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 www.ksde.org

*INTEREST RATE ON INVESTMENT
 Effective 7/29/24 through 8/4/24*

Date: July 29, 2024
To: Chief School Administrators
From: Frank Harwood
 Deputy Commissioner
 Dale Brungardt
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	5.33%	5.33%
3 Months	5.27%	5.28%
6 Months	5.10%	5.11%
1 Year	4.82%	4.83%
18 Months	4.63%	4.63%
2 Years	4.44%	4.43%

*Minimum investment rates banks must offer to secure public funds as prescribed by [K.S.A. 75-4210](#)
 Maximum length of investment term is two years.*

August Payments

- Aug 1State Foundation Aid, Bond & Interest (Capital Improvement)
- Aug 8Selected Federal Payments
- Aug 9SNP, CACFP & SFSP
- Aug 16SNP, CACFP & SFSP
- Aug 23SNP, FFVP, CACFP & SFSP
- Aug 26Pre-K Pilot (CIF)
- Aug 30SNP, CACFP & SFSP

Payment amounts for each district/LEA will be posted near the date of deposit:
[Payment Information](#).

State Aid Payments: [Rose Ireland](#) (785) 296-4973

Federal Aid Payments/Form 240: [Amanda Williams](#) (785) 296-2020

Refer to **Form 240** (Federal Aid Payment request form) for a list of federal program funds. To receive an September federal aid payment, submit Form 240 no later than August 20. The Federal Cash Management Act requires that these funds must be spent by the end of the month in which they are received. LEAs cannot carry over federal funds to the following month.

Child Nutrition Program (CNP) Payments: [Dessa Gifford](#) (785) 296-4965

- SNP = School Nutrition Programs
- CACFP = Child & Adult Care Food Program
- FFVP = Fresh Fruit & Vegetable Program
- SFSP = Summer Food Service Program

CNW Financial Management Reminders

- Enter the End-Of-Year Balance of Uncollected Charges on the Annual Financial Report (AFR) in KN-CLAIM by **August 15**.

For important details surrounding the Child Nutrition Programs (CNP), please be sure to check out the Monthly Updates provided from Child Nutrition & Wellness (CNW) leadership each month and posted to the CNW website at <https://cnw.ksde.org/> for each of the following under their respective menu: SNP - SNP Monthly Updates; CACFP - CACFP Monthly Updates; or SFSP - SFSP Monthly Updates.

Report Due Dates

- July 31 LCP (Local Consolidated Plan) Annual Report (tentative due date July 31)
[Nicole Clark](#) (785) 296-4925
- July 31 State Deaf-Blind Funds (KSA 72-3481) Application for 2024-2025 funds
(open April 17 – July 31, 2024) [Lisa Karney](#) (785) 296-4602
- Aug 1 Emergency Safety Intervention (in KIAS) for events occurring
June 1-November 30 [Trish Backman](#)(785) 296-6937
Emergency Safety Intervention (in KIAS) for events occurring
December 1-June 30 [Trish Backman](#)(785) 296-6937
- Aug 1 Discipline Data Collection (in KIAS) for events occurring
July 1- June 30 [Trish Backman](#) (785) 296-6937
- Aug 1 KIDS Collection **KCAN** (State Board Initiatives) (open Aug 1, 2024-Sept 3, 2025)
[KSDE Helpdesk](#) (785) 296-7935
- Aug 1 **FVR** (Fall Vacancy Report) Access in EDCS
(open August 1, submit September 25) [Leslie Bruton](#) (785) 296-8011
- Aug 1 **LPR** (Licensed Personnel Report) Access in EDCS (open August 1, submit
January 1 – March 1) [Leslie Bruton](#) (785) 296-8011
- Aug 1-20 Request September Federal Funds (Form 240) *if funds available* (open Aug 1-20)
[Amanda Williams](#) (785) 296-2020
- Aug 5-30.... **18-E** Annual Statistical Report (all USDs - open August 5-Aug 30)
[Rose Ireland](#) (785) 296-4973
- Aug 7 KIDS Collection **TEST** (Assessment Testing) (open August 7, 2024-July 25, 2025)
[KSDE Helpdesk](#) (785) 296-7935
- Aug 12-16... Request for State Foundation Aid for September (all USDs - open Aug 12-16)
[Rose Ireland](#) (785) 296-4973
- Aug 15..... CTE Pathways Student Data Management (open May 15 - deadline to
submit August 15) [Pathways Helpdesk](#) (785) 296-4908
- Aug 25..... Directory Updates - annual review/update for KS Educational Directory
(open July 6-Aug 25) [Marcia Ricklefs](#) (785) 296-4209
- Aug 25..... Submit Budget Document (Interlocals) [Frank Harwood](#), [Dale Brungardt](#) or
[Sara McCullah](#) (785) 296-3872
- Aug 25..... Submit Budget Document (USDs) [Frank Harwood](#), [Dale Brungardt](#) or
[Sara McCullah](#) (785) 296-3872
(For USDs *not exceeding* the revenue neutral rate)
- Aug 31..... Driver Education claim form for reimbursement due
[Jessica Apodaca](#) (785) 296-0952

