



900 S.W. Jackson Street, Suite 102
 Topeka, Kansas 66612-1212
 (785) 296-3201
 www.ksde.org

*INTEREST RATE ON INVESTMENT
 Effective 4/24/23 through 4/30/23*

Date: April 24, 2023
To: Chief School Administrators
From: Craig Neuenswander
 Deputy Commissioner
 Dale Brungardt
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	4.83%	4.83%
3 Months	4.95%	4.80%
6 Months	4.89%	4.78%
1 Year	4.77%	4.62%
18 Months	4.47%	4.29%
2 Years	4.19%	4.16%

*Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210
 Maximum length of investment term is two years*

Payment Dates

- April 27.....KS Pre-K Pilot (TANF)
- May 1 State Found. Aid, Bond & Interest (Cap. Improv.), Mental Health (Liaisons)
- May 4 Selected Federal Payments
- May 15.....National Board Certified Teacher
- May 26Kansas Pre-K Pilot (CIF)

Report Due Dates

- April 28 National Board Certified Teacher Incentive – reimbursement claim
 (open April 3-28) [Rose Ireland](#) (785) 296-4973
- April 30 Special Education Catastrophic State Aid Application (current year) and NPE
 Contracts data is finalized [Mason Vosburgh](#) (785) 296-4945
- April 30 Year 5 KESA System & OVT Reports Due [Sarah Perryman](#) (785) 296-1074
- May 1 Mentor Programs – Application to re-validate mentors/mentees for payment
 (submit by May 1) [Leslie Bruton](#) (785) 296-8011
- May 1 Special Education Categorical Aid Personnel Report - Final deadline to update
[Evelyn Alden](#) (785) 296-3868 Special Education Personnel - check FTE
 Discrepancy Report - include homebound
- May 1-19 Request June Federal Funds (Form 240) if funds available
 (open May 1-19) [Nicole Norwood](#) (785) 296-2020
- May 1-31 Foundations for School Success End of Year Survey for Preschool-Aged At-Risk
 and Kansas Preschool Pilot [Natalie McClane](#) (785) 296-5081
- May 1-Jun 2. IDEA Application for funds: Title VI-B Flow Through Part 1 - funds for 2023-24
 school year (Open May 1-Jun 2) [Christy Weiler](#) (785) 296-1712
- May 8 KIDS Collection EOYA – End of Year Accountability (open May 8-June 30)
[KSDE Helpdesk](#) (785) 296-7935
- May 10 Special Education Transportation Claim Form (Form 308) (submit by May 10)
[Rose Ireland](#) (785) 296-4973

- May 13 Emergency Safety Intervention (ESI) (in KIAS) Incidents occurring on or between 12/1/21 and 5/31/22 (Open May 13-Jun 10)
[Trish Backman](#) (785) 296-6937
- May 14 Kansans Can Star Recognition Program (open 12/19/2022 – 5/14/2023)
kcanstars@ksde.org [Myron Melton](#) (785) 296-8110
- May 14 Discipline Data Collection (in KIAS) (open May 14-June 30)
[Trish Backman](#) (785) 296-6937
- May 15 CTE Pathways Student Data Management (open May 15-August 15)
[Pathways Helpdesk](#) (785) 296-4908
- May 15-26.. Juvenile Detention Center - Final expenditures
(open approx. May 15 - submit by May 26) [Nicole Norwood](#) (785) 296-2020
- May 15-26.. Kansas Parent Education Program - Final expenditures claim form
(open May 15-26) [Nicole Norwood](#) (785) 296-2020
- May 24 Professional Development – Final expenditures claim form
(open May 24 – June 2) [Nicole Norwood](#) (785) 296-2020
- May 26 KIDS Collection TASC (Teacher and Student Connection)
(open Sep 6, 2022-May 26, 2023) [KSDE Helpdesk](#) (785) 296-7935

Special Education Catastrophic Aid & Non-Public Equivalency (due April 30)

Please forward this reminder to your local MIS clerk who will be submitting data electronically.

In recognition of the fact that some exceptional students have unique or severe physical, mental, social-emotional or educational characteristics that require expensive interventions, reimbursement may be granted in an amount equal to 75% of the net costs for special education services which exceed 2 times the per teacher entitlement from the prior school year, after deducting state and federal aid generated by the student.

- o For non-public, this includes services provided by non-public institutions or agencies.
- o Download instructions and Excel application from the Special Education Fiscal Resources homepage: <https://www.ksde.org/Agency/Division-of-Learning-Services/Special-Education-and-Title-Services/Special-Education/Special-Education-Fiscal-Resources/Categorical-Aid>

NOTE: Please provide completed forms to your local MIS clerk, who will submit the data electronically. *For submission procedures:*

<https://www.ksde.org/Portals/0/SES/MIS/MIS-DD.pdf> Page 27-29.

