# School District Safety Response

## Active Assailant
- Call 911.
- If safe to do so, evacuate building or get in a room where a door can be locked.
- If evacuation is not possible, prepare in a secure location.
- Lock/barricade door, turn off lights and get out of sight.
- As a last resort, attack.

## Situation Inside
- All students and staff members to the nearest classroom with a door that can be locked.
- Lock doors and remain calm.
- No movement inside the building.
- Await further instructions.
- Take attendance.

## Situation Outside
- All students return indoors and secure the perimeter doors.
- All staff members will increase their situational awareness.
- Take attendance and account for all students.
- Business as usual.
- No students/staff members outside without permission and escort.

## Medical Emergency
- Call 911.
- Provide the location, nature of injury/illness, and all information requested.
- Do not move the victim unless in immediate danger.
- If trained, administer first aid or Cardio Pulmonary Resuscitation (CPR)/Automated External Defibrillator (AED).
- Notify administration and school nurse if applicable.

## Fire
- Pull the fire alarm.
- Call 911.
- Leave building, if safe to do so, close the door behind you.
- If unable to exit building, go to the nearest stairwell or place of safety.
- DO NOT use elevators.
- Assemble in designated area.

## Weather Event
- Move to an interior room on lowest level.
- Stay away from windows and exterior doors.
- Listen to weather radio for updates.
- Stay away from hazardous materials.

## Hazardous Materials
- If life threatening, pull the fire alarm, evacuate, and call 911.
- If not life threatening, call 911 and provide information on type of incident and location.
- If you come into contact with hazardous material, decontaminate and call 911.
- Notify administration.

## Suspicious Activity
- Notify the School Resource Officer (SRO), administration or call 911.
- Object is out of the ordinary.
- Person is behaving strangely.
- Gut feeling something is wrong.
- If you see/hear something, do something, and call 911.

## Reunification
- Make your way to the reunification point.
- Remain calm and orderly.
- Take attendance prior to and upon arrival.
- Do not release students to anyone without administration approval.

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