This may also serve as the “DISTRICT NEEDS ASSESSMENT” required by:
No Child Left Behind, Title II-A Teacher Quality and Title V Innovative Programs.

Below are questions which could be addressed when planning for needs at the building level.

Personnel - such as teachers (including Title I teachers), principals, counselors, and support staff – should be involved in determining the needs of the building and district.

Section 1: STUDENT NEEDS

a. How many students are attending classes in this attendance center?
b. How many students attending this building meet the definition of at-risk?
c. What is the pupil-teacher ratio?
d. What is the pupil-teacher ratio necessary to meet the needs of students and the goals of the attendance center?
e. How many students have an IEP, are severely handicapped, are English Language Learners, etc.?
f. How many students do not meet proficiency?
g. What are your targets/goals regarding percentage of students in the advanced and exemplary categories?
h. Do you have disparities in student achievement among ethnic groups?

Section 2: STAFF NEEDS

a. Are all your licensed teachers highly qualified and properly assigned?
b. How many teachers are needed to meet the goals of the attendance center?
c. What staff development is necessary for teachers to support student achievement and meet the goals of the attendance center?
d. How many qualified teachers are needed to meet the needs of students from an AYP viewpoint?
e. How much planning time do teachers currently have and how much is needed to meet their teaching schedule?
f. How many paraprofessionals (support staff) are currently employed and how many are needed at this attendance center?
g. Do teachers and students have sufficient access to a variety of technology?
h. Is staff properly trained to incorporate technology into the classroom?
i. Are there adequate licensed support personnel such as counselors, librarians, nurses, etc.?
j. Are principals & other key staff trained to provide instructional leadership to teachers?

Section 3: CURRICULUM NEEDS

a. Is the curriculum aligned with state standards?
b. What extended learning opportunities are provided (after school programs, summer school programs, etc.)?
c. Are there appropriate and adequate instructional materials?
d. What technology is needed to support the curriculum?
e. Is current technology appropriate?

Section 4: FACILITY NEEDS

a. Is there adequate space for student learning?
b. Are there necessary repairs and/or adjustment to the existing space that need to be made?

Section 5: PARENTAL NEEDS

a. What parental involvement opportunities do you currently offer?
b. How exactly do you want your parents to be involved in the school such as greater attendance, greater committee involvement, etc.?
c. Are parent training programs (teaching parents how to give student help with homework, teaching parents how to use technology that student will be required to use, etc.) necessary?
d. What types of communication exists with parents and community? Is it adequate?

Section 6: HIGH SCHOOLS NEEDS

a. What is the current graduation rate?
b. What is the current dropout rate?

Section 7: OTHER

a. How many licensed personnel were involved in helping to determine the needs of this attendance center (teachers, principal, counselors, support staff, etc.)?
b. Are Title II-A and Title V funds used to address the identified needs.