Do not mail copies of the completed applications to KSDE. These forms are for internal use only.

Special Education Catastrophic Aid & Non-Public Equivalency

- o Applications due April 30 (one application per child)
- o Special Education Services contact:
Mason Vosburgh at mvosburgh@ksde.org or 785-296-4945

2022-2023 Bond & Interest State Aid Request

The Bond & Interest state aid request was submitted in June 2022 for the current 2022-2023 school year via the KSDE Authentication Portal – LEA

Forms: <https://apps.ksde.org/authentication/login.aspx>. We are encouraging districts to review your state aid requested to ensure this includes total principal and interest payments made during this school year.

If additional principal or interest payments were made after the June submission, please login to print the Bond & Interest State Aid request form to pencil in your changes, then sign and date the bottom of the form. We cannot change payments that have already been processed, so if you have additional state aid owed to you, please request as June state aid. Please scan and email to [Rose Ireland](mailto:Rose.Ireland@ksde.org) **no later than May 1.**

Please note if refunding of bonds resulted in lower principal or interest payments than originally reported, no action is required as this will be handled during the 2023-2024 school year audit to determine any overpayment at that time. If you have questions regarding your bond and interest state aid payment, please contact [Sara \(Barnes\) McCullah](mailto:Sara.McCullah@ksde.org) at 785-296-4972.

KASBO Presentation: What is Legal Max

School Finance team members, Dale Brungardt (Director) and Sara McCullah (Assistant Director), presented to KASBO members on Friday, April 21. During the session, they reviewed the Legal Maximum Budget (General and Supplemental General Funds) and an overview of the funding formula, including adjusted enrollment, weightings, Virtual state aid and required transfers from General Fund and Supplemental General Fund. The PowerPoint has been posted on the School Finance – What’s New website for download: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Whats-New>

Don't hesitate to contact Sara Barnes at smccullah@ksde.org or Dale Brungardt at dbrungardt@ksde.org or call our office at 785-296-3872 if there are questions.

Sara McCullah receives KASBO's Dale Dennis Distinguished Service Award

Join the School Finance team in congratulating Sara Barnes McCullah, Assistant Director of School Finance. Last Friday, Sara was awarded the Kansas Association of School Business Official's (KASBO) Dale Dennis Distinguished Service Award for outstanding contributions to education in Kansas. Sara's duties include creating legislative fiscal printouts, reviewing audits and state aid payments, and gathering data for state and federal reports. She is also responsible for the budget program and provides schools necessary guidance, support, and answers to complete their budget document. Sara began her career at KSDE 24 years ago in March of 1999. Thank You KASBO for recognizing Sara's efforts to the school finance field and Congratulations to Sara!



Remote Learning Report (Spring Semester) due May 25

For 2022-23, school districts are required to track and report students attending through remote learning. This information is due to KSDE twice a year – once for the fall semester and once for the spring semester. **The due date for spring reports is Thursday, May 25, 2023.**

<u>Remote Learning Report</u>	<u>Due Date</u>
Spring Semester	May 25, 2023

The Remote Learning Report for the spring semester must be completed and turned in *even if there were no remote learning students during the semester*. If there were no students attending by remote learning during the spring semester, check the box directly underneath the certification and submit the report to auditing@ksde.org

The Remote Learning Report and instructions for submitting it can be found on the KSDE Fiscal Auditing webpage, under the **Calculators** heading. [Fiscal Auditing \(ksde.org\)](https://www.ksde.org/Fiscal-Auditing) The completed report should be uploaded to the Auditor File Exchange.

Don't forget: Local Board of Education approval is needed for students who attend for more than 40 hours through remote learning.

Questions about Remote Learning? Please see the KSDE guidance called [Remote Learning – Limiting It – FAQs 2022-23](#). The document is located on the Fiscal Auditing webpage under the Audit Guides section. In addition, details about the attendance/daily meaningful contact requirement and audit requirements related to remote learning can be found in the [Enrollment Handbook](#) on pages 29-31.

Please contact the following KSDE staff with questions on this topic:

[Laurel Murdie](#) – Director, Fiscal Auditing, 785-296-4976

[Dale Brungardt](#) – Director, School Finance, 785-296-3872

Kansas School Transportation Safety Conference & State Driving Competition

Repeat 4/17/2023 Interest Letter

The **Kansas School Transportation Safety Conference & State Driving Competition** will be held **May 31-June 2**, in Wichita at the Drury Plaza Hotel Broadview. During the three-day event, student transportation professionals will connect and learn how to improve operations and safety for their transportation teams. For complete details, refer to the [April 10th Interest Letter](#).

The early bird registration deadline is May 5th. Conference program, registration form and more can be found on our website by clicking on the following link:

<https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/School-Bus-Safety/Kansas-State-Pupil-Transportation-Association>

or by visiting www.kspta.net