

2021-2022

Kansas Preschool Pilot
Grant

Request for Proposals



Kansas leads the world in the success of each student.

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I. FUNDING OPPORTUNITY

The Kansas Department of Education (KSDE) announces the release of the Kansas Preschool Pilot Request for Proposals (RFP) for state fiscal year (SFY) 2022. KSDE invites proposals for projects that will provide high-quality education for preschool-aged children during the 2021-2022 school year. The Kansas Preschool Pilot (KPP) provides school districts and their community partners with funding to deliver preschool services.

KSDE will support evidence-based, data-driven best practices and program models that provide direct services to children at-risk of entering kindergarten socially, emotionally or academically unprepared for success. Proposals must support activities and services that are community-based, community-informed, community-driven, and grounded in a public-private partnership framework.

Timeline for RFP

Release of Request for Proposal	December 18, 2020
Kansas CommonApp portal webinar	January 8, 2021
Kansas CommonApp portal opens	January 12, 2021
Written questions from applicants due	February 2, 2021
Applications Due	February 9, 2021 (by 11:59 p.m.)
Kansas State Board of Education considers funding recommendations	April 13 –14, 2021
Grantee Notification	Following the April State Board Meeting
Grant Year	July 1, 2021 – June 30, 2022

Questions Regarding this RFP

All questions must be submitted via email to Natalie McClane at nmcclane@ksde.org by 5:00 p.m. CST on Tuesday, February 2, 2021. Responses will be made directly to individuals as quickly as possible via email. All submitted questions and answers will be compiled as they are received and will be posted on the KSDE website at <https://www.ksde.org/Agency/Division-of-Learning-Services/Special-Education-and-Title-Services/Early-Childhood>.

Kansas Preschool Pilot Program Background

Kansas established the Kansas Preschool Pilot during 2006. Since then, the state has significantly increased early childhood investments, including for the Kansas Preschool Pilot. Funding for this program has increased from the 2006 investment of \$2 million dollars annually to a total of \$8,332,317 during the 2020-2021 school year. Additionally, the state

school finance formula now funds full-day kindergarten, includes all four-year-old students who meet preschool-aged at-risk criteria at 0.5FTE when calculating a district's enrollment and accompanying weightings, and provides increased BASE funding (which increases funds generated by four-year-old students who meet preschool-aged at-risk criteria, preschool-aged students with disabilities, and district general funds available to support discretionary initiatives).

In 2015 the Kansas State Board of Education announced the *Kansans Can* vision for education in Kansas: Kansas leads the world in the success of each student. Kindergarten Readiness was identified as one of five key outcomes to measure progress towards the *Kansans Can* vision. The Kansas Preschool Pilot, which provides funding to increase the number of children accessing preschool, is one of several KSDE programs supporting Kindergarten Readiness.

During 2019 and 2020 Kansas developed and began implementing the *All in for Kansas Kids* strategic plan. As part of the plan, state agencies that implement early childhood care and education programs are identifying areas of efficiency and alignment (Tactic 1.2.1) by mapping requests for proposals, funding strategies and requirements, scopes of work, programming priorities, eligibility, and reporting requirements. The Kansas Preschool Pilot grant is one opportunity to increase alignment; program funds should build on existing sources of state and federal funding, such as state school finance formula funds and special education funds.

Also, during 2020, two funding sources supported the Kansas Preschool Pilot: Temporary Assistance for Needy Families (TANF) and Children's Initiatives Fund (CIF). 119 entities requested \$14,336,902 in funding for the 2020-2021 school year. Due to the onset of the COVID-19 pandemic, the Kansas State Department of Education opted to fund most applicants who requested funding in 2020-2021 and reduce the amount of funds awarded compared to the amounts requested.

The 2021-2022 Kansas Preschool Pilot funding is dependent upon the final budget approved during the 2021 Legislative Session and the availability of funding. KSDE does not anticipate an increase in the overall amount of Kansas Preschool Pilot funding. A more competitive process during 2021-2022 will award funding based on the need and merit demonstrated in the program application.

