



School Finance

Kansas State Department of Education
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www.ksde.org

Date: June 3, 2019
To: Chief School Administrators
From: Dale M. Dennis, Deputy Commissioner
 Craig Neuenswander, Director
 School Finance

INTEREST RATE ON INVESTMENT Effective 6/3/19 through 6/9/19

TERM	CURRENT	PREVIOUS
1 to 89 Days	2.39	2.38
3 Months	2.38	2.40
6 Months	2.35	2.40
1 Year	2.27	2.33
18 Months	2.15	2.26
2 Years	2.05	2.20

Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210

June Payment Dates *

- June 3Special Education (final FY19 – see below)
- June 6Selected Federal Payments*
- June 14After School Enhancement, After School Activity (Middle School)
- June 17General State Aid (20 mills), Juvenile Detention, Mentor Teacher
- June 20CTE Transportation Aid, CTE Credential Incentive, Kansas Parents as Teachers (PAT)
- June 24General and Supp. General State Aid (prorated amount), Bond & Interest (Capital Improvement), Professional Development
- July 5General and Supp General (LOB) - FY19 remaining entitlement (encumbered as June 30)
- July 29Final FY19 payment for Kansas Pre-K Pilot (KPP) and TANF

*estimated payment dates

Contacts:

- State Aid payments Rose Ireland (785) 296-4973 or email rireland@ksde.org
- Federal Aid (Form 240)..... Nicole Norwood (785) 296-2020 or email nnorwood@ksde.org
 - o To request a July federal aid payment, submit Form 240 no later than June 20.
 - o Refer to Form 240 (Federal Aid payment request form) for a list of federal program funds. The Federal Cash Management Act requires that these funds must be spent by the end of the month in which they are received. *LEAs cannot carry over federal funds to the following month.*
- School Nutrition Payments... Jennifer Barger (785) 296-4965 jbarger@ksde.org
 - o School Nutrition Programs pay each week.
 - o Summer Food Service Program will be paid approx. the 15th of each month as claims warrant.

Link: [Payment Information](#) – By the direct deposit date, each LEA’s payment amounts are available on the School Finance homepage. [FY19 State Aid Printouts](#) are also available online -- **Special Education state aid** (see next article) and **General fund, LOB and Capital Improvement state aid**. The **General, Supplemental General & Capital Improvement State Aid printout** is a 2-page summary of FTE details, revenue and state aid payments in FY2019. After receiving the last FY19 payment deposit, download and retain a paper copy of these printouts to have ready when your CPA visits.

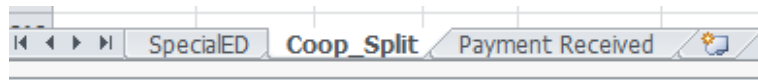
Special Education deposits June 3

The final payment of 2018-19 **Special Education state aid** will direct deposit on Monday, June 3. As you will recall, the law requires all special education state aid payments to be deposited in the school district's general fund budget (Code 06, Line 120 – 3205 Special Education Aid). The revenue would then be transferred from the general fund to the special education fund (Code 30, Line 75 – 5206 Transfer from General).

The special education payment was computed using the following final reports submitted by your office: special education personnel, non-public equivalency, transportation (Form 308), catastrophic and Medicaid.

Detail reports are posted online. To view payment amounts and print the special education detail reports, link [here](#). Select **FY19 Special Education State Aid Printout**. If a security warning appears in a yellow bar above the spreadsheet, click on **Enable Content** to proceed.

Next, with your cursor, locate **Cell F3** (in red) and **click on the arrow to scroll up** and **select your LEA number**. The information will refresh when the LEA number is updated. To display each report, select a tab located at the bottom of the screen (Special Ed, Coop Split, Payment Received).



Categorical Aid (sent to sups and sped directors listservs on Friday, 5/31)

The final 2018-19 special education categorical aid entitlement has been calculated to be \$30,085, a \$525 decrease from the 2018-19 budgeted estimate of \$30,610.

