Date: November 28, 2022
To: Chief School Administrators
From: Craig Neuenswander
Deputy Commissioner
Dale Brungardt
Director of School Finance

Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210
Maximum length of investment term is two years

Payment Dates
Dec 1........ State Foundation Aid, Mental Health (Liaisons)
Dec 8........ Selected Federal Payments
Dec 15...... Special Education, Juvenile Detention

State aid payments: Rose Ireland (785) 296-4973 or Sara Barnes (785) 296-4972
Federal aid payments: (Form 240): Nicole Norwood (785) 296-2020

Report Due Dates
Dec 1 ........... Special Education Categorical Aid Personnel Report (deadline to update) Evelyn Alden (785) 296-3868
Dec 1 ............. KIDS Collection SMSC ( Rural Education Achievement Program (REAP) Funding (open Dec 1-Jan 6) KSDE Helpdesk (785) 296-7935
Dec 1-20 ...... Request January Federal Funds (Form 240) if funds available (open Dec 1-20) Nicole Norwood (785) 296-2020
Dec 2 .......... Juvenile Detention Center Application due (select LEAs) Nicole Norwood (785) 296-2020
Dec 5-9 ......... Request for State Foundation Aid for January (all USDs - open Dec 5-9) final request for FY2023 Rose Ireland (785) 296-4973
Dec 15......... Mill Rate by Fund submission for all USDs (open Nov 15-Dec 15) Christie Wyckoff (785) 296-6321
Dec 16........ Early Childhood Block Grant Application ECBG FY24 Technical Assistance Request Form
Dec 19......... Kansans Can Star Recognition Program (open 12/19/2022 – 5/5/2023) kcanstars@ksde.org Myron Melton (785) 296-8110
Dec 20........ Emergency Safety Intervention Data (in KIAS) due for events occurring between June 1-November 30 Shanna Bigler (785) 296-4941

Kansas leads the world in the success of each student.
Dec 23........CTE Credentialing Surveys-Legislative Requirement
CTE Survey-Courses Survey and CTE Survey-Credentials (High-value & Standard)
Ann Yates (785) 296-5140
Dec 31........IDEA Maintenance of Effort and Excess Cost Report (submission deadline for
coop/interlocal member districts) Christy Weiler (785) 296-1712

Mill Rate Form 2022-2023 – due 12/15 – see Clerk & Supt listserv email sent out 11/14/22
The 2022-2023 Mill Rate Form is now open. Access the Mill Rate Form through LEA
Forms on the KSDE Web Applications site. We anticipate the reporting time to
complete this Mill Rate report is less than 20 minutes.
To complete the report, enter the final mill rates for each fund from the certified Mill
Levies sheet. The County Clerk should have mailed certified final Mill Rates to each USD in
November, but if not contact the County Clerk to request them.
For step by step help, the Mill Rate User’s Guide is available on the Guidelines &
Manuals page of the School Finance website under the Manuals heading. Below are
some helpful tips:
  o Do NOT enter the budgeted mill rates provided on the Mill Rate Form
    as final mill rates.
    ▪ KSDE provides the budgeted rate as certified on the USD
      Budget as a reference ONLY in order to show the difference
      between budgeted and final rates.
  o Be sure that the final mill rates entered are for the current school year.
    ▪ 2022 Mill Rates for 2022-2023 School Year
  o Capital Outlay cannot exceed 8,000 mills per KSA 72-53,113.
  o If USD is in multiple counties, report the rates from USDs Home County.
  o If there are any discrepancies on the Levy Sheet, please notify the
    County Clerk.

Mill Rate Questions, contact School Finance staff:
785-296-6321 Christie Wyckoff cwyckoff@ksde.org
785-296-4973 Rose Ireland rireland@ksde.org
785-296-4972 Sara Barnes sbarnes@ksde.org

Username and Password Questions, contact the KSDE Help Desk:
785-296-7935 KSDE Help Desk HelpDesk@ksde.org

School Year Calendar – Spring Break Alignment
In 2020, the Kansas State Board of Education accepted the recommendation of the
work group representing Kansas Board of Regents (KBOR), Kansas State Board of
Education (KSBE) and Coordinating Council (KBOR, KSBE and Kansas Chamber of
Commerce) to align spring break calendars. This decision would benefit high school
students who are pursuing dual credit and also assist families with students enrolled in
different education systems. Administration and school boards may wish to consider
aligning spring break on their school calendar with the dates agreed upon by Kansas
regent universities and colleges which are listed below:

Kansas leads the world in the success of each student.
<table>
<thead>
<tr>
<th>Year</th>
<th>Spring Break</th>
</tr>
</thead>
<tbody>
<tr>
<td>2023</td>
<td>March 13-17</td>
</tr>
<tr>
<td>2024</td>
<td>March 11-15</td>
</tr>
<tr>
<td>2025</td>
<td>March 17-21</td>
</tr>
</tbody>
</table>

While the state board recommends school districts align spring breaks with those set by the higher education systems, this remains a local decision.

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