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 www.ksde.org

*INTEREST RATE ON INVESTMENT
 Effective 8/02/21 through 8/08/21*

Date: August 02, 2021
To: Chief School Administrators
From: Craig Neuenswander,
 Deputy Commissioner
 Dale Brungardt, Director
 School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	0.09%	0.10%
3 Months	0.01%	0.01%
6 Months	0.03%	0.03%
1 Year	0.07%	0.06%
18 Months	0.13%	0.13%
2 Years	0.19%	0.19%

Report Due Dates

- July 1–Aug 15..... IDEA Application for funds: Title VI-B Flow Through Part II - funds for 2021-22 school year [Christy Weiler](#) (785) 296-1712
- July 1-Sep 20..... Kansas Kindergarten Readiness Snapshot (ASQ-3 and ASQ:SE-2) for incoming kindergarten students [Jordan Christian](#) (785) 296-3953
- August 2KIDS Collection KCAN (State Board Initiatives) (open Aug 2, 2021- Sept 6, 2022) KSDE Helpdesk (785) 296-7935
- Aug 2-20.....Request September Federal Funds (Form 240) if funds available (open Aug 2-20) [Nicole Norwood](#) (785) 296-2020
- August 9KIDS Collection TEST (Assessment Testing) (open August 9, 2021- June 24, 2022) KSDE Helpdesk (785) 296-7935
- Aug 9 -13.....Request for State Foundation Aid for September (all USDs - open Aug 9-13) [Rose Ireland](#) (785) 296-4973
- Aug 9 - 31 18-E Annual Statistical Report (all USDs - open August 9-Aug 31) [Rose Ireland](#) (785) 296-4973
- August 12Unencumbered Cash Balances on August 1- (all USDs - open Aug 2- Aug 12) [Rose Ireland](#) (785) 296-4973
- August 13.....CTE Pathways Student Data Management (deadline to submit) [Pathways Helpdesk](#) (785) 296-4908
- August 16.....EDCS / Fall Vacancy Report (open Aug 16-Sept 27) [Shane Carter](#) (785) 296-8011
- August 16.....Mentor Programs - apply for grant by submitting mentor teacher names (open Aug 16-Sept 27) [Shane Carter](#) (785) 296-8011
- August 20.....Directory Updates - annual review/update for KS Educational Directory (open July 23-Aug 20) [Christie Wyckoff](#) (785) 296-6321
- August 25.....Submit Budget Document (USDs) [Craig Neuenswander](#), [Dale Brungardt](#) or [Sara Barnes](#) (785) 296-3872 (Schools not exceeding revenue neutral rate)
- August 25.....Submit Budget Document (Interlocals) [Craig Neuenswander](#), [Dale Brungardt](#) or [Sara Barnes](#) (785) 296-3872
- August 31Driver Education claim form for reimbursement due [Robyn Meinholdt](#) (785) 296-3379

August Payment

August 2State Found. Aid, Bond & Interest (Cap. Improv.), Mental Health (Liaisons)
August 12Selected Federal Payments
August 25Kansas Pre-K Pilot-CIF

Review payment amounts online:

Near the direct deposit date, payment amounts are posted on the School Finance homepage under **Payment Information** – URL: <http://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Payment-Information>

State Aid payments Rose Ireland (785) 296-4973 or rireland@ksde.org

Federal Aid (Form 240) Nicole Norwood (785) 296-2020 or nnorwood@ksde.org

Food Service payments..... Jennifer Barger (785) 296-4965 jbarger@ksde.org

Revenue Neutral Rate – Publishing on the website

We have received a few calls regarding publishing the Revenue Neutral Rate. Remember, it must be published in the district's newspaper at least 10 days in advance of the public hearing AND posted on the district's website.

For complete details, please download from the School Finance – [Online Budget Packet webpage](#), found under the heading **Guidance for Administrators and Business Office: [Revenue Neutral Publication Requirements](#)**.

