

**KSDE Accreditation Advisory Council
MEETING MINUTES**

Monday, February 5, 2018 9:00 a.m.-3:00 p.m.
Newman University
Wichita, KS

Member Attendance:											
<input type="checkbox"/>	Biermann, Brian	<input checked="" type="checkbox"/>	Conners, Ann	<input type="checkbox"/>	Hansen, Lindsey	<input type="checkbox"/>	Limback, Jane	<input type="checkbox"/>	Phillips, Kyle	<input checked="" type="checkbox"/>	Wiedemann, Todd
<input checked="" type="checkbox"/>	Bird, Jessica	<input type="checkbox"/>	Delmont, Cassandra	<input checked="" type="checkbox"/>	Hanson, Sarah	<input type="checkbox"/>	Linnell, Jacob	<input checked="" type="checkbox"/>	Pierce, Dave	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Bolton, Marilyn	<input checked="" type="checkbox"/>	Doyen, Julie	<input type="checkbox"/>	Jordan, Brian	<input checked="" type="checkbox"/>	McDonald, Dasan	<input checked="" type="checkbox"/>	Rawlins, Sherri	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Bolz, Nancy	<input checked="" type="checkbox"/>	Ellegood, Michael	<input checked="" type="checkbox"/>	Jurich, Patty	<input type="checkbox"/>	Mitchell, Shawn	<input checked="" type="checkbox"/>	Shuman, Idalia	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Clark, Natalie	<input type="checkbox"/>	Gillespie, Kelly	<input checked="" type="checkbox"/>	Karjala, Ryan	<input checked="" type="checkbox"/>	Perry, Stephen	<input type="checkbox"/>	Solis, Rafaela	<input type="checkbox"/>	
<input type="checkbox"/>	Colvin, Mary	<input type="checkbox"/>	Gorman, Susan	<input checked="" type="checkbox"/>	Lachenmayr, Jill	<input checked="" type="checkbox"/>	Perry, Kelsey	<input type="checkbox"/>	Stranathan, Pam	<input type="checkbox"/>	
<input type="checkbox"/>	Cooper, Mary	<input checked="" type="checkbox"/>	Groff, Jane	<input checked="" type="checkbox"/>	Lewis, Roberta	<input type="checkbox"/>	Pfannenstiel, Will	<input type="checkbox"/>	White, Rhonda	<input type="checkbox"/>	
Proxy (voting) or Substitute (non-voting) Attendance:											
<input checked="" type="checkbox"/>	Sue Jenkins substitute for Kelly Gillespie										
<input type="checkbox"/>	Mark Farr substitute for Idalia Shuman										
<input type="checkbox"/>	Zach Conrad substitute for Todd Wiedemann										
KSDE Staff Attendance:											
<input checked="" type="checkbox"/>	Bagshaw Bill	<input checked="" type="checkbox"/>	Barnes, David	<input checked="" type="checkbox"/>	Christiansen, Ashley						
<input type="checkbox"/>	Miller, Mischel	<input checked="" type="checkbox"/>	Nobo Jeannette	<input type="checkbox"/>	Neuenschwander Brad						
<input type="checkbox"/>	Sebring, Suzie	<input type="checkbox"/>	Watson, Randy	<input type="checkbox"/>	Wiley, Kelly						
KSDE KESA Work Group Attendance:											
<input type="checkbox"/>	Boline, Doug	<input checked="" type="checkbox"/>	Melton, Myron	<input type="checkbox"/>	Torrens, Peggy						
<input type="checkbox"/>	Bechtel, Lynn	<input type="checkbox"/>	Love - Randall, Gayle	<input checked="" type="checkbox"/>	White, Theresa						
<input type="checkbox"/>	Hill, Pat	<input type="checkbox"/>	Sebring, Suzie	<input type="checkbox"/>							

SCHEDULE

9:00 Call to Order
10:15 Break
11:45 Lunch
1:30 Break
3:00 Adjourn

ITEMS DISCUSSED

I. COUNCIL BUSINESS

A. Approvals

1. **(AI)** Approve flexible agenda
Moved: Jessica Bird
Seconded: Marilyn Bolton
Result: Passed with no discussion
2. **(AI)** Approval of Minutes from Monday, December 4, 2017
Moved: Jessica Bird
Seconded: Marilyn Bolton
Result: Passed with no discussion

B. Introductions

1. The officers, and KSDE staff was introduced since there was a new council member present and a new staff member.

C. Council Positions

1. We welcomed Ann Conners to the council. She is serving as a private/parochial school representative. She works at the Kansas City Archdiocese as an associate superintendent.
2. David Barnes, who is the new consultant with KSDE was introduced. David is replacing Kelly Slaton who left in October.
3. We have two (2) positions that need filled. The application along with new member requests will be sent out in June.
 - a. Vocational/Technical Instructor
 - b. Parent Representative

