



## School Finance

Kansas State Department of Education  
Landon State Office Building  
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(785) 296-6659 - fax  
[www.ksde.org](http://www.ksde.org)

**Date:** May 28, 2019  
**To:** Chief School Administrators  
**From:** Dale M. Dennis, Deputy Commissioner  
Craig Neuenswander, Director  
School Finance

### INTEREST RATE ON INVESTMENT Effective 5/27/19 through 6/2/19

TERM	CURRENT	PREVIOUS
1 to 89 Days	<b>2.38%</b>	2.39%
3 Months	<b>2.40%</b>	2.42%
6 Months	<b>2.40%</b>	2.41%
1 Year	<b>2.33%</b>	2.33%
18 Months	<b>2.26%</b>	2.25%
2 Years	<b>2.20%</b>	2.20%

*Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210*

### KSDE Report Deadlines

Window Open	Report/Claim/Data Collection
May 21 – May 31	<b>Kansas Parent Education Program</b> (formerly PAT) - Final Claim <a href="#">Nicole Norwood</a> Phone: (785) 296-2020 – submit claim only if you have a program
June 3 - June 7	<b>Local Effort – All USDs must submit Local Effort</b> – <a href="#">Sara Barnes</a> , <a href="#">Rose Ireland</a> , <a href="#">Christie Wyckoff</a> (785) 296-3872 <i>When the Local Effort application is available, we will send a listserv message to notify you. Turnaround is quick to allow time for our office to calculate final state aid payments.</i>
May 1 - June 7	<b>FY20 IDEA VI-B Application (Part 1)</b> – listserv 5/1/19 from Dale Dennis <a href="#">Application</a> Contact: <a href="#">Christy Weiler</a> Phone: (785) 296-1712 IDEA VI-B (Part II) open 7/1/19 – 8/15/19
May 31 – June 12	<b>June 1 Unencumbered Cash Balance report</b> – all USDs - <a href="#">Rose Ireland</a> (785) 296-4973
May 21 – June 14	<b>Mental Health Intervention Team Grant</b> (listserv 5/21/19) <a href="#">Application and instructions</a>
May 24 – June 14	<b>Safe &amp; Secure Schools Grant</b> (listserv sent 5/24/19) <a href="#">Application and instructions</a>
June 10 – June 14	<b>Bond &amp; Interest Form</b> (to determine State Aid) - all USDs - <a href="#">Rose Ireland</a> (785) 296-4973
June 10 – June 14	<b>Request July General State Aid</b> (resume monthly requests) - all USDs - <a href="#">Rose Ireland</a> (785) 296-4973
June 1 – June 20	<b>Request July Federal Funds</b> (via Form 240, if available) <a href="#">Nicole Norwood</a> Phone: (785) 296-2020
May 15 – June 14	<b>KIAS: Emergency Safety Intervention Data Collection</b> - <a href="#">instructions</a> 5/15/18 from Dale Dennis Contacts: <a href="#">Rachel Beech</a> (785) 296-8965 or <a href="#">Laura Jurgensen</a> (785) 296-5522
May 10 – June 29	<b>Discipline Data Collection</b> (KIAS web app) <a href="#">instructions</a> listserv 5/11/18 from Dale Dennis Contacts: <a href="#">Rachel Beech</a> (785) 296-8965 or <a href="#">Laura Jurgensen</a> (785) 296-5522

Funds for **Professional Development** state aid were allocated for 2018-19. LEAs with an [approved PD plan](#) will need to submit final expenditures to receive state aid. The web app will open in early June (watch for email).

### USD Budget workshops dates still pending

Awaiting the Supreme Court's ruling on school finance, we are unable to determine dates for the annual School Finance budget workshops. We will announce workshop dates and locations via email when we know the outcome and can finalize the budget document. An example of the FY20 USD budget (codes and forms) will be provided at the budget workshops. Usually the Excel program used to complete the budget is available to download around the last budget workshop date.

*Dale Dennis and Craig Neuenswander*

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### Safe & Secure Schools Grant (listserv sent Friday, May 24)

House Sub Senate Bill 25 has provided flow through (grant) monies for school safety. The law is extremely specific that the grant funds can only be used to meet Standards 1 & 2 of the Safe and Secure School Unit Standards that were approved by the Board of Education. These grant funds require a \$1 for \$1 match and are project oriented. The information and grant form are on the [Safe and Secure Schools](#) website. The application and your school district's crisis plan are due by **5:00 p.m. on June 14, 2019**, emailed to [sassu@ksde.org](mailto:sassu@ksde.org).

Contacts: [Susan J. McMahan](#) (785) 296-4946 or [John Calvert](#) (785) 296-7056

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### Local Effort report opens June 3-7

**The Local Effort report (web application) will open next Monday, June 3 – due Friday, June 7.**

– **All USDs must submit Local Effort.** A listserv message will notify you when the Local Effort application is open. A short turnaround is needed to allow time for our office to calculate final state aid payments.

**Please wait to submit local effort until all June 5<sup>th</sup> tax distributions are received from the county, if any.**

The Local Effort report will include the following:

1. Local Effort data [mineral production tax, impact aid, etc. and virtual credits earned (19 years and older)] for computing final General State Aid payment
2. CTE mileage to transport students to postsecondary programs for computing CTE Transportation State Aid

2018-19 Local Effort Report **instruction memo** will be posted next Monday:

<http://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Guidelines-and-Manuals>

For assistance, contact School Finance:

- Sara Barnes [sbarnes@ksde.org](mailto:sbarnes@ksde.org) (785) 296-4972
- Rose Ireland [rireland@ksde.org](mailto:rireland@ksde.org) (785) 296-4973
- Christie Wyckoff [cwyckoff@ksde.org](mailto:cwyckoff@ksde.org) (785) 296-6321

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### County Treasurer Form 138, Form 110 available

The county treasurer will provide you with tax distribution information. This data is necessary when preparing the 2019-20 USD budget document.

Please notify your County Treasurer that the following three forms are available online:

- **Form 110** (pdf and excel) from 2019-20 USD budget
- **Form 138** - reports tax distributions from July 1, 2019 to June 30, 2020
- **Attachment I** – to provide estimated tax collections from July 1, 2019 to June 30, 2020, 2017 delinquent tax computation, 2019 estimated assessed valuation (when available), and estimated percent of distribution of year 2020 tax dollars

Download these forms under the heading **County Treasurer Form 138** on the School Finance homepage:

Link: <http://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Online-Budget-Packet>

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