Age of Eligibility to attend school

Per K.S.A. [72-3118](#): **The child will attain the age of five years on or before August 31 of the school year.** Guidelines for compliance with the law are shown below. The only exceptions to the age rule if a student moved to Kansas and previously attended an equivalent program in another state or country:

- Any student who moves to Kansas and was enrolled in a program equivalent to the Kansas kindergarten program in another state and/or country may enter the kindergarten program in Kansas provided they were five years of age by no later than December 31 in the school year they enrolled.
- Any student who has completed kindergarten in another state/country and moves to Kansas and wishes to enroll in the first grade must be six years of age by no later than December 31 in the school year they enrolled.
- Documentation must be provided that they were legally enrolled and attending in the state/country where they previously resided and that the student was in compliance with the laws of that state/country.

Out-of-District Attendance & Transportation form

Link: [Agreement for Out-of-District Attendance and Transportation](#) This form is required to be completed by parents requesting their child(ren) to attend a district they do not live in and receive transportation. The school district is under no obligation to accept or approve the application. The form should be resubmitted every year.

Note: excludes school districts with territory in Johnson, Sedgwick, Shawnee or Wyandotte counties.

Update: Counting KIDS Workshops

Every year, **Counting KIDS workshops** are presented by KSDE Fiscal Auditing in late August/early September to discuss counting students on count day and the information to enter in **KIDS** (Kansas Individual Data on Students) for funding purposes. KIDS training staff also present and are available for questions.

This year, Counting Kids Workshops will be in person: Workshops will be offered at 11 locations throughout the state. The same information will be presented at each session. All workshop materials will be posted to the KSDE Training portal and to the KSDE Fiscal Auditing webpage. A session will not be recorded.

To register, please go to KSDE's Training Portal: <https://learning.ksde.org/>

Below is a summary of the dates and locations for Counting Kids 2021 workshops:

August 30 – Oakley – Northwest Kansas Education Service Center

August 31 – Cimarron – USD 102 – Cimarron High School Auditorium

September 7 – Hiawatha – USD 415 – Hiawatha High School Auditorium

September 8 – Topeka – USD 437 – Auburn-Washburn District Office (2 sessions)

September 9 – Kansas City – USD 500 – Central Office

September 9 – Olathe – USD 233 – Boardroom

September 10 – Greenbush – Southeast Kansas Education Service Center

September 13 – Hutchinson - USD 308 – Hutchinson Academy

September 14 – Andover – USD 385 – Andover Central High School Auditorium

September 14 – Maize – USD 266 – District Office

September 15 – Salina – Smoky Hill Education Service Center

Questions? Contact: Fiscal Auditing: Taylor Carlson at (785) 296-4976 or email: auditing@ksde.org

Counting KIDS Workshop material:

Changes to the **2021-22 Enrollment Handbook** will be discussed during each Counting KIDS workshop session. This handbook should be used to assist schools in reporting data for student enrollment in the KIDS system (KIDS ENRL).

The 2021-22 **Enrollment Handbook** will be posted this week on the KSDE Fiscal Auditing website:

<https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/Fiscal-Auditing>



Prepare for your USD Budget Review - UPDATE

Before publishing the Notice of Hearing, superintendents and business officials may request someone in the School Finance office double-check their budget document. These one-hour budget reviews are conducted by Veryl Peter, Craig Neuenswander or Dale Dennis. There are still plenty of open times to schedule an appointment.

To schedule a review, please call Sherry at (785) 296-3871 or Katie at (785) 296-3872.

Once your budget review is scheduled, we suggest you reference these instructions:

Link: [School Finance homepage > "What's New?"](#)

Select: **Prepare for USD Budget Review**

- **In person:** Directions and parking tips when visiting KSDE, what to bring to a budget review.
- **Zoom meeting:** How to schedule a Zoom meeting; email budget Codes at least one day before meeting; USD responsible for Zoom invite.
- **Conference call (scheduled time):** How to submit your budget (either mail or email) if you have scheduled a day/time for review; list of information to include in cover letter to the person reviewing.
- **No appointment?** How to submit your budget (either by mail or email) for a telephone review; list of information to include in cover letter. We generally review mail-in budgets within 24-48 hours upon receipt. These reviews may occur outside normal office hours.
- **Masks:** (EFFECTIVE August 2, 2021) Under the Governor's directive, all individuals entering any state office building are required to wear face masks or other facial coverings at all times.

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