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*INTEREST RATE ON INVESTMENT
 Effective 7/12/21 through 7/18/21*

Date: July 12, 2021
To: Chief School Administrators
From: Craig Neuenswander,
 Deputy Commissioner
 Dale Brungardt, Director
 School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	0.10%	0.10%
3 Months	0.01%	0.01%
6 Months	0.03%	0.03%
1 Year	0.07%	0.08%
18 Months	0.14%	0.17%
2 Years	0.21%	0.25%

New Director of School Finance



We are pleased to announce Dale Brungardt as the new School Finance Director effective July 1. For nearly twenty years, he was an administrator at Ellsworth USD 327, as junior high/high school principal and then superintendent. He also taught math and physics at Phillipsburg USD 327 and Hays USD 489. A graduate of Fort Hays State University, he earned his M.S. in Education Administration, and B.S. in Mathematics, with a minor in Physics. He is also a proud veteran of the United States Air Force. Dale's family includes his wife, Beth, and four children, Ryan (Kyrsten), Kaley, Jeanae, and Jaret. On June 26, they were blessed with the birth of their first grandchild, Quinton James. Congratulations!

Please call Dale with your budget questions and concerns. He can be reached at (785) 296-3872, or by email at dbrungardt@ksde.org.

Dale Brungardt replaces Veryl Peter, who returned to KSDE in January 2021 to temporarily fill the director position after Craig Neuenswander was named a deputy commissioner. Veryl will remain at KSDE a little longer to review school district budgets and help the new director settle into his role.

Craig Neuenswander, Deputy Commissioner of Education

Adopting Revenue Neutral Rate Resolution

Below is Craig Neuenswander's response to a question on the bdclerks listserv (July 8).

I will take this opportunity to try and clarify one item of confusion. The resolution the board must pass to exceed the Revenue Neutral Rate is adopted at the time of the budget adoption. The resolution does NOT need to be adopted prior to informing the county clerk by July 20 of your proposed mill rates. If your board adopts the resolution prior to July 20 that is not necessarily a problem, but it is not a requirement to do it that soon.

For instructions to certify and submit the budget, follow this link: [Budget Instructions](#).

For Revenue Neutral Rate publication requirements, [click here](#).

Kansas leads the world in the success of each student.

USD Budget Program – update Sumexpen.xlsx

All USDs need to download the updated Sumexpen.xlsx file.

The **Sumexpen.xlsx** file was reported as having incorrect cell references on a hidden worksheet tab, which feeds to the Budget at a Glance file (**Budget_Glance.xlsx**) Salaries table (Excel row 538 through row 544).

For step by step instructions to replace your existing **Sumexpen.xlsx** file, please download the [Issues Report](#).

Request August State Aid

All districts shall submit the 2021-22 *State Aid Request for August* by **Friday, July 16**. The web application is open July 12 -16 on the [KSDE Authentication portal](#). On the login screen, enter your **user name** and **password**.

- Click on **LEA Forms**
- Click on **State Aid Request for August**
- Click on **Create New Report for 2022**

For assistance, call Rose Ireland at (785) 296-4973 or email rireland@ksde.org.

ESSER Quarterly Reporting due Friday 7/16

IMPORTANT: ESSER Quarterly Reporting is due this Friday, July 16, 2021. **Failure to complete this will result in Federal Funds being withheld.** To access your personalized CommonApp link to correctly update your quarterly report, please refer back to the email from Good Grants on July 1, 2021 8:45 a.m.

Subj: ESSER Quarterly Reporting - Link and Reminder

If you have further questions, please reach out to esser@ksde.org for assistance.

Report Due Dates

- July 1 -13.....Kansas Pre-Kindergarten Pilot (KPP-TANF) 4th Quarter Expense Reimbursement Payment Request [Nicole Norwood](#) (785) 296 -2020
- July 1–Aug 15.IDEA Application for funds: Title VI-B Flow Through Part II - funds for 2021-22 school year [Christy Weiler](#) (785) 296-1712
- July 1-20.....Request August Federal Funds (Form 240) if funds available (open July 1-20) [Nicole Norwood](#) (785) 296-2020
- July 1-Sep 20..Kansas Kindergarten Readiness Snapshot (ASQ-3 and ASQ:SE-2) for incoming kindergarten students [Jordan Christian](#) (785) 296-3953
- July 12Unencumbered Cash Balances on July 1 (all USDs - open June 30-July 12) [Rose Ireland](#) (785) 296-4973
- July 12-16Request for State Foundation Aid for August (all USDs - open July 12-16) [Rose Ireland](#) (785) 296-4973
- July 15LCP (Local Consolidated Plan) Annual Report (tentative due date July 15, 2021) [Nicole Clark](#) (785) 296-4925
- July 16-Aug 20....Directory Updates - annual review/update for KS Educational Directory (open ~ July 16-Aug 20) [Christie Wyckoff](#) (785) 296-6321

July Payments

July 12 **FY22:** State Foundation Aid
July 13 Capital Improvement State Aid (Bond & Interest)
July 15 KPERS
July 16 Selected Federal Payments*
July 27 **FY21** KPP-TANF 4th Quarter Reimbursement

State Aid paymentsRose Ireland (785) 296-4973 rireland@ksde.org
Federal Aid (Form 240)Nicole Norwood (785) 296-2020 nnorwood@ksde.org
Meal reimbursementJennifer Barger (785) 296-4965 jbarger@ksde.org

State and federal payment amounts for each LEA are available on the School Finance homepage: [Payment Information](#).

