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*INTEREST RATE ON INVESTMENT
 Effective 5/23/22 through 5/29/22*

Date: May 23, 2022
To: Chief School Administrators
From: Craig Neuenswander
 Deputy Commissioner
 Dale Brungardt
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	0.83%	0.83%
3 Months	1.00%	0.98%
6 Months	1.46%	1.42%
1 Year	2.14%	2.09%
18 Months	2.44%	2.43%
2 Years	2.62%	2.60%

Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210

Remaining Payments

- May 27 Kansas Pre-K Pilot (CIF)
- June 1 Special Education, Mental Health (Liaisons)
- June 9 Federal Payments
- June 15 State Foundation Aid, Mentor Teacher, Juvenile Detention
- June 17 Kansas Parents as Teachers, Food Service State Match Re-Appportionment
- June 24 State Foundation Aid (~1%), Supplemental General (LOB) – prorated
- July 8 FY22 Remaining entitlement: State Foundation Aid,
 Supplemental General (LOB)
- July 27 FY22 KPP-TANF 4th Quarter Reimbursement

State Aid payments Rose Ireland (785) 296-4973 rireland@ksde.org
 Federal Aid (Form 240) Nicole Norwood (785) 296-2020 nnorwood@ksde.org
 Meal reimbursement Jennifer Barger (785) 296-4965 jbarger@ksde.org

State and federal payment amounts for each LEA are available on the School Finance homepage:

[Payment Information](#). Also, on the payment screen, open and review the **FY22 State Aid Printouts** (summary reports) for your district each month:

- State Foundation, Supplemental & Capital Improvement State Aid Printout
- Special Education State Aid Printout (payments, coop split)

Report Due Dates

- May 27 Kansas Parent Education Program - Final expenditures claim form (open May 16-27) [Nicole Norwood](#) (785) 296-2020
- May 27 Juvenile Detention Center - Final expenditures (open approx. May 18 - submit by May 27) [Nicole Norwood](#) (785) 296-2020
- May 27 KIDS Collection TASC (Teacher and Student Connection) (open Sep 7, 2021-May 27, 2022) [KSDE Helpdesk](#) (785) 296-7935
- May 31 Foundations for School Success (End of Year Survey) Early Childhood (open May 1-31) [Natalie McClane](#) (785) 296-5081
- June 1 Special Education Para Inservice – (CAPS deadline to submit June 1) [Evelyn Alden](#) (785) 296-3868
- June 1-20.... Request July Federal Funds (Form 240) if funds available (open June 1-20) [Nicole Norwood](#) (785) 296-2020
- June 3..... IDEA Application for funds: Title VI-B Flow Through Part 1 - funds for 2022-23 school year [Christy Weiler](#) (785) 296-1712
- June 3-8 Local Effort Form (window open June 3-8) [Rose Ireland](#) (785) 296-4973
- June 10..... Emergency Safety Intervention (ESI) (in KIAS) Incidents occurring on or between 12/1/21 and 5/31/22 [Shanna Bigler](#) (785) 296-4941
- June 13..... Unencumbered Cash Balances on June 1 (all USDs - open May 31-June 13) [Rose Ireland](#) (785) 296-4973
- June 13-17 . Bond & Interest Form (to determine State Aid) (all USDs - open June 13-17) [Rose Ireland](#) (785) 296- 4973
- June 13-17 . Request for State Foundation Aid for July (all USDs - open June 14-18) [Rose Ireland](#) (785) 296-4973
- June 24..... KIDS Collection TEST - Assessment Testing (all USDs - (open August 9,2021-June 24, 2022) [KSDE Helpdesk](#) (785) 296-7935
- June 30..... KIDS Collection EOYA - End of Year Accountability (open May 9-June 30) [KSDE Helpdesk](#) (785) 296-7935
- June 30..... Discipline Data Collection (in KIAS) (submit final data by June 30) [Shanna Bigler](#) (785) 296-4941
- June 30..... State Deaf-Blind Funds (KSA 72-3481) Application for 2021-2022 funds (submit by June 30) dbfund@ksde.org (785) 291-3097
- June 30..... Chronic Absenteeism Report (located in AMOSS web app) (open May 17-June 30) [Robyn Kelso](#) (785) 296-3444
- July 1-13..... Kansas Pre-Kindergarten Pilot (KPP-TANF) 4th Quarter Expense Reimbursement Payment Request [Nicole Norwood](#) (785) 296-2020
- July 15 LCP (Local Consolidated Plan) Annual Report (tentative due date July 15, 2022) [Nicole Clark](#) (785) 296-4925

Common Expenditures for ESSER Funds Application and Expenditure Reports

In order to help school districts properly code expenditures for the ESSER Funds Applications and ESSER quarterly expenditures reports, we have compiled some common expenses and their function and object codes. These expenditures may vary slightly from your district's account codes as some expenses overlap as noted in the [Accounting Handbook](#).

