



*Dedicated to the Education of "ALL"*

**MINUTES**

SEAC meeting

July 27, 2011

Airport Hilton Wichita Hotel

**SEAC members in attendance:**

Luanne Barron, Terry Fehrenbach, , Janice Frahm, Lesli Girard, Bill Griffith, Penny Hoffman, Larry Katzif, Kathy Kersenbrock-Ostmeyer, Karen Kroh, Shawn Mackay, Dr. Ann Matthews, Colleen Riley, Dr. Joan Robbins, Vicki Sharp, Bryan Wilson, SueAnn Wanklyn, Deb Young

**SEAC members absent:**

Mike Martin, Matthew Ramsey, Anne Roberts, Dr. Sean Smith

**Guests in attendance:**

John Copenhaver, Wayne Ball, Beth Clavenna-Deane

**Agenda Items**

**Discussion**

**Welcome**

Ann Matthews, Chairperson, called the meeting to order at 1:07 pm. New members were welcomed and all members present introduced themselves.

Colleen Riley, Director of Education Services, introduced new administrative Specialist Jenae Soller.

**Approval of agenda and minutes**

The SEAC agenda was approved as written. The April, 2011 SEAC meeting minutes were approved as written.

**Public Comment**

None received.

**SEAC orientation**

John Copenhaver, MPRRC/TAESE, provided background to the inception, responsibilities and functions of Special Education Advisory Councils (CFR 300.168-169) and Interagency Coordinating Councils – “keeping the main thing the main thing” meaning students and to meet the needs of students age 3-21. SEAC responsibility is to advise the State Board of Education, not to advocate. John noted that reauthorization of IDEA 2004 is expected next year. John stressed the importance of establishing collaboration between Part C/Part B to cover children birth-5 years, which has been established between Kansas SEAC and the KS State Interagency Coordinating Council (SICC), as well as with the 619 Coordinator. These groups meet jointly once a year in Kansas. The meeting is scheduled

## Agenda Items

## Discussion

for Thursday, November 10<sup>th</sup>, 2011. Best practice for providing advice to constituents is to first communicate with the Director of Special Education, Colleen Riley.

The Kansas contact from OSEP is Angela Tanner-Dean and Alma McPherson is the team leader. They were part of the OSEP Verification Visit team that came to Kansas during the week of November 10, 2010 concerning review of monitoring Kansas' general supervision focusing on fiscal management and FAPE. This visit was a result of Kansas' waiver request. Kansas was granted partial approval of a waiver by OSEP in May 2009. OSEP was provided technical assistance to KSDE around the waiver issues. SEAC provided input to OSEP during the visit.

SEAC Functions are based on a good working understanding of IDEA. All panel activities should relate to a function, and those are listed on John's handout booklet entitled *A Primer for State Special Education Advisory Panel Members and SEA Staff*.

### **Council Member Reports**

Kathy KO – Serving on “Think College” council- It's a KU grant and is a national council to help students with disabilities attend college, and play college level sports.  
[www.thinkcollege.net](http://www.thinkcollege.net)

- There isn't one in the service area
- Project Excel on the weekends (Kansas State)
- Other Project Excel in Missouri

Shawn Mackay – Graduation Rate

Sent letter to Secretary of Education, Arne Duncan elementary/secondary education

- IDEA/ESEA – Not compatible
- Students have the right to go on after 4 years in high school, and count as a non-graduate
- Schools are required to follow the law but are penalized for it.

Bill Griffith - Correctional facilities are getting IDEA monies, but students may not get the services they are entitled to. He and Colleen will meet to discuss this further.

### **Appoint member to the Exec. board**

Kathy KO made a motion to nominate Penny Hoffman to serve as chair elect, and Janice Frahm 2<sup>nd</sup> the motion.  
Motion Approved.

### **Reimbursement**

Jenae Soller spoke to the new reimbursement forms.

- 7 forms – noting what is important to fill in
- 2 postage paid envelopes

Sent a form for the members to fill in contact and noted difficulties contacting some members.

### **Technical Assistance**

Presentation done by Beth Clavenna-Deane, Project Coordinator KSSC

## Agenda Items

## Discussion

### **System Network (TASN) Kansas Secondary Connections (KSSC) Presentation**

\*The Project goal is Increased Secondary student engagement in school → Transition Services → Improved Post-school outcomes:

KSSC Supports the 5 State Performance Plan indicators, Cluster 1:

- Graduation Rate - #1
- Drop Out - #2
- Suspension/Expulsion - #4
- Transition Services - #13
- Post School Outcomes - #14

Part B Tree of Influence – Using the system of SPP Indicators as a blueprint for state improvement.

