



Kansas Preschool Pilot

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KPP Reporting


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Overview

- Grant Requirements
 - Reporting
 - KIDS Collection System
 - Foundations for School Success
 - KPP Roster
 - At-Risk Criteria
 - Not At Risk
 - Other KPP Questions

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What we'll be covering today.

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Kansas Preschool Pilot Grant Requirements

- KPP Grant Requirements Documents:
www.ksde.org → Early Childhood → Preschool Programming → Kansas Preschool Pilot

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Today we will be concentrating on a couple of the reporting requirements of the Kansas Preschool Pilot Grant but you can find all of the requirements for this grant on the KSDE Early Childhood Webpage under 2023-2024 Kansas Preschool Pilot Grant Requirements.

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KPP Reporting Requirements

- KIDS Collection System
- Auditing
- End of Year Performance Reporting
- End of Year Expenditure Reporting

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There are 4 Reporting Requirements for the Kansas Preschool Pilot after being awarded this Grant.

Today we will focus mostly on KIDS Collection Reporting and End of Year Performance Reporting. These two both require your program to know which students are being served with your KPP Grant funds.

Often, different people are completing each of these reports which leads to the final number of KPP Students not matching at the end of the year.

Its important for us to get an accurate count of the students who are being served with these funds because it allows us to report back to those making decisions about funding early childhood programs.

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The slide features a dark blue background with a colorful starburst logo on the left. The title "KIDS File Specifications" is prominently displayed in white. Below the title, a bullet point provides the URL www.kidsweb.ksde.org and points to the "KIDS 2023-2024 Collection System File Specifications". At the bottom, the Kansas State Department of Education logo and website information are on the left, and the slogan "Kansas leads the world in the success of each student." is on the right.

We'll begin with the KIDS Collection System as this will be the first report you'll need to address.

These reports can be found here

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Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, SMSC and SPED (District/School SIS Collection Export File)						
Excel Ref#	Field Ref#	Field	Maximum Length	Format Details	Relevant for Record Type	Comments/ Values
J	D10	Current Grade Level	2	Alphanumeric	All	The grade level or primary instructional level at which a student enters and receives services in a school or an educational institution during a given academic session. IT = Infant/Toddler (Birth - 2 years) PR = Preschool KG = Kindergarten1 01 = First Grade1 02 = Second Grade ... 1 K.S.A. 72-3118 (Age requirements) • Kindergarten: Student must be 5 years old on or before August 31 of the current school year and a resident of Kansas. • First Grade: Student must be 6 years old on or before August 31 of the current school year. Exceptions: • 72-3118(d) A student who legally entered and attended a Kindergarten in another state, is eligible to attend Kindergarten. • 72-3118(b) A student who legally enrolled and attend in grade 1 or completed Kindergarten in another state may enroll in grade 1 in Kansas. • Private school Kindergarten students who attend a public school for Title I.

These are the File Specs for the KIDS Collection System.

There have been some updates to this system.

The Counting KIDS trainings that are going on right now offer an in-depth explanation of this reporting system.

As far as our discussion today, we're going to focus on 2 field within this report. D10 and D59.

The values for the grade level in Field D10 has changed in this system. Staff submitting KIDS data will note that this year, it is much simpler to report a preschool grade level. All preschool students will be submitted with a grade level of "PR" in the Current Grade Level field, which is D10.

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Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, SMSC and SPED (District/School SIS Collection Export File)						
Excel Ref#	Field Ref#	Field	Maximum Length	Format Details	Relevant for Record Type	Comments/ Values
BG	D59	Kansas Pre-K Pilot Program (KPP)	1	Alphanumeric	ENRL, MILT, EOYA	<p>An indication that the child participates or participated in the Kansas Preschool Pilot during this school year. This field is required for grade (PR) where the district is participating in the Kansas Preschool Pilot. This field must be blank for all other grade levels.</p> <p>Allowable values: • 0 = No • 1 = Yes</p> <p>Note1: To have a non-blank value D10: Current Grade Level must be 'PR'.</p> <p>Note2: Kansas Preschool Pilot serves 3- and 4-year-old children (age as of Aug. 31 of the current school year) grade 'PR'. Children eligible for kindergarten (age 5 on or before August 31) may not be served with these funds.</p>

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Early Childhood Foundations for School Success End of Year Report (May 1-31, 2024)

- Number of children served by the Kansas Preschool Pilot grant during the school year?
- Of staff being funded with KPP, how many received professional development during the school year?
- Which tools did you use to measure progress in Literacy?
 - How many total children were assessed in Literacy from entry to exit of the program? Based on the assessment data, how many children in your Kansas Preschool Pilot program showed improvement in Literacy from entry to exit of the program?
- Which tools did you use to measure progress in Mathematics?
 - How many total children were assessed in Mathematics from entry to exit of the program? Based on the assessment data, how many children in your Kansas Preschool Pilot program showed improvement in Mathematics from entry to exit of the program?
- Which tools did you use to measure progress in Social Emotional Development?
 - How many total children were assessed in Social Emotional Development from entry to exit of the program? Based on the assessment data, how many children in your Kansas Preschool Pilot program showed improvement in Social Emotional Development from entry to exit of the program?

At the end of the year, you will complete your End of Year Report in the Early Childhood Foundations for School Success.

Although this report window isn't open until May 1-31, you'll want to start the year with this report in mind.

