Date: February 14, 2022
To: Chief School Administrators
From: Craig Neuenswander
Deputy Commissioner
Dale Brungardt
Director of School Finance

Payment Dates
Feb 15 ........ KS Pre-K Pilot CIF
State Safety (Driver Ed)
Local School District Distribution Checkoff
Mental Health (CMHC)
Feb 22 ........ Capital Outlay

Payment amounts will be posted on the School Finance homepage near the date of deposit. Payments are listed under the heading: FY22 Payments.

State aid payments: Rose Ireland (785) 296-4973 or Sara Barnes (785) 296-4972

Federal Aid Payments/Form 240: Nicole Norwood (785) 296-2020 nnorwood@ksde.org
o Refer to Form 240 (Federal Aid Payment request form) for a list of federal program funds.
o To receive March federal aid, submit Form 240 no later than February 21.
o The Federal Cash Management Act requires that these funds must be spent by the end of the month in which they are received. LEAs cannot carry over federal funds to the following month.

School Nutrition Payments: Jennifer Barger (785) 296-4965 jbarger@ksde.org
o School Nutrition Programs pay each week.
o Summer Food Service Program will be paid approx. the 15th of each month as claims warrant.

February Payment
The following state aid payments will deposit on Tuesday, February 15. Please see payment amounts for each payment on the School Finance Payment Information page

Mental Health (CMHC)
- Deposit to: Gifts and Grants (Code 35), Revenue Code 3228 (budget line 45)
- Contact: Christie Wycoff (785) 296-6321

Kansas leads the world in the success of each student.
State Safety (Driver Education) state aid
- Deposit to: Driver Training fund (Code 18) Revenue Code 3208 (budget line 25)
- Contact: Nicole Norwood (785) 296-2020
- KSDE Driver Education contact: Robyn Meinholdt (785) 296-3379

Kansas Pre-K Pilot (KPP)
- Deposit to: Gifts and Grants (Code 35) Revenue Code 3231 (budget line 60)
- Contact: Nicole Norwood (785) 296-2020

Local School District Contribution Program checkoff per K.S.A. 79-3221n
A list of USDs receiving the Local School District Contribution payment can be downloaded. The district will receive a payment if taxpayers chose to donate to your district by checking the donation box and entering in your district number on their Kansas State individual income tax return in 2021 for 2020 taxes.
- Deposit to: Gifts and Grants (Code 35) Revenue Code 1920 (budget line 30)
- Contact: Christie Wyckoff (785) 296-6321

Report Due Dates
Feb 14........Accreditation Licensure Waiver (Form 16) 2nd semester changes
Shane Carter (785) 296-8011
Feb 21........Request March Federal Funds (Form 240) if funds available (open Feb 1-21)
Nicole Norwood (785) 296-2020
Feb 21........KIDS Collection MILT (2nd Military Student Count) (open Feb 21-Mar 14)
KSDE Helpdesk (785) 296-7935
Feb 28........LCP (Local Consolidated Plan) Consortium Assignments due
Nicole Clark (785) 296-4925
Feb 28........December 1 MIS Child Count – MIS Collection data is finalized
Mason Vosburgh (785) 296-4945
Feb 28........Civil Rights Data Collection (CRDC) SY2021 open. Federal submission, Certification deadline Feb 28 Suzie Sebring (785) 296-4036
Mar 1.........EDCS / Spring Vacancy Report (open Jan 3–Mar 1)
Shane Carter (785) 296-8011
Mar 1.........EDCS / LPR (Licensed Personnel Report)
 (deadline for submission March 1) Shane Carter (785) 296-8011