Remote Learning

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Funding Students in the Remote Learning Environment

The following conditions must be met in order to count a Remote Learning student as enrolled and attending on the Principal's Building Report/Superintendent's Organization Report (SO66). By Sept. 1, 2020, the district must sign and send the Assurance document to Kansas State Department of Education (KSDE), see page 5. In addition, verification records must be made available to the auditor from KSDE in order to receive funding for the student.

Verification for Audit:

- A list of any and all students receiving Remote Learning Services as of the first day of school through Oct. 4.
- Student must be enrolled on Sept. 21.
- Student must have daily meaningful connection with a local teacher that is employed by the district. Such connection can be through telephone and/or interactive video conferencing. Note: Contact is required with at least one teacher, not all teachers.
- Students must maintain a daily log of activities signed by both the student, parent or responsible adult and submitted to the district. An example of a remote learning daily log is on page 7.
- Complete, sign and return the Assurances document shown on page 5. (Districts providing Remote Learning are required to fill out and return the Remote Learning 2020-2021 Assurance form by Sept. 1, 2020. The assurance form is on page 5.)

Defining Remote Learning

For the 2020-21 school year, for funding purposes, a student is a remote learner if:

- The student is regularly enrolled in the school district he or she would have normally attended on-site.
- The student is not enrolled in a virtual school full time.
- Curriculum and instruction is prepared, provided and/or supervised by local teachers and staff in the student’s home district.
- Remote Learning should approximate the student learning experience that is taking place in the On-Site (brick and mortar) classroom. It is not simply virtual curriculum and instruction purchased and made available to the regularly enrolled student and paired with a daily call from a local teacher to the student. See FACT SHEET on page 3 for additional information.
FACT SHEET: What’s the Difference Between Remote Learning and Virtual Education - 2020-21 School Year

Remote Learning Student:

For 2020-21 school year only, the student is regularly enrolled in the school district he or she would normally have attended on-site, but the student is attending remotely because of concerns related to the COVID-19 pandemic. Curriculum and instruction are prepared, provided and/or supervised by local teachers and staff in the student’s home district. Remote Learning should approximate the student learning experience that is taking place in the On-Site (brick and mortar) classroom.

Enrollment and Attendance:
Student is regularly enrolled in the school district he or she would have normally attended on-site. The student is not enrolled in a virtual school full time. Student must be enrolled and attending on Count Day, which is Sept. 21, 2020 for the 2020-21 school year. Time counted toward attendance is based on a daily log.

Daily Log:
Student must maintain a daily log of activities signed by the student and a parent, guardian or responsible adult and the daily log must be submitted to the district. There are two instances in which a daily log would not be required:

1. The district provides Remote Learning services to the student by streaming live video of the student’s On-site class/es and local teacher(s) take attendance as normal and therefore a daily log is unnecessary.
2. A school building is closed for On-Site learning and Remote Learning services are provided by local teachers who can and do take attendance as normal/the same as On-Site classes.

Daily connection with local teacher:
Students must have at least one meaningful daily connection with a local teacher that is employed by the district. Such connections can be through telephone and/or interactive video conferencing.

Note: Contact is required with at least one local teacher, not all teachers. However, students must have ready access to all local content teachers throughout each week and student questions must be answered within 24 hours during school days, preferably the same school day if possible.

Curriculum and instruction:
Remote learning is prepared, provided and/or supervised by local teachers and staff from the student’s home district. Remote Learning is not simply virtual curriculum and instruction purchased and made available to the regularly enrolled student and paired with a daily call from a local teacher to the student. The student is assessed on the same standards and competencies as On-Site students using each and all progress, academic and social-emotional monitoring assessments (Fastbridge, AIMSweb, Interim State Assessments, etc.) as On-Site students. Learning may be asynchronous (can take classes anytime, anywhere) or simultaneous (scheduled).

Professional Development:
In preparation for the 2020-21 school year, timely and relevant professional development must be provided to local educators providing services to Remote Learners.

Funding:
Base aid for 2020-21 is $4,569 and applicable weightings are available, including At-Risk (free lunch), CTE, Bilingual and transportation. For a Remote Learning student to be funded full-time, the student must participate in a minimum of six hours (360 minutes) of learning activity each day. This is the total of learning time in one day, not screen time.
Virtual Education Student:

The student completes assignments and coursework provided by a KSDE-approved virtual program or school. It is important to note the list of KSDE-approved virtual programs and schools and the grade levels served by those programs and schools has already been established for 2020-2021. No additions or changes including the grade levels being served, can be made to virtual programs and schools for the 2020-2021 school year.

Enrollment and Attendance:
Student is enrolled in a KSDE-approved virtual program or school. Student must be a Kansas resident; the student is not required to be a resident of the district hosting the virtual school or program. Two “Count Days.” Student must be enrolled and attending at least two days, including a single day on or before Sept 20 and a single day after Sept 21 but before Oct 4. Time counted toward attendance is based on average of two longest days.

Daily log:
Districts must maintain and provide documentation of student’s virtual attendance (whether that attendance is connected, off-line or on-site time) from the beginning of school to Oct 4th. Off-line attendance is logged and signed by the student; if the student is less than 18 years old, the parent or guardian signs the logs.

Daily connection with teacher:
Students attending virtually must have questions answered within 24 hours.