II. GRANT OVERVIEW

Eligible Applicants

Eligible applicants should be prepared to provide preschool services that yield positive outcomes to children from age three up to kindergarten entry and their families, including a commitment to evidence-based, data-driven practices. Applicants should include within their proposal a community-informed, community-driven collaborative approach with partners from the private sector. Eligible applicants may include:

- 501© (3) organizations
- County and city governments
- Unified School Districts (USDs)

Strong proposals will include:

1. Plans based on community needs and data
2. A focus on outcomes
3. Public-private partnerships
4. Improving quality and/or access to services
5. A commitment to evidence-based, data-driven practices

Population to be Served

Kansas Preschool Pilot funding is to serve children ages 3 years (on or before August 31, 2021) up to kindergarten eligibility (age 5 on or before August 31, 2021). Children eligible for kindergarten may not be served with these funds.

This limited source of grant funding will prioritize programs serving students who are farthest from opportunity. At least 50% of children served by Kansas Preschool Pilot funding must meet one or more of the below criteria for students at risk of entering kindergarten socially, emotionally or academically unprepared for success. Programs must maintain classroom rosters for students served by the Kansas Preschool Pilot funding and report them properly on the ENRL report in the KIDS Collection System. **It will be essential for grantees to maintain clear records identifying how separate funding sources are utilized.**

Kansas Preschool Pilot At-Risk Criteria	Clarification
1. Poverty (Kansas Preschool Pilot)	Qualifies for free <i>or reduced-price</i> meals under the National School Lunch Program on September 20, 2021. <i>*Note: students who qualify for reduced-price meals qualify as at-risk for the purposes of the Kansas Preschool Pilot program. This is different than the at-risk criteria for the Preschool-Aged At-Risk program, which only includes students who qualify for free lunch. Students from households with incomes at or below 130% of the federal poverty level are eligible for free lunches. Those between 130% and 185% of the poverty level are eligible for reduced priced lunches.</i>
2. Single parent families	Custodial parent is unmarried on the first day of school.
3. Kansas Department for Children and Families (DCF) referral	The reason for referral must describe the need for the child to attend the Pre-K program and be documented and signed by the DCF agent.
4. Teen parents	At least one parent was a teenager when the child was born.

5. Either parent is lacking a high school diploma or GED	At least one parent is lacking a high school diploma or GED on the first day of school.
6. Limited English Proficiency	The student qualifies for bilingual weighting and ESOL services must be provided. Forms must be in child's file. Process and criteria are found at: https://www.ksde.org/Portals/0/Title/ESOL/ESOLProgramGuidance.pdf . NOTE: ESOL services must be provided by qualified teachers.
7. Lower than expected developmental progress in at least one of the following areas: cognitive development; physical development; communication/literacy; social-emotional/behavior; adaptive behavior/self-help skills	Based on appropriate and valid assessment results, the developmental progress of the child has been determined by a trained professional to be lower than typically expected for his/her chronological age, yet above what would be considered eligible for special education services (based on the procedural manual and guidance materials of specific assessment instruments). Scores that fall at or below the 40 th percentile indicate 'at-risk'.
8. Child qualifying for migrant status	Copy of Certificate of Eligibility must be on file.
9. Child experiencing homelessness	Residence of Homeless Student while Homeless must be completed in the KIDS Collection System as determined by local educational liaison.

Public-Private Partnerships

Public-private partnerships are formalized agreements between the public sector (federal, state, local, and tribal officials or agencies) and the private sector (families, employers, philanthropies, media, civic groups, and service providers). Common elements include clearly defined outcome or performance metrics, payments tied to the delivery of services, agreed-upon quality and quantity levels, defined prices, a set long-term operation period, and shared risk.

Program Requirements

Applicants will be responsible for providing services that support the implementation of evidence-based practices designed to improve outcomes for children and families. The following items are required of all recipients:

- Programs must provide the most inclusive classrooms possible. Children receiving Early Childhood Special Education Services (ECSE), who are Dual Language Learners (DLL) and English Learners (EL), who are from migrant worker families, and whose families are experiencing homelessness should be included in classrooms supported by Kansas Preschool Pilot funding.

