

Reporting SPED 3-5-year-old in Early Childhood Programs

1) Lincoln Elementary (building 1234) has a regular early childhood program such as district sponsored preschool.

The classroom teacher is **NOT** SPED certified; the curriculum is not SPED focused, less than 50% of the attending students are on an IEP. Billy receives IEP support in the classroom 5 days. 3 days he is separated from the peers to a back table with the other IEP students for services from a SPED provider.

	Monday	Tuesday	Wednesday	Thursday	Friday
	Time in the school day – one session				
	180 minutes	180 minutes	180 minutes	180 minutes	180 minutes
Service					
Speech	30		30		30
ECSE	40	40	40	40	40

MIS data entry

	Service	Setting	Minutes	Day per week	Total days	Building
Line 1	SE	B	40	5	160	1234
Line 2	SS	G	30	3	96	1234
Line 3		K	110	3	96	1234
Line 4		K	140	2	64	1234

Note: K time occurs in Lincoln Elementary. Lincoln Elementary (1234) is reported as the K time building.

2) Jefferson Elementary (building 2000) has a Reverse Mainstream classroom program.

The teacher is SPED certified; the curriculum is SPED focused, 50% or more non-IEP students attend.

Sally attends the program 5 days a week. 3 days a week she is pulled out for related service support.

	Monday	Tuesday	Wednesday	Thursday	Friday
	Time in the school day – one session				
	180 minutes	180 minutes	180 minutes	180 minutes	180 minutes
Service					
Speech	30		30		30
ECSE	150	180	150	180	150

MIS data entry

	Service	Setting	Minutes	Days per week	Total days	Building
Line 1	SE	W	150	3	96	2000
Line 2	SE	W	180	2	64	2000
Line 3	SS	G	30	3	96	2000

Note: Participation in a RMS program means the child receives special education support during the entire session regardless of the amount of one-on-one support during the session. There is no general education environment in this classroom. Since this is **NOT** a regular early childhood program, K does not apply because a Reverse Mainstream program is 100% special education.

Daily "W" mins + "G" mins = daily class session minutes.

Only direct services factor in the summation of class time. Indirect (X), extracurricular (T) settings are ignored when calculating the amount of class time. AC, AS, CM, SH & IN services are not duplicated in class time calculations because these services can be delivered simultaneously with other direct services.

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3) Kennedy Elementary (building 3333) has an Integrated Special Education classroom program.

The teacher is SPED certified; the curriculum is SPED focused, more than 50% IEP students attend.
Homer attends the program 5 days and is pulled out of the classroom 2 days for a related service.

	Monday	Tuesday	Wednesday	Thursday	Friday
	Time in the school day – one session				
	180 minutes	180 minutes	180 minutes	180 minutes	180 minutes
Service					
OT		40		40	
ECSE	180	140	180	140	180

MIS data entry

	Service	Setting	Minutes	Days per week	Total days	Building
Line 1	SE	R	180	3	96	3333
Line 2	SE	R	140	2	64	3333
Line 3	OT	G	40	2	64	3333

Note: Participation in an Integrated program means the child receives special education support during the entire session regardless of the amount of one-on-one support during the session. There is no general education environment in this classroom. Since this is **NOT** a regular early childhood program, K does not apply because an Integrated Special Education program is 100% special education.

4) A local community-based preschool (building 2525) houses a Headstart program.

The teacher is **NOT** SPED certified; the curriculum is not SPED focused, less than 50% of the attending students are on an IEP. Lois receives IEP support in the classroom 5 days. 3 days a week she is separated from the peers to the hall way for services from a SPED provider.

	Monday	Tuesday	Wednesday	Thursday	Friday
	Time in the school day – one session				
	180 minutes	180 minutes	180 minutes	180 minutes	180 minutes
Service					
Speech	30		30		30
ECSE	40	40	40	40	40

MIS data entry

	Service	Setting	Minutes	Days per week	Total days	Building
Line 1	SE	B	40	5	160	2525
Line 2	SS	G	30	3	96	2525
Line 3		K	110	3	96	2525
Line 4		K	140	2	64	2525

Note: K time occurs in the community-based preschool. The building which represents the community-based preschool is reported as both the attendance building / service location (2525) and the location of K time participation (2525). Daily "B" mins + "G" mins + "K" mins = daily class session minutes.

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5) Washington Elementary (building 5552) does not offer any preschool programs.

Boris is a 4-year-old itinerate child who comes to Washington 4 days a week for speech services, then goes home with mom.

	Monday	Tuesday	Wednesday	Thursday	Friday
	Time in the school day – one session				
	180 minutes	180 minutes	180 minutes	180 minutes	180 minutes
Service					
SS	40	40	40	40	

MIS data entry

	Service	Setting	Minutes	Days	Total Days	Building
Line 1	SS	G	40	4	128	5552

6) Madison Elementary (building 6661) does not offer any preschool programs.

