KANSAS STATE DEPARTMENT OF EDUCATION

INTEREST RATE ON INVESTMENT
Effective 9/04/23 through 9/10/23

Date: September 5, 2023

To: Chief School Administrators

From: Craig Neuenswander
Deputy Commissioner

Dale Brungardt
Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	**5.33%**	5.33%
3 Months	**5.44%**	5.31%
6 Months	**5.44%**	5.41%
1 Year	**5.35%**	5.37%
18 Months	**5.11%**	5.19%
2 Years	**4.87%**	4.99%

Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210
Maximum length of investment term is two years.

Payments

Sept 8......... Select Federal Payments
Sept 15...... KS Parents as Teachers (PAT)

State Aid payments ....Rose Ireland (785) 296-4973 rireland@ksde.org
Federal Aid (Form 240) ....Rose Ireland (785) 296-4973 rireland@ksde.org
Meal reimbursement ....Jennifer Barger (785) 296-4965 jbarger@ksde.org

State and federal payment amounts for each LEA are available on the School Finance homepage: Payment Information.

Report Due Dates

Sept 5..........KIDS Collection **TASC** (Teacher and Student Connection) (open 9/5/2023 – 5/24/2024) KSDE Helpdesk (785) 296-7935
PENDING....**ESSA Building Expenditures Report** (all USDs - PENDING) Sara McCullah, Dale Brungardt (785) 296-3872
Sept 8..........2024 Kansas Teacher of the Year (accepting KTOY nominations via web app Sep 8-Nov 9) Tamla Miller (785) 296-4950
Sept 11 ....Designation of Attendance Officer(s) due (open July 1-Sept 11) Cheryl Austin (785) 296-3204
Sept 11-15 .Request for State Foundation Aid for October (all USDs- open Sept 11-15) Rose Ireland (785) 296-4973
Sept 15 ....Prior year **EOY MIS** collection – data is finalized Mason Vosburgh (785) 296-4945
Sept 15 ....Outcomes Part B verification window (Early Childhood Special Ed - Age 3-5) (Open July 1-Sept 15) Julie Rand (785) 296-1944
Sept 19 ....**PBR** (Principal's Building Report) and **SO-66** (Superintendents Organization Report) (Open Sept 19-Oct 10) Rose Ireland (785) 296-4973
Sept 20 ....Request October Federal Funds (Form 240) if funds available (open Sept 1-20) Rose Ireland (785) 296-4973

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Sept 20 ....Interlocal Agreements (open Sept 20-Oct 10) Marcia Ricklefs (785) 296-4209
Sept 20 ....Submit budget documents to KSDE
Craig Neuenswander, Dale Brungardt or Sara McCullah (785) 296-3872
(For USDs exceeding the revenue neutral rate)
Sept 20 ....KIDS Collection **ENRL** (Funding and Enrollment) (open Sept 20-Oct 7)
KSDE Helpdesk (785) 296-7935
Sep 20.........Kansas Kindergarten Readiness Snapshot (ASQ-3 and ASQ:SE-2) for
incoming kindergarten students (open April – Sep 20)
Stacy Clarke (785) 296-3953
Sept 25 ....**Fall Vacancy Report** (**ECDS** web app) All USDs/Buildings
(open August 1 – Sept 25) Leslie Bruton (785) 296-8011
Sept 25 ....**Mentor Programs** Mentor Teacher Stipend Grant Submission
(submit by Sept 25) Leslie Bruton (785) 296-8011
Sept 29 ....**LCP** (Local Consolidated Plan) (Application due September 29 - open year-
round for changes) Nicole Clark (785) 296-4925
Oct 1............Federal Fiscal File Review (located in KIAS web app) (Cohort 2)
Christy Weiler (785) 296-1712

Count Date: Wednesday, September 20, 2023

K.S.A. 72-5132 designates September 20 as enrollment count day, the date that is used to determine the number of students regularly enrolled for funding purposes. If the 20th is not a school day, the count day moves to the first school day following the 20th. Please set your calendar so that classes are in session for all enrolled students. Avoid scheduling staff training or parent-teacher conferences on the official student count date.

> Students should be enrolled and attending on the official count date, Wed. Sept 20.

A school district's General Fund Budget is determined by taking the district's total adjusted weighted enrollment, times the base aid for student excellence (BASE). For 2023-24, the BASE is $5,088.

We encourage you to review the School Term guideline document, "1,116 Hours School Year Requirement," on the School Finance homepage at this link: Guidelines and Manuals. This annual school term requirement must be met by school districts for state aid and accreditation purposes. Use the guideline document to help determine the common activities which can and cannot be counted towards the school term requirement. The document includes a summary of state law, recordkeeping requirements and explains the inclement weather/snow day provision.

A calculator that can be used to track a school building's daily attendance hours (1,116 Hour Building Log Calculator) can be found on the KSDE Fiscal Auditing webpage. Other helpful resources located there are:
- New 465 Hour Building Log Calculator (PreK)
- bell schedule and CTE contact minutes calculators, ESOL/Bilingual contact minutes calculator
- special education calculators including: Bi-Annual Certification of Time, early childhood FTE, Personnel Activity Report (PAR)
- postsecondary class attendance log

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- virtual school academic activity log calculator – use to document off-line attendance time
- work-based learning – work log – timesheet – attendance log
- attendance log of documenting services provided to a homebound student
- school district map lookup – District Boundaries – ArcGIS
- all KSDE audit guides
- Enrollment Handbook

Directory Updates (Grades Offered)

Beginning 2023-2024 school year, Kansas Individual Data on Students (KIDS) has realigned **D10 Current Grade Level** to more accurately correspond to the actual student grade level. This information can be found on Page 20 of the [KIDS File Specifications](#). All preschool-aged student records will be now be submitted as **PR = Preschool** and other student level data fields will be used to determine if they are funded as preschool aged with IEP, or 3-yr-old at-risk (previously Grade 33) or 4-yr-old at-risk (previously Grade 04).

The Directory Updates **Grades Offered** still reflects the original preschool grades as reflected below. As a result of the KIDS grade **PR** validating against Directory Updates **Grades Offered**, all preschool aged grades must be selected in the Directory Updates web application in order to upload any KIDS record with D10 Current Grade Level as PR for that specific school builidng.

Grades Offered

Child Care	Pre-School Aged Without IEP	Pre-School Aged With IEP	Pre-School Aged At-Risk (3 Year Olds)	Pre-School Aged At-Risk (4 Year Olds)	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade	7th Grade	8th Grade	9th Grade	10th Grade	11th Grade	12th Grade	Not Graded (Adults)
☐	☑	☑	☑	☑	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

To confirm whether your elementary school building has each of the four preschool-aged grades selected, please login the KSDE Authentication web application: https://apps.ksde.org/authentication/login.aspx

1. Select Directory Updates
2. Select "Buildings (Schools & Programs)" from the left menu
3. Locate the elementary school building in the box located in the top right corner of the screen and click "Select"
4. Scroll down to Grades Offered and select any preschool-aged grade that is not already checked

This application is open year-round and does not require KSDE to un-submit if changes are needed to the Grades Offered. Once changes are made, click SAVE at the top or bottom of the screen, and all updates will be saved.

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