- Programs must implement an evidence-based preschool curriculum that includes literacy, math, and social-emotional components that align to the Kansas Early Learning Standards.
- Programs are required to ensure that each child receives a developmental screening using an evidence-based screening tool. The program must share results with the child's family.
- Programs must provide a minimum of 465 instructional hours for each child during the school year. 465 hours is a bare minimum.
- The adult-to-child ratio must be no more than 1:10 at all times, with a classroom size not to exceed 20 students. This applies to ALL children in the classroom, regardless of funding.
- Teaching staff must be in compliance with their setting's licensing requirements. *Except as otherwise provided in K.A.R. 91-31-34, each education system accredited by the Kansas State Board of Education should fill a general education preschool teaching position with a teacher with one of the following endorsements on their teaching license: Early Childhood Unified, Birth to Grade 3 (ECU), Early Childhood Unified, Birth to Kindergarten (ECU), Early Childhood Education (EC), or Elementary Education K-6 or K-9. Each special education preschool teaching position should be filled with a teacher with one of the following endorsements on their teaching license: Early Childhood Unified, Birth to Grade 3 (ECU), Early Childhood Unified, Birth to Kindergarten (ECU), or Early Childhood Handicapped (ECH)*
All Assistant Teachers should have one of the following qualifications: a Child Development Associate (CDA) certificate OR meets the qualifications for paraprofessionals providing instructional support in programs supported with Title I, Part A funds (listed [here](#)).
- Programs must communicate and collaborate with community partners. Programs must utilize the Local Interagency Coordinating Council (LICC) or an Advisory Committee that meets at least quarterly.
- Developmentally appropriate opportunities for meaningful family engagement and partnership (e.g. family night, parent education, parent volunteer opportunities) must be provided.
- Programs must develop a professional learning plan that includes a minimum of 15 hours of in-service training in the area of early learning or related topics, including child abuse and neglect training, for all direct service staff, including teachers, paraprofessionals, and aides.
- School Districts must apply to offer an approved Preschool-Aged At-Risk program for the 2021-2022 school year in order to apply for the Kansas Preschool Pilot grant. Programs are encouraged to utilize a variety of funding sources in order to serve children in an inclusive setting.

- Programs must provide at least one meal or snack per classroom session to all children attending the program.
- Programs must provide and coordinate services and resources through community collaboration that includes IDEA Part C Infant-Toddler Services and IDEA Part B Section 619 providers and local early learning programs that build on, not duplicate, services for families with age-eligible children.

III. GRANT MONITORING

The purpose of monitoring is to ensure children, families, and communities are being served as intended. KSDE will monitor grantees to ensure activities are being implemented as designed.

Quarterly Data Collection Requirements

Grantees will be expected to collect, on a quarterly basis, data that are consistent with the goals and objectives of their project.

Reporting Requirements

Kansas Preschool Pilot grantees agree that they shall submit reports to enable KSDE to perform its duties as specified, including program information, classroom practices and child assessment results required by KSDE. For 2021-2022, these include:

- **KIDS Collection System:** Grantees agree that they shall obtain a Kansas Individual Data on Students Identification number (KIDS SSID) for each child participating in the Kansas Preschool Pilot and participate in all required KSDE Data Collections, including entry in the KIDS Collection System.
- **Auditing:** Kansas Preschool Pilot grantees sign assurances that programs will maintain classroom rosters for all children enrolled in the Kansas Preschool Pilot. The Kansas State Department of Education Fiscal Auditing team will collect rosters for students enrolled in 2021-2022 as part of the regular audit during the 2021-2022 school year, along with the expenditures from the 2020-2021 school year.
- **End-of-Year Performance Reporting:** Grantees agree that they shall enter requested data into the Foundations for School Success (FSS) authenticated application.
- **End of Year Expenditure Reporting:** Grantees will be asked to provide end-of-year expenditures.

Evaluation of the Work

KSDE's evaluation of grantees' work will inform policymakers about the impact of grantees' efforts on achieving required KPP outcomes.