D. 2017-2018 meeting locations/hosts

1. April 2nd – Mary Heubert Education Center – Ryan Karjala – Emporia, KS
2. June 4th – Wichita State University – Nancy Boltz – Wichita, KS

II. UPDATES

A. KESA Update

1. KESA Rubrics with “Evidence” – Jeannette Nobo

- a. Jeannette provided information to the AAC regarding the completion of the KESA Rubrics with “Evidence”. Copies were not made of the final since they are on the Google drive and staff instructed the AAC that if they needed copies they could access them from there.

2. KESA Application – Bill Bagshaw

- a. Electronic KESA Report development and Data submission
 - a. Informed AAC that the KESA Initial report was to be completed by all systems. A final KESA report for year 5 systems is being developed and should be ready in March for their use.
- b. Authenticated Application login for OVT Chairs & AUR – Susie Sebring
 - a. Susie was not present, so Bill informed the AAC that all OVT chairs would be getting access to the KESA Application for the system they are chairing.

3. K-12 Accreditation

- a. KESA implementation - Jeannette Nobo
 - a. OVT members and OVT chairs training
 - i. Survey being developed to gather information from all trained OVT members and OVT chairs. This survey information will be used to revise the trainings which will be launched Fall of next school year.
 - b. System and Chair Support
 - i. A list of the support call schedule for OVT chairs and Systems was distributed.
 - c. Chair Fact Sheet
 - i. Some feedback that was given regarding conflict of interest needing to be defined. A copy of a draft was provided to the group and feedback was collected. The final copy based on this feedback will be posted on the website.
- b. Accreditation Review Council (ARC) Update – Bill Bagshaw
 - a. Years 5 systems review to begin February 2018
 - b. Two public systems scheduled to be accredited and six private systems.
 - c. ARC will receive preliminary KSDE data on these systems.
- c. Systems 4 and 5 January 11th meeting Update – Bill Bagshaw
 - a. Meeting was to be face-to-face but due to weather was done via zoom. Systems appeared to be satisfied with the meeting information.

III. ACCREDITATION WORK

A. Annual and Summative Report - Distribute and Discuss Draft – Bill Bagshaw

1. Bill provided the AAC with an overview of the process and reports expected from the OVT members and chairs at the end of their system visits. The AAC members were asked to self-select and divide themselves by a year in the KESA process. In the end, there were five tables with 3 to 4 AAC members working to look the yearly summary reports that the visiting team will complete. Bill reviewed quickly the rationale behind the yearly summary reports and how each question was developed utilizing information from the OVT workbook. He then proceeded to ask the Advisory Council to look at the report and give feedback; as well as asked the Advisory Council to assume the role of a visiting team and attempt to complete the report. The Advisory Council raised questions about the process. They also had comments about the yearly summary report being somewhat generic and leading to answers that might not contain what was needed.

Also, the yearly summary reports listed that the answers were to be concise and no more than 250 words and the Advisory Council members were concerned that there may not be enough space to write a robust answer. It was suggested, that KSDE increase the word limit to the yearly summary reports.

Each table submitted their suggestions for edits and changes, and the final document will be available in the google drive for all members of the council to access.

- B. Accreditation Criteria - Follow-up, Review and Enhance – Jill Lachenmayr
 - 1. Advisory council received copies of the accreditation criteria work that they developed at their last meeting. Groups formed to relook at the information and make edits and changes since the ARC will review the document at their meeting in February for the first time. This document is just a draft of what the accreditation criteria could look like and ultimately it would be up to the ARC on whether they would use it, refine it or they developed something similar using this as a model.

- C. Current and New Resources - Supports for KESA – Jeannette Nobo
 - 1. Jeanette went over a handout that outlines the current resources that the agency has to offer for KESA and then the new resources that the agency has created. This document is also in the google drive also for future use.

- D. Accreditation Website Review and Feedback – David Barnes
 - 1. David Barnes gave a quick update about his plans to update the website and he asked for feedback from the council. Everything that David discussed the council already wanted to see, so there was very little feedback.

- E. KESA and Redesign – Jeannette Nobo
 - 1. Jeanette wanted to clear up some issues that were starting regarding KESA and the redesign. There was some confusion as to what the redesign schools had to do. She informed the council that the redesign schools have to follow the same guidelines as every other school in the state. Some questions got answered and clarification was given.

IV. ADJOURNMENT