



900 S.W. Jackson Street, Suite 102
 Topeka, Kansas 66612-1212
 (785) 296-3201
 www.ksde.org

*INTEREST RATE ON INVESTMENT
 Effective 6/24/24 through 6/30/24*

Date: June 24, 2024
To: Chief School Administrators
From: Frank Harwood
 Deputy Commissioner
 Dale Brungardt
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	5.33%	5.33%
3 Months	5.33%	5.33%
6 Months	5.29%	5.29%
1 Year	5.06%	5.08%
18 Months	4.87%	4.91%
2 Years	4.67%	4.72%

[Minimum investment rates](#) banks must offer to secure public funds as prescribed by [K.S.A. 75-4210](#)
 Maximum length of investment term is two years.

Report Due Dates

- June 30..... Discipline Data Collection (in KIAS) final data due for events occurring between July 1-June 30 [Trish Backman](#) (785) 296-6937
- June 30..... KIDS Collection EOYA - End of Year Accountability (open May 6-June 30) [KSDE Helpdesk](#) (785) 296-7935
- June 30..... Chronic Absenteeism Report (located in AMOSS web app) (open May 17-June 30) [Robyn Kelso](#) (785) 296-3444
- June 30..... Mental Health Intervention Final Expenditures Report 2023-2024 [Marcia Ricklefs](#) (785) 296-4209

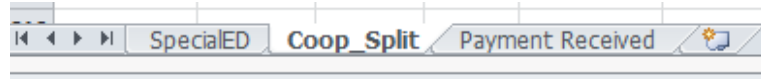
Retain Final FY24 State Aid Printouts for Auditor

Please **print and file** a copy of your USD's **final printout** that summarizes all FY24 General, Supplemental General and Capital Improvement state aid payments, along with FTE enrollment, property value assessments, tax rates, local effort and other statistics for your district for the 2023-24 school year. This two-page summary can be downloaded on the **Payment Information** screen on the School Finance homepage: <http://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Payment-Information>

Look under the heading **FY24 State Aid Printouts**
 Select: **General, Supplemental General and Capital Improvement State Aid Printout**

Click on cell G1, and a drop-down arrow will appear to the right. Scroll to select your USD number and the printout will update with your information. You may have to click Enable to initiate the data merge. If the arrow doesn't appear, click in the cell, and manually enter D0101 (D-zero-USD number) in the cell and press enter. Your district data should update on the screen.

Please also print and file the final FY24 **Special Education State Aid Printout**. This document summarizes FY24 Special Education payments, teachers, transportation costs, and other statistics. To display each report on the printout, select a tab located at the bottom of the screen (Special Ed, Coop Split, Payment Received).



If you have questions on these printouts, contact [Rose Ireland](#) at (785) 296-4973.

2023-2024 Final Legal Max Letters Available Online

Final legal max letters posted on the School Finance website can be downloaded at this link: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Legal-Max-General-Fund-School-Finance-Studies>. Under the second heading **FY24 Legal Max Letters (Final)**, locate the group with your district's letter, and if you choose to print, manually change the Printer Default to select "Print Current Page," otherwise you will print letters for all districts.

The final legal max letter reflects the district's final legal maximum general fund budget, audited enrollment, actual special education state aid, and actual virtual credits as submitted on Local Effort. Carefully review your legal max amount. Final special education state aid affects the general fund budget and *may affect the supplemental general fund budget* if higher than 2008-09 special education state aid.

A final legal max letter is also being mailed to all superintendents and board presidents.

Frequently Asked Questions:

- Q1. Why does my final general fund budget not match my audited legal max letter?
A1. The final legal max letter is computed using actual Special Education State Aid and Virtual Credits as reported on Local Effort earlier this month.
- Q2. Why did my LOB Budget get reduced on my final legal max letter?
A2. LOB is computed using the higher of FY2009 or current year actual special education state aid. If your LOB is computed on current year special education state aid, your special education state aid was likely padded on the Form 118.

NOTE: The following USDs will receive a **revised** Final Legal Max letter:

- USD 315 Colby
- USD 349 Stafford
- USD 452 Stanton County
- USD 480 Liberal
- USD 491 Eudora

If you have questions on the legal max letters, feel free to contact School Finance:

- Rose Ireland at (785) 296-4973 - rireland@ksde.org
- Marcia Ricklefs at (785) 296-4209 - mricklefs@ksde.org
- Sara McCullah at (785) 296-4972 - smccullah@ksde.org

Training Opportunity – Transportation Basics for Directors & Supervisors

The Kansas State Department of Education School Bus Safety Unit will be holding Transportation Basics Workshops for Transportation Directors/Supervisors. The workshops are **FREE** and will be from **9:00 am - 4:00 pm** with a break for lunch which is on your own.

Dodge City - July 9, 2024

Maize - July 10, 2024

Kansas City - July 11, 2024

This workshop is especially recommended for new directors or supervisors. Although this course was designed for new transportation directors/supervisors, any transportation director/supervisor is welcome to attend.

Workshops are open to any Public or Private School Transportation Directors, Transportation Supervisors, School Transportation Contractors and other School Officials involved with school transportation. No vendors please.

These workshops are designed to give transportation directors/supervisors a brief overview of the fundamentals and responsibilities associated with the position. Also covered are recent updates, changes and developments.

- Bus Driver requirements
- Alcohol and Drug Testing
- Drug and Alcohol Clearing House
- Commercial Driver's License requirements
- Physicals
- School Bus Regulations
- Legal responsibilities of the Transportation Director
- Loading and unloading the bus
- 2 ½ mile rule
- Out of District Transportation
- Bus requirements
- Emergency Procedures
- ELDT
- Covid-19
- And more

Follow this link to register <https://events.ksde.org/Default.aspx?tabid=824>

Rural Child Care Program: School Districts and Community-Based Centers Grant Opportunity

Access to high-quality, safe, and consistent child care is a key element of thriving rural communities. The Patterson Family Foundation is thrilled to introduce a grant program to help public school districts and nonprofit community-based child care centers enhance their child care capacity.