- Grantees will work with KSDE Staff for data collection to provide rapid-cycle feedback about performance, promote continuous quality improvement, and track program outcomes. This process is to include one on one program consultation.

IV. AWARD INFORMATION

Funding Information

Two funding sources for programs and districts that operate an approved Kansas Preschool Pilot were available in the 2020-2021 school year: Temporary Assistance for Needy Families (TANF) and Children's Initiatives Fund (CIF). KSDE anticipates that these two funding sources will continue for the 2021-2022 school year, however, **funding is dependent upon the final budget approved during the 2021 Legislative Session and the availability of funding.**

Award Amount and Length

Awards issued under this RFP are for a 1-year funding period from July 1, 2021 to June 30, 2022.

Approximately \$4,000,000 from each source for a total of approximately \$8,300,000 is anticipated. Programs must comply with all funding source requirements awarded through the grant application process. Funding is dependent upon the final budget approved during the 2021 Legislative Session and the availability of funding.

Allowable Use of Funds

Funds awarded to support the Kansas Preschool Pilot can solely be used to fund preschool programs. At least 50% of children served by Kansas Preschool Pilot funds must meet one or more of the criteria outlined in this RFP for students at risk of entering kindergarten socially, emotionally or academically unprepared for success. All Kansas Preschool Pilot students must be in classrooms that meet all Kansas Preschool Pilot program requirements.

The following are allowable uses of funds. Please consult the Accounting Handbook (available [here](#)) for additional information.

1000 Instruction

1000-100	Salary
1000 - 200	Employee Benefits
1000 - 300	Purchased Professional & Tech. Serv.
1000 - 400	Purchased Property Services

- 1000 - 500 Other Purchased Services
- 1000 - 600 Supplies & Materials
- 1000 - 700 Property
- 2000 Support Services
 - 2100 Student Support Services
 - 2200 Instructional Staff Support Services
 - 2000 - Travel & Subsistence
 - 2720 Vehicle Operations Service
- 3000 Operation of Non-Instructional Services
 - 3100 Food Service Operations
 - 3400 Student Activities

Indirect costs cannot exceed 8% of total grant costs.

V. APPLICATION PROCESS

How to Apply

Applications and all required documentation must be submitted online beginning January 12, 2021 using the Kansas [CommonApp](#) portal no later than 11:59 p.m. CST on February 9, 2021. **Applications received after this date/time will not be accepted. There will be NO exceptions.**

Applications will be reviewed independently by a panel of early childhood care and education stakeholders. A total of 100 points will be available based on the Selection Criteria below.

Failure to submit an application that contains all of the specified information may negatively affect the review of the application, preclude access to or use of award funds pending satisfaction of the conditions, and/or prevent the application from proceeding to KSDE's Grant Review Team for further consideration.

Kansas CommonApp Portal

The [Kansas CommonApp portal](#) is a new grant submission tool to manage applicant profiles and proposals across a variety of state agency funding opportunities. A Help Desk is available to help applicants navigate the system and can be reached here:

<https://app.smartsheet.com/b/form/da6dd65bbfa84798ab93ed8d5df746b4>

The [Kansas CommonApp](#) includes both question-and-answer fields and the ability to upload all required documents.

User Profile

Applicants will begin the application process by creating a “User Profile” when they login to the online [Kansas CommonApp portal](#). The information in your “User Profile” will be linked to every application submitted under your login information.

- Type of applicant (select from a drop-down: licensed child care provider, non-profit/501c3, county/city government, unified school district, community coalition with a fiscal agent, university/community college)
- General Contact information for Applicant (Including contact information for the Program Administrator)
- Business/Organization Information (Including federal EIN, and if applicable website address, child care licensing number, mission statement, 501c3 verification, Form 990, W9 or year- end financial statement)

Project Abstract

The application requires a brief description (no more than 150 words) of the services to be provided with requested funding, primary strategies, geographic area, number of children and/or families to be served with the request, and anticipated outcomes.

