TUESDAY, JANUARY 10, 2017 — PRE-MEETING ACTIVITIES

8:30 to 9:40 a.m.

SWEARING-IN CEREMONY AND RECEPTION
Landon State Office Bldg., Board Room, Suite 102, 900 SW Jackson, Topeka
Oath of Office administered for newly elected and re-elected State Board of Education members; reception to follow.

TUESDAY, JANUARY 10, 2017 — MEETING AGENDA

Landon State Office Bld.
900 SW Jackson St.
Board Room, Ste 102
Topeka, KS 66612

10:00 a.m.

Board Reorganization

1. Call to Order
2. Roll Call
3. Mission Statement, Moment of Silence and Pledge of Allegiance
(AI) 4. Approval of Agenda
(AI) 5. Approval of December Minutes
(AI) 6. Election of the Board Chair and transfer of leadership duties
(AI) 7. Election of Vice Chair
8. Determination of seating arrangements by seniority
(AI) 9. Act on other member-elected positions

10:30 a.m.

10. Citizens’ Open Forum
(AI) 11. Act on Resolution for 2017 Board meeting dates
(AI) 12. Act on appointment of Board Attorney
(AI) 13. Act on appointment of Board Secretary
Break
(IO) 14. Review of appointments to be made by Chairman and Commissioner

11:30 a.m.

15. Commissioner’s Report
**January 10, 2017**

**Board Agenda - Page 2**

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<td><strong>Noon</strong></td>
<td>Lunch</td>
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<td>1:30 p.m.</td>
<td>(IO) 16. Receive Special Education Advisory Council (SEAC) Annual Report  page 45</td>
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| 1:55 p.m. | (RI) 17. Receive Direct Entry Special Education program standards for the  page 63    
|         | Elementary Unified, K-6 license                                             |
| 2:15 p.m. | (AI) 18. Act on Recommendations of the Professional Practices Commission pg 65 |
| 2:30 p.m. | (IO) 19. Recognition of the 2016 National Blue Ribbon Schools             page 159 |
| 3:15 p.m. | Break                                                                       |
| 3:30 p.m. | (IO) 20. Report on work of the Teacher Vacancy and Supply Committee        page 161 |
| 3:50 p.m. | (IO) 21. Update on review of Mathematics Standards                         page 163 |
| 4:10 p.m. | (IO) 22. Legislative Matters                                               page 165 |
| 4:15 p.m. | 23. Consent Agenda                                                          |
|         | **Routine Items**                                                          |
|         | a. Receive monthly personnel report                                         page 167 |
|         | b. Act on appointments to unclassified special project positions            page 169 |
|         | c. Accept retirement notice of Madeleine Burkindine, Superintendent of      page 171    
|         | Kansas State School for the Blind and Kansas State School for the Deaf,    |
|         | effective June 30, 2017                                                    |
|         | d. Act on recommendations for licensure waivers                            page 173 |
|         | e. Act on recommendations of the Licensure Review Committee               page 177 |
|         | f. Act on licenses for commercial driver training schools                  page 181 |
|         | g. Act on request from USD 250, Pittsburg, to hold a bond election         pg 183    
|         | h. Act on request from USD 250, Pittsburg, for capital improvement        page 187    
|         | (bond and interest) state aid                                              |
| 4:20 p.m. | RECESS                                                                    |

**POST-MEETING ACTIVITY**

**Governor’s State of the State Address, House Chambers, 5 p.m.**
Pre-Meeting Activity

Breakfast with the Special Education Advisory Council
Room 509, 5th Floor of Landon State Office Building

7:30 to 8:30 a.m.

9:00 a.m.
1. Call to Order
2. Roll Call
3. (AI) Approval of Agenda

9:05 a.m.
4. (IO) Receive Career Technical Student Organizations’ Report and presentation by CTSO officers page 195

9:45 a.m.
5. (IO) Introduction of new Career Tech Student Organization for education p197

10:00 a.m.
6. (IO) Presentation on Kansas Association for Conservation and Environmental Education page 199

10:20 a.m.
7. (IO) Chairman’s announcement of committee assignments page 201

10:35 a.m.
Break

10:45 a.m.
8. (IO) Board Reports and Requests for Future Agenda Items page 201

11:20 a.m.
9. (AI) Act on Board Member Travel page 203

11:30 a.m.

Recess for Lunch — Board members are invited to join the CTSO officers for a noon luncheon at the Capitol Plaza Hotel, 17th and Topeka Blvd. in Emerald Room Three. This will include extended conversation time for Board members to seek student input and to answer students’ questions.

Adjourn
VISION
Kansas leads the world in the success of each student.

MISSION
To prepare Kansas students for lifelong success through rigorous, quality academic instruction, career training and character development according to each student's gifts and talents.

MOTTO
Kansans CAN.

SUCCESSFUL KANSAS HIGH SCHOOL GRADUATE
A successful Kansas high school graduate has the
• Academic preparation,
• Cognitive preparation,
• Technical skills,
• Employability skills and
• Civic engagement
to be successful in postsecondary education, in the attainment of an industry recognized certification or in the workforce, without the need for remediation.

