



School Finance

Kansas State Department of Education
Landon State Office Building
900 SW Jackson Street, Suite 356
Topeka, Kansas 66612-1212

(785) 296-3872
(785) 296-6659 - fax
www.ksde.org

Date: August 27, 2018
To: Chief School Administrators
From: Dale M. Dennis, Deputy Commissioner
Craig Neuenswander, Director
School Finance

INTEREST RATE ON INVESTMENT Effective 8/27/18 through 9/2/18

TERM	CURRENT	PREVIOUS
1 to 89 Days	1.92%	1.92%
3 Months	2.06%	2.07%
6 Months	2.21%	2.23%
1 Year	2.42%	2.45%
18 Months	2.55%	2.56%
2 Years	2.60%	2.62%

Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210

September Payment Dates

September 4 General State Aid and Bond & Interest (Capital Improvement)
September 13 Selected Federal Payments (if requested)
September 17 After School Enhancement, After School Activity (Middle School), Parents As Teachers

Payment amounts will be posted on the [School Finance homepage](#) near the date of deposit. Payments are listed under the heading: **FY19 Payments**

State aid payments: Rose Ireland rireland@ksde.org or call (785) 296-4973
Sara Barnes sbarnes@ksde.org or call (785) 296-4972

Federal aid payments (Form 240): Nicole Norwood nnorwood@ksde.org or call (785) 296-2020.

Due dates and reminders

August 31 - 18E Annual Statistical Report ([web application](#) open Aug 6 - 31) See August 6 interest letter for instructions.
Contacts: Rose Ireland (785) 296-4973 rireland@ksde.org or Sara Barnes (785) 296-4972 sbarnes@ksde.org

August 31 – Driver’s Education reimbursement claim ([web app](#) closes 8/31) For programs offered between Sept 1, 2017, through August 31, 2018. [Instruction manual](#) Contact: Robyn Meinholdt (785) 296-3379 rmeinholdt@ksde.org

September 1 – Fall Vacancy Report Link: [Instructions](#) Contact: EDCS help desk (785) 296-8011 between 10:00 – 2:00 (notice sent in August 13 email from Dale Dennis)

September 11 - Kansas School Safety Hotline: update contact list (instructions sent in August 2 email from Dale Dennis)
Contact: Tamara Milligan (785) 296-3871 or tmilligan@ksde.org ([web app](#) open year round to revise as needed)

September 11 – Designation of School Attendance Officer(s) (instructions sent in July 26th email from Dale Dennis) ([web app](#) closes Sept 11)

Aug 29 – Sept 13 – Counting Kids Workshops Link: [workshop announcement](#) to register (see July 23rd interest letter)

September 12 – Unencumbered Cash Balance on September 1 (window open Aug 31 – Sept 12)

September 14 – Request for General State Aid for October (ALL USDs - window open Sept 10-14)

September 20 – Request for October federal funds (Form 240) due (if funds are available) (window open Sept 1–20)
Contact: Nicole Norwood (785) 296-2020 nnorwood@ksde.org

October 10 – Principal’s Building Report and Superintendent’s Organizational Report (SO66) (open Sept 20 – Oct 10)

October 10 – KIDS Collection ENRL (funding and enrollment) (window open Sept 20 – due Oct 10)

Annual Title I Maintenance of Effort Report available (repeat - email sent 7/ 17 /18 to LCP listserve)

The Elementary and Secondary Education Act of 1965, as amended by the Every Student Succeeds Act of 2015 (ESSA), requires districts to maintain their local effort in providing for the education of their students. Beginning in 2017-2018, districts are not penalized if they missed Maintenance of Effort (MOE) in the most recent year, unless they have also missed MOE in one of the preceding five years. If districts don't maintain this effort and it decreases by more than 10% for the second preceding fiscal year and also missed MOE in one of the preceding five years, then federal funds are reduced accordingly. Every year, the MOE is calculated by the Kansas State Department of Education (KSDE) School Finance team. **For the 2018-2019 school year, every district met Maintenance of Effort.**

The KSDE School Finance calculations are based on information you provided on the USD budget in previous years. The form explains how each line is determined and includes your district's expenditures for 2015-16 and 2016-17. We realize there could be minor expenditure variances as a result of the CPA audit, which is completed after the USD budget is certified to KSDE.

To view and print your district's Local Consolidated Plan (LCP) Maintenance of Effort form, go to:
<http://www.ksde.org/Default.aspx?tabid=574>.

- Download the **2018-2019 LCP MOE** (PDF document)
- Scroll down or Find (Ctrl F) your district number D0229 (D zero 229)
- Place your cursor on the page with your district's Maintenance of Effort
- Print the **Current Page** (Warning: **change your print command to current page, or you will print 286 pages – every USD**)

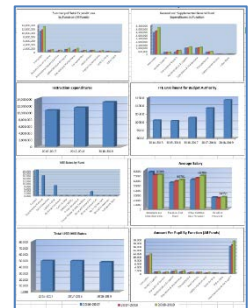
The Maintenance of Effort printout is for your information only. **Please retain this for your records in the event your local auditor asks for it. No action is required.**

It is not necessary to contact our office, unless you have specific concerns about meeting maintenance of effort. For questions concerning the budget data, please contact Sara Barnes in School Finance at (785) 296-4972.

What budget documents are USDs required to post on their district website?

Link: [Website Postings – Documents required to be on the school website](#)

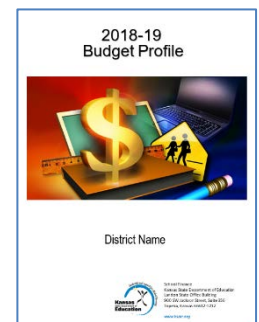
1. Per K.S.A. [72-1167](#), listed below are **requirements for publication** on each school district's internet website:
 - a. **Form 150**, estimated legal maximum general fund budget
 - b. **Budget-at-a-Glance**; and
 - c. **one-page Budget Summary** (open budget file called sumexpen.xlsx – worksheet labeled "1 Pg Summary")



Publications required by this statute *"shall be published with an easily identifiable link located on such district's website homepage."*

These publications *"shall be made available to the public at every meeting held by the board of education of each school district when the board is discussing the district's budget or any other school finance matter."*

2. **Other budget documents** districts might want to post include:
 - a) The full budget document
 - b) Budget Profile
 - c) Code 99 Notice of Hearing
 - d) Unencumbered cash balances as published in the budget



Also, be sure the district's ESI policy (Emergency Safety Intervention) is posted on every school building's website (see Aug 20 interest letter). A template districts may use to put this information together is available on the **TASN** website, <http://ksdetasn.org/resources/393>.

Kansas State Department of Education is required to publish on its internet website www.ksde.org:

1. All of the publications required above for school district in section 1;
2. School District Funding Report (selected USD data - see below)
3. The following expenditures for each school district on a per pupil basis:
 - a) Total expenditures
 - b) Capital outlay expenditures
 - c) Bond and interest expenditures
 - d) All other expenditures not included in b and c.

Budget reports are posted online at this link - **KSDE Data Central** Website: <https://datacentral.ksde.org/>

###

KSDE offices closed on Monday, September 3.