The categorical aid calculation is based on special education transportation costs, high need student costs, and the number of teachers and paras. This year transportation costs increased a little more than expected and catastrophic expenditures were a little lower, but the biggest change was the 319 FTE increase in the number of teachers and paras. Of this increase, 230 FTE were reported for the first time in May. For that reason, the decrease in categorical aid was not known until now. The process for certifying teachers and paras will be adjusted for the 2019-20 school year.

- The final 2018-19 special education categorical aid entitlement is \$30,085.
- The final 2018-19 Medicaid amount per pupil is \$655.
- 2019-20 categorical aid is *estimated* to be ~~\$30,000~~. **UPDATE: June 7, 2019:** After examining the number of teachers and paras added for the past two years, especially those added in May, **the estimate for 2019-20 categorical aid has been revised down to \$29,800.**

Questions regarding state aid payments can be directed to the School Finance office:

- Rose Ireland rireland@ksde.org or (785) 296-4973
- Sara Barnes sbarnes@ksde.org or (785) 296-4972

Open now - Local Effort report due June 7

The Local Effort report (web application) will open Monday, June 3 – due Friday, June 7.

– **All USDs must submit Local Effort.** A listserv message will notify you when the Local Effort application is open. A short turnaround is needed to allow time for our office to calculate final state aid payments.

IMPORTANT! Please wait to submit local effort until all June 5th tax distributions are received from the county.

The Local Effort report will include the following:

- Local Effort data [mineral production tax, impact aid, etc. and Virtual credits earned (19 years and older) for computing final General State Aid payment;
- Career and Technical Education mileage to transport students to postsecondary programs for computing CTE Transportation State Aid.

Download **Local Effort Instructions** (listed under **Manuals** heading):

<http://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Guidelines-and-Manuals>

For assistance on the Local Effort report, contact School Finance:

- Rose Ireland rireland@ksde.org (785) 296-4973
- Sara Barnes sbarnes@ksde.org (785) 296-4972
- Christie Wyckoff cwyckoff@ksde.org (785) 296-6321

KSDE Report Deadlines

<u>Window Open</u>	<u>Report/Claim/Data Collection</u>
June 3 - June 7	Local Effort – <i>All USDs must submit Local Effort</i> – Sara Barnes , Rose Ireland (785) 296-3872
May 1 - June 7	FY20 IDEA VI-B Application (Part 1) – listserv 5/1/19 from Dale Dennis Application Contact: Christy Weiler Phone: (785) 296-1712 IDEA VI-B (Part II) open 7/1/19 – 8/15/19
May 31 – June 12	June 1 Unencumbered Cash Balance report – all USDs - Rose Ireland (785) 296-4973
May 21 – June 14	Mental Health Intervention Team Grant (listserv 5/21/19) Application and instructions
May 24 – June 14	Safe & Secure Schools Grant (listserv sent 5/24/19) Application and instructions
June 10 – June 14	Bond & Interest Form (to determine State Aid) - all USDs - Rose Ireland (785) 296-4973
June 10 – June 14	Request July General State Aid (resume monthly requests) - all USDs - Rose Ireland (785) 296-4973
June 1 – June 20	Request July Federal Funds (via Form 240, if available) Nicole Norwood Phone: (785) 296-2020
May 15 – June 14	KIAS: Emergency Safety Intervention Data Collection - instructions 5/15/18 from Dale Dennis Contacts: Rachel Beech (785) 296-8965 or Laura Jurgensen (785) 296-5522
May 10 – June 29	Discipline Data Collection (KIAS web app) instructions listserv 5/11/18 from Dale Dennis Contacts: Rachel Beech (785) 296-8965 or Laura Jurgensen (785) 296-5522

Funds for **Professional Development** state aid were allocated for 2018-19. LEAs with an approved PD plan will need to submit final expenditures to receive state aid. The web app will open in early June (watch for email).

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