Kansas leads the world in the success of each student.

Out-of-District School Transportation Notification Form

[K.S.A. 72-3124](#) All counties, including Johnson, Sedgwick, Shawnee and Wyandotte, are now required to comply with this statute. Effective July 1, 2023, any district enrolling a nonresident student is allowed to furnish or provide transportation for that student, and may enter another district's boundary for this purpose. However, transportation must be provided to nonresident students if it is otherwise required by applicable law (for example, a student with an IEP, a foster child, or McKinney Vento student). If the local board of education agrees to furnish or provide transportation*, such transportation shall be provided until the end of the school year.

Every year, prior to providing transportation to a nonresident pupil, the receiving school district is required by law to notify the local board of education of the district in which the pupil resides with a list of student name(s) that transportation will be furnished or provided. Download the [Out-of-District Transportation Notification Form - School Bus Safety – Forms](#).

***Note:** All students transported at the districts expense shall be reported in the student count on September 20. However, regular route transportation state aid is computed only using the FTE of resident students transported that reside 2.5 miles or more from residence to attendance center.

Age of Eligibility to Attend School

Per K.S.A. [72-3118](#): **The child will attain the age of five years on or before August 31 of the school year.** Guidelines for compliance with the law are shown below. The only exceptions to the age rule if a student moved to Kansas and previously attended an equivalent program in another state or country:

- Any student who moves to Kansas and was enrolled in a program equivalent to the Kansas kindergarten program in another state and/or country may enter the kindergarten program in Kansas provided they were five years of age by no later than December 31 in the school year they enrolled.
- Any student who has completed kindergarten in another state/country and moves to Kansas and wishes to enroll in the first grade must be six years of age by no later than December 31 in the school year they enrolled.
- Documentation must be provided that they were legally enrolled and attending in the state/country where they previously resided and that the student was in compliance with the laws of that state/country.

Registration Closes Soon for KSDE's Counting Kids Workshops

Registration deadlines are approaching for KSDE's annual Counting Kids workshops presented in advance of the state's official student count day on Friday, Sept. 20. Each year, KSDE Fiscal Auditing Director Laurel Murdie updates school districts on the information needed to enter for funding purposes.

School personnel responsible for entering Count Day data are encouraged to attend one of the workshops conducted at 11 locations. The first session is Aug. 26 in Oakley. Other workshops are scheduled selected days through Sept. 13. Dodge City is a new host site this year. In addition to Murdie's presentation, KSDE Information Technology staff will discuss transitioning from KIDS data system to Kansas Education Data System (KEDS). Click [here](#) to view the entire schedule.

Registration is required. Interested participants will find registration details on the KSDE homepage, under Fiscal Auditing. [Fiscal Auditing \(ksde.org\)](#) They may also email questions to auditing@ksde.org or call the Fiscal Auditing office at 785-296-4976.

Schedule USD Budget Reviews (In Person-Virtual-Conference Call) – (repeat)

Before publishing the Notice of Hearing, superintendents and business officials may request someone in the School Finance office double-check their budget document. These one-hour meetings are held in person at KSDE, via video conferencing or conference call with Dr. Frank Harwood, Craig Neuenswander, Dale Brungardt, Dale Dennis or Veryl Peter.

To schedule a review, please call Katie at (785) 296-3872 or Sherry at (785) 296-3871.

Once you budget review is scheduled, we suggest you reference these instructions:

Link: [School Finance homepage > "What's New?"](#)

Select: **Prepare for USD Budget Review**

- **In person:** Directions and parking tips when visiting KSDE, what to bring to a budget review.
- **Virtual meeting:** USD responsible for Virtual invite. How to schedule a Virtual meeting; email budget Codes at least one day before meeting.
- **Conference call (scheduled time):** How to submit your budget (either mail or email) if you have scheduled a day/time for review; list of information to include in cover letter to the person reviewing.

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