MISSION
To prepare Kansas students for lifelong success through rigorous, quality academic instruction, career training and character development according to each student’s gifts and talents.

VISION
Kansas leads the world in the success of each student.

MOTTO
Kansans Can

SUCCESS DEFINED
A successful Kansas high school graduate has the
• Academic preparation,
• Cognitive preparation,
• Technical skills,
• Employability skills and
• Civic engagement
to be successful in postsecondary education, in the attainment of an industry recognized certification or in the workforce, without the need for remediation.

OUTCOMES
• Social-emotional growth measured locally
• Kindergarten readiness
• Individual Plan of Study focused on career interest
• High school graduation
• Postsecondary success

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Introduction ..................................................................................................................................................................................1

Part I: Application Process .....................................................................................................................................................................3

Part II: Program Requirements ..........................................................................................................................................................3
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Introduction

Dear Kansas Parents as Teachers (KPAT) program,

The Kansas State Department of Education (KSDE) is pleased to share the most commonly asked questions and agency responses related to Kansas Parents as Teachers. We hope this document is a helpful resource as you develop, maintain, and provide high-quality services to children and families. Please check throughout the school year for updates, which will be announced via the KPAT Coordinator listserv.

The KSDE Early Childhood team is ready to partner with you as you consider how this funding opportunity can best support your community, so please feel welcome to be in touch. My email is below or you may contact:

- Nis Wilbur, Education Program Consultant, at nwilbur@ksde.org.
- Early Childhood General Inbox at EarlyLearning@ksde.org.

Thank you,

Amanda Petersen
Director
Early Childhood
apetersen@ksde.org
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**Part I: Application Process**

1. **What is the timeline for awarding funds?**
   The KSDE Early Childhood team shared recommendations with the Kansas State Board of Education (May 12 and 13). Grantees received a Grant Award Notification for the 2020-2021 school year after the Board approved grant applications. The state budget passed in March 2020 included $8,437,635 in parent education program funding from the Children's Initiatives Fund for fiscal year 2021 and reappropriated unspent state funds from fiscal year 2020 for fiscal year 2021.

   Approved KPAT program grantees will receive funds dispersed in three payments:
   - September 2020 (50%)
   - March 2021 (25%)
   - June 2021 (25%).


2. **Can school districts apply for a Kansas Parents as Teachers grant, Kansas Preschool Pilot, and Preschool-Aged At-Risk funds?**
   Districts are eligible to apply for all three early childhood funding opportunities: Kansas Parents as Teachers, the Preschool-Aged At-Risk program, and the Kansas Preschool Pilot.

**Part II: Program Requirements**

1. **Are private schools eligible to directly receive Kansas Parents as Teachers (KPAT) funding?**
   No. Private agencies or institutions may be paid by recipient public schools as service providers but they are not eligible to receive direct funding through the KPAT program. Below is the statute that directs which entities are eligible to receive funding:

   From KSA 72-4162 (bolding is from KSDE):

   72-4162. Development and operation of programs authorized; interlocal and cooperative agreements; contracts; grants of state moneys, application and eligibility
requirements; reports. (a) The board of every school district may: (1) Develop and operate a parent education program; (2) enter into cooperative or interlocal agreements with one or more other boards for the development and operation of a parent education program; (3) contract with private, nonprofit corporations or associations or with any public or private agency or institution, whether located within or outside the state, for the provision of services which are appropriate to a parent education program; and (4) apply for a grant of state moneys to supplement amounts expended by the school district for development and operation of a parent education program.

(b) In order to be eligible to receive a grant of state moneys for the development and operation of a parent education program, a board shall submit to the state board an application for a grant and a description of the program. The application and description shall be prepared in such form and manner as the state board shall require and shall be submitted at a time to be determined and specified by the state board. Approval by the state board of the program and the application is prerequisite to the award of a grant.

(c) Each board which is awarded a grant under this act shall make such periodic and special reports of statistical and financial information to the state board as it may request.

2. If I am a district that does not yet have a Parents as Teachers program, what is my first step?
Districts are not required to be a Parents as Teachers (PAT) affiliate to apply for KPAT funding but will need to receive affiliation when the program year begins if funding is received.

New programs are encouraged read the resources available on the “Getting Started” page of the Parents as Teachers National Center website, found here: https://parentsasteachers.org/getting-started-1?rq=getting%20started. The requirements for operating a program begin on page 17. After reading the resources, please contact Nis Wilbur at nwilbur@ksde.org for next steps.

3. We are a consortium. How do we add or remove districts?
Consortium design is a local decision. Membership is neither approved nor denied by the Kansas State Department of Education. Consortia will report their membership using the application process.

4. Will a provisional affiliate status affect funding?
Provisional affiliates are eligible to receive funding under the KPAT grant. Districts are strongly encouraged to provide PAT Model or Blue Ribbon affiliate-level services to all children and families served. Model and Blue Ribbon programs fully implement the PAT program.
 evidence-based model as intended so as to produce positive outcomes for enrollees.

