

Things to do before the next KESA Newsletter

September/October 2021

Systems

| GOAL | CHECK DONE |
|--|--------------------------|
| <input checked="" type="checkbox"/> 1. Confirm your OVT Chair and Team member availability and contact information | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> 2. Contact OVT Chair to discuss your system improvement efforts and reacquaint them with your work | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> 3. Establish initial discussion of your OVT visit and secure a date. (OVT visit for year five systems should be completed no later than the end of March 2022; and end of May for all other systems) | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> 4. Ensure your KESA Authenticated Application has the correct system and OVT chair contact information | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> 5. Ensure that you have specific, measurable goals and not just goal areas | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> 6. Communicate with and seek input from all your constituent groups during your accreditation journey | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> 7. Speak with your Building Leadership Teams about their goals and progress | <input type="checkbox"/> |

Systems (cont'd)

| GOAL | CHECK DONE |
|--|--------------------------|
| <input checked="" type="checkbox"/> 7. Bring your District Leadership Team together to review and finalize your KESA improvement goals, progress and impact as evidenced by your data and improvement strategies | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> 8. Attend the October KESA Update on October 12, 2021 from 9:00 – 10:00 (Registration information in this newsletter) | <input type="checkbox"/> |

OVT Chairs/Teams

| GOAL | CHECK DONE |
|---|--------------------------|
| <input checked="" type="checkbox"/> 1. Contact the district that you are a chair of to discuss next year's visit | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> 2. Make sure you all have appropriate contact information from your OVT members | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> 3. Reacquaint yourselves with your system's improvement journey by reviewing the existing documentation in the KESA Authenticated Application | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> 4. Attend the October KESA Update on October 12, 2021 from 9:00 – 10:00 (Registration information in this newsletter) | <input type="checkbox"/> |