Curriculum and instruction:
Virtual education uses distance learning technologies and predominantly internet-based methods to deliver curriculum and instruction. Virtual education students have the choice in both time and place, meaning instruction is asynchronous with the teacher and pupil in separate locations.

Professional Development:
Staff receive professional development that is personalized for their individual needs and the needs of the students.

Funding:
No weightings. Students 19 and under and full-time virtual are funded at $5,000 and part-time at $1,700 x FTE. Students 20 and over attending virtually are funded $709 per credit earned.

Questions? Contact:
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Remote Learning 2020-2021 Assurances

Date: ___________________  School District Name: ___________________  Number: ______

This assurances document needs to be returned to KSDE no later than September 1, 2020, to indicate the district will ensure that Remote Learning approximates the student learning experience taking place in the On-Site (brick and mortar) classroom. Completed assurances should be emailed to: remotelearning@ksde.org

For 2020-21 school year only, a Remote Learning student is a student regularly enrolled in the school district he or she would normally have attended On-Site, but the student is attending remotely (because of concerns related to the COVID-19 pandemic) and curriculum and instruction are prepared, provided and/or supervised by local teachers and staff in the student’s home district.

USD number assures to the Kansas State Board of Education it will follow the requirements below to ensure that Remote Learning approximates the student learning experience taking place in the On-Site (brick and mortar) classroom for the 2020-21 school year, including:

1. USD number assures Remote Learning Curriculum and Instruction will coincide with each student’s On-Site classroom to ensure that when a Remote Learning student returns to the On-Site classroom that he or she is able to make a seamless transition. In addition, Remote Learning students will be assessed on the same standards and competencies as the On-Site students using each and all progress, academic and social-emotional monitoring assessments as On-Site students.

2. USD number assures Remote Learners will have at least one meaningful Daily Connection with a local teacher. In addition, Remote Learning students will have ready access to all local content teachers throughout each week and student questions will be answered within 24 hours during school days preferably the same school day if possible.

3. USD number assures each Remote Learner’s Academic Progress will be monitored daily by local teachers to ensure that when the student is able to return to the On-Site classroom that he or she is able to make a seamless transition.

4. USD number assures that each Remote Learner’s Daily Activity Logs are made available to local teachers to assist monitoring student’s Academic Progress. In addition, the daily logs will be made available to KSDE auditors. Finally, the district assures that daily logs will be completed by the student and student’s parent, guardian or responsible adult and not pre-filled by the district or school. There are two instances in which a daily log would not be required:
   a. The district provides Remote Learning services to the student by streaming live video of the student’s On-site class/es and local teacher(s) take attendance as normal and therefore a daily log is unnecessary.
   b. A school building is closed for On-Site learning and Remote Learning services are provided by local teachers who can and do take attendance as normal/the same as On-Site classes.

5. USD number assures that timely and relevant Professional Development will be provided to all local educators providing services to Remote Learners.

________________________________________  ______________________________________
President, Board of Education  Superintendent of Schools
Frequently Asked Questions Related to Remote Learning

Will state funding for remote learning students be based on the number of hours in the student’s daily activity log?

Yes. For the 2020-2021 school year, attendance time for remote learners will be calculated the same as students attending on-site. For example, if a Remote Learning student’s daily log shows on average one hour of learning activity each day, that will equate to one hour or .2 funded student FTE (1 hour = 60 minutes/360 minutes = .166 FTE or .2 funded FTE). For a Remote Learning student to be funded as a full-time student, the student must participate in six hours (360 minutes) of learning activity each day. This is the total of learning in one day, not screen time.

Will remote learners be eligible for weighted funding, including at-risk, Career Technical Education (CTE), and Bilingual?

At-risk: If the remote learning student qualifies for free lunch under the National School Lunch Program, then at-risk funding would also be provided.

CTE: If the remote learning student is regularly enrolled in a CTE course approved for additional .5 funding through the Pathways process and the course curriculum and instruction is provided by the instructor of record for that course, then CTE weighting would also be provided.

ESOL/Bilingual weighting: If the Remote Learning student meets the English Learner criteria as outlined in the enrollment handbook and ESOL/bilingual contact hours are provided to that student by an ESOL endorsed teacher or paraprofessional and documented in a daily contact minute log, then ESOL/bilingual weighting would also be provided. Districts will report total contact minutes for the week of Sept. 20, and weighting will be determined by KSDE.

Transportation weighting: If a student is a remote learner as of Sept. 21 and transportation is made available, transportation weighting also would be provided.

Does the 1116 hour School Term requirement apply to remote learners?

Yes. The 1,116 hour school-term requirement applies to schools and districts rather than individual students. However, each student regularly enrolled must have the opportunity to attend for at least 1,116 hours each school term. Because of the COVID-19 pandemic, some students may be unable to attend the school that they would normally have attended on-site. Therefore, for any student regularly enrolled, school districts must ensure the same number of hours are available for remote learners as are available to on-site learners. For the 2020-2021 school year, minutes attended for these individual students will be based on the Remote Learning log provided and signed by the student and their parent, guardian or responsible adult.
**Remote Learning Daily Log**

**Date:**

**USD:**

**Student name:**

**Student ID:**

**Student grade:**

**School:**

**Name of teacher(s) who made contact today:**

<table>
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</table>

I certify that I am enrolled and participating in courses offered through the USD listed above.

**Student signature:**

**Date:**

I certify that my child is enrolled and participating in courses offered through the USD listed above.

**Parent, guardian or responsible adult’s signature:**

**Date:**