5. **May districts use federal funds towards the required local match?**
KPAT programs must use local funds as a match and the source of those local funds is irrelevant to the question of whether they can count as the local match. Therefore, KSDE strongly encourages programs to contact the funding source (e.g. Family First Prevention Services Act (FFPSA); Maternal, Infant, and Early Childhood Home Visiting (MIECHV); Elementary and Secondary Education Act (ESEA) Title I) for questions related to allowable use of funds. For example, if a particular funder stipulates that the grant they administer cannot be used as a local match, then those funds cannot be used as a local match regardless of whether or not KSDE would receive them as such. Each funder determines the allowable uses for their funds.

It is helpful to remember that the legal use of funds may not reflect the strength of the strategy. KSDE encourages programs to seriously consider the long-term effects of using unstable funds as a match source. Doing so could result in the total program budget being negatively impacted, especially in programs that contribute exactly 50%.

6. **May districts use federal Elementary and Secondary Education Act (ESEA) Title I funds towards the required local match?**
Please see the response for question 5.

Whether or not a school district or consortium can claim ESEA Title I funds as part of their required local match for KPAT depends on the specific details of the Title I plan. Please contact the KSDE Special Education and Title Services Team at essaquestions@ksde.org to discuss the specifics of your situation to determine whether or not ESEA Title I funds may be claimed.

7. **Who is responsible for uploading data in the KIDS Collection system?**
KPAT programs must determine who (e.g. KIDS Data Entry Clerk or Coordinator at the school or district level) will be uploading data into the KIDS Collection system. Students should be submitted on ASGT and must be submitted on ENRL and EOYA. Before the KIDS ENRL Report (a.k.a. the 9/20 count report) is due during late September/early October, KPAT programs are strongly encouraged to coordinate with their local district administrator and KIDS Coordinator (or data clerk) to determine and develop a written procedure detailing:

- Who is responsible for uploading KPAT data into KIDS Collection?
- If the KIDS Coordinator will upload, what is the process to ensure they receive the data (e.g. access to Visit Tracker/Penelope, completing the KIDS template, school information system enrollment, other)? Communication between the uploader and KPAT staff is key to ensuring student entry and exit data is accurately reported.
• If the KIDS Coordinator will upload, when is the internal data submission deadline? The individual building or data uploader will need to set this deadline that is within the KIDS data submission window.

• If the KPAT Coordinator will upload, how do they register for KIDS Collection training? The KIDS team trains annually. Training may be found here: https://learning.ksde.org/.

Students joining a program after the ENRL closing date (Oct 9, 2020) should be submitted on ASGT. Any student receiving KPAT services at any time during the year should be submitted on the EOYA collection between May 10, 2021 and June 25, 2021.

The KIDS Collection template includes instructions on how to use the template. This template may be found in the KIDS 2019-2020 Guidance Documents section at the bottom of the Documents tab of the KIDS webpage: https://kidsweb.ksde.org/Documents.

8. What are the reporting requirements?
2020-2021 grantee reports will include at least the following:

<table>
<thead>
<tr>
<th>2020 – 2021 REPORTING DEADLINES</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Report</th>
<th>System</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assign KSDE KIDS number</td>
<td>ASGT record to KIDS Collection System (preferred) or Foundations for School Success (FSS)</td>
<td>Upon enrollment</td>
</tr>
<tr>
<td>KIDS ENRL collection report*</td>
<td>KIDS Collection System</td>
<td>Sept. 21-Oct. 9, 2020</td>
</tr>
<tr>
<td>Mid-year Report</td>
<td>As determined by KSDE</td>
<td>Jan. 31, 2021</td>
</tr>
<tr>
<td>KIDS MILT (Military Count)*</td>
<td>KIDS Collection System</td>
<td>Feb. 20-March 18, 2021</td>
</tr>
<tr>
<td>KIDS EOYA collection report*</td>
<td>KIDS Collection System</td>
<td>June 30, 2021</td>
</tr>
<tr>
<td>KIDS EXIT (information on student who left the district) *</td>
<td>KIDS Collection System</td>
<td>Upon exit from the school district.</td>
</tr>
<tr>
<td>PAT National Center, Inc. Affiliate Performance Report</td>
<td>PATNC Portal</td>
<td>July 10, 2021</td>
</tr>
</tbody>
</table>

All programs must complete the annual reporting requirements by the deadlines issued by KSDE.
9. **How do we stay connected to the work at the Kansas State Department of Education?**

There are multiple ways to stay connected. Each KPAT grantee is automatically included on the KPAT listserv. When information specific to KPAT or home visiting in Kansas is released or updated, KSDE will share that information via the listserv. Please contact Beccy Strohm at bstrohm@ksde.org to update contact information if a change occurred after the FY21 grant application was submitted.

The KSDE Early Childhood team hosts a monthly webinar on Friday mornings at 11:00 a.m. during the school year. You may find the calendar and additional information here: https://www.ksde.org/Agency/Division-of-Learning-Services/Special-Education-and-Title-Services/Early-Childhood.

You may also sign up for the Early Learning listserv, which is the mechanism to receive KSDE Early Childhood information that is not program specific. To sign up, please contact Beccy Strohm at bstrohm@ksde.org.

10. **Who is the Parents as Teachers National Center (PATNC) Implementation Support Specialist for Kansas?**

Shelley Joy Tellez is the PATNC Implementation Support Specialist for Kansas. You may contact her at Shelley.Tellez@parentsasteachers.org.