



900 S.W. Jackson Street, Suite 102  
 Topeka, Kansas 66612-1212  
 (785) 296-3201  
 www.ksde.org

*INTEREST RATE ON INVESTMENT  
 Effective 10/05/20 through 10/11/20*

**Date:** October 5, 2020  
**To:** Chief School Administrators  
**From:** Craig Neuenswander,  
 Deputy Commissioner  
  
 School Finance Director

TERM	CURRENT	PREVIOUS
1 to 89 Days	<b>0.09%</b>	0.09%
3 Months	<b>0.07%</b>	0.03%
6 Months	<b>0.08%</b>	0.09%
1 Year	<b>0.11%</b>	0.11%
18 Months	<b>0.12%</b>	0.12%
2 Years	<b>0.12%</b>	0.12%


*Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210.*

**Due Date Reminders**

- Oct 9..... **Upload ENRL** (KIDS collection) **records** between Sept 21-Oct 9  
 New? Visit the [KIDS Training Portal](#) to register for ENRL Collection  
 (extended) self-paced training that will be available this week.
- Oct 9..... Superintendent’s Organizational Report (**SO-66**) and Principal’s Building  
 Report (**PBR**) All USDs (due Oct 9) see instructions in 9/21 interest letter
- Oct 9..... **Interlocal Agreements** due (785) 296-6321 [Christie Wyckoff](#) or [Rose Ireland](#)
- Oct 12 ..... **Oct 1 Unencumbered Cash Balances** All USDs (open 9/30-10/12) [Rose Ireland](#)
- Oct 12-16 ... Request **State Foundation Aid for November** All USDs [Rose Ireland](#)
- Oct 1-20..... Request **November Federal Funds (Form 240)** [Nicole Norwood](#) (785) 296-2020
- Oct 31 ..... Dropout/Graduate Summary Report (**DGSR**) All USDs -- Open Oct 1-31  
[David Fernkopf](#) (785) 296-8447 Instructions sent 10/2/20 to the following  
 listservs: Counselors, Curriculum Leaders, Elementary Principals, Junior  
 High/Middle Principals, High School Principals, Test Coordinators,  
 Superintendents and Board Clerks -- More info: [DGSR Webpage](#)

**How to electronically file CPA audit reports/Single Audits**

School districts and Local Education Agencies (LEAs) are required to electronically file their CPA audit report and Single Audit report (A-133) with the Department of Administration, Municipal Services. We ask that districts/LEAs continue to submit these reports (also electronically please) to KSDE’s Fiscal Audit team (instructions are below).



Please forward this information to your CPA if they submit your audit report.

Single Audits (formerly known as A-133s) are required to be completed within nine (9) months following the end of the fiscal year ending June 30, 2020, for LEAs spending **more than \$750,000** in federal funds. Therefore, Single Audits should be completed by **March 31, 2021**. You are also

welcome to submit a copy of your Single Audits to KSDE by this same date (March 31), but please follow federal regulations and timely submit completed Single audits to the Federal Audit Clearinghouse at the following web address: <https://facweb.census.gov/> The audit threshold for Single Audits (A-133) is \$750,000.

LEA's receiving **less than \$750,000** in federal funds are required to submit a CPA audit report by **June 30, 2021**. Thank you in advance for meeting these deadlines.

## INSTRUCTIONS TO SUBMIT:

To submit a CPA audit reports or Single Audit report to KSDE, attach the report (renamed as shown below) to an email addressed to: [auditing@ksde.org](mailto:auditing@ksde.org)



KSDE contact: [Laurel Murdie](#), Fiscal Audit Director  
Phone: (785) 296-4976

Please convert audit report to a **.pdf format** and rename using the example below:

D0107 Rock Hills 2020  
D0 (zero)107, LEA name, fiscal year

If a management letter is sent, **rename the .pdf** using this example:  
D0107 Rock Hills 2020 Mgmt Ltr



To submit an audit report to Municipal Services, attach the report (**.pdf format**) to an email addressed to: [armunis@ks.gov](mailto:armunis@ks.gov)

Municipal Services website: <http://www.admin.ks.gov/offices/chief-financial-officer/municipal-services> For information about electronic filing, scroll down to the **Audit** heading and select:

- E-audits - Submission Instructions
- E-acknowledgement of Audit Report and Filing Fee

Following receipt, a reply will be sent acknowledging receipt of the report and accompanied by a reminder that the **filing fee may be transmitted via mail** (mailing address will be included), **or via facsimile for credit card payments** (a credit card form will be attached).

**Questions? Contact Municipal Services:** (785) 296-8083 or (785) 296-6033, or email [armunis@da.ks.gov](mailto:armunis@da.ks.gov)

In keeping with government transparency, the electronic file audit is posted on the Department of Administration, Municipal Services, website (links above).

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*Kansas leads the world in the success of each student.*