

USER'S GUIDE



KANSAS CTE SCHOLAR GUIDE

Senior Level Status, CTE Credits, CTE Course GPA

CTE Scholar candidates must be a graduating senior. Work can be, and is expected to have begun prior to your senior year, however recognition is limited to seniors.

Students must have completed (or upon successful completion of current course enrollment) a minimum of 3.0 CTE credits with at least 2.0 of 3.0 credits above introductory level. Credits earned can be across pathways.

GPA in CTE courses above the introductory level must be 3.5 or higher. Verification of CTE credits and CTE GPA is required.

Technical Skill Attainment

A minimum of one of the following technical skill attainment options must be earned and verified:

- Achieved a passing score on a third-party, end-of-pathway assessment
- Earned an industry-recognized certification
- Earned an exemplary award and/or medal at a Kansas state or national CTSO competition
- Completed an application level course with minimum 85% grade with industry validation

Civic Engagement or Outstanding Community Service

Civic engagement leadership refers to a student selecting an issue of concern and providing leadership through project-based actions to improve their community, state, or nation. You must have been the main leader of the project and work. Others can be involved, but you must have been the leader in all aspects of the project. A typed letter of validation is required from a person who can verify the work completed, outcomes achieved, and roles you served within the project. The letter must be from a non-relative.

Or

Outstanding community service requires a minimum of 100 hours of volunteer experiences. Community service hours can be cumulative over your high school years. This can be more than one event, location or organization. Documentation of 100 hours with adult signature(s) is required. Community service must benefit your community.

Acceptable examples: CTSO, club or organization completes a project in which the beneficiary is outside the CTSO, club or organization.

Unacceptable examples: assistant to sports team, fundraising for your own organizations, Projects where student's church, club or CTSO is the beneficiary.

For example, acceptable: Pancake breakfast to feed the community or to raise money for the community. Unacceptable: Pancake breakfast for donations to CTSO's trip to a conference is not community service.

Work Based Learning Experience

Work Based Learning experiences provide technical and employability skill application. These experiences can include school-based experiences, internships, clinicals, supervised agricultural experiences, community based or student-led businesses located on or off the school campus. The experiences should reflect your career interests. Documentation of 80 hours and 175 words or less essay titled "My Work Based Learning Experiences" is required. The essay should include personal reflection about the employability skills gained from the experience.

Career Vision Reflection

A short reflection of your personal career vision and future plans is required. Describe how your CTE experiences have helped you develop your plans or helped you learn about your future direction. You should specifically address lessons learned if your future career pathway is not aligned with your high school CTE coursework. This document should be titled "My Career Vision." A maximum of 175 words is allowed.

Kansas CTE Scholar Recognition

Students who earn Kansas CTE Scholar will be recognized in the following ways:

- Certificate with student's name
- Graduation honor cord
- Commemorative pin
- Statewide news release
- KSDE website recognition
- Sample award script will be provided for local use

Additional local recognition is encouraged. Examples include:

- Award ceremony at CTE Senior Night or all-school assembly
- Local newspaper feature
- Local board of education recognition
- Listing of achievement on Scholar's transcript (strongly encouraged)

***NOTE: Postsecondary scholarships and workforce benefits are being explored.

Kansas CTE Scholar Application

Online application with documentation is due by March 1, 2023.

<https://forms.gle/6NUXXcXxojtBuvcw9>

For more information, contact:

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KANSAS CTE SCHOLAR CHECKLIST

Student Name: _____

School District Number and Name: _____

School Contact (Name, phone number, and email): _____

Pathway Alignment (minimum of one): _____

Parent/Guardian Name: _____

Are you a graduating senior? Yes

Earned at least 3.0 CTE credits (minimum of 2.0 of 3.0 credits must be above introductory level). Yes

CTE GPA of 3.5 or above in a minimum of 2.0 credits of CTE courses (above introductory level).

yes

Attach verification of CTE credits and CTE GPA

Technical Skill Attainment

The student has met a minimum of one of the four criteria below:

____ Achieved a passing score on a third-party, end-of-pathway (EOP) assessment

____ Earned an industry-recognized certification (IRC)

____ Earned an exemplary award and/or medal at a Kansas state or National CTSO competition

____ Completed an application level course with minimum 85% grade with industry validation

Attach letter, certificate or other documentation of skill achievement

Civic Engagement or Outstanding Community Service

Attach verification letter of civic engagement leadership project

OR

Attach documentation of 100 hours of community service with adult verification signature(s)

Work Based Learning Experience

- Attach documentation of 80 hours in Work Based Learning experiences
- Attach 175 words or less essay titled "My Work Based Learning Experiences"

Career Vision Reflection

- Attach "My Career Vision" 175 words or less essay