilitator



Motorcycle Task Force

Contact Patricia Middleton, Traffic Safety

Specialist – Communications; Kansas Traffic Safety Resource Office; Call or text:

785-764-0251 Patricia Middleton pmiddleton@dcca.org

ABATE awareness reports

Steve Christenberry, SMART, provided a January 2022 Awareness Report.

It can be accessed [here](#)

KSDE Approved Motorcycle Program Locations [Find a location](#)

MSF Courses

Click here for a course <https://www.msf-usa.org/Default.aspx>



Driver Education



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Driver Education REGIONAL MEETINGS *Date(s) and

Locations are subject to change.

Regional Meetings will be recorded and posted on the KDSE website under Driver Education. Registration: <https://forms.gle/PL9dwSqRjJqXLN7v9>
1:00pm-3:00pm; All Virtual Meeting

Mon., March 7, 2022 (WILL TAKE PLACE AFTER THE [KDSEA State Virtual Conference](#))

It is recommended for schools to send personnel responsible for overseeing Driver Education:

1. Review procedures for instructors, auditing info, Handbooks and DMV changes/charges for DE-99's, etc.
2. Receive the latest information necessary to offer a state recognized driver education course.
3. Some Regional Meetings will cover Professional Development topics.

Kansas Teen Transportation Safety Conference April 19-20, 2022 at Hotel

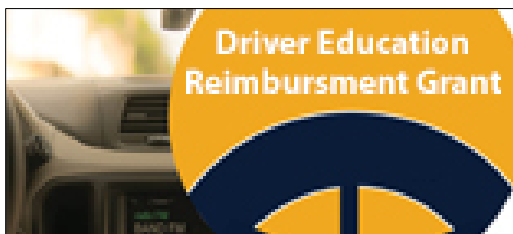
Topeka (formerly the Capitol Plaza Hotel) Through sessions focused on communication, leadership, team building/recruitment, students will be provided with an opportunity to gain the skills and gather the tools necessary to work in their community. With these skills and abilities, Kansas teens have an opportunity to change behavior and save lives. We hope students leave with a broader awareness of local, state and national issues surrounding traffic safety issues. <https://www.ktsro.org/kansas-teen-transportation-safety-conference>



KDOR/DMV Driver's Education Instructor Portal*

Commercial and school district appointed Driver's Education Instructors in the state of Kansas are required to submit student applications, pay application fees, and print documentation from the Driver's Education Instructor Portal. In order to obtain access to the portal, Instructors must be approved by the [Kansas Department of Education](#) and register in the Customer Service Center prior to use.

New Driver Education Instructor? All new Driver's Education Instructor Portal users will need to complete instructional [computer-based training \(CBT\)](#) in order to be granted access to the portal. Please fax or email your completion certificate along with the FEIN Request Form to the [Medical & Vision Unit](#) in order to set up your account. You will be contacted with your account information within 7-10 business days.



Eisenhower Legacy Transportation

Program (ELTP) The Kansas Department of Transportation's (KDOT) Eisenhower Legacy Transportation Program (ELTP) established a pilot Driver Education Reimbursement Grant program in state Fiscal Years 2020 – 2023. The intent of the program is to provide financial assistance to driver's education programs to help individuals who may otherwise not

have been able to participate. **Noel Schneider, Traffic Safety Coordinator** | Office (785) 296-7416 Fax (785) 291-3010
Noel.Schneider@ks.gov | KDOT

KDOR Driver Education Portal Enhancements We will see the students on reports the following day, after you have received a message that the application is being reviewed. On the following day, we will review the reason the student flagged, take action and then email the instructor listed on the application.

- **Testing 4 times in past 6 months** – the app will flag and appear on a report the following day for M/V staff to review. An email will be sent to the instructor email listed on the app.
- **Status** – student has been issued a K number and there is a status review required before they may be able to take driver education
- **Permit Length** – the Permit now has an issuance and expiration date of one year. This mimics the Division of Vehicles issued Permit and you will have 1 year before having to enter in a new app for a student that has not finished class within the 1 year. This does not affect your KSDE approved curriculum.
- **Duplicate Applications** – we will have a daily report that M/V staff will work to clean up the Portal. An email will be sent to the instructor email listed on the application. Please continue to email your requests to close applications when an error has been made and the app needs to be re-entered into the Portal or when a student is no longer attending class or failed class.

