To: Chief School Administrators  
From: Craig Neuenswander  
Deputy Commissioner  
Dale Brungardt  
Director of School Finance

Minimum interest rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210 Effective 8/21/23 through 8/27/23

<table>
<thead>
<tr>
<th>TERM</th>
<th>CURRENT</th>
<th>PREVIOUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 89 Days</td>
<td>5.33%</td>
<td>5.33%</td>
</tr>
<tr>
<td>3 Months</td>
<td>5.34%</td>
<td>5.36%</td>
</tr>
<tr>
<td>6 Months</td>
<td>5.37%</td>
<td>5.39%</td>
</tr>
<tr>
<td>1 Year</td>
<td>5.36%</td>
<td>5.33%</td>
</tr>
<tr>
<td>18 Months</td>
<td>5.17%</td>
<td>5.06%</td>
</tr>
<tr>
<td>2 Years</td>
<td>4.94%</td>
<td>4.80%</td>
</tr>
</tbody>
</table>

Payments
- Aug 25 ....... KS Pre-K Pilot (CIF)
- State Aid payments ............ Rose Ireland (785) 296-4973 rireland@ksde.org
- Federal Aid (Form 240) ........ Rose Ireland (785) 296-4973 rireland@ksde.org
- Meal reimbursement .......... Jennifer Barger (785) 296-4965 jbarger@ksde.org

State and federal payment amounts for each LEA are available on the School Finance homepage: Payment Information.

Report Due Dates
- Aug 21............Directory Updates - annual review/update for KS Educational Directory (open July 6-Aug 21) Sara McCullah (785) 296-4972
- Aug 25..............Submit Budget Document (Interlocals) Craig Neuenswander, Dale Brungardt or Sara McCullah (785) 296-3872
- Aug 25..............Submit Budget Document (USDs) Craig Neuenswander, Dale Brungardt or Sara McCullah (785) 296-3872. (For USDs not exceeding the revenue neutral rate) See also Sept 20
- Aug 31............Driver Education claim form for reimbursement due Jessica Apodaca (785) 296-0952
- Aug 31............18-E Annual Statistical Report (all USDs - open August 10-Aug 31) Rose Ireland (785) 296-4973

Driver Education claim form due 8/31
If your district offered a driver education program between the dates of Sept 1, 2022, through August 31, 2023, an online claim form must be submitted by August 31 to receive a state aid payment. Download the Driver Ed Reimbursement Web Application User’s Handbook at this link for instructions. If you have questions, call the KSDE Driver Education office and visit with Jessica Apodaca (785) 296-0952.

The State Safety (Driver Ed) state aid payment is anticipated to deposit on February 15.
**KDHE K-12 COVID Testing Grant Deposited 8/16/2023**

Kansas K-12 Stay Positive Test Negative Initiative funded by KDHE – ELC K-12 Reopening schools cooperative agreement supported through the American Rescue Plan Act of 2021

If your USD requested funds for the KDHE K-12 COVID Testing Grant, the funds were deposited August 16th. This payment is the final 4th quarter reimbursement for FY2023 awards. Please deposit these funds as follows:

**Fund:** Federal Funds (Code 07)
**Revenue Code:** 4599 Other (budget line 75)

The Federal Funds received from the KDHE K-12 COVID Testing Grant are for COVID testing and other expenditures related to COVID mitigation. KDHE K-12 COVID Testing Grant payment amounts are posted on KSDE’s School Finance Payment Information page under “FY24 Payments” within “State and Federal Payment Amounts” section.

If you have any questions about the payment, please contact Sarah Allin (sarah.allin@ks.gov), KDHE’s K-12 Funding Project Manager, at (816) 400-7167.

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**Submit District Calendar to KSDE**

The KSDE Fiscal Auditing team needs your district’s one-page 2023-24 school calendar.

**Action:** Email a PDF attachment of your district calendar to auditing@ksde.org. Please place your district number in the subject line of the email. The team uses the calendars to prepare for scheduling the annual KSDE USD audits. Questions? Contact Peggy Hill, Fiscal Auditing, at 785-296-4976, or email auditing@ksde.org

**Reminder:** Counting Kids Workshops start Aug. 28. Don’t miss this opportunity to learn what’s new about counting kids on Count Day and the information to enter for funding purposes. Workshops are offered at 11 locations, including a new host site at Abilene. Fiscal Auditing Director Laurel Murdie and KIDS training staff lead the workshops. Workshop registration is required through the KSDE Training Portal: https://learning.ksde.org/ Instructions for first-time users are posted on the site.

**Link:** Counting KIDS 2023 Schedule
**Link:** Enrollment Handbook 2023-24

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**Website Postings - USD Documents required to be on school website**

Per Kansas statute, school districts are required to post certain budget data, needs assessment and state assessment review documents, accreditation accountability measures, corrective action plan, and the district’s Emergency Safety Intervention policy on their district or school building websites. We provided a list of this information in a 3-page document included in the budget workshop packet.

You may view and print this document from the School Finance website: https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Online-
The Kansas State Department of Education is also required to make available budget data for every district on the KSDE Data Central website – School Finance Reports cube: https://datacentral.ksde.org/.

Submit 18E Report by Aug 31 – Unified School Districts only

Only seven working days remain to complete the 18E - Annual Statistical Report due Thursday, August 31. Examples of information collected on the 18E report are bond data, summer school enrollment information, indirect costs, and transportation data such as number of bus drivers, miles traveled and vehicle depreciation.

NOTE: The 18E Report collects information from the prior school year (2022-23).

Prior to entering data on the 18E report, please download and print the user’s guide. The manual provides screen shots and step-by-step instructions on entering data to complete the report. Additional help is available by clicking on the “Help Screen” link in the web application.


If you have questions regarding User ID/password, please contact the IT Help Desk at (785) 296-7935.

18E Questions: Rose Ireland rireland@ksde.org at (785) 296-4973