KSSC Summit data helps visualize the connections, very good tool for the districts.

Roots to Resources- Collaboration with Project Success

Cluster 1 and 2 indicators

- Supported by KSDE SES Team and TASN
- District teams invited by KSDE – Level 2 (TA) Technical Assistance Activity

### **Adjournment**

For more information – See handouts.

Meeting adjourned at 4:45 pm

Next meeting scheduled for September 13, 2011 - 9:00 am – KSDE Satellite meeting room.



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## **Kansas Special Education Advisory Council**

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SEAC meeting

### **MINUTES**

September 13<sup>th</sup>, 2011

KSDE 2nd floor conference room

#### **SEAC members in attendance:**

Terry Fehrenbach  
Kathy Kersenbrock-  
Ostmeyer  
Janice Frahm  
Karen Kroh  
Penny Hoffman

Shawn Mackay  
Larry Katziff  
Mike Martin  
Ann Matthews  
Matthew Ramsey  
Anne Roberts

Vicki Sharp  
Sean Smith  
SueAnn Wanklyn  
Bryan Wilson  
Deb Young

#### **SEAC members absent:**

Luanne Barron  
Lesli Girard  
Bill Griffith  
Joan Robbins

#### **Agenda Items**

#### **Discussion**

##### **Welcome**

Dr. Matthews called meeting to order at 9:08 am

##### **Approval of agenda**

Sue Ann Wanklyn made a motion to approve agenda

Janice Frahm seconded approval to agenda

All members approved

##### **Approval July 27<sup>th</sup>, 2011 minutes**

Kathy Kersenbrock-Ostmeyer made a motion to approve

Karen Kroh seconded approval of minutes

All members approved

##### **Council Member Reports:**

Families Together update: Lesli Girard sent in her update via email:

- New FT website should be up and running this week. It is much improved and easier to navigate.
- Statewide conference is scheduled for November 12 in Wichita. The keynote will focus on "Bullying and How It Affects Students with Disabilities" ...I've heard the speaker and she is wonderful!
- The 1/4 time position that Families Together has under Project Success has been moved to the Topeka Center (from KC). I hired a person yesterday and am very excited! I am not able to release name yet but I believe everyone will be very pleased with the expertise she will bring to our work with families. She is bilingual and will focus

on increasing our work with the several underserved populations.

- FT staff has been asked to do a lot of in service training in USD 501. The training is for paraprofessionals, school psychologists, and social workers. Topics include parent/professional collaboration, challenging behaviors, and learning with a difference.
- Parent calls have increased greatly ...which is typical for this time of year. One question that keeps cropping up is around assessments. We've had several parents inquire about when it is appropriate to use an alternate assessment. We've also had several questions about "opting out of testing".
- One more plug to check out new website ...events will be listed there!

Lesli also attached a copy of the new rack card for education advocates. (The attachment will be posted on the website with SEAC notes)

Kathy Kersenbrock-Ostmeyer reported about Think College work group. This group continues to meet and is having good discussions about how to provide opportunities for students with disabilities that want to attend college.

Sue Ann Wanklyn is working with the K-State cheer coach and sponsoring cheer camp for students with disabilities. The students go to Manhattan 7:00 pm, September 14, 2011 at indoor football field at K-State. The students will practice September 14, 21 and October 12<sup>th</sup>. They will perform at the October 26<sup>th</sup> volleyball match. Other dates forthcoming. The students will also attend the national cheer competition.

Ann Matthews: Conferences and conversations with SRS/juvenile justice, education for management of care and access to resources for students that are in these systems. Next week there is a judicial summit for community stakeholder group's discussion will be about how to better interface between agencies to support students.

Cheryl Whelan [cwhelan@ksde.org](mailto:cwhelan@ksde.org) General Council KSDE, is working with SRS and juvenile justice to clarify language in recent legislation based by the Kansas State Legislature in order to support students in these systems so they can still earn high school credit toward a diploma.

Bryan Wilson, reported that Wichita School District, has begun the implementation of the LRE plan at the secondary level. Focus is on integration of social studies and science classes. Building principal support is critical. Co-teaching is one option that is successful. Para support that is focused on appropriate strategies and support is also effective.

Kathy Kersenbrock-Ostmeyer wants Co-teaching to be an upcoming priority for TASN.