KPERS deposits July 15

Thursday, July 15, the first quarter KPERS state aid payment will deposit. The KPERS payment is required to be deposited in the KPERS Special Retirement Contribution Fund as a receipt and recorded as an expenditure broken out by function code as outlined in Code 51 of the USD budget. Kansas law requires school districts to record this as a **revenue** and an **expenditure**.

KPERS will withdraw these funds from your account on the day it is received, or the first working day thereafter.

To view the amount each district will receive for the first quarterly KPERS payment, link here: <http://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Payment-Information>. Look under the heading **State and Federal Payment Amounts > FY22 Payments** and select **KPERS**.

FY2021 payment spreadsheets are still available on this screen showing a history of all state aid payments received July 1, 2020, through June 30, 2021.

Also, on the payment screen are the final **FY21 State Aid Printouts** (summary reports):

- State Foundation, Supplemental & Capital Improvement State Aid Printout
- Special Education State Aid Printout (payments, coop split)

Audited CPA Reports FY2021

The **final 2020-21 CPA Reports** have been audited and may be accessed on **KSDE Data Central** – link: https://datacentral.ksde.org/cpa_reports.aspx. Select a county, then select your organization.

This is the **Annual Federal and State Aid Funding Report** for SFY2021 that lists all payments generated by the Kansas State Department of Education between July 1, 2020, through June 30, 2021.

Please file a copy of this report for your auditor.

KANSAS
STATE DEPARTMENT OF
EDUCATION

KSDE Data Central - Kansas Education Reports

CPA Reports

WARNING: Because of the large volume

Fiscal Year:

County:

Federal aid deposits July 16

July federal aid (if requested in June) will deposit on Friday, July 16. To review payment amounts, follow this link: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Payment-Information>

Federal Aid Reminder:

The Federal Cash Management Act requires that federal funds must be spent by the end of the month in which they are received. *LEAs cannot carry over federal funds to the following month.*

To request a federal aid payment for August, please submit a [Form 240 web application](#) by 5 pm on July 20. **Form 240** questions: Nicole Norwood nnorwood@ksde.org (785) 296-2020

Contact the KSDE program consultant listed below with specific grant questions:

ESSER Grants	Trevor Huffman (785) 296-3743
Title I, Title II-A, Title IVA Grants	Nicole Clark (785) 296-4925
Title I Neglected/ Delinquent & Title I Part D Sec 2 Delinquent	Rachel Beech (785) 296-8965
Homeless Children/Youth	Maureen Ruhlman (785) 296-1101
Title I Migrant & Migrant Summer	Doug Boline (785) 296-2600
Title III English Language Acquisition	Jeff Ensley (785) 296-4906
Secondary Program Improv & Perkins Reserve.....	Kathleen Mercer (785) 296-2307
Title VI-B Pass Thru and Early Childhood Flow Thru.....	Christy Weiler (785) 296-1712
Title IV 21 st Community Learning Centers.....	Chris Macy (785) 296-3287
Title VI-B Discretionary Special Project.....	Karen Maddox (785) 291-3098
Striving Readers-LINK Grants.....	Kimberly Muff (785) 296-7779
AmeriCorps, Volunteer Generation & Various Mini Grants	Amanda Noll (785) 368-6207

Prepare for your USD Budget Review (repeat)

Before publishing the Notice of Hearing, superintendents and business officials may request someone in the School Finance office double-check their budget document. These one-hour meetings are held in person at KSDE, via Zoom or conference call with Veryl Peter, Craig Neuenswander or Dale Dennis. There are still plenty of open times to schedule an appointment.

To schedule a review, please call Sherry at (785) 296-3871 or Katie at (785) 296-3872.

Once you budget review is scheduled, we suggest you reference these instructions:
Link: [School Finance homepage > "What's New?"](#)

Select: **Prepare for USD Budget Review**

- **In person:** Directions and parking tips when visiting KSDE, what to bring to a budget review.
- **Zoom meeting:** How to schedule a Zoom meeting; email budget Codes at least one day before meeting; USD responsible for Zoom invite.
- **Conference call (scheduled time):** How to submit your budget (either mail or email) if you have scheduled a day/time for review; list of information to include in cover letter to the person reviewing.
- **No appointment?** How to submit your budget (either by mail or email) for a telephone review; list of information to include in cover letter. We generally review mail-in budgets within 24-48 hours upon receipt. These reviews may occur outside normal office hours.

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