

SCHOOL MENTAL HEALTH TEAM (SMHT) IDENTIFICATION TOOL

The following table serves as a tool to help districts identify who their SMHT will consist of and to clarify the roles of certain members.

This team must be posted to your local website and communicated with parents and/or caregivers.

ROLE	RESPONSIBILITIES	PERSONNEL	CONTACT INFORMATION (PHONE & EMAIL)	TRAINED TO SCREEN FOR SUICIDE RISK?
SMHT Coordinator	<ul style="list-style-type: none"> <input type="checkbox"/> Coordinates annual training for the SMHT, school faculty, and staff members. <input type="checkbox"/> Mobilizes team members as needed. <input type="checkbox"/> Coordinates team member assignments. <input type="checkbox"/> Coordinates prevention education and resources for school staff members, students, and families. <input type="checkbox"/> Acts as the liaison between the school, family members, and community members. 			<input type="checkbox"/>
SMHT Assistant Coordinator	<ul style="list-style-type: none"> <input type="checkbox"/> Fulfills duties above when SMHT Coordinator is unavailable. <input type="checkbox"/> Coordinates communication among staff members, students, families, and community members. <input type="checkbox"/> Shares updates with SMHT. <input type="checkbox"/> Facilitates communication with caregivers/guardians when concerns arise. 			<input type="checkbox"/>

KANSAS SUICIDE PREVENTION, RESPONSE AND POSTVENTION TOOLKIT

ATTACHMENT 1.02

School Mental Health Professionals	<ul style="list-style-type: none"><input type="checkbox"/> Conducts student interviews to identify potential suicide risk using a suicide screening tool.<input type="checkbox"/> Provides a safe and comfortable environment for students and families.<input type="checkbox"/> Connects students and families to community resources when appropriate.<input type="checkbox"/> Documents actions.			<input type="checkbox"/>
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