USD _____ School Passenger Vehicle Driver Inspection Form

Vehicle #___________
Destination_________________________________
Date______________________________________
Driver/Sponsor Name___________________
School/Organization___________________
Departure Time_________ Expected time of arrival_________ Back Home/School________
Vehicle Occupants: ________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
Walk around the outside of the vehicle – check for:

___ Damage to body of vehicle          ___ Windshield/Mirrors Clean
___ Tires (no flats or bulges)          ___ NO Fluid Leaks Under Vehicle
On inside of vehicle check –

___ Lights           ___ Horn            ___ Fuel Gauge
___ * Fire Extinguisher ___ * First Aid Kit ___ Windshield Wipers

If any defect is found please comment: ______________________________________________

NOTE: Pre-Trip Inspection is required by law to be done by driver before every trip. Check report before and after every trip, make note of problems, and turn in AFTER activity trip. You are RESPONSIBLE for the vehicle you are driving.

I have made the following pre-trip inspection of items listed above and found them in satisfactory condition.

Signature of driver __________________________ Start Mileage __________ Ending Mileage __________

IN AN EMERGENCY – NOTIFY OFFICE IMMEDIATELY: If on an activity trip, attempt to contact:________________________

Use the KBESS (Kansas School Bus Emergency Support System) Booklet to locate help from local School District or take vehicle to nearest garage. In case of accident – Vehicle Registration and Insurance Card are located in the GLOVE BOX.

K.S.A. 72-64,100 prohibits any school district or nonpublic school from transporting students in a vehicle designed for transporting more than 10 passengers in addition to the driver.

* optional safety equipment items - not legally required in school passenger vehicles