**Kansas Commission  
for Deaf Conference  
Update:**

Kim Symansky, SES Education Program Consultant, in the area of sensory loss, provided information via power point about the Resource in Educational Interpreting. An additional resource is: [classroominterpreting.org](http://classroominterpreting.org)

- TASK 12
- Interpreters working with children roles are different than working with adult

- Interpreters as related service provider
- Assessing student readiness to use an interpreter
- Types of services for students
- Overview of K-12 interpreters  
Successful student/professional interpreter relationship

**Annual Report:  
Discussion of draft  
document**

The SEAC membership reviewed the annual report from 2010-2011 and made edits. Further edits can be sent to [Colleen Riley](#). The 2010-2011 SEAC Annual Report will be presented to the Kansas State Board of Education in January 2012.

**Special Education  
Services Updates:**

Colleen Riley, Director of Special Education Services, KSDE, provided a brief update on the following items:

- Reimbursement Guide is on the website for public comment
- Emergency Safety Interventions webinars begin today! Incorporated within KSDE: collaboration with Title Programs and Services, Special Education Services, and Career Standards and Assessment teams
- LRE Summit
- MTSS Symposium
- Common Core Academies
- Part C Regulations are out
- Race to the Top Early Childhood
- Combined meeting with ICC and SEAC – November 10th
- Waiver request
- SPP/APR updates
- Graduation flexibility: A motion was made to approve any opportunity for flexibility for graduation calculation by Kathy Kersenbrock-Ostmeyer, seconded by Shawn Mackay and approved by all
- Personnel shortages: This continues to be an area of concern in Kansas. Specifically, in the area of qualified, endorsed teaches, physical therapy, occupational therapy, deaf education. Recommended that the Special Education Services team continue to look into how to address concerns.
- Special Education Services staff changes and introductions
- Travel reimbursement – send to Colleen

**Technical Assistance  
System Network –  
Project Success**

Jean Ann Summers and Victoria Cotsworth provided an overview of the TASN Project Success work as well as team member's roles. A power point with information was provided and will be included with materials from the meeting.

**Meeting adjourned at  
1:40 pm**

Terry Fehrenbach made a motion to adjourn. Matthew Ramsey seconded the motion and all members present approved.



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## Kansas Special Education Advisory Council

### SEAC meeting **MINUTES** December 16<sup>th</sup>, 2011 Conference Call

#### **SEAC members in attendance:**

Terry Fehrenbach	Karen Kroh	Sean Smith
Kathy Kersenbrock-Ostmeyer	Penny Hoffman	Lesli Girard
Janice Frahm	Larry Katziff	Joan Robbins
	Ann Matthews	

#### **SEAC members absent:**

Luanne Barron	Matthew Ramsey	Bryan Wilson
Bill Griffith	Anne Roberts	Deb Young
Shawn Mackay	Vicki Sharp	
Mike Martin	SueAnn Wanklyn	

#### **KSDE staff present**

Colleen Riley	Dean Zajic	Elena Lincoln
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#### **Guests Present:**

Terry Collins	Doug Bowman
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#### **Agenda Items**

#### **Discussion**

##### **Welcome**

Dr. Matthews called meeting to order at 8:31 am.

##### **Approval of agenda**

Kathy Kersenbrock-Ostmeyer made a motion to accept agenda.

Terry Fehrenbach seconded to accept of agenda.

All members approved

##### **Discussion by SEAC Members of IDEA Part C Program Currently Located at KHDE:**

Colleen Riley gave the most recent developments on the Governor's suggested move of Part C Programming to SRS.

- Yesterday Mary Duncan notified Colleen Riley that the Governor has chosen not to go ahead with the move to SRS.
- Colleen delivered a statement from Kansas State Department of Education: KSDE is ready to step up and be the lead agency.

Kathy Kersenbrock-Ostmeyer stated SEAC should go on record as being in favor of KSDE becoming the lead agency.

Dr. Matthews asked if there was additional comment. Hearing none, and without objection, the floor was opened for public comments.

**Public Comments:** Dr. Matthews read aloud a letter from the Region 8 Education Administrators in “Strong Support” that KSDE should be lead agency for both Part B and Part C.

Terry Collins, Director of Donovan County Education Cooperative and co-chair of the Legislative Committee of Kansas Association of Special Education Administrators (KASEA), spoke on behalf of State of Kansas Education Directors. Terry voiced support for the previously read letter, and support for bringing together Part B and Part C under one agency, and that KSDE should be the lead agency.

Dr. Matthews asked if there was additional public comment. Hearing none, Discussion by SEAC members was reopened.

