Date: August 09, 2021
To: Chief School Administrators
From: Craig Neuenswander, Deputy Commissioner
Dale Brungardt, Director
School Finance

Report Due Dates
July 1–Aug 15 ...... IDEA Application for funds: Title VI-B Flow Through Part II - funds for 2021-22 school year Christy Weiler (785) 296-1712
Aug 2-20.........Request September Federal Funds (Form 240) if funds available (open Aug 2-20) Nicole Norwood (785) 296-2020
August 9 .........KIDS Collection TEST (Assessment Testing) (open August 9, 2021- June 24, 2022) KSDE Helpdesk (785) 296-7935
Aug 9 -13........Request for State Foundation Aid for September (all USDs - open Aug 9-13) Rose Ireland (785) 296-4973
Aug 10 - 31 .... 18-E Annual Statistical Report (all USDs - open August 10-Aug 31) Rose Ireland (785) 296-4973
August 12.......Unencumbered Cash Balances on August 1- (all USDs - open Aug 2- Aug 12) Rose Ireland (785) 296-4973
August 13......CTE Pathways Student Data Management (deadline to submit) Pathways Helpdesk (785) 296-4908
August 16......EDCS / Fall Vacancy Report (open Aug 16-Sept 27) Shane Carter (785) 296-8011
August 16......Mentor Programs - apply for grant by submitting mentor teacher names (open Aug 16-Sept 27) Shane Carter (785) 296-8011
August 25......Submit Budget Document (USDs) Craig Neuenswander, Dale Brungardt or Sara Barnes (785) 296-3872 (Schools not exceeding revenue neutral rate)
August 25......Submit Budget Document (Interlocals) Craig Neuenswander, Dale Brungardt or Sara Barnes (785) 296-3872
August 31......Driver Education claim form for reimbursement due Robyn Meinholdt (785) 296-3379

INTEREST RATE ON INVESTMENT
Effective 8/09/21 through 8/15/21

<table>
<thead>
<tr>
<th>TERM</th>
<th>CURRENT</th>
<th>PREVIOUS</th>
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</thead>
<tbody>
<tr>
<td>1 to 89 Days</td>
<td>0.10%</td>
<td>0.09%</td>
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<tr>
<td>3 Months</td>
<td>0.01%</td>
<td>0.01%</td>
</tr>
<tr>
<td>6 Months</td>
<td>0.03%</td>
<td>0.03%</td>
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<tr>
<td>1 Year</td>
<td>0.06%</td>
<td>0.07%</td>
</tr>
<tr>
<td>18 Months</td>
<td>0.11%</td>
<td>0.13%</td>
</tr>
<tr>
<td>2 Years</td>
<td>0.18%</td>
<td>0.19%</td>
</tr>
</tbody>
</table>

Kansas leads the world in the success of each student.
**September State Foundation Aid Request**

*All districts shall submit* the 2021-2022 *State Aid Request for September* by *Friday, August 13*.

The web application is now available on the [KSDE Authentication portal](http://www.ksde.org). On the login screen, enter your *user name* and *password*.

- Click on LEA Forms
- Click on State Aid Request for September
- Click on Create New Report for 2022

For assistance, call Rose Ireland at (785) 296-4973 or email rireland@ksde.org.

**August Payment**

August 12......Selected Federal Payments  
August 25......Kansas Pre-K Pilot-CIF  

**Review payment amounts online:**  
Near the direct deposit date, payment amounts are posted on the School Finance homepage under *Payment Information* – [URL](http://www.ksde.org)  
State Aid payments ............ Rose Ireland (785) 296-4973 or rireland@ksde.org  
Federal Aid (Form 240) ...... Nicole Norwood (785) 296-2020 or nnorwood@ksde.org  
Food Service payments....... Jennifer Barger (785) 296-4965 j barger@ksde.org

**USD Budget Issues Report Updated 8-9-2021**

An update was recently posted for the Sumexpense.xlsx budget file. Please review the *Issues Report* for step by step instructions on replacing the original Tools.xlsm and Sumexpen.xlsx files with the updated files in your Budget Folder. While reviewing the *Issues Report*, please make sure to review and update (if applicable) the following issues:

- Codes.xlsx (C016): 7-12-2021 - Optional  
- Codes.xlsx (F148): 7-9-2021 - Recommended  
- Codes.xlsx (Certify): 6-30-2021 – Required if downloaded Budget Software before 10:20 AM on 6-30-2021  
- Codes.xlsx (C06): 6-29-2021 - Recommended  
- Codes.xlsx (C07) – 6-29-2021 – Required if downloaded Budget Software before 9:30 AM on 6-29-2021

**Contacts:**  
- Sara Barnes s barnes@ksde.org (785) 296-4972  
- Christie Wyckoff c wyckoff@kde.org (785) 296-6321  
- Rose Ireland r ireland@ksde.org (785) 296-4973

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**Transporting Students - FAQs**

With the school year starting, it's a good time to review the rules and regs on pupil transportation. On the [School Bus Safety](https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/School-Bus-Safety) website over 80 questions are addressed on transporting students, including bus driver requirements, when school district policy is necessary, and regulations governing the safe operation of a school bus.

An important new webpage covers COVID-19 guidance and information for school transportation including:

- School bus cleaning information
- Bus Modification and Installations information

Please follow this link: [https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/School-Bus-Safety](https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/School-Bus-Safety)

Just a reminder about our zoom meeting/forum for Transportation Directors and Contractors; first Wednesday of every month at 9:30 am till 11:00 am (CDT). Our agenda is very informal. This is intended as an open forum to share information, discuss and answer any transportation question you may have. The zoom link is posted on our [Upcoming Events](https://www.ksde.org/UpcomingEvents) website.

Call the KSDE **School Bus Safety Unit** for assistance on pupil transportation:

- Keith Dreiling  (785) 296-4561  kdreiling@ksde.org
- Dennis Tate  (785) 296-4545  dtate@ksde.org
- Melissa Ostermeyer  (785) 296-5659  mostermeyer@ksde.org
- Annette Blevins  (785) 296-3551  ablevins@ksde.org

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