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 www.ksde.org

*INTEREST RATE ON INVESTMENT  
 Effective 4/10/23 through 4/16/23*

**Date:** April 10, 2023  
**To:** Chief School Administrators  
**From:** Craig Neuenswander  
 Deputy Commissioner  
 Dale Brungardt  
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	<b>4.83%</b>	4.83%
3 Months	<b>4.66%</b>	4.73%
6 Months	<b>4.66%</b>	4.66%
1 Year	<b>4.48%</b>	4.55%
18 Months	<b>4.09%</b>	4.29%
2 Years	<b>3.92%</b>	4.07%

*Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210  
 Maximum length of investment term is two years*

**April Payment Dates**

April 17..... Special Education, KPERS, Mental Health (CMHC)  
 April 27..... KS Pre-K Pilot (TANF)

**KPERS Deposit April 17**

The fourth quarter KPERS state aid payment will deposit on Monday, April 17. The KPERS payment is required to be deposited in the KPERS Special Retirement Contribution Fund as a receipt and recorded as an expenditure broken out by function code as outlined in Code 51 of the USD budget. Kansas law requires school districts to record this as a **revenue** and an **expenditure**. KPERS will withdraw these funds from your account on the day it is received, or the first working day thereafter.

To view your total KPERS payment, download the payment file from the School Finance - Payment Information website: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Payment-Information>. Look under the heading **State and Federal Payment Amounts, FY23 Payments** and select **KPERS**.

*Note: Select districts will be notified who need to republish Code 51 KPERS Fund.*

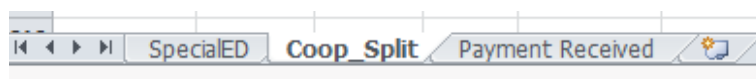
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## Deposit Special Education in General fund and transfer

**Special Education state aid** will direct deposit on Monday, April 17. As you will recall, the law requires all special education state aid payments to be deposited in the school district's general fund budget (Code 06, Line 120 – 3205 Special Education Aid). The revenue would then be transferred from the general fund to the special education fund (Code 30, Line 75 – 5206 Transfer from General).

Detail reports are posted online. To view payment amounts and print the special education detail reports, link [here](#). Select **FY23 Special Education State Aid Printout**. If a security warning appears in a yellow bar above the spreadsheet, click on **Enable Content** to proceed.

Next, with your cursor, locate **Cell F3** (in red) and **click on the arrow to scroll up** and **select your LEA number**. The information will refresh when the LEA number is updated. To display each report, select a tab located at the bottom of the screen (Special Ed, Coop Split, Payment Received).



If you have questions on state aid payments, contact [Rose Ireland](#).

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## Report Due Dates

- April 13 ..... Kansas Pre-Kindergarten Pilot (KPP-TANF) 3rd Quarter Expense Reimbursement Payment Request  
(open April 3-13) [Nicole Norwood](#) (785) 296-2020
- April 14 ..... Medicaid Replacement state aid and ensure all eligible claims for March 1 are processed [Sara Barnes](#) (785) 296-3872
- April 14 ..... CTE Pathways Student Data Follow-Up (open Feb 1- April 14)  
[Pathways Helpdesk](#) (785) 296-4908
- April 17 ..... Special Education Transportation Claim Form (Form 308)  
(open April 17-May 10) [Rose Ireland](#) (785) 296-4973
- April 17 ..... State Deaf-Blind Funds (KSA 72-3481) Application for 2022-23 funds  
(open April 17-July 31) [Lisa Karney](#) (785) 296-4602
- April 20 ..... Request May Federal Funds (Form 240) if funds available  
(open April 3-20) [Nicole Norwood](#) (785) 296-2020
- April 21 ..... ESSER Quarterly Expenditure Report due
- April 28 ..... National Board Certified Teacher Incentive – reimbursement claim  
(open April 3-28) [Rose Ireland](#) (785) 296-4973
- April 30 ..... Special Education Catastrophic State Aid Application (current year) and NPE Contracts data is finalized [Mason Vosburgh](#) (785) 296-4945
- April 30 ..... Year 5 KESA System & OVT Reports Due [Sarah Perryman](#) (785) 296-1074

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## Directory Update Changes

Access: <https://apps.ksde.org/authentication/login.aspx>

**REMINDER** – The Directory Updates application is open early-to-mid July through early June. If changes occur after the initial submission in the fall for personnel contacts, email addresses, website addresses, phone numbers, etc., please login to make those corrections. It is important to keep this information up-to-date to ensure the correct personnel within your organization are receiving appropriate KSDE communication and State & Federal reports using this information are accurate.

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## National Board Certification Incentive Bonus Application *sent on listserv April 5*

Funds have been appropriated for 2022-2023 to *reimburse school districts* for the **National Board Certification incentive bonus** under K.S.A. [72-2166](#) as follows:

- A teacher employed by a Kansas school district who has attained National Board certification shall be paid an incentive bonus of \$1,000. The bonus is paid each school year as long as the teacher remains employed by a Kansas school district and retains a valid master teacher's certificate.
- The bonus shall be paid by the employing school district, but the school district this year is entitled to receive state aid under the National Board for Professional Teaching Standards Certification Incentive Program equal to the amount of any bonuses paid.
- The state aid is to be deposited in the school district general fund and treated as a reimbursement.