More news to come! Michele Chavez | Management System Analyst Medical/Vision Unit & Driver Education Support | Kansas Department of Revenue Kansas Division of Vehicles (785) 368-8532 (desk) | Michele.Chavez@ks.gov

In partnership with KDOR: Driver Education Students Age 14

Clarification* Because every school begins their driver's education class at different times there is no yearly cut off. Every driver's education student must be 14 years of age on the day class begins or they must turn 14 within 1-2 days of the beginning of class.

Review the student's birthdate and if they will not be 14 within 1-2 days of class beginning they will have to take your driver's education class at a later time when they meet that criteria.

If you enroll earlier in the year, a 13-year-old student must turn 14 prior to the beginning of class or turn 14 within 1-2 days of class starting. This student can fill out the paper application but it cannot be entered into the Portal until the day they turn 14. This means you must have access to a computer and printer to do the data entry, pay for the application and print the documents.

If you are not able to do this, then that student will have to wait to take driver's education until the following school year or sign up with a Commercial Driver's Education school when they are 14 or turn 14 within 1-2 days of class starting.

Students that are not 14 may not participate in anything other than lectures the first 1-2 days of class until they turn 14. This means they cannot take any testing given by their USD school, Greenbush or a Commercial Driving School until they turn 14 which includes online quizzes, chapter tests or the handbook test. **NO TESTING before age 14 is set by statutes.**



Kansas Handbook Test & Permit*

With advisement from the Kansas Driver Education Advisory Board, and requirement(s) from the DMV/KDOR, please see statements below:

Previous practice stands to have students take the Kansas Handbook Test in person; Kansas Handbook tests **CANNOT** be taken or presented online. It is **recommended** students take the Kansas Handbook test prior to the DE class. This is **recommended** not required, however this would allow drive instructors to begin driving on the first day of class with those students who already hold their permit. The student would still be required to attend DE class and learn (or review) the content covered. The ones who already held a permit could be exempt from having to take the actual exam. **If you have a student that has an expired Permit issued by the Division of Vehicles or the Permit will expire during class, you will enter the Portal application with the expired Permit K number and then give the student the written test along with the rest of the class. As long as the student passes, you will give the student the Parent/Guardian DE-99 Permit and tell them to take it to the Division of Vehicles to have a new Permit issued.**



Instructions for obtaining the Motor Vehicle Report (MVR)

1. To obtain an MVR you will go to <https://www.ksrevenue.gov/>
2. Hover over "Division of Vehicles and click Online Services:
3. Then you will click "Driver's License Status Check"
4. The report will appear, and you must pay the fee and print it at that time.

If the instructors will be doing this themselves, then please forward these instructions to them so they have the instructions. The MVRs will then need be sent to Robyn Meinholdt, rmeinholdt@ksde.org at KSDE.


ADTSEA Annual ADTSEA Conference The Annual ADTSEA Conference brings together national leaders in traffic safety and driver education in the interest of quality programs. This is an opportunity to come together and share information that is a valuable part of our continued education. ADTSEA program planners prepare an extensive list of presenters to include national leaders, motivational speakers, and awards recognition. The sessions are designed to assist attendees by providing contact hours to meet Professional Development requirements.

July 24-27, 2022 [66th Annual ADTSEA Conference](#) | Sun. – Wed. — Vancouver, WA



Kansas Driver Safety Education Association (KDSEA) will be hosting the ADTSEA Conference in Wichita, Kansas in 2023. The dates are July 16-19, 2023 at the [Hilton DoubleTree](#).

 Excellent opportunity to learn from the best and open to public and private driving schools.

 \$60.00 gets Kansas membership in both KDSEA and ADTSEA. Start planning now and help KDSEA show off our State to the rest of the USA.

 Kansas Driver Safety Education Association (KDSEA) Member [Application here](#)

Misc. Resources

<https://youtu.be/rCm8ohSwLQI>;

<https://youtu.be/qGC4-Yk5BJA>;

<https://youtu.be/IUIsx0LdO5k>

FHSU Driver Education Endorsement Program

<https://www.fhsu.edu/>

Know to Drive <https://ks.knowtodrive.com/>

Department of Revenue/Division of Vehicles

<https://www.ksrevenue.org/dovindex.html>

Rehabilitation Hospital of Overland Park Kristin Nichols and Audrey Imhoff at the, 5100 Indian Creek Parkway, Overland Park, KS 66207. 913-967-5232. kristin@avenuesdrivingrehab.com , aimhoff@pamhealth.com

Kansas Traffic Safety Resource Office

<https://www.ktsro.org/>

(800) 416-2522 | (785) 233-5885

2930 SW Wanamaker Dr., Ste. 100; Topeka, KS 66614