Date: September 18, 2023
To: Chief School Administrators
From: Craig Neuenswander
Deputy Commissioner
Dale Brungardt
Director of School Finance

Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210
Maximum length of investment term is two years.

<table>
<thead>
<tr>
<th>TERM</th>
<th>CURRENT</th>
<th>PREVIOUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 89 Days</td>
<td>5.33%</td>
<td>5.33%</td>
</tr>
<tr>
<td>3 Months</td>
<td>5.36%</td>
<td>5.40%</td>
</tr>
<tr>
<td>6 Months</td>
<td>5.40%</td>
<td>5.44%</td>
</tr>
<tr>
<td>1 Year</td>
<td>5.41%</td>
<td>5.39%</td>
</tr>
<tr>
<td>18 Months</td>
<td>5.20%</td>
<td>5.16%</td>
</tr>
<tr>
<td>2 Years</td>
<td>4.98%</td>
<td>4.93%</td>
</tr>
</tbody>
</table>

Payments
Oct 2........ State Foundation Aid, Supplemental General (LOB), Bond & Interest (Capital Improvement), Mental Health (Liaisons)
Oct 5........Selected Federal Payments
Oct 16......Special Education, KPERS, Mental Health (CMHC)
Oct 27......KS Pre-K Pilot (TANF)

State Aid payments ................. Rose Ireland (785) 296-4973 rireland@ksde.org
Federal Aid (Form 240) ............. Sierra Stanley (785) 296-2020 sstanley@ksde.org
Meal reimbursement .............. Jennifer Barger (785) 296-4965 jbarger@ksde.org

State and federal payment amounts for each LEA are available on the School Finance homepage: Payment Information.

Report Due Dates
Sept 20 ...... PBR (Principal's Building Report) and SO-66 (Superintendents Organization Report) (Open Sept 20-Oct 10) Rose Ireland (785) 296-4973
Sept 20 ...... Request October Federal Funds (Form 240) if funds available (open Sept 1-20) Rose Ireland (785) 296-4973
Sept 20 ...... Interlocal Agreements (open Sept 20-Oct 10) Marcia Ricklefs (785) 296-4209
Sept 20 ...... Submit budget documents to KSDE Craig Neuenswander, Dale Brungardt or Sara McCullah (785) 296-3872 (For USDs exceeding the revenue neutral rate)
Sept 20 ...... KIDS Collection ENRL (Funding and Enrollment) (open Sept 20-Oct 10) KSDE Helpdesk (785) 296-7935
Sep 20....... Kansas Kindergarten Readiness Snapshot (ASQ-3 and ASQ:SE-2) for incoming kindergarten students (open April – Sep 20) Stacy Clarke (785) 296-3953
Sept 25 ...... Fall Vacancy Report (ECDS web app) All USDs/Buildings (open August 1 – Sept 25) Leslie Bruton (785) 296-8011
Sept 25 ....... **Mentor Programs** Mentor Teacher Stipend Grant Submission (submit by Sept 25) *Leslie Bruton* (785) 296-8011

Sept 29 ....... **LCP** (Local Consolidated Plan) (Application due September 29 - open year-round for changes) *Nicole Clark* (785) 296-4925

Oct 1........... Submit budget documents to County Clerk
*Craig Neuenswander, Dale Brungardt* or *Sara McCullah* (785) 296-3872
(For USDs exceeding the revenue neutral rate)

Oct 1........... Special Education Personnel Categorical Aid Report (deadline to update)
*Evelyn Alden* (785) 296-3868

Oct 1-31...... Dropout/Graduation Summary Report *(DGSR)* (all USDs - open Oct 1-Oct 31)
*David Fernkopf* (785) 296-8447

Oct 2........... Round 1 **Capital Projects Fund Accelerator grant applications** due Oct 2
[Link to submit questions]

Oct 2-20...... Kansas Pre-Kindergarten Pilot *(KPP-TANF)* 1st Quarter Expense Reimbursement Payment Request *Sierra Stanley* (785) 296-2020

Oct 2-20...... Request November Federal Funds *(Form 240)* if funds available (open Oct 2-20)
*Sierra Stanley* (785) 296-2020

*Christy Weiler* (785) 296-1712

Oct 9-13...... Request for State Foundation Aid for November (all USDs - open Oct 10-14)
*Rose Ireland* (785) 296-4973

Oct 10........ KIDS Collection **ENRL** - (Funding and Enrollment) (deadline for submission Oct 10) *KSDE Helpdesk* (785) 296-7935

Oct 10........ Interlocal Agreements (open Sept 20-Oct 10) *Marcia Ricklefs* (785) 296-4209


Oct 10........ Kansas Kindergarten Readiness Snapshot (ASQ-3 and ASQ:SE-2) deadline to submit data in ASQ Online *Stacy Clarke* (785) 296-3953

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**Sept 20 is the official student count date: PBR/SO66 Reports will open**

Wednesday the School Finance office will announce the KSDE web applications are open to complete the Principal's Building Report (PBR) and Superintendent's Organization Report (SO66). The notification will be sent out to the Superintendent’s Listserv, Board Clerks Listserv and Principals Listserv.

The official student count date is Wednesday, September 20. *The Enrollment Handbook provides guidance for reporting student enrollment.* All changes in how student FTE is counted under the school finance formula are highlighted in yellow. The handbook is available on the KSDE *Fiscal Auditing homepage*. More information to prepare for PBR and SO66 Reports is on page 3 in the *Sept 11 interest letter*.

Note: *The ENRL Collection opens on 9/20.* Please remind USD staff responsible for uploading student ENRL records to KIDS to wait until then.

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*Kansas leads the world in the success of each student.*
Adopt USD Budget and Submit by Sept. 20

Attn: USDs that have *not* held the RNR Hearing and adopted the 2023-2024 budget
Prior to your hearing, please open the [Sept 11 interest letter](#) to review the article:
**Budget Hearing Reminders**. The Revenue Neutral Rate (RNR) Hearing should be held
**prior** to your Budget Hearing (may be held the same day) and may be held in
conjunction with the Budget Hearing. The RNR Hearing must be no later than
September 20.

Attn: Board Clerks - Recommendations for September minutes
Please review the instructions in the [Sept 11 interest letter](#). It will specify exactly what
to include in your board minutes during the RNR hearing and regular board meeting
(budget hearing).

If you have not submitted the Excel budget file and mailed a paper copy of the budget
document: [How to Submit USD Budget to KSDE and County](#) This Fact Sheet will provide
step-by-step instructions:
- Upload budget files to KSDE (due 9/20)
- Prepare a paper copy of the budget to mail to KSDE
- Contact your county clerk for budget submission requirements (due 10/1)
- CPA's - email USD budget files to smccullah@ksde.org

If you have questions, please contact School Finance at (785) 296-3872.

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