KIDS Collection System
What Are the Steps to Entering a Child?

Quick Check
What Would You Do?

Scenario

- 3 year old
- Lives 3 miles away
- Part of Parents as Teachers
- Part of district childcare center
- Bi-lingual/Multi-lingual
KIDS Visual Flow Chart

- Immigrant Student
- Transportation
- Title I Participation
- Eligibility for National School Lunch Program
- Special Education Services
- ESOL Education Resources
- McKinney-Vento Disaster
- First Instructional Date
- Visit Tracker

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Steps to Entering a Child

- **Step 1: Program Determination (Child / District)**
  - Kansas Pre-K Pilot Program (KPP) – Grant funded
  - Kansas Parents as Teachers Program (KPAT) – KSDE funded

- **Step 2: Entry Authorization**
  - District Clerk
  - Program Clerk
  - All or part data entry (communication)
Steps to Entering a Child

- **Step 3: System Access (District)**
  - KSDE - KIDS
  - Own program

- **Step 4: State Student ID**
  - Foundations for Student Success
  - Kansas Individual Data on Students (ASGT) - Template
Steps to Entering a Child

- **Step 5: When to Send**
  - ENRL (September 20, 2019 – October 10, 2019)
  - MILT (February 20, 2020 – March 16, 2020)
  - EOYA (May 11, 2020 – June 26, 2020)
What Are the Steps to Entering a Child?
What Would You Do?

Scenario

- 3 year old
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KIDS Visual Flow Chart

- Immigrant Student
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- Title I Participation
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- ESOL Education Resources
- McKinney-Vento Disaster
- First Instructional Date
- Homeless Children and Youth (EHCY)

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Steps to Entering a Child

- **Step 1: Program Determination (Child / District)**
  - Kansas Pre-K Pilot Program (KPP) – Grant funded
  - Kansas Parents as Teachers Program (KPAT) – KSDE funded

- **Communicate**
  - Ask if any / why type of funding
  - Data Clerk & “KIDS Person”
# Early Learning Information

<table>
<thead>
<tr>
<th>Code</th>
<th>District</th>
<th>Program Description</th>
<th>Field Name</th>
<th>Field Description</th>
<th>Allowable Values</th>
<th>Notes</th>
</tr>
</thead>
</table>
| BE   | D57      | Kansas Pre-K Pilot Program (KPP) | 1 | Alphanumeric | ENRL, MILT, EOYA | An indication that the child participates or participated in the Kansas Preschool Pilot during this school year. This field is required in grades 01-04 where the district is participating in the Kansas Preschool Pilot. | Allowable values:
  - 0 = No
  - 1 = Yes
  
  **Note:** The Kansas Preschool Pilot grant supports children aged 3 through 5 (grades 01-04). Children eligible for kindergarten (age 5 on or before August 31) may not be served with these funds. |
| BF   | D58      | Kansas Parents as Teachers Program (KPAT) | 1 | Alphanumeric | ENRL, MILT, EOYA | An indication that the child’s family participates or participated in the Kansas Parents as Teachers program during this school year. This field is required for children in grades 00-04. | Allowable Values:
  - 0 = No
  - 1 = Yes
  
  **Note:** Only children receiving services supported by the Kansas State Department of Education’s Kansas Parents as Teachers grant should be marked as 1. Children who receive Parents as Teachers programming that is supported through other funding sources should have a zero in this field. Age eligibility: Prenatal to 72 months. |
Steps to Entering a Child

- **Step 2: Entry Authorization**
  - District Clerk
  - Program Clerk
  - All or part data entry (communication)

- **Ask who responsible**
  - District role
  - Program role
  - Read only
  - Read/Write
Registering for KIDS

Select access level – Depends on role

- Application Access Level: KIDS Collection 2020
  - Organization & Building - select to level
  - District Read Only - to generate reports
  - District Write - to update or send
Steps to Entering a Child

- **Step 3: System Access (District)**
  - KSDE - KIDS
  - Own program (Visit Tracker)

- **Access**
  - KIDS Collection 2020
    - Data communication – SSIDs, Programs, SpEd, etc...
  - Own program – how handle
Registering for KIDS

**Please enter your business contact information:**
- **First Name:** Tracy
- **Last Name:** Gallaway
- **Phone #:** 785-296-0654
- **Email Address:** tgallaway@ksde.org

KIDS Assignment System
- State Search
- State Read Only
- Help Desk

KIDS Collection 2019
- KSDE Read-Only
- KSDE Audit
- KSDE Admin
Steps to Entering a Child

- **Step 4: State Student ID**
  - Foundations for Student Success
  - Kansas Individual Data on Students (ASGT) – Template

- **Data**
  - SSID
  - Collection – ENRL, MILT, EOYA
KIDS Template Options

- [http://kidsweb.ksde.org/Documents](http://kidsweb.ksde.org/Documents)
- Related KIDS Resources

**Related KIDS Resources**

<table>
<thead>
<tr>
<th>Title</th>
<th>Modified Date</th>
<th>Size</th>
<th>Download</th>
</tr>
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<tr>
<td>2018-2019 KCAN Template</td>
<td>8/8/2018</td>
<td>25.83 KB</td>
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<tr>
<td>2018-2019 KIDS Collection Template</td>
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<td>2018-2019 TASC Template</td>
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<tr>
<td>Salina PowerSchool Training</td>
<td>9/18/2018</td>
<td>1.93 MB</td>
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</table>

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Clicking on “Batch Upload” will allow users with “Write Access” to upload batch files containing KIDS records.

Clicking on “Search Core Data” will allow users to search core data stored in the Assignment System.
Steps to Entering a Child

- **Step 5: When to Send**
  - ENRL (September 20, 2019 – October 10, 2019)
  - MILT (February 20, 2020 – March 16, 2020)
  - EOYA (May 11, 2020 – June 26, 2020)
KIDS Resources

- KIDS Helpdesk Resources: 785-296-7935, kids@ksde.org
- KIDSINFO Listserv / FAQ of the Week
- KIDS Website: www.kidsweb.ksde.org
  - Documents
    - Submission Detail Documents – ENRL, MILT, EOYA
    - Guidelines for Reporting Early Childhood Programs
Questions?