Dr. Matthews, in her role as representing local special education administrators, gave her support for Terry Collin’s comments, and stated that KASEA would be in support of that as well. Dr. Matthews asked if it would appropriate for SEAC to write a letter expressing SEAC’s recommendation on the matter, and asked Colleen Riley to whom the letter would be addressed.

Colleen Riley stated that as the Chair of SEAC Dr. Matthews could write such a letter, and that it could be sent to Governor’s Office since this is a decision made by the Governor.

Kathy Kersenbrock-Ostmeyer suggested that even though the Governor has chosen not to take action at this time, the letter could also go to the State Interagency Coordinating Council for the record.

Dr. Matthews asked for clarification on whether the letter should be copied to the ICC or sent directly.

Kathy Kersenbrock-Ostmeyer believed it should go to the Governor and be copied to ICC to be part of public comment record.

Larry Katziff agrees that a statement needs to be made for the record in case this, and be on record if a future Governor considers similar action.

Dr. Matthews asked if there was a motion for her as the chair to create a letter to send to the Governor’s office and copy Mary Duncan, Chair of the ICC with SEAC’s recommendation that Part C administration be moved to KSDE.

- Larry Katziff made the motion.
- Penny Hoffman seconded the Motion
- Dr. Matthews asked if there was further discussion.
- Penny Hoffman asked if there was timeline or if this was just



something that could come up again in the future.

- Colleen Riley said it varies. The Governor's proposed change would have occurred July 01, 2012.
- Penny Hoffman asked what the mechanism was for the change?
- Colleen Riley stated that the Governor made the recommendation, and the Legislature would have to approve it in their next session. She believes it is appropriate for this SEAC council to go on record in case this does come up again in the future just as it did a few years ago.
- Penny Hoffman asked what the ICC position is at this time.
- Kathy Kersenbrock-Ostmeyer stated that there is no official position of the ICC at this time.
- Doug Bowman was asked, and agreed with Kathy that the ICC does not currently have an official position.
- Sean Smith asked Doug if ICC had a position on Part C staying where it is currently.
- Doug Bowman said that there was no official position because this action caught them by surprise, and that ICC was still gathering information.
- Dr. Matthews asked if there was additional discussion.
- Hearing none, Dr. Matthews asked for clarification from Colleen Riley as to whether or not it was appropriate to take a roll call vote.
- Colleen Riley advised that it was appropriate, and the question was called.
- In Favor: Terry Fehrenbach, Kathy Kersenbrock-Ostmeyer , Janice Frahm, Penny Hoffman, Larry Katziff, Ann Matthews, Karen Kroh, Joan Robbins
- Opposed: Sean Smith
- Dr. Matthews declared the motion passed.

Dr. Matthews asked about the possibility of providing public comment that day.

Kathy Kersenbrock-Ostmeyer stated that there is a public comment period at ICC.

Dr. Matthews stated there is a recommendation on the floor that we make comments at ICC meeting. Is there discussion?

Sean Smith believed it would be helpful to get ICC feedback, and bring that back to SEAC in January.

Colleen Riley stated that there will be an ICC meeting today at 1:00 pm, and public comment can be made at that time, if people sign up in advance of the public comment period.

Dr. Matthews asked if there was a motion to have Kathy act as a liaison from the SEAC to deliver public comments to the ICC today at 1:00pm?

Sean Smith, so moved.

Janice Frahm seconded the motion.

A Point of Order was raised by Dean Zajic and confirmed by Elena Lincoln. With only nine of nineteen voting members present, there was not a quorum necessary for action.

Dr. Matthews: Without a quorum, we cannot take action. Shall we table these motions until January since we don't have a quorum?

Kathy Kersenbrock-Ostmeyer : There will be another ICC meeting next month, and since the Governor isn't taking immediate action, we could table, and resume in January.

Penny Hoffman: Those that can, should make opinions as individuals known to ICC today, but the SEAC position will have to wait until there is a quorum.

Dr. Matthews: As a member of ICC, Kathy Kersenbrock-Ostmeyer could give SEAC an update at the January meeting during member reports. Dr. Matthews also asked Colleen Riley to add this issue to the January meeting agenda.

## **Meeting Adjourned**

Terry Fehrenbach made a motion to adjourn. Sean Smith seconded the motion and all members present approved at 9:25 am.

Next meeting is January 10<sup>th</sup> and 11<sup>th</sup>, 2012 at 9:00 am in the East/West Conference Room at KSDE.