Description of Need

- Present a picture of the local need, gaps, or challenges that relate to the purpose of the grant.
- Explain the current opportunities and services for children birth up to kindergarten entry, families of children birth up to kindergarten entry, prenatal services to expectant parents and how your proposal aligns with existing services or benefits those currently underserved in the community.
- Use supporting data as available which could include the [All in for Kansas Kids 2019 Needs Assessment](#) report and appendices, community-specific information, and local voices and perspectives.

Project Description

The application requires a detailed description of the project that aligns with the purpose of the grant. Include the following details:

- Describe all strategies and key activities of the project and identify how they will meet the stated purpose of the grant. Include intensity of service delivery, methods for service delivery and duration of services for each component of the proposal.
- Describe how the strategies will keep fidelity to an evidence-based practice
- Describe your experience serving the population eligible for the KPP Program.
- Describe the population to be impacted by the project. Include basic demographic information of the children and families to be served and identify the geographic

reach of the project. Include numbers of children, families or others to be served by each component of the project.

- Describe outreach strategies and how the impacted populations will engage with your project. Include details specifically on how the program will engage families including recruitment strategies.
- Describe how your project will ensure equitable services, programs, and/or access for Kansas families.
- Describe any potential barriers to implementation of the proposal and strategies to overcome them.

Partnerships

Applicants must demonstrate appropriate partnerships and the capacity to implement and administer the proposed project. Include the following details:

- Describe in detail any proposed partnerships and/or collaborations, including how they will address the need more effectively than each partner working independently. Include how public-private partnerships will be utilized in meeting the grant objectives and outcomes.
- Explain how grant funding and resources will be allocated among partners.
- Describe how you will evaluate the effectiveness and impact of the public-private partnership.

Continuous Quality Improvement

- Describe how data collection will be monitored to ensure timelines for collection are met and accuracy/validation of data including who will be responsible for the collection of it.
- Describe how data will be shared with grant partners including individuals providing direct services to children and families.
- Describe how services provided will be adapted/enhanced based on the review of the data and how data will be used to meet outcomes.

Measures of Success

Applicants must identify and commit to tracking and reporting measures of success. Include the following details:

- Identify one qualitative success marker.
- Identify one quantitative success marker.

- Select one statewide quantitative success marker from a pre-populated list (based on *Preschool Development Grant Birth through Five-Renewal (PDG-R)* and *All in for Kansas Kids* Strategic Plan evaluation efforts) that aligns with project goals.
 - Percent of children birth to five years with at least one Ages and Stages Questionnaire screening before kindergarten
 - Percent of children birth to five years achieving age-appropriate developmental milestones according to Ages and Stages Questionnaire
 - Number of families participating in family engagement and leadership activities
 - Increased equitable access to early childhood care and education services as demonstrated by the demographics of the families receiving services
 - Number of unduplicated children receiving early childhood care and education services
 - Total available slots for early childhood care and education services and programs
 - Number of partnerships established between early childhood care and education programs and elementary schools
- Describe how you will collect information for each of these success markers.

Program Details

Applicants will also report on program details including:

- Research your school district relied on in determining that a need for preschool-aged at-risk services or assistance exists in your community.
- Curriculum(s) the program will use for literacy, mathematics and social emotional development.
- Screenings the program will use.
- Assessments the program will use.
- Minimum qualifications required for teaching staff.
- Local Interagency Coordinating Council or Advisory Committee the program will engage in.
- Agreements the program has with Head Start programs or other early childhood care and education programs.
- The number of hours per day the preschool program will be in session.
- The number of days per week the preschool program will be in session.
- Location of classrooms.
- The number of 3-year-old students the program plans to serve.
- The number of 4-year-old students the program plans to serve.

Budget and Budget Narrative

Applicants must complete and submit the Budget Worksheets provided in the template (available on the Budget & Budget Narrative Tab of the application in the Kansas CommonApp portal). There will be 4 sections for you to complete.

1. The Preschool Revenue Calculator

While districts are not statutorily required to spend the revenue generated by enrolled preschool students on preschool programming, this grant opportunity is designed to supplement existing sources of state funding. The purpose of the Preschool Revenue Calculator is to help districts estimate preschool funding received. Districts are not statutorily limited to spending this amount of funding on preschool, nor are they statutorily required to spend all state aid generated by preschool students on preschool programming.

