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 www.ksde.org

*INTEREST RATE ON INVESTMENT  
 Effective 9/16/24 through 9/22/24*

**Date:** September 16, 2024  
**To:** Chief School Administrators  
**From:** Frank Harwood  
 Deputy Commissioner  
 Dale Brungardt  
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	5.33%	5.33%
3 Months	4.87%	4.91%
6 Months	4.49%	4.62%
1 Year	4.06%	4.21%
18 Months	3.77%	3.94%
2 Years	3.60%	3.77%

*Minimum investment rates banks must offer to secure public funds as prescribed by [K.S.A. 75-4210](#)  
 Maximum length of investment term is two years.*

**Payments**

Sept 16 ..... KS Parents as Teachers (PAT)  
 Sept 20 ..... SNP, CACFP & SFSP  
 Sept 27 ..... FFVP, CACFP & SFSP

Payment amounts for each district/LEA will be posted near the date of deposit:  
[Payment Information](#).

State Aid Payments: [Rose Ireland](#) (785) 296-4973

Federal Aid Payments/Form 240: [Amanda Williams](#) (785) 296-2020

Refer to **Form 240** (Federal Aid Payment request form) for a list of federal program funds. To receive an October federal aid payment, submit Form 240 no later than September 20. The Federal Cash Management Act requires that these funds must be spent by the end of the month in which they are received. LEAs cannot carry over federal funds to the following month.

Child Nutrition Program (CNP) Payments: [Dessa Gifford](#) (785) 296-4965

- SNP = School Nutrition Programs
- CACFP = Child & Adult Care Food Program
- FFVP = Fresh Fruit & Vegetable Program
- SFSP = Summer Food Service Program

**Child Nutrition & Wellness Monthly Updates**

For important details surrounding the Child Nutrition Programs (CNP), please be sure to check out the Monthly Updates provided from Child Nutrition & Wellness (CNW) leadership each month and posted to the CNW website at <https://cnw.ksde.org/> for each of the following under their respective menu: SNP - SNP Monthly Updates; CACFP - CACFP Monthly Updates; or SFSP - SFSP Monthly Updates.

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## Report Due Dates

- Sept 19..... PBR (Principal's Building Report) and SO-66 (Superintendents Organization Report) (Open Sept 19-Oct 10) [Rose Ireland](#) (785) 296-4973
- Sept 20..... Request October Federal Funds (Form 240) if funds available (open Sept 3-20) [Amanda Williams](#) (785) 296-2020
- Sept 20..... Interlocal Agreements (open Sept 20-Oct 10) [Marcia Ricklefs](#) (785) 296-4209
- Sept 20..... Submit budget documents to KSDE [Frank Harwood](#), [Dale Brungardt](#) or [Sara McCullah](#) (785) 296-3872 (if USD exceeded the revenue neutral rate)
- Sept 20..... KIDS Collection ENRL (Funding and Enrollment) (open Sept 20-Oct 10) [KSDE Helpdesk](#) (785) 296-7935
- Sept 25..... FVR (Fall Vacancy Report) Access in EDCS (submit by September 25) [Leslie Bruton](#) (785) 296-8011
- Sept 25..... Mentor Programs – Enter Mentors for stipend request (submit by Sept 25) [Leslie Bruton](#) (785) 296-8011
- Sept 27..... Kansas Kindergarten Readiness Snapshot (ASQ-3 and ASQ:SE-2) for incoming kindergarten students [Stacy Clarke](#) (785) 296-3953
- Sept 30..... LCP (Local Consolidated Plan) Application due September 30 (open year round for changes) [Nicole Clark](#) (785) 296-4925

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## Adopt USD Budget and Submit by Sept. 20

Attn: USDs that have not held the RNR Hearing and adopted the 2024-2025 budget.

Prior to your hearing, please open the [Sept 9 interest letter](#) to review the article: **Budget Hearing Reminders**. The Revenue Neutral Rate (RNR) Hearing should be held **prior** to your Budget Hearing. The hearings can be held on the same day but must be at separate times. The RNR Hearing must be no later than September 20.

Attn: Board Clerks - Recommendations for September minutes  
Please review the instructions in the [Sept 9 interest letter](#). It will specify exactly what to include in your board minutes during the RNR hearing and regular board meeting (budget hearing).

If you have not submitted the Excel budget file and mailed a paper copy of the budget document: [How to Submit USD Budget to KSDE and County](#) This Fact Sheet will provide step-by-step instructions:

- Upload budget files to KSDE (due 9/20)
- Prepare a paper copy of the budget to mail to KSDE
- Contact your county clerk for budget submission requirements (due 10/1)
- CPA's - email USD budget files to [smccullah@ksde.org](mailto:smccullah@ksde.org)

If you have questions, please contact School Finance at (785) 296-3872.

**NEW! Ask an Auditor Zoom-Based Help Sessions Offered Sept. 17-19  
(repeat from Sept. 3 Interest Letter)**

As a follow-up to the annual Counting Kids Workshops, KSDE's Fiscal Auditing Team will offer six *Ask an Auditor* Zoom-based sessions to help answer 2024-25 Counting Kids questions. The live help sessions are:

Tuesday, Sept. 17	Wednesday, Sept. 18	Thursday, Sept. 19
9 a.m. – 11 a.m.	9 a.m. – 11 a.m.	9 a.m. – 11 a.m.
1 p.m. – 3 p.m.	1 p.m. – 3 p.m.	1 p.m. – 3 p.m.

RSVP: Call (785) 296-4976 or email [auditing@ksde.org](mailto:auditing@ksde.org) the KSDE Fiscal Auditing office in advance to request the Zoom link to be connected to one of the sessions.

Remember, the [Enrollment Handbook](#) is another important resource for school districts as they prepare for the official student Count Day, Sept. 20.

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