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## Kansas Special Education Advisory Council

### SEAC meeting **MINUTES** January 10<sup>th</sup> -11<sup>th</sup>, 2012

#### **SEAC members in attendance:**

Terry Fehrenbach  
Kathy Kersenbrock-  
Ostmeyer  
Janice Frahm  
Penny Lawson  
Larry Katziff

Ann Matthews  
Sean Smith  
Bryan Wilson  
Shawn Mackay  
SueAnn Wanklyn  
Luanne Barron  
Mike Martin

Bill Griffith  
Deb Young  
Vicki Sharp  
Anne Roberts  
Karen Kroh

#### **SEAC members absent:**

Matthew Ramsey  
Joan Robbins

Lesli Girard\*

#### **KSDE Members Present**

Colleen Riley  
Dean Zajic

Elena Lincoln  
Jana Bradfield

Gayle Stuber

#### **Agenda Items**

#### **Discussion**

##### **Welcome**

Anne Matthews, Chairperson, called the meeting to order at 9:09 am. Darla Nelson-Metzger from Families Together and Dean Zajic from KSDE were introduced.

##### **Approval of January Agenda**

Sean Smith asked to be added to the council updates. Kathy Kersenbrock-Ostmeyer moved to approve the agenda as amended by Sean Smith. Karen Kroh seconded the motion. Motion passed.

##### **Approval of November 10, 2011 Minutes**

Terry Fehrenbach moved to approve the November minutes as written, and Kathy Kersenbrock-Ostmeyer seconded the motion. Motion passed.

##### **Approval of December 16, 2011 Minutes**

Janice Frahm moved to approve the November minutes as written, and Penny Lawson seconded the motion. Motion passed.

## **Annual Report & Board Introductions**

Colleen Riley explained protocol for the meeting with the State Board of Education.

The committee reviewed the SEAC annual report for accuracy and found the following:

- page 4: Luann email changed to Ksdb.org
- page 11: did not include February Conference call. Received public verbal and written comment. Should be included on restraints.
- The SBOE recommendations on Emergency Safety Interventions (Seclusion & Restraint) that are included in packet will be added to the report.
- Had parents speak about college readiness (?).
- page 10: add college to new heights.
- page 5: correct council leadership (first two paragraphs)

Kathy Kersenbrock-Ostmeyer moved to approve the SEAC Annual Report as corrected. Janice Frahm Seconded the motion. Motion passed.

Colleen Riley explained that we want to give the SBOE highlights of the SEAC Annual report, and gave an update on what to expect from SBOE.

Ann Matthews reviewed SEAC Annual Report points.

Colleen Riley stated that the committee will have about 20 minutes in front of the board to answer questions, and described the process to speak to board.

## **Race to the Top: Early Childhood Learning Challenge Update**

Gayle Stuber gave an update on Race to the Top: Early Childhood Learning. There will be a meeting in February with the grant writing group to revisit the issue, and see how we will move forward.

## **Council Updates**

Darla Nelson-Metzger reported on Families Together:

***The information below is taken from data collected by Families Together, Inc. during the months of October and November, 2011:***

**Individual contacts from parents: 715**

**Top Reasons for Contact by Volume:**

IEP: 242  
Comprehensive Evaluation: 95  
Parent Rights: 64  
Suspension/Expulsion: 50  
Transition Age 14 and Up: 47

### **Additional Topics of Inquiry:**

Early Childhood Services: 7  
Seclusion/Restraint: 10  
Assistive Technology: 17

**General Family Support:** 103

### **Top Five Contact Categories by Disability:**

1. Autism
2. OHI
3. EMD
4. ID
5. Developmental Delay

**The highest contact volume came from parents of children aged 6 - 14.**

### **Percentage of Parents by Ethnicity That Contacted Families Together During This Period:**

Caucasian: 50%  
Hispanic: 23%  
African American: 10%  
Asian: 9%  
Native American: 1%  
Undetermined: 7%

Sean Smith shared news of a new grant from OSEP – Partnership with KU, CAST and NASDSE for online learning.

### **Discussion of Part C Lead Agency**

Ann Matthews gave an update on the status of the issue and of the December SEAC conference call. Colleen Riley gave a synopsis of the issue with a historical overview.

Kathy Kersnbrock-Ostmeyer gave an update on the December SICC meeting. It was shared with SICC that directors, etc., believed that Part C shouldn't move, or should move to KSDE as lead agency.

Sean Smith asked if there is an opportunity to establish contact with new SRS director.

