



School Finance

Kansas State Department of Education
Landon State Office Building
900 SW Jackson Street, Suite 356
Topeka, Kansas 66612-1212

(785) 296-3872
(785) 296-6659 - fax
www.ksde.org

Date: March 4, 2019
To: Chief School Administrators
From: Dale M. Dennis, Deputy Commissioner
Craig Neuenswander, Director
School Finance

INTEREST RATE ON INVESTMENT Effective 3/4/19 through 3/10/19

TERM	CURRENT	PREVIOUS
1 to 89 Days	2.40%	2.40%
3 Months	2.41%	2.41%
6 Months	2.50%	2.50%
1 Year	2.53%	2.54%
18 Months	2.54%	2.54%
2 Years	2.50%	2.51%

Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210

KSDE report deadlines

- March 8.....Early Learning Grant Application deadline for 2019-2020 (Parents as Teachers, Pre-K 4 Year Old At-Risk, and Kansas Preschool Pilot) Link: [Instructions and application materials](#)
Questions: earlylearning@ksde.org
- March 12.....March 1 Unencumbered Cash Balances report (all USDs) (open Feb. 28 – March 12)
- March 15.....CTE Pathways Programs of Study (Application and Maintenance) open - deadline March 15
Contact: Pathways Help Desk at (785) 296-4908 or PathwaysHelpDesk@ksde.org
CTE Pathways Student Data Follow-Up (open Feb 1 – April 16)
- March 20.....Request April Federal Aid payment (via Form 240) nnorwood@ksde.org
- March 22.....New report: Local Option Budget Percentage (open March 6 – March 22)
Watch for email announcement this week (see also Feb 18 interest letter)
- April 15.....Submit Medicaid claims (MMIS) for Special Ed (see Feb 11 interest letter)
Medicaid questions: Hallie Doud – Hallie.Doud@ks.gov
- May 3Nomination deadline for 2020 Kansas Teacher of the Year (email 2/20/19 from Dale Dennis)
[Nomination packet](#) Questions: sbukovatz@ksde.org or call (785) 296-2551



File CPA Single Audits (A-133) electronically by March 31



UPDATE: Linda Wallis (KSDE Fiscal Auditing office) retired in December. In the future, when electronically submitting the CPA audit report or Single Audit report (A-133) to the Kansas State Department of Education, please send to: Makayla Auldridge mauldridge@ksde.org (785) 296-4976

Please forward this information to your CPA if they submit your audit report.

School districts and LEAs are required to electronically file their CPA audit report and Single Audit report (A-133) with the Department of Administration, Municipal Services. We ask that districts/LEAs continue to submit these reports (also electronically please) to the Fiscal Audit team at the State Department of Education (instructions are below).

Single Audits (A-133) are required to be completed within nine (9) months following the end of the fiscal year ending June 30, 2018, for LEAs spending **more than \$750,000** in federal funds. Therefore, Single Audits should be completed by **March 31, 2019**. Please submit Single Audits to KSDE by this same date (March 31). Through a change in federal regulation, the audit threshold for Single Audits (A-133) increased from \$500,000 to \$750,000.

LEA's receiving **less than \$750,000** in federal funds are required to submit a CPA audit report by **June 30, 2019**. Thank you in advance for meeting these deadlines.

Shown below are instructions to submit this report electronically.

New KSDE contact to send CPA report: To submit a CPA audit report or Single Audit report (A-133) to KSDE:



Attach the report (renamed as shown below) to an email addressed to: mauldridge@ksde.org
KSDE contact: Makayla Auldridge, Fiscal Audit team – (785) 296-4976

Audit reports should be converted to a .pdf file and renamed using the example below:

D0107 Rock Hills 2017
D0 (zero) LEA Name Fiscal
LEA No. Year

If a management letter is sent, rename the .pdf using this format: D0107 Rock Hills 2017 Mgmt Ltr

To submit an audit report to Municipal Services, attach the report (.pdf format) to an email addressed to: armunis@ks.gov.

Following receipt, a reply will be sent acknowledging receipt of the report and accompanied by a reminder that the **filing fee**

may be transmitted via mail (mailing address will be included), **or via facsimile for credit card payments** (a credit card form will be attached).



Municipal Services website: <http://www.admin.ks.gov/offices/chief-financial-officer/municipal-services>

For information about electronic filing, scroll down to the Audit heading and select:

- E-audits - Submission Instructions
- E-acknowledgement of Audit Report and Filing Fee

Municipal Services contact: Roger Basinger (785) 296-8083 Roger.Basinger@ks.gov

In keeping with government transparency, the electronic file audit is posted on the Department of Administration, Municipal Services, website (link above).

Please forward this information to your CPA if they submit your audit report.

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