2. The Early Childhood FTE Calculator

Districts will complete the Early Childhood FTE Calculator to estimate categorical aid for the 2021-2022 school year.

3. The Partner Entity Budget (one per proposed partner entity)

4. The Total Proposed Grant Budget

A school district's budget should include all costs related to providing preschool to all preschool students enrolled in the district.

This should include costs associated with any students served by partners (interlocals, special education cooperatives, nonprofit agencies, etc.). These costs can be included in the ""contractual"" category. The corresponding justification should include which entity is claiming categorical aid (if applicable).

This is intended to provide the grant review team a complete picture of the revenue and expenditures supporting applicants' preschool programming. If you have this information in a different format and would like to propose submitting it instead, you can share it with Amanda Petersen (apetersen@ksde.org) and Natalie McClane (nmclane@ksde.org) to determine if it can be used for this grant application.

If you apply for multiple partner entities to receive funding, you will create a budget for each partner entity within the application.

Indirect expenses for funding are capped at 8% of direct expenses for Kansas Preschool Pilot grantees.

Partnership Member Endorsement List

If applicable, applicants must provide a list of names, with emails and phone numbers, of individuals representing any entity involved in the implementation of this project. This includes both entities receiving funds from you as the applicant and/or playing key roles in implementing the project. A template is provided (in MS Excel format) on the Partnerships Tab inside the application in the [Kansas CommonApp portal](#).

501c3 Verification (required, if applicable)

Required as applicable per type of organization. Applicants can upload these on their User Profile page within the [Kansas CommonApp portal](#).

Letters of Support (*optional*)

Applicants can include letters of support they feel would strengthen consideration of their application. Applicants can upload these for each Subgrant application, on the Capacity & Partnerships Tab within the [Kansas CommonApp portal](#).

Assurances and Authorized Signature

The authorized person for each Kansas Preschool Pilot application must read, agree, print and upload a signed PDF of the Funding Agreement statement in the [Kansas CommonApp portal](#) prior to submission.

Help Desk

For questions about the Kansas CommonApp portal, contact the support team through this link: <https://app.smartsheet.com/b/form/da6ddd65bbfa84798ab93ed8d5df746b4>

A webinar on how to use the Kansas Common App portal will be provided on January 8, 2021 for any applicants interested in learning more about how to use this application. This webinar will be recorded for applicants unable to attend and posted on the [KSDE Early Childhood Webpage](#).

VI. REVIEW AND SELECTION PROCESS

Proposal Review

KSDE is committed to ensuring a fair and equitable process for awarding grants. Eligible applications will be evaluated, scored, and rated by impartial state business, early childhood, and PreK-12 leaders. These leaders represent both the public and private sectors. Recommendations will be provided to the Kansas State Board of Education for final approval. KSDE reserves the right to work with grantees to modify proposals if needed.

Selection Criteria

Evaluators will use a scoring rubric in reviewing proposals. A maximum of 100 points will be possible. The following table is representative of the order in which the proposal will be organized. Scores assigned to proposal components are as follows:

Project Abstract	5 Points
Description of Need	10 Points
Project Description	35 Points
Partnerships	10 Points
Continuous Quality Improvement	10 Points
Measures of Success	5 Points
Program Details	5 Points
Budget and Budget Narrative	20 Points
Partnership Member Endorsement List	Required
501©(3) verification, if applicable	Required, if applicable
Letters of Support (optional)	Optional
Assurances and Authorized Signature	Required
Total Maximum Proposal Points	100 points

VII. POST-AWARD REQUIREMENTS

Reporting Requirements

Program reporting will include

1. Temporary Assistance for Needy Families (TANF) reimbursement request reports. These will be submitted quarterly for school district grantees under the LEA Forms web application. The report is called Kansas Preschool Pilot-TANF quarterly report. Non-district grantees will submit their request quarterly to Kansas Department of Education via email.
2. Funding from Children’s Initiative Funds (CIF) will be reported by all grantees by submitting an End of Year report in May each year.