Kathy Kersnbrock-Ostmeyer noted it was not necessary since Part C is still with KDHE, but stated that SEAC should be on record with SICC that KSDE should be the lead agency.

Kathy Kersnbrock-Ostmeyer moved that the council draft a letter to Mary Duncan at the SICC, stating SEAC's position is that Part C should fall under KSDE as lead agency

Sean Smith seconded the motion.

Discussion:

- We should include history of the discussion.

Question called. Motion passes unanimously.

Chairperson Ann Matthews will work with Dean Zajic and Colleen Riley to create the letter.

Ann Matthews amended the agenda, and moved the KSDE update will 11am on January 11<sup>th</sup> to now.

## **KSDE Update**

Colleen Riley gave KSDE update.

- Kansas had to request waiver because KS legislature used IDEA funds for purposes other than special Ed.
- OSEP has not determined if 2% (two million dollar) penalty will be directed to districts or across the board to state agency.
- KSDE & Governor's Office hold firm that the 2% penalty should only be for one year, and not every year.
- Kansas has also applied for another waiver for \$38 million.
- First waiver has not yet been finalized and new waiver is still pending approval
- All waiver public information is posted to the KSDE website.
- KSDE is finishing APR & SPP. Will give an update once it is completed. It will be submitted on February 21<sup>st</sup>, 2012.
- KSDE is going to write for another state personnel development grant (SPDG).
- KSDE has a new Title I director, Scott Meyers. He starts July 1<sup>st</sup>.
- ESEA flexibility waiver update. State is asking for flexibility on AYP and title spending.
- KSDE is gathering stakeholder input for waiver.
- Update on MTSS survey from WESTED to all districts.
- TASN meetings on February 29<sup>th</sup>.
- Update on Common Core
  - Smarter Balance Consortium is developing a common assessment. Additional information is available on the KSDE website.
  - Colleen will arrange for a Common Core and Smarter Balance presentation in April.
- KSDE has training starting this week to clarify that MTSS and RTI are not the same. MTSS is a system wide process. RTI is

much narrower and a method for conducting an initial evaluation. It is mandatory two day training, supported by TASN.

**Public Comment** None.

**Update on New Graduation Requirements for Incarcerated Youth Passed During the 2011 Legislative Session** Penny Lawson and Cheryl Whelan gave background on House Substitute for Senate Bill 23. There is some confusion currently over interpretation of statute. Cheryl Whelan and Jessica Noble will come back in the Fall with an update.

**Kansas State Board of Education: Introductions SEAC 2010-11 Annual Report** The committee appeared before the SBOE for introductions and to answer questions.

**MTSS Update** Susan Sipe gave an update on MTSS.

**Foster Care Update** Anne Roberts provided a foster care update and presentation.

**E-Mentoring Project Report** Julie Wilson and Amy Erickson gave a project report and webinar presentation on the National Mentor Network through the “New Teacher Center”.

**RECESS UNTIL 9:00am January 11, 2012**

**Meeting Reconvened** Chairperson Ann Matthews called the meeting back to order at 9:04 am. Ann Matthews proposed amending the agenda to have SBOE update at 11:00am and insert a break after the TASN update. Kathy Kersenbrock-Ostmeyer moved to amend the agenda as stated, and Terry Frahm seconded the motion. Motion Passed.

**TASN Update** TASN update presented by Crystal Davis.

- Reviewed TASN website, and how to request assistance using the “Blue Button”
- Janell Neer from Project Success spoke about LETRS
  - o Language essentials for teachers.
  - o LETRS training prepares educators to diagnose why

some students fail to learn to read, spell, or write.

- Current university programs don't necessarily include this sort of reading programs.
- There was a group that concluded that LETRS was the best program to go with as a state, based on Kansas' needs.
- The national LETR summit will be held in Kansas City in the last week of June. If SEAC members want to attend, their costs will be covered.
  - Crystal Davis will forward the "save the date" to Dean Zajic to disseminate to SEAC
- Will be talking about co-teaching at February 29<sup>th</sup> meeting.
- Please direct questions to Crystal through website or Colleen

**Emergency Safety Interventions** Jana Bradfield , Elena Lincoln, and Colleen Riley gave a powerpoint presentation on ESL.

**Public Comment** None.

**Discussion of SBOE Meet and Greet** Members discussed the morning meeting with members of the SBOE.

**Meeting Adjourned** Janice Frahm moved to adjourn. Bryan Wilson seconded the motion. Motion passed and meeting adjourned at 12:28 pm.





