

2019-2020 Assessment Activity Timeline

August	5	DLM required training available as well as other DLM resources.
	12	DTCs make sure all personnel needing Educator Portal accounts have them.
	12	DTCs clean up Educator Portal user accounts, inactivate accounts for personnel no longer in the district.
	20	Upload DLM enrollment and roster files.
	20	DLM test administrators (teachers) complete required training by September 7.
September	3	Submit TASC records for predictive interim assessments and mini-tests
	3	DLM test administrators complete First Contact Surveys and enter PNPs.
	3	DLM test administrators begin selecting EEs from blueprint for each student.
	9	Test Security and Ethics training materials available in Educator Portal.
	11	DTC virtual training at 1:30
	16	Interim mini-tests available for mathematics and ELA
	16	Technology practice tests available for KAP.
	17	Regional test coordinator training at Oakley
	18	Regional test coordinator training at Sublette
	19	Regional test coordinator training at Salina
	19	DLM Instructional Tools Interface opens: enter instructional plans and begin instruction and testing. Blueprint coverage must be completed by December 20.
	30	ACT, ACT WorkKeys and PreACT 8/9 test administration training--Lawrence
October	1	KAAC Meeting
	1	ACT, ACT WorkKeys and PreACT 8/9 test administration training —Wichita
	2	Regional test coordinator training at Clearwater
	3	Regional test coordinator training at Hutchinson
	7-18	Interim Predictive: Fall
	8	Regional test coordinator training at Lawrence
	14---	Paper administration of Pre-ACT for grade 9 students (no online option): Oct 14-Nov 1
	15	Regional test coordinator training at Girard
	16	DTC virtual training at 1:30
	25	Submit TEST records for students needing Braille. Enter PNP by November 8.
	28-30	KSDE Annual Conference
November	8	DTC and BTC Test Security and Ethic Training completed and verified in KITE.
	8	Deadline for requesting Braille materials for KAP assessments.
	13	DTC virtual training at 1:30
December	2	cPass window opens for Agriculture; closes December 20.
	2-13	Interim Predictive: Winter
	11	DTC virtual training at 1:30
	20	Last day to complete fall DLM instruction and testing. DLM Instructional Tools Interface closed until 2/3/2020.

January	3	Kansas Assessment Examiner's Manual available.
	3	KELPA Examiner's Manual available.
	3	Students who need text to speech for ELA passages must be approved by January 31.
	6	Technology practice tests available for KELPA.
	6	DTCs make sure all personnel administering or scoring KELPA2 have Educator Portal accounts.
	15	KELPA Administration and Scoring Manuals available.
	15	KELPA online training available.
	15	DTC virtual training at 1:30
	20	Submit TEST records and complete PNPs for students taking KELPA by January 20.
	29	DTC virtual training at 1:30
	31	For students needing text to speech for ELA passages, contact Cary Rogers for approval by January 31.
February	3	Test Security and Ethics training completed for personnel administering KELPA.
	3	DLM Instructional Tools Interface reopens: enter instructional plans and begin spring instruction and testing. Blueprint coverage must be completed by May 15.
	3	DLM science assessment window opens. Closes May 15.
	3	KELPA assessment window opens. Closes March 13 at 5:00 p.m.
	3	KELPA scoring window opens. Closes March 27 at 5:00 p.m.
	4	KAAC meeting
	10-21	Interim Predictive: Spring
	12	DTC virtual training at 1:30
	13	Submit TEST records for ELA, math, science, and update PNPs by March 2.
	25	Paper administration of state paid ACT.
	25---	ACT online: February 25-27 and March 3-5
	25---	WorkKeys online: February 25-March 10.
	26	Paper administration of state paid WorkKeys.
	26	DTC virtual training at 1:30
March	13	KELPA test window closes at 5:00 pm.
	16	Test Security and Ethics training completed for all personnel administering KAP assessments.
	16	Assessment window opens for ELA, math, science; DLM science; and cPass. Closes May 1 at 5:00 pm.
	18	DTC virtual training at 1:30.
	25	Last day to enter SC codes for KELPA.
	27	KELPA2 assessment scoring closes at 5:00 pm.
April	7	KAAC meeting
	8	DTC virtual training at 1:30.
	22	DTC virtual training at 1:30.
	29	Last day to enter SC codes for KAP assessments.

May	1	Assessment window closes for ELA, math, science; DLM science; and cPass @ 5:00 pm
	6	DTC virtual training at 1:30 (if needed)
	11 or 18	Student score reports available for KAP assessments.
	13	Last day to enter SC codes for DLM assessments
	15	Last day to complete spring DLM instruction and testing.
	TBD	KELPA scores available after standard setting is completed.
June	2	KAAC meeting
July	6-24	Check your data in AMOSS. Be sure to have someone available during that time.