See Section III for additional reporting requirements around grant monitoring, information management requirements, and evaluation of the work. KSDE reserves the right to consider past compliance with reporting requirements as a supporting factor for grant award.

2021-2022 KANSAS PRESCHOOL PILOT ASSURANCES

READ COMPLETELY BEFORE SIGNING.

A signed copy of these assurances must be uploaded into the [Kansas CommonApp](#) portal by February 9, 2021 to be considered for funding. The signature page signed by the program administrator certifies the applicant's agreement to the following sets of assurances.

For the duration of the 2021-2022 Kansas Preschool Pilot performance period, the grantee shall:

1. Provide a nondiscriminatory program.
2. Implement an evidence-based curriculum aligned with the Kansas Early Learning Standards
3. Ensure that each child receives a developmental screening using an evidence-based screening tool. The program must share results with the child's family.
4. Implement an evidence-based assessment to measure children's developmental growth upon entry and exit of the program.
5. Implement the Kansas Preschool Pilot for a minimum of 465 instructional hours during the school year in all classrooms. Ensure all children have access to the same number of programming hours.
6. Implement program standards, including maintaining an adult-to-child ratio of 1:10 or better at all times and a maximum class size of 20.
7. Ensure that all staff are qualified and hold the licensure as their position dictates.
8. Utilize the Local Interagency Coordinating Council (LICC) or an Advisory Committee that meets at least quarterly. The committee must include at least one currently enrolled parent, and may include Part C Infant and Toddler Services Early Intervention, Part B 619, other early learning programs, or local home visiting programs.
9. Communicate with the LICC or Advisory Committee about:
Number of children enrolled and on the wait list, and number of openings available, staffing changes and/or vacancies, Results of community collaboration and upcoming opportunities to collaborate, and upcoming professional learning opportunities
10. Provide developmentally appropriate opportunities for meaningful family engagement (i.e. family nights, parent/teacher conferences, field trips, parent volunteers).
11. Provide 15 hours of in-service training to all direct service staff, teachers, paraprofessionals and aides in the area of early learning, including Child Abuse and Neglect training.
12. Provide at least one meal or snack per classroom session to each child in attendance.
13. Provide and coordinate services and resources through community collaboration that

includes IDEA Part B Section 619 providers and local early learning programs and builds on, but does not duplicate, services for families with age-eligible children.

14. Use fiscal control and accounting procedures to ensure proper disbursement of, and accounting for, state and federal funds paid to such applicants under this program.
15. Submit reports to KSDE to enable the agency to perform its duties, including program information, child attendance, classroom practices, and child assessment results.
16. Maintain records, including child eligibility verification, to substantiate program and funding compliance, and afford access to such records as needed by KSDE.
17. Provide a safe and developmentally appropriate environment for all children.
18. Make available services such as transportation, health services, appropriate nutritional meals, and screenings for hearing and vision as required by federal, state, and/or local law.
19. Obtain a Kansas Individual Data on Students Identification number (KIDS SSID) for each child participating in the Kansas Preschool Pilot and participate in all required KSDE Data Collections, including entry in the KIDS Collection System. KIDS SSID's may be obtained through the ASGT Record to the KIDS Collection System.
20. Enter data in the Foundations for School Success (FSS) authenticated application.
 - a. End-of-Year Report will be completed in Foundations for Student Success between May 1 and May 31, 2022.
21. Maintain classroom rosters of all children enrolled in the Kansas Preschool Pilot.
22. Ensure that on September 20, 2021, at least 50% of the children served by Kansas Preschool Pilot funding meet at least one of the at-risk criteria.
23. Serve children aged 3 through 5. Children eligible for kindergarten (age 5 on or before August 31) may not be served with these funds.

I attest that I have read the FY21 Kansas Preschool Pilot program assurances and will comply with the provisions for the duration of the performance period.

USD Number (if applicable)

Program Name

Program Administrator Signature

Program Administrator Printed Name

Date