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## **Kansas Special Education Advisory Council**

### SEAC meeting **MINUTES** March 27<sup>th</sup>, 2012 Conference Call

SEAC Meeting Conference Call  
March 27, 2012

#### **SEAC members in attendance:**

Terry Fehrenbach	Larry Katzif	Katherine Kersenbrock-	Matthew Ramsey
Janice Frahm	Ostmeyer		Joan Robbins
Lesli Girard	Karen Kroh		Vicki Sharp
Penny Lawson	Mike Martin		Deb Young
	Ann Matthews		

#### **SEAC members absent:**

Luanne Barron	Anne Roberts	Bryan Wilson
Bill Griffith	Sean Smith	
Shawn Mackay	SuAnn Wanklyn	

#### **KSDE staff present**

Dean Zajic	Jana Bradfield
Colleen Riley	Diana Stanfill

#### **Agenda Items**

#### **Discussion**

##### **Welcome**

Dr. Matthews called the meeting to order at 2:04pm.

##### **Roll Call**

Dean Zajic called roll.

**Kansas State  
Board of  
Education's  
Request for  
Guidance on  
Emergency Safety  
Interventions:**

Ann Matthews reviewed the recent history of events.

SEAC was asked by the Kansas State Board of Education to make a specific recommendation on Emergency Safety Interventions (Seclusion and restraint).

Ann Matthews gave ESI presentation to KSBE in March, but the Senate education was considering HB2444 at the same time. The KSBE moved out of normal order to ask the Senate Education Committee to not act on HB2444, and asked SEAC to advise the Board on ESI prior to the next (April) meeting, so the KSBE can review ESI guidelines again at that time.

Written comment is being accepted from the public.

Dr. Matthews opened the floor for questions and comments from SEAC members.

Kathy Kersenbrock-Ostmeyer appreciated Ann and Colleen's work, and expressed concern that schools not have their hands tied when they are intervening to help children. She asked what is the current status of the move towards regulation, guidelines, or law?

At this point it is all on the table. We will need to go more in depth on April 10<sup>th</sup>. We have done research of other states, and taken information and that will be provided to SEAC members.

Penny Hoffman noted the guidelines in place are for all children, but HB2444 is only for children with disabilities.

Lesli Girard asked what are the 2011 changes to the guidelines? Will the information provided to SEAC be made available?

Info will be available. It will be uploaded to the SEAC website each Friday, and any additional information will be provided at the April 10<sup>th</sup> meeting.

Jana Bradfield gave a recap of the of the 2011 guideline additions

The April 10<sup>th</sup> SEAC meeting will be from 10am-1pm. We will arrive at a recommendation then. The meeting will be at KSDE, and a conference phone will also be offered.

Lesli Girard asked if SEAC testimony is public? Yes. All testimony will be available to the public.

Kathy Kersenbrock-Ostmeyer asked if there is a meeting on April 18<sup>th</sup> also? Yes. It is a regularly scheduled SEAC meeting.

SEAC members may come to SBOE meeting on April 17<sup>th</sup>. The cost will be

covered.

**Meeting  
Adjourned**

Kathy Kersenbrock-Ostmeyer moved to adjourn.

Larry Katzif seconded the motion

The motion passed on a voice vote, and the council adjourned at 2:45pm.



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## **Kansas Special Education Advisory Council**

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120 SE 10<sup>th</sup> Avenue, Topeka KS 66612-1182 (785) 291-3097  
<http://www.ksde.org/Default.aspx?tabid=2466>

### **Special Education Advisory Council recommendation to the Kansas State Board of Education for regulation of Emergency Safety Interventions (ESI) for all students.**

Passed at the April 10, 2012 meeting of the Special Education Advisory Council.

## **Kansas Use of Emergency Safety Interventions for All Students**

### **1. Definitions.**

*(a) "Emergency Safety Interventions" means the use of seclusion or physical restraint when the student presents an immediate danger to self or others. Violent action that is destructive of property may necessitate the use of an Emergency Safety Intervention.*

*(b) "Physical restraint" means bodily force used to substantially limit a person's movement. Physical restraint does not include consensual, solicited, or unintentional contact, redirection to promote student safety or prevent self-injurious behavior, and contact to provide comfort, assistance, or instruction.*

*(c) "School" means all learning environments, including nonprofit institutional day or residential schools and accredited non-public schools, that receive public funding or over which the Kansas State Department of Education has regulatory authority.*

