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*INTEREST RATE ON INVESTMENT
 Effective 10/16/23 through 10/22/23*

Date: October 16, 2023
To: Chief School Administrators
From: Craig Neuenswander
 Deputy Commissioner
 Dale Brungardt
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	5.33%	5.33%
3 Months	5.46%	5.48%
6 Months	5.52%	5.52%
1 Year	5.42%	5.46%
18 Months	5.22%	5.27%
2 Years	5.04%	5.09%

*Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210
 Maximum length of investment term is two years.*

Payments

Oct 16.....Special Education, KPERS, Mental Health (CMHC)
 Oct 27.....KS Pre-K Pilot (TANF)

State Aid paymentsRose Ireland (785) 296-4973 rireland@ksde.org
 Federal Aid (Form 240)Sierra Stanley (785) 296-2020 sstanley@ksde.org
 Meal reimbursementJennifer Barger (785) 296-4965 jbarger@ksde.org

State and federal payment amounts for each LEA are available on the School Finance homepage: [Payment Information](#).

Deposit KPERS in Code 51

The 2nd quarter **KPERS payment** (deposits Monday, October 16) is required to be deposited in the KPERS Special Retirement Contribution Fund (Code 51). Deposit as revenue (Line 05-3221) and record as an expenditure broken out by function code as outlined in Code 51 of the USD budget. Kansas law requires school districts to record this as a revenue and an expenditure. KPERS will withdraw these funds from your account on the day it is received or the first working day thereafter.

To view all KPERS payments received for fiscal year 2024, link [here](#) - look under the heading **FY24 Payments**, and select **KPERS**.

Deposit Special Education in General fund and transfer

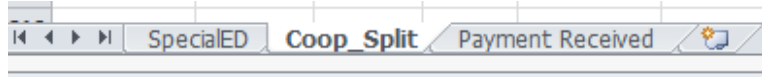
Special Education state aid will direct deposit on Monday, October 16. As you will recall, the law requires all special education state aid payments to be deposited in the school district's general fund budget (Code 06, Line 120 – 3205 Special Education Aid). The revenue would then be transferred from the general fund to the special education fund (Code 30, Line 75 – 5206 Transfer from General).

Detail reports are posted online. To view payment amounts and print the special education detail reports, link [here](#). Select **FY24 Special Education State Aid Printout**. If a

security warning appears in a yellow bar above the spreadsheet, click on **Enable Content** to proceed.

Next, with your cursor, locate **Cell F3** (in red) and **click on the arrow to scroll up** and **select your LEA number**. The information will refresh when the LEA number is updated. To display each report, select a tab located at the bottom of the screen (Special Ed, Coop Split, Payment Received).

If you have questions on state aid payments, contact Rose Ireland rireland@ksde.org at (785) 296-4973.



Report Due Dates

- Oct 20 Request November Federal Funds (**Form 240**) if funds available (open Oct 2-20)
[Sierra Stanley](#) (785) 296-2020
- Oct 20 ESSA Building Expenditures (All USDs) [Sara McCullah](#) (785) 296-4972
- Oct 31 Dropout/Graduation Summary Report (**DGSR**) (all USDs - open Oct 1-Oct 31)
[David Fernkopf](#) (785) 296-8447

ESSA Reporting Q&A Teams Meeting

The KSDE School Finance Team will be conducting two special Teams meetings (video conference) on Wednesday the 18th at 8:30 AM and Thursday the 19th at 10:30 AM. The meetings will be hosted by: Sara McCullah, Rose Ireland, Marcia Ricklefs, Katie Albright, and Dale Brungardt.

The meeting will provide information regarding the ESSA Building Expenditure Report. We hope to provide a general overview and cover the main points of the report, as well as answer questions that you may have regarding the reporting requirements.

Two time options on the Teams platform follow. Please join one or both of the links below to learn more:

Join the first meeting on your computer or mobile device on **Wednesday, October 18 at 8:30.**

[Click here to join the meeting](#)

Meeting ID: 212 766 878 821

Passcode: BvG8Rs

Join the second meeting on your computer or mobile device on **Thursday, October 19th at 10:30.**

[Click here to join the meeting](#)

Meeting ID: 258 143 359 656

Passcode: 7zG8S9

Website Postings – Documents required to be on school website

As a reminder, school districts are required to post a number of documents on their website. A list of those documents can be found on the Online Budget Packet webpage. <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Online-Budget-Packet>. Look under the heading **Guidance for Administrators and Business Office** for the link titled [Website Postings – Documents required to be on school website](#)

School Bus Safety Poster Contest

There's not a better time than NOW to launch the 2023-24 Kansas School Bus Safety poster contest. With just a ONE week until National School Bus Safety Week (October 16-20) and Kansas School Transportation Appreciation Day (October 18) get your students thinking about school bus safety by sharing this year's poster contest themed "Driving Safely Into the Future"

Complete contest guidelines can be found on our website at www.ksde.org, the KSPTA website at www.kspta.net, or by clicking the link below:

[Microsoft Word - 2024 Kansas Poster Contest Guidelines \(ksde.org\)](#)

Be sure to share this with all the staff in your district.

Posters are not due to KSDE until April 17th but if they are completed early, feel free to send them our way. For more information or if you have questions about the 2023-2024 poster contest, please contact [Melissa Ostermeyer](#) in the KSDE School bus Safety Unit.

Reminder: KSDE Household Economic Survey 2023-24 – Verification Process

If your district used the **KSDE Household Economic Survey to obtain household economic information for State At-Risk funding**, remember that a sample of 3% of the Surveys meeting income criteria for free or reduced meals must be verified by November 15.

Template to verify KSDE Household Economic Surveys:

KSDE has developed a [template](#) that is posted to the [KSDE Fiscal Auditing](#) webpage under the "What's New..." heading. The template explains each step of the verification process and includes sample letters. In the Excel template, open the tabs called "Important Info " and "Verification FAQs" to help you successfully complete this by the November 15th deadline.

Note: The **KSDE Household Economic Survey** verification process **is in addition to and separate** from the process of verifying 3% of income eligibility forms related to **National School Lunch Program Applications**.

The **KSDE Household Economic Survey** will not qualify students for free or reduced-price meals. However, some districts may have used this survey in obtaining household economic information as of September 20 to determine State At-Risk funding.

Kansas leads the world in the success of each student.