We encourage districts to reference the [ESSER Reporting – Common Expenditures](#) document when submitting ESSER Funds Applications and ESSER expenditure reports.

Using these function and object codes will help KSDE provide reports to the State Board of Education and other agencies in a more uniform format.

To download the Accounting Handbook and ESSER Reporting – Common Expenditures, go to the Guidelines section on School Finance’s Guidelines and Manuals website: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Guidelines-and-Manuals>

Excess Cash Balance – Food Service Fund

To maintain the nonprofit status of the Food Service Fund, the fund balance or net cash resources of the fund should not exceed three (3) months' average expenditures. If the balance exceeds this threshold, the sponsor must take steps to reduce the balance or have an acceptable plan for using surplus revenues. The plan must be reviewed and approved by KSDE. Only allowable expenses to the Food Service Fund are approvable. Due to the uncertainty of costs and participation in school meal programs for SY 22-23, Sponsors that have excess cash balances will be allowed to indicate that higher food and labor costs paired with lower reimbursement rates and uncertain participation may impact the food service fund and can be used as acceptable reasoning on a spend down plan.

2022 Budget Workshop Dates – Register now

USD budget workshops are presented by Craig Neuenswander and Dale Brungardt for superintendents, board clerks, and business directors/managers. Please invite your CPA and county clerk. The 2022-23 budget document will be reviewed and we will also discuss education/finance bills passed by the 2022 legislature. Six workshops are scheduled across Kansas between June 15-27. We also return to an all-day session from 9:30 am to 3:00 pm.

Registration with the site is required to attend - To register, open the workshop announcement on the School Finance homepage under What's New? Link: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Whats-New> Please contact the workshop location to register. This will reserve a meal, seating and a workshop packet with the sample FY2023 budget forms.

If you cannot attend, all sample budget forms and information sheets reviewed at the workshops will be available on the School Finance website. The workshop will not be recorded this year due to its length.

Attn: New Superintendents -- BUDGET 101 Workshop will be presented in **Salina** on **Wednesday, July 6**. (Registration information will be available soon.) Attendance at this workshop has always been limited to new (first-year) superintendents. This year, we also invite new (first-year) board clerks or business managers to attend whose job it is to assist in preparing the budget document. We strongly encourage all first-year superintendents to attend this workshop where the budget process is explained in detail. We also recommend attending one of the regular budget workshops listed above, if possible.

Budget software:
We anticipate the
Excel budget program
will be available to
download in late June.

Safe and Secure Schools Grant – Apply by June 10 - put on listserv May 19

House Bill 2567 has been signed by Governor Laura Kelly to provide \$4 million (state funds) plus \$1 million (Federal Covid Relief Funds) for a total of \$5 million to school districts for **School Safety and Security Grants** in FY2023. Appropriate documentation **must** be kept for this grant. This bill will allow school districts to expend grant funds for salaries and wages related to newly created school resource officer positions, in addition to existing allowable purposes. Allowable expenditures are specified in HB 2567 (see below). These grant funds are a \$1 for \$1 match and project oriented.

For the 2023 Safe and Secure Schools Grant and Instructions:

[School Finance homepage >" What's New?"](#)

If you have questions please contact KSDE Safe and Secure Schools Unit.

(785) 296-4946 – Jim Green jgreen@ksde.org

(785) 296-7056 – John Calvert jcalvert@ksde.org

Mental Health Intervention Grants – Apply by June 10 - put on listserv May 19

House Bill 2567 has been signed by Governor Laura Kelly to provide \$10.5 million to school districts for the **Mental Health Intervention Team (MHIT) Grants** in FY2023. Three Million dollars has been set aside for a third-party study and expanding the current program. This program focuses on K-12 students and their families by identifying students, communicating with families and linking them to the already existing statewide behavioral health system and resources within the Mental Health Providers network. Grant funds awarded to USDs can only be used to fund School Liaisons (salary and fringe benefits) to provide mental health services to students.

The Grant Application and instructions in the Program Guide are available on the KSDE [School Finance](#) homepage under [Mental Health Intervention Team Program](#). The MHIT Program Guide and MHIT Grant Application can be found under the heading: **2022-23 School Year (July 1, 2022 - June 30, 2023)**

If you have any questions, please contact John Calvert at jcalvert@ksde.org or 785-296-7056.

KSDE will be closed Monday, May 30, for Memorial Day.

Interest letter will be posted on Tuesday

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