Natasha is a 3-year-old itinerate child who comes to Madison 4 days a week for speech services, then after school goes to Bullwinkle's group child care program out in the community (building 4101).

	Monday	Tuesday	Wednesday	Thursday	Friday
	Time in the school day – one session				
	180 minutes	180 minutes	180 minutes	180 minutes	180 minutes
Service					
SS	40	40	40	40	

MIS data entry

	Service	Setting	Minutes	Days per week	Total days	Building
Line 1	SS	G	40	4	128	6661
Line 2		K	210	5	160	4101

Note: K time occurs in group child care program out in the community. The Directory building representing the group child care program is reported as the location of the K time participation (4101)

7) Roosevelt Elementary (7771) has a preschool class for IEP children only, no peer models participate in the program.

Frank is a 3-year-old child who comes to Roosevelt 5 days a week for services, then goes home with mom.

	Monday	Tuesday	Wednesday	Thursday	Friday
	Time in the school day – one session				
	180 minutes	180 minutes	180 minutes	180 minutes	180 minutes
Service					
SE	180	180	180	180	180

MIS data entry

	Service	Setting	Minutes	Days per week	Total days	Building
Line 1	SE	R	180	5	160	7771

Note: The Preschool session is listed in the Directory would be identified as an Integrated classroom program type, thus setting "R" would be reported as the service setting.

Reporting SPED Preschoolers in Early Childhood Programs

8) Obama Elementary has a new headstart grant. Headstart children are now blended with the IEP students in the special education classroom. This blended classroom has 22 IEP students and 7 non-identified headstart children.

Barack is a 3-year-old child, who attends the morning session and gets pull out services 5 days a week

	Monday	Tuesday	Wednesday	Thursday	Friday
	Time in the KG class – one session				
	210 minutes	210 minutes	210 minutes	210 minutes	210 minutes
Service					
SE	40	40	40	40	40

MIS data entry

	Service	Setting	Minutes	Days per week	Total Days	Building
Line 1	SE	G	40	5	160	2011
Line 2	SE	R	170	5	160	2011

Note: Since the population of this classroom is more than 50% of IEP students, the program does not qualify as a Regular Early Childhood program. Thus, K time is unavailable because the entire session is reported as time in special education. Daily "R" mins + "G" mins = daily class session minutes.

Aligning Directory programs to setting codes.

The KSDE Directory Updates application is the source of building level program types and session times. Setting codes represent specific program types and environments where the student receives services. Setting codes reported must match with the building level program types. See the chart below

Program Type	Setting Code	Program Type	Setting Code
All other Reg / Gen Ed Preschool	B, K	Itinerant Services – Pull out	G
Headstart	B, K	Preschool age At-Risk	B, K
Integrated SPED	R	Reverse Mainstream SPED	W

Determination of current year Directory class times, days in session and program types is completed annually as part of the MIS begin year Discovery Process (by August). Special education administrators and MIS clerks document session days, times and program types for Directory entry by local board clerks. The [Building Information page](#) in SPEDPro can be used to confirm the accuracy of current year session days and minutes, program types and verify equal alignment of settings to program types.

USD 266 - Maize 2078 - Maize Early Childhood Center	Special Ed Program - Off Site Preschool	B, C, G, K, R, T, W, X	Type: District Level Grade(s): All Grades Start: 8/17/2021 End: 5/24/2022 Days: 172	<table border="1"> <thead> <tr> <th></th> <th>Class</th> <th>Total</th> <th>Days/Week</th> </tr> </thead> <tbody> <tr> <td>Grades 1-12</td> <td>440</td> <td>440</td> <td>4</td> </tr> <tr> <td>Pre-K Reverse Mainstream Spec Ed (<50% IEP)</td> <td>190</td> <td>190</td> <td>4</td> </tr> <tr> <td>Pre-K 4 year old at risk</td> <td>190</td> <td>190</td> <td>4</td> </tr> <tr> <td>Pre-K Integrated Special Ed (>50% IEP)</td> <td>190</td> <td>190</td> <td>4</td> </tr> <tr> <td>Pre-K All other district sponsored preschool</td> <td>190</td> <td>190</td> <td>4</td> </tr> </tbody> </table>		Class	Total	Days/Week	Grades 1-12	440	440	4	Pre-K Reverse Mainstream Spec Ed (<50% IEP)	190	190	4	Pre-K 4 year old at risk	190	190	4	Pre-K Integrated Special Ed (>50% IEP)	190	190	4	Pre-K All other district sponsored preschool	190	190	4
	Class	Total	Days/Week																									
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Corrections to current year settings are made in SPEDPro

Corrections to current year program types, session days and minutes are made in the Directory

Only direct services factor in the summation of class time. Indirect (X), and extracurricular (T) settings are ignored when calculating the amount of class time. AC, IN, NU, & SH services are not duplicated in class time calculations because these services can be delivered simultaneously with other direct services.