No individual student data will be needed. For the KPP Report, you'll only be reporting on the students on your KPP Roster, and the staff being funded with these dollars. You will also complete a separate report for students being funded with Preschool-Aged At-Risk Funds.


Review questions

If our program is part of a consortium, who reports our data?

- If you are a school district you will report your own data even if you are a part of a consortium.
- If your program is not a district, but you have access to KSDE's Authenticated Applications, you will report your own data.
- If you are a private entity and unable to access KSDE's Authenticated Applications, you will report your data to the lead agency in your consortium for them to report.

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Some of our KPP Grantees are a part of a consortium. If you are part of a consortium, its important to communicate with your lead agency to make clear who will be reporting your information.

 **Kansas Preschool Pilot (KPP) Roster**


- Who to include?

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Programs must maintain a roster of students being served with Kansas Preschool Pilot funds.

The KSDE Fiscal Auditing team will collect rosters for students enrolled in 2023-2024 as part of the regular audit during the 2023-2024 school year, along with the expenditures from the 2022-2023 school year.

Kansas Preschool Pilot (KPP) Roster



Students who meet one or more KPP at-risk criteria

- Students who meet one or more of the KPP at-risk criteria can be counted on the KPP Roster.


Students who do not meet any KPP at-risk criteria

- Students who do not meet any of the KPP at-risk criteria can also be counted on the KPP Roster as long as at least half of the students on the roster meet one of the KPP at-risk criteria.

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Your KPP Roster can include both students who meet at-risk criteria and those that don't.

KPP At-Risk Criteria



1. Poverty (qualifies for free OR reduced-price meals)
2. Single Parent Families
3. Child in foster care, custodial grandparents/kinship care, or out-of-home placement, or who have been referred by DCF
4. Teen parents
5. Either parent is lacking a high school diploma or GED
6. Limited English Proficiency
7. Lower than expected developmental progress in at least one developmental area
8. Child qualifying for migrant status
9. Children who experience chronic or episodic homelessness
10. Child lacking health insurance

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At a minimum, 50% of students served with KPP Grant Funds must meet one or more of the following criteria

Documentation for how students meet criteria must be provided. Many programs include this information gathering in their enrollment forms.

Discuss the clarifications for each criteria:

- **Poverty-** Qualifies for free or reduced-price meals under the National School Lunch Program on September 20, 2023 (family income is less than 185% of the Federal Poverty Level).
- **Single parent families** -Custodial parent is unmarried on the first day of school, this most often is a checkmark on an enrollment form
- **Children in foster care, custodial grandparents/kinship care, or out-of-home placement, or children who have been referred by the Department for Children and Families.** Child is in foster care, custodial grandparents/kinship care, or out-of-home placement at the time of enrollment. For children referred by DCF, the reason for referral must describe


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the need for the child to attend the Pre-K program or receive the early childhood service and be documented and signed by the DCF agent.

- **Teen parents** At least one parent was a teenager (19 years or younger) when the child was born.
- **Either parent is lacking a high school diploma or GED** At least one parent is lacking a high school diploma or GED on the first day of school
- **Limited English Proficiency** Documentation that the student qualifies for bilingual weighting and ESOL services must be provided. Forms must be in the child's file. See process and criteria in the Program Guidance Document for ESOL/Bilingual Education. NOTE: ESOL services must be provided by qualified teachers
- **Lower than expected developmental progress in at least one of the following areas: cognitive development; physical development; communication/literacy; social emotional/behavior; adaptive behavior/self-help skills** Based on appropriate and valid assessment results, the developmental progress of the child has been determined by a trained professional to be lower than typically expected for his/her chronological age, yet above what would be considered eligible for special education services (based on the procedural manual and guidance materials of specific assessment instruments). Scores that fall at or below the 40th percentile indicate 'at-risk'.
- **Child qualifying for migrant status** Copy of Certificate of Eligibility must be on file.
- **Children who experience chronic or episodic homelessness** Residence of Homeless Student while Homeless must be completed in the KIDS Collection System as determined by local educational liaison.
- **Children lacking health insurance** At time of enrollment, child has no health insurance coverage

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KPP vs. Preschool-Aged At-Risk Criteria




KPP	Preschool-Aged At-Risk
<ul style="list-style-type: none">• free or reduced lunch to qualify for low income• Children in foster care, custodial grandparents/kinship care, or out of home placement or children who have been referred by DCF• Children lacking health insurance	<ul style="list-style-type: none">• free lunch to qualify for low income• DCF Referral

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Most of the KPP At-Risk Criteria are very similar if not the same as those for Preschool-Aged At-Risk but there are a few differences:

- Free vs. free/reduced lunch
- Foster care, vs. DCF referral- this would need to be documented. DCF referral would need a letter expressing the need for PreK. If a child is in foster care they would qualify for free lunch
- Health Insurance

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If a child qualifies for Preschool-Aged At-Risk they would also meet the requirements for KPP.


Can we include them on the KPP Roster?

YES!

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The important thing to remember is at least half of the students on you KPP roster must meet one or more of the KPP at-risk criteria.

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Do I put the names of students with no at-risk criteria on the KPP Roster?

YES!

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If you choose to serve students with no at-risk criteria with KPP funds, you will put them on the KPP Roster as well.



Questions?

- What other questions do you have about the Kansas Preschool Pilot?

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What other questions do you have about reporting or other KPP requirements?



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