The **Rural Child Care Program: School Districts and Community-Based Centers** grant funds can be used to support short-term operational needs, training and certification needs, and/or minor capital needs aimed at expanding or enhancing child care access. Applying school districts and nonprofit community-based child care centers must be licensed and located in the Foundation's philanthropic catchment of Kansas counties with fewer than 50,000 residents. This is all Kansas counties except Butler, Douglas, Johnson, Leavenworth, Reno, Riley, Saline, Shawnee, Sedgwick, and Wyandotte counties.

The application period is June 26, 2024 to July 30, 2024. The maximum award amount is \$175,000. Visit grants.pffkc.org for additional information and to apply.

Questions about this grant may be directed to Denise Schuele, Program Officer at the Patterson Family Foundation, denise@pffkc.org.

Schedule USD Budget Reviews (In Person-Virtual-Conference Call)

Before publishing the Notice of Hearing, superintendents and business officials may request someone in the School Finance office double-check their budget document. If you would like to meet with a member of the KSDE staff to review your budget document before publishing, please call us to schedule a one-hour appointment with Dale Brungardt, Craig Neuenswander, Dale Dennis or Veryl Peter. Staff will meet **in person** (face-to-face), **virtual** (Teams, Zoom, etc.), or **conference call**.

Call School Finance at (785) 296-3871 or (785) 296-3872 to schedule a time.

Due to the volume of reviews, it is important to call our office if you need to cancel or change a scheduled budget review to open that time slot.

All Budget Reviews - Have the following information available:

1. Revenue Neutral Rates (RNR) from the county clerk
2. Estimated 2024 assessed valuation information
3. Your laptop computer with the budget program. This will allow you to enter revisions to your budget during the review.
4. A printed copy of the budget document (codes and forms being used) to take notes.

If possible, email the CODES.xlsx file 24-48 hours prior to your scheduled review. This will shorten the time needed to conduct your budget review. Please include in your message the time/date of your scheduled budget review and specify any budget concerns or funds to be reviewed carefully before your meeting. Email addresses are listed below:

- Dale Brungardt dbrungardt@ksde.org
- Craig Neuenswander cneuenswander@ksde.org
- Veryl Peter vpeter@ksde.org
- Dale Dennis ddennis@ksde.org

In Person Reviews – Directions and Parking:

Kansas State Department of Education - Landon State Office Building - 900 SW Jackson Street, Topeka Across the street from the State Capitol Building.



Enter at the north entrance pictured above

– 900 SW Jackson Street (corner of 9th & SW Jackson)

Doors open to the public at 8 a.m. *Take south elevator to 3rd floor – Conf. Room 355 South*

The School Finance office is located on the 3rd floor in the southwest corner of the **Landon State Office Building**. Enter the main doors and walk a few steps past the security desk, look to your right, and walk down a very long hallway to the South elevators to the 3rd floor. Enter conference room 355 to wait for your reviewer. Dale Brungardt, Craig Neuenswander, Dale Dennis or Veryl Peter will come to the conference room when they are ready to begin. When leaving the building, feel free to use the exit doors by the south elevators.

PARKING options:

- Parking meters along Jackson Street that require change - \$1 hour.
- Free 2-hour parking on YELLOW bagged meters along 9th Street.
- Free 2-hour parking on Kansas Avenue (one block east).
- Free parking in the visitor parking in Lot 1 by the **Kansas Judicial Center**, 301 SW 10th Avenue. Driving west on 10th Avenue, pass the Judicial Center and turn south at the light onto Harrison Street (one-way). Lot 1 is on your left. This is a 'scenic two block walk' past the capitol grounds to the corner of 9th and Jackson (main entrance to Landon Building).
- To park about ½ block from the main entrance, the **City Centre parking garage** is located off 9th Street, between Jackson St. and Kansas Avenue. Parking is \$1 hr.

Virtual Reviews:

Schedule a virtual review with Dale Brungardt DBrungardt@ksde.org, Craig Neuenswander craign@ksde.org, or Veryl Peter vpeter@ksde.org (times are limited)

- First, contact School Finance by phone to schedule a time for a virtual review.
- **The district will be responsible for setting up the virtual meeting.** *At least a day ahead of your scheduled appointment*, send an email to invite the person conducting your budget review: Subj line: **USD ### Virtual review**
- **Specify in the body of the email:** (1) date and time of budget review; (2) VIRTUAL Meeting ID and Password; (3) names of people joining; and (4) good phone number to call in case of technical difficulties.
- **Attach** your "**Codes.xlsx**" budget file to the email and specify any budget concerns or funds to be reviewed carefully before the meeting.

Kansas leads the world in the success of each student.

Reviews by Conference Call:

Conference calls can be scheduled with all reviewers. Call School Finance to schedule a time.

- *At least a day ahead of your scheduled conference call*, send an email to the person conducting your budget review: Subj line: **USD ### conference call review**
- **Specify in the body of the email:** (1) date and time of budget review; (2) names of people joining; and (3) the phone number to call.
- Attach your “**Codes**” budget file to the email and specify any budget concerns or funds to be reviewed carefully before the meeting.

NOTE: Dale Dennis will conduct budget review meetings **in person or by conference call only**. For reviews, he requests that you bring a paper copy of your budget or mail a paper copy in advance if you are reviewing by phone (see instructions above).

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