OUTCOMES FOR MEASURING PROGRESS
• Kindergarten readiness
• Individual Plan of Study focused on career interest
• High school graduation rates
• Postsecondary completion/attendance
• Social/emotional growth measured locally
KANSAS STATE BOARD OF EDUCATION
Meeting Minutes
December 13, 2016

PRE-MEETING FAREWELL RECEPTION
Guests and KSDE staff joined State Board members in a reception for outgoing Vice-Chairman Carolyn Wims-Campbell prior to the meeting. Ms. Wims-Campbell, who did not seek re-election, began the first of her two terms on the Kansas State Board of Education in January 2009 representing District 4. She served as vice-chair twice during her tenure. Chairman Jim McNiece led the Board in recognizing her service.

CALL TO ORDER
Chairman Jim McNiece called the monthly meeting of the State Board of Education to order at 10 a.m. Tuesday, Dec. 13, 2016, in the Board Room at the Landon State Office Building, 900 SW Jackson St., Topeka, Kansas. He welcomed those in attendance.

ROLL CALL
All Board members were present:
- John Bacon
- Kathy Busch
- Carolyn Wims-Campbell
- Sally Cauble
- Deena Horst
- Jim McNiece
- Steve Roberts
- Jim Porter
- Janet Waugh
- Ken Willard

STATE BOARD MISSION STATEMENT, MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
Chairman McNiece read both the Board’s Mission Statement and Kansans CAN Vision Statement. He then asked for a moment of silence after which the Pledge of Allegiance was recited.

APPROVAL OF AMENDED AGENDA
There were several amendments to the meeting schedule. The Executive Session for attorney consultation on Tuesday was moved to Wednesday as Item 4, prior to action on the Suzette Ramos licensure matter, followed by discussion on suspension and expulsion, presentation of Individual Plan of Study survey results and action on Board travel. Members would hear Board Reports on Tuesday afternoon. There were also new attachments for consent items 17 e. (final list of recommended sub-grantees for the STEM mentoring initiative), 17 f. and 17 g. (corrected assessed valuation amounts for USD 447 Cherryvale’s bond and state aid requests). Mrs. Horst moved to approve the Dec. 13 agenda as amended. Mr. Porter seconded. Motion carried 9-0-1 with Mr. Roberts abstaining.

APPROVAL OF THE NOVEMBER MEETING MINUTES
Ms. Wims-Campbell moved both the November Board of Education meeting and Kansans CAN Vision Statement. He then asked for a moment of silence after which the Pledge of Allegiance was recited.

COMMISSIONER’S REPORT
Commissioner Randy Watson congratulated Ms. Wims-Campbell on her eight years of service with the State Board and announced she has agreed to co-chair a new oversight committee on attaining vision outcomes. Dr. Watson reported on efforts to align the department of education with the vision work through a strategic performance management model. He commented on opportunities for growth and a renewed agency purpose: We are an agency of Kansans serving Kansans by inspiring, coaching and leading to create the conditions for each student’s success. He concluded by discussing the educational demand for future jobs and what that means for students entering the workforce.
CITIZENS' OPEN FORUM
Chairman McNiece declared the Citizens’ Forum open at 10:45 a.m. There was one speaker: Leah Fliter, Kansas Association of School Boards, who invited members to KASB’s Advocacy in Action Conference Jan. 12 and 13 in Topeka. Chairman McNiece declared the Citizens’ Forum closed at 10:47 a.m.

RECEIVE REPORT ON KANSAS ASSESSMENT PROGRAM ENHANCEMENTS
The Center for Educational Testing and Evaluation (CETE) is responsible for developing the Kansas summative assessment to measure student knowledge and mastery of the Kansas College and Career Ready Standards. CETE Director Kris Kaase reported on development of a three-year plan for the Kansas Assessment Program (KAP), which will include actions to improve the stability and execution of the assessments. In addition, there will be an increased emphasis on communicating with KSDE and school districts. Susan Martin, Director of Agile Technology Solutions which provides technology assistance for the assessments, added that help desk improvements are being made to aid test coordinators. Another enhancement is the ability to correlate a student's performance on math and English language arts assessments with a likely range of ACT scores. KAP Director Mary Matthew reviewed findings from the 10 school districts that participated in this project. Board members commented on the linkage and how it validates the structure of performance levels.

ACT ON CURRICULAR STANDARDS FOR LIBRARY/INFORMATION AND TECHNOLOGY
Revisions to the state’s curricular standards for library/information and technology were presented for approval. The standards were previously provided to the Board for review before the opening of a public comment period. The recommended changes are part of the cyclical review process for content standards that occurs approximately every seven years. The focus is on what Kansas students should learn about information and technology use. Mrs. Horst moved to approve the Kansas Curricular Standards for Library/Information and Technology Education. Ms. Wims-Campbell seconded. Motion carried 10-0.

BREAK
Board members took a break until 11:40 a.m.

RECOGNITION OF 2016 MILKEN EDUCATOR AWARD WINNER
Deputy Commissioner Dale Dennis introduced the 2016 Milken Educator Award winner Stephanie Conklin. Ms. Conklin is principal at Brougham Elementary School in Olathe USD 233. She shared several of the strategies implemented in her school to foster student achievement. Among the successful practices are collective responsibility, strategic professional development, teaching students about goal setting and leadership, and creating a positive school climate. The Milken Family Foundation’s program recognizes, celebrates and rewards teachers and principals who have made and continue to make significant contributions to the education of children.

LUNCH
At 11:55 a.m., Chairman McNiece recessed the meeting for lunch until 1:30 p.m.

UPDATE ON SPECIAL EDUCATION DIRECT ENTRY PROGRAMS
Susan Helbert, Assistant Director of Teacher Licensure and Accreditation, updated Board members on the current status of developing program standards that would establish a special education direct