



900 S.W. Jackson Street, Suite 102
 Topeka, Kansas 66612-1212
 (785) 296-3201
 www.ksde.org

*INTEREST RATE ON INVESTMENT
 Effective 8/21/23 through 8/27/23*

Date: August 21, 2023
To: Chief School Administrators
From: Craig Neuenswander
 Deputy Commissioner
 Dale Brungardt
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	5.33%	5.33%
3 Months	5.34%	5.36%
6 Months	5.37%	5.39%
1 Year	5.36%	5.33%
18 Months	5.17%	5.06%
2 Years	4.94%	4.80%

*Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210
 Maximum length of investment term is two years.*

Payments

Aug 25 KS Pre-K Pilot (CIF)
 State Aid paymentsRose Ireland (785) 296-4973 rireland@ksde.org
 Federal Aid (Form 240)Rose Ireland (785) 296-4973 rireland@ksde.org
 Meal reimbursementJennifer Barger (785) 296-4965 jbarger@ksde.org
 State and federal payment amounts for each LEA are available on the School Finance homepage: [Payment Information](#).

Report Due Dates

Aug 21.....Directory Updates - annual review/update for KS Educational Directory (open July 6-Aug 21) [Sara McCullah](#) (785) 296-4972
 Aug 25.....Submit Budget Document (Interlocals) [Craig Neuenswander](#), [Dale Brungardt](#) or [Sara McCullah](#) (785) 296-3872
 Aug 25.....Submit Budget Document (USDs) [Craig Neuenswander](#), [Dale Brungardt](#) or [Sara McCullah](#) (785) 296-3872 (For USDs not exceeding the revenue neutral rate) See also Sept 20
 Aug 31.....Driver Education claim form for reimbursement due [Jessica Apodaca](#) (785) 296-0952
 Aug 31.....18-E Annual Statistical Report (all USDs - open August 10-Aug 31) [Rose Ireland](#) (785) 296-4973

Driver Education claim form due 8/31

If your district offered a driver education program between the dates of Sept 1, 2022, through August 31, 2023, an online claim form must be submitted by **August 31** to receive a state aid payment. Download the [Driver Ed Reimbursement Web Application User's Handbook](#) at this [link for instructions](#). If you have questions, call the KSDE Driver Education office and visit with [Jessica Apodaca](#) (785) 296-0952.

The State Safety (Driver Ed) state aid payment is anticipated to **deposit on February 15**.

KDHE IDM K-12 COVID Testing Grant Deposited 10/17/2023

Funded by KDHE – ELC K-12 Reopening schools cooperative agreement supported through the American Rescue Plan Act of 2021

If your USD requested funds for the KDHE IDM K-12 COVID Testing Grant, the funds will be deposited October 17th. This payment is the first quarter reimbursement for FY2024 awards. Please deposit these funds as follows:

Fund: Federal Funds (Code 07)

Revenue Code: 4599 Other (budget line 75)

The Federal Funds received from the KDHE IDM K-12 COVID Testing Grant are to help schools with supplies and personnel to accomplish vaccination, COVID testing and other expenditures related to COVID mitigation. [KDHE K-12 COVID Testing Grant payment amounts](#) are posted on [KSDE's School Finance Payment Information page](#) under "FY24 Payments" within "State and Federal Payment Amounts" section.

If you have any questions about the payment, please contact Sarah Allin (sarah.allin@ks.gov), KDHE's K-12 Funding Project Manager, at (816) 400-7167.

Submit District Calendar to KSDE

The KSDE Fiscal Auditing team needs your district's one-page 2023-24 school calendar. Action: Email a PDF attachment of your district calendar to auditing@ksde.org. *Please place your district number in the subject line of the email.* The team uses the calendars to prepare for scheduling the annual KSDE USD audits. Questions? Contact Peggy Hill, Fiscal Auditing, at 785-296-4976, or email auditing@ksde.org

Reminder: Counting Kids Workshops start Aug. 28. Don't miss this opportunity to learn what's new about counting kids on Count Day and the information to enter for funding purposes. Workshops are offered at 11 locations, including a new host site at Abilene. Fiscal Auditing Director Laurel Murdie and KIDS training staff lead the workshops. Workshop registration is required through the KSDE Training Portal: <https://learning.ksde.org/> Instructions for first-time users are posted on the site.

Link: [Counting KIDS 2023 Schedule](#)

Link: [Enrollment Handbook 2023-24](#)

Website Postings - USD Documents required to be on school website

Per Kansas statute, school districts are required to post certain budget data, needs assessment and state assessment review documents, accreditation accountability measures, corrective action plan, and the district's Emergency Safety Intervention policy on their district or school building websites. We provided a list of this information in a 3-page document included in the budget workshop packet.

You may view and print this document from the School Finance website:

<https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Online->

KANSAS STATE DEPARTMENT OF EDUCATION

USD DOCUMENTS REQUIRED TO BE POSTED ONLINE to School District or School Building Websites

2023-24 School Year 

1. *****NEW*** Post Nonresident Attendance Capacity and related information, effective beginning 2024-2025 school year:**

Per 2022 Senate Sub for HB 2567 amending K.S.A. 72-3123, the item listed below must be published on each school district's website:
(b) (2) "On or before June 1 of each year, each school district shall publish on each school district's website the number of open seats available to nonresident students in each grade level for each school building of the school district for the next succeeding school year."

[Budget-Packet](#) Scroll to the heading: **Guidance for Administrators and Business Officials**, select: [Website Postings - Documents required to be on school website](#)

The Kansas State Department of Education is also required to make available budget data for every district on the **KSDE Data Central website – School Finance Reports cube**: <https://datacentral.ksde.org/>.

Submit 18E Report by Aug 31– Unified School Districts only

Only seven working days remain to complete the **18E - Annual Statistical Report** due Thursday, **August 31**. Examples of information collected on the **18E report** are bond data, summer school enrollment information, indirect costs, and transportation data such as number of bus drivers, miles traveled and vehicle depreciation.

NOTE: The 18E Report collects information from the *prior school year (2022-23)*.

Prior to entering data on the 18E report, please download and print the user's guide. The manual provides screen shots and step-by-step instructions on entering data to complete the report. Additional help is available by clicking on the "**Help Screen**" link in the web application.

- Download the **18E- Annual Statistical Report User's Guide** from School Finance – Guidelines and Manuals: <http://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Guidelines-and-Manuals>

If you have questions regarding User ID/password, please contact the IT Help Desk at (785) 296-7935.

18E Questions: Rose Ireland rireland@ksde.org at (785) 296-4973