Date: June 1, 2020
To: Chief School Administrators
From: Dale M. Dennis, Deputy Commissioner
       Craig Neuenswander, School Finance Director

Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210.

**June Payment Dates***

June 1 ......... Special Education (final FY20 – see below), Bond & Interest (Capital Improvement), Mental Health (Liaisons)
June 4 ......... Selected Federal Payments
June 5 ......... Evidence Based Reading *
June 15 ...... After School Enhancement, After School Activity (Middle School)
June 15 ...... General State Aid (20 mills), Juvenile Detention, Mentor Teacher
June 17 ...... Professional Development
June 22 ...... CTE Transportation Aid, CTE Credential Incentive, Kansas Parents as Teachers (PAT)
June 24 ...... State Foundation Aid (~1%) and Supp. General State Aid (prorated amount)
July 8 .......... State Foundation Aid and Supplemental General (LOB) – FY20 remaining entitlement (to be encumbered as June 30)
July 27 ....... Final FY20 payment for Kansas Pre-K Pilot (KPP) and TANF

*estimated payment dates

**CONTACTS:**

**State Aid payments** ............... Rose Ireland (785) 296-4973 or email rireland@ksde.org

**Federal Aid (Form 240)** ............. Nicole Norwood (785) 296-2020 or nnorwood@ksde.org
   o To request a July federal aid payment, submit Form 240 no later than June 19.
   o Refer to Form 240 (Federal Aid payment request form) for a list of federal program funds. The Federal Cash Management Act requires that these funds must be spent by the end of the month in which they are received. **LEAs cannot carry over federal funds to the following month.**

**School Nutrition Payments** ............. Jennifer Barger (785) 296-4965 jbarger@ksde.org
   o School Nutrition Programs pay each week.

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Summer Food Service Program will be paid approx. the 15th of each month as claims warrant.

Link: Payment Information – By the direct deposit date, each LEA’s payment amounts are available on the School Finance homepage.

FY20 State Aid Printouts are also available online –
- Special Education State Aid Printout (see next article)
- State Foundation, Supplemental General and Capital Improvement state aid

The State Foundation, Supplemental General & Capital Improvement State Aid printout is a 2-page summary of FTE details, revenue and state aid payments in FY2020. After receiving the last FY20 payment deposit (July 8 remaining entitlement), download and retain a paper copy of these printouts to have ready when your CPA visits.

Deposit Special Education aid to Code 06 and transfer to Code 30

The final payment of 2019-20 Special Education state aid will direct deposit on Monday, June 1. As you will recall, the law requires all special education state aid payments to be deposited in the school district’s general fund budget (Code 06, Line 120 – 3205 Special Education Aid). The revenue would then be transferred from the general fund to the special education fund (Code 30, Line 75 – 5206 Transfer from General).

The special education payment was computed using the following final reports submitted by your office: special education personnel, non-public equivalency, transportation (Form 308), catastrophic and Medicaid.

Detail reports are posted online
– To view payment amounts and print the special education detail reports, link here.
– Select FY20 Special Education State Aid Printout
– If a security warning appears in a yellow bar above the spreadsheet, click on Enable Content to proceed.
– Next, with your cursor, locate Cell F3 (in red) and click on the arrow to scroll up and select your LEA number. The information will refresh when the LEA number is updated.
– To display each report, select a tab located at the bottom of the screen (Special Ed, Coop Split, Payment Received).

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The final 2019-20 special education categorical aid entitlement has been calculated to be $30,010. The budget estimate for 2019-20 special education categorical aid was $29,800.

The categorical aid calculation is based on special education transportation costs, high need student costs, and the number of teachers and paras. This year the number of teachers and paras increased by 356, however transportation costs decreased a little, in part due to COVID-19 school closures on March 13, 2020.

The final special education state aid payment should deposit in your bank Monday, June 1. Download the Special Education State Aid Printout for full detail found under the FY20 State Aid Printouts heading from the School Finance Payment Information website: https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Payment-Information.

Final 2019-2020 Medicaid amount per pupil is $641.

Categorical aid for 2020-21 is estimated to be $29,510.

Questions regarding state aid payments can be directed to the School Finance office:
- Rose Ireland rireland@ksde.org or (785) 296-4973
- Sara Barnes sbarnes@ksde.org or (785) 296-4972

**Special Education Medicaid Replacement State Aid**

As a part of the recertification process, KDHE’s calculations for Medicaid replacement state aid shifted this year in some situations from interlocals and cooperatives to school districts. As a result, school districts may have received Medicaid state aid that in the past has been paid directly to their coop or interlocal. These funds were included in the June 1 special education state aid payment.

Districts, coops, and interlocals will need to work together in order to transfer Medicaid replacement state aid from the school district to the interlocal or cooperative.

Specific questions about the division of the funding should be directed to: Hallie Doud at KDHE at Hallie.Doud@ks.gov

**Local Effort Report opens soon**

The Local Effort report (web application) will open in the next 24 hours and is due Monday, June 8. A listserv message will notify you when it is open.
- **All USDs must submit Local Effort** A short turnaround is needed to allow time for our office to calculate final state aid payments.

**IMPORTANT** Please wait to submit local effort report until all June 5th tax distributions are received from the county.

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The Local Effort report will include the following:

- Local Effort data [mineral production tax, impact aid, etc. and Virtual credits earned (20 years and older) for computing final State Foundation Aid payment;
- Career and Technical Education mileage to transport students to postsecondary programs for computing CTE Transportation State Aid.

Once the web application is open, download Local Effort Instructions (under Manuals).

For assistance on the Local Effort report, contact School Finance:
- Rose Ireland rireland@ksde.org (785) 296-4973
- Christie Wyckoff cwyckoff@ksde.org (785) 296-6321
- Sara Barnes sbarnes@ksde.org (785) 296-4972

Report due dates

June 5 .............. Professional Development Aid May Final Report (open May 26 - June 5) (listserv sent 5/26/20 from Dale Dennis) **ALL LEAs SUBMIT:** If not requesting funds, please login, complete with zeros and submit.

June 5 .............. LEA IDEA VI-B Application Part 1 (for 2020-21 funds) due June 5 
listserv sent 5/5/20 to special ed directors and superintendents 
Subj: Title VI-B Application open in KGMS - Contact: Christy Weiler

June 8 .............. Local Effort – All USDs must submit (open June 2). Rose Ireland, Christie Wyckoff, Sara Barnes (785) 296-3872

Turnaround is quick to allow time for our office to calculate final state aid payments.

June 12 .............. Unencumbered Cash Balances (June 1) report (open May 29 - June 12) Contact: Rose Ireland

June 12 .............. Emergency Safety Intervention Data Collection (KIAS) See message sent 4/14/20 from Dale Dennis. Website user manual Contacts: Melissa Valenza mvalenza@ksde.org, Laura Jurgensen ljurgensen@ksde.org, or KIAS Help Desk (877) 456-8777.

June 18 .............. Mental Health Intervention Team Grant – Submit FY2020-21 Application forms by June 18. Link: Instructions (listserv sent 5/29/20 from Dale Dennis)

June 30 .............. Discipline Data Collection (KIAS) Instructions 4/13/20 See message with instructions from Brad Neuenswander. Questions: Rachel Beech rbeech@ksde.org or Laura Jurgensen ljurgensen@ksde.org Clarification message send 4/21/20 from Dale Dennis

July 1 .............. Apollo II - 5th cohort of Kansans Can Redesign application Contact: redesign@ksde.org 4/28/20 message from Dale Dennis Subj: School Redesign – Apollo II - deadline to apply extended to July 1.

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