In order to claim the reimbursement, districts must file an application with the Department of Education **no later than April 28, 2023**. Download the **National Board Certification Incentive Bonus Application** under the “**What’s New**” page on the School Finance website: <http://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Whats-New>.

The National Board Certification payment will direct deposit approximately **May 15** to reimburse districts for incentive bonuses for eligible National Board Certified teachers. **Please scan and email the completed application to Rose Ireland to [rireland@ksde.org](mailto:rireland@ksde.org).**

Program questions: [Myra Stithem](#) at (785) 296-3835 –  
Teacher Licensure and Accreditation office

Application questions: [Rose Ireland](#) at (785) 296-4973 – School Finance

Fiscal questions: [Dale Brungardt](#) at (785) 296-3872 – School Finance  
[Sara \(Barnes\) McCullah](#) at (785) 296-4972 – School Finance

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## Republication of General Fund Budget

KSDE – School Finance will host a **Teams Training on Wednesday, April 12 from 10:00 am to 11:00 am**. This training is intended to review the process for republishing General Fund or other funds as needed. Meeting details are below to join.

Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 289 736 740 691

Passcode: BvXpDy

[Download Teams](#) | [Join on the web](#)

[Learn More](#) | [Meeting options](#)

Tentatively, we are showing approximately 160 districts that potentially need to republish. However, please keep in mind the computed General Fund budget is based on estimated Special Education State Aid and estimated Virtual Credits for Adults 20 and over and Dropouts 19 and under. Special Education State Aid will be finalized late May and Virtual Credits are reported in June on Local Effort. **Therefore, the final computed General Fund will change based on these factors.**

Keep in mind, if Special Education State Aid or Virtual Credits were estimated high in the Fall 2022, is it very likely the list of districts needing to republish General Fund will go down. To determine whether it would be beneficial to join this Teams Training, please verify if your district is on the list: [2023 Republish General Fund Listing - Preliminary](#)

Below are a few suggestions to assist you to prepare for the **Teams Training**.

1. Review the [Requirements to Republish USD Budget](#), particularly instructions found on Page 2.
2. If you have received your audited Legal Max Letter, please download the [2023 Legal Max spreadsheet](#), which includes the audited enrollment counts to be entered on the USD Budget – OPEN worksheet tab.
3. If you have been Audited but have not received your audited Legal Max Letter, please reference the information that was provided by the KSDE Auditor upon exiting labeled with the heading **FY23 USD Estimated Weighted Enrollment Summary**.
4. In your **Bdgt2023 Repub** folder, open the **Codes.xlsx** file and go to the **OPEN** page.

We will plan to address all questions at the end of the Teams Training.

[Dale Brungardt](#), School Finance Director

[Sara \(Barnes\) McCullah](#), School Finance Assistant Director

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## **Kansas School Transportation Safety Conference & State Driving Competition**

The **Kansas School Transportation Safety Conference & State Driving Competition** will be held **May 31-June 2**, in Wichita at the Drury Plaza Hotel Broadview. During the three-day event, student transportation professionals will connect and learn how to improve operations and safety for their transportation teams.

The **Kansas School Transportation Safety Conference** strives to educate, not just the transportation administration but the school bus driver, mechanic, dispatch, and paras/monitors through offering workshops and speakers that provide workable solutions and practical answers to pressing questions about student transportation. It is designed to not only increase safety, but to also make local operations more efficient and effective.

Additionally, school bus drivers must meet significantly more and more stringent requirements for licensure, qualifications and training than most other CDL drivers. The public should view school transportation staff as vital professionals in our education system. They are not just drivers, monitors, and mechanics, but also role models, mentors, counselors, and advisors interacting with your district's students. This conference is a one-stop shop to meet these needs within your transportation department.

### **Why should you attend?**

Learn the latest trends

Improve training in general education transportation

Improve training in special education transportation

Learn to produce better, more quantifiable results from the transportation team

Improve transportation safety

Decrease losses

### **Will this help us retain our school bus drivers?**

Yes! One of the reasons experienced school bus drivers are leaving the profession is lack of continued training. The more your transportation staff know the better (and safer) they are.

### **Safety**

Our transportation personnel are often faced with making quick decisions. Without ongoing proper training, are they are going to make the correct decision? You want them to make the right decision.

### **Who should attend?**

Transportation Directors and Supervisors

School Bus Drivers

Superintendents

Fleet Managers, Mechanics and Technicians

Driver Trainers

Special Education Para Professionals

In addition school transportation personnel can receive training in

Communicating effectively with students and parents

How to recognize, intervene, and report signs of harassment, bullying or abuse

Handling confidential student information in a legally compliant and responsible manner

The early bird registration deadline is **May 5<sup>th</sup>**. Conference program, registration form and more can be found on our website by clicking on the following link:

<https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/School-Bus-Safety/Kansas-State-Pupil-Transportation-Association>

or by visiting [www.kspta.net](http://www.kspta.net)

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