

ASSURANCE FORM



2022-2023 KANSAS PRESCHOOL PROGRAMS (KPP) ASSURANCES

A signed copy of these assurances must be scanned and emailed to nmcclane@ksde.org by June 1, 2022 in order to receive KPP funding

Please read all assurances completely. The signature of the program administrator certifies the program's agreement to follow all assurances.

For the duration of the 2022-2023 Kansas Preschool Pilot performance period, the grantee shall:

1. Provide a nondiscriminatory program.
2. Implement program standards as described in the 2022-23 RFP. These include:
 - a. Implement an evidence-based curriculum aligned with the Kansas Early Learning Standards
 - b. Ensure that each child receives a developmental screening using an approved screening tool. The program must share results with the child's family.
 - c. Implement an approved assessment to measure children's developmental growth upon entry and exit of the program.
 - d. Implement the KPP for a minimum of 465 instructional hours during the school year in all classrooms. Ensure all children have access to the same number of programming hours.
 - e. Maintain an adult-to-child ratio of 1:10 or better at all times and a maximum class size of 20.
 - f. Ensure that all staff are qualified and hold the licensure as their position dictates.

- g. Utilize the Local Interagency Coordinating Council (LICC) or an Advisory Committee that meets at least quarterly. The committee must include at least one currently enrolled parent, and may include Part C Infant and Toddler Services Early Intervention, Part B 619, other early learning programs, or local home visiting programs.
 - h. Communicate with the LICC or Advisory Committee about: the number of children enrolled and on the wait list, and number of openings available, staffing changes and/or vacancies, results of community collaboration and upcoming opportunities to collaborate, and upcoming professional learning opportunities
 - i. Provide and coordinate services and resources through community collaboration that includes IDEA Part B Section 619 providers and local early learning programs and builds on, but does not duplicate, services for families with age-eligible children.
 - j. Provide developmentally appropriate opportunities for meaningful family engagement (i.e. family nights, parent/teacher conferences, field trips, parent volunteers).
 - k. Provide 15 hours of in-service training to all direct service staff, teachers, paraprofessionals and aides in the area of early learning, including Child Abuse and Neglect training.
 - l. Provide at least one meal or snack per classroom session to each child in attendance.
 - m. Provide a safe and developmentally appropriate environment for all children.
 - n. Make available services such as transportation, health services, appropriate nutritional meals, and screenings for hearing and vision as required by federal, state, and/or local law.
3. Serve children aged 3 through 5. Children eligible for kindergarten (age 5 on or before August 31) may not be served with these funds.
4. Ensure that on September 20, 2022, at least 50% of the children served by KPP funding meet at least one of the criteria outlined in this RFP for students at risk of entering kindergarten socially, emotionally or academically unprepared for success.
5. Maintain records, including rosters of children served and child eligibility verification, to substantiate program and funding compliance, and afford access to such records as needed by KSDE.
6. Submit reports to KSDE to enable the agency to perform its duties, including program information, child attendance, classroom practices, and child assessment results.

- a. Obtain a Kansas Individual Data on Students Identification number (KIDS SSID) for each child participating in the KPP and participate in all required KSDE Data Collections, including entry in the KIDS Collection System. KIDS SSID's may be obtained through the ASGT Record to the KIDS Collection System.
 - b. Enter data in the Foundations for School Success (FSS) authenticated application. The End-of-Year Report will be completed in Foundations for Student Success between May 1 and May 31, 2023.
7. Establish and maintain an updated listing in the 1-800-CHILDREN Resource Directory. Update your program's 1-800-CHILDREN listing at least annually.
8. Use fiscal control and accounting procedures to ensure proper disbursement of, and accounting for, state and federal funds paid to such applicants under this program.
 - a. Supplanting of Grant Funds: The grantee shall not replace or supplant funding of another existing program with funds provided for in this Grant. Funds awarded under this Agreement may not be used for any purpose other than the one defined in this document.
 - b. Compliance with Laws and Regulations: The Grantee agrees that it will comply with all federal, state, and local laws and regulations in effect at any time during the course of this Grant.
 - c. Nondiscrimination and Workplace Safety: The grantee agrees to abide by all state, federal and local laws, rules, and regulations prohibiting discrimination in employment and controlling workplace safety.
 - d. Audit Requirements: Awards of Federal funds are subject to the Audit Requirements listed in the Office of Management and Budget (OMB) Guidance for Grants and Agreements 2 CFR 200. Organizations expending a cumulative total of Federal award funds from all sources in excess of \$750,000 during their fiscal year must have a single audit completed. Organizations spending less than \$750,000 annually in Federal awards are subject to other grant management requirements.
 - e. Cost Principles: Funds awarded through this agreement are subject to the requirements as established by the Office of Management and Budget (OMB) Guidance for Grants and Agreements 2 CFR 200.
 - f. Administrative costs: The grantee will not request Temporary Assistance for Needy Families (TANF) reimbursements for administrative costs. Grantees may refer to the "LEA Forms" KSDE authenticated web application for the TANF definition of "administrative costs."

I attest that I have read the 2022-2023 Kansas Preschool Pilot Program assurances and will comply with the provisions for the duration for the performance period.

USD Number (if applicable): _____ Date: _____

Program Name: _____

Program administrator signature: _____

Program administrator printed name: _____

For more information, contact:

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