*(d) "Seclusion" means a student is (1) placed in an enclosed area by school personnel, (2) purposefully isolated from other adults and peers, and (3) prevented from leaving, or reasonably believes he or she will be prevented from leaving, the enclosed area. Seclusion does not include time-out. Seclusion also does not include in-school suspension, detention, or a student-requested break in a different location in the room or in a separate room.*

### **2. Requirements.**

*(a) Schools must develop and implement written policies to govern the use of Emergency Safety Interventions (seclusion and physical restraint). Parents must be provided with the written policies on the use of Emergency Safety Interventions (ESI) annually. The written policies must include:*

*(1) School policies and procedures for the use of ESI*

*(2) School personnel training that is consistent with nationally-recognized training programs on the use of Emergency Safety Interventions.*

*(i) Training shall address prevention techniques, de-escalation techniques and positive behavioral intervention strategies.*

*(ii) Training shall be designed to meet the needs of personnel as appropriate to their duties and potential need to use ESI.*

*(iii) Schools and programs must maintain written or electronic documentation on training provided and lists of participants in each training.*

*(3) Written parental notification when an ESI is used.*

*(4) Documentation of any incident of ESI.*

*(5) Procedures for the periodic review of the use of ESI and the documentation described in 2(a)(3).*

*(6) Written policies are to be included in each school's behavior/safety plan and/or student handbook.*

*(7) Local dispute resolution processes.*

*(b) Each school shall develop a system to collect and maintain documentation for each Emergency Safety Intervention (ESI) occurrence, which shall include the information listed in the written notification requirement in 2(a)(3).*

*(c) Schools shall report all incidents of ESI to the Kansas State Department of Education by the date and in the form established by the Kansas Department of Education. The Kansas Department of Education shall provide an annual report to the Kansas State Board of Education.*

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6/20/2012

Results of the motion before SEAC members:

“To approve the 2011-2012 SEAC Annual Report as it was distributed.”

Voting on the motion via email was opened at 3:19pm, June 19, 2012 and closed at 12:00pm June 20, 2012. No questions, discussion, or amendments were permitted.

Motion passed 17 to 0.

**Voted “Yay”:**

Penny Lawson  
Matthew Ramsey  
Karen Kroh  
Ann Matthews  
Sean Smith  
Bill Griffith

Shawn Mackay  
Kathy Kersenbrock-  
Ostmeyer  
Janice Frahm  
Vicki Sharp  
Mike Martin

Larry Katzif  
SueAnn Wanklyn  
Joan Robbins  
Deb Young  
Luanne Barron  
Anne Roberts

**Voted “Nay”:**

**Did Not Vote:**

Terry Fehrenbach

Bryan Wilson

## Dean Zajic

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**From:** Dean Zajic  
**Sent:** Tuesday, June 19, 2012 3:19 PM  
**To:** 'Anne Roberts'; 'Bill Griffith'; 'Deb Young'; 'Dr Ann Matthews'; 'Dr Joan Robbins'; 'Dr Sean Smith'; 'Janice Frahm'; 'Karen Kroh'; 'Kathy Kersenbrock-Ostmeyer'; 'Larry Katzif'; 'Lesli Girard'; 'Luanne Barron'; 'Matthew Ramsey'; 'Mike Martin'; 'Penny Lawson'; 'Shawn Mackay'; 'SueAnn Wanklyn'; 'Terry Fehrenbach'; 'Vicki Sharp'; 'Vicki Sharp'; Bryan Wilson (BWilson@usd259.net)  
**Cc:** Colleen Riley  
**Subject:** SEAC EMAIL VOTE ON APPROVAL OF 2011-2012 SEAC ANNUAL REPORT  
**Attachments:** SEAC Annual Report 2011-2012 - Draft Copy.pdf  
**Importance:** High

SEAC Members,

At the 2:30pm call today, there were only five members present for roll call, and thus the council lacked a quorum. The Special Education Advisory Council is obligated to submit the Annual SEAC Report to the State Board of Education no later than July 1<sup>st</sup>.

In the interest of speedily approving this report, the council will vote on the following motion via email:

“To approve the 2011-2012 SEAC Annual Report as it was distributed.”

You may vote “Yay” or “Nay” or Abstain. There may be no discussion, questions, or amendments. A copy of this email, and a record of the vote will be published on the SEAC website.

**Votes will be accepted until 12:00pm, tomorrow, June 20<sup>th</sup> 2012.** We must have at least ten votes cast (a quorum), or the motion will fail.

Thank you for your help in this process.

Dean Zajic  
Administrative Specialist  
KSDE