

# Assurances

## 2021-2022 KANSAS PARENTS AS TEACHERS PROGRAM: ASSURANCES

### READ COMPLETELY BEFORE SIGNING.

The signature page signed by the superintendent and the program coordinator participating in the KPAT program certifies the applicant's agreement to the following sets of assurances.

For the duration of the 2021-2022 performance period, the program must:

1. Provide a nondiscriminatory program.
2. Ensure that funding provided supports only Parents as Teachers National Center Inc.® (PATNC) affiliate programs.
3. Obtain written authorization from the parent(s) and/or legal caregiver(s) for all health and development screenings administered by the program and maintain documentation if health and/or development screenings are refused. Parents may opt out of screenings for their child(ren).
4. Programs will follow district policies and procedures regarding closure and/or suspension of program services caused by a public health concern, natural disaster, or other extraordinary circumstance. In coordination with district leadership, programs may follow Parents as Teachers National Center, Inc. guidance if and when Essential Requirements or other affiliate model requirements are updated, suspended, or expanded during the program year due to a public health concern, natural disaster, or other extraordinary circumstance. This includes and is not limited to visit frequency, group connection, and recruitment and retention requirements.
5. Ensure that all staff are qualified and hold the licensure, certification or credential as their position dictates, as the curriculum provider requires, and as the KPAT grant requires.
6. Ensure that, at the time of hire, Parent Educators earned a minimum of 60 hours of college credit in an early childhood or related field.
7. Provide coordination and network of resources with other early education and care programs in the community including Part C Infant Toddler Early Intervention and other local home visiting programs to build on, and not duplicate, services for families with infants and toddlers.
8. Utilize the Local Interagency Coordinating Council (LICCC) or an Advisory Committee that meets at least quarterly. This committee must include at least one currently enrolled family.

9. Communicate with the LICC or Advisory Committee and receive advice and counsel about:
  - a. Operations (i.e. budget, materials, staff, policies).
  - b. Program quality (i.e. data, quality improvement efforts, outcomes).
  - c. Progress toward priority goals (i.e. data, activities).
  - d. Community collaborations (i.e. referral coordination, activities, professional development).
  - e. Upcoming opportunities for professional learning.
10. Prepare required reports indicating information about families and children served, and provide such other reports and program information as requested by KSDE.
11. Obtain a State Student Identifiers number (SSID) for each child participating in the KPAT Program and participate in all required data collections, including entry in the Kansas Individual Data on Students (KIDS) System. \*SSID's may be obtained through Foundations for School Success or an ASGT Record to the KIDS System.
12. Maintain records to provide such information and afford access to such records as KSDE may find necessary to carry out its duties.
13. Use fiscal control and fund accounting procedures to ensure proper disbursement of, and accounting for, state funds paid to such applicants under this program.
14. Comply with all funding source requirements awarded through the grant application process established by the Kansas State Board of Education.
15. Match using local funds 50 cents for every state dollar (\$1) awarded through the grant application process established by the State Board. Total KPAT program budget and local match requirement are subject to the final budget approved during the 2021 legislative session.

I attest that I have read the FY22 Kansas Parents as Teachers program assurances and will comply with the provisions for the duration of the performance period.

Superintendent signature: \_\_\_\_\_

Superintendent printed name: \_\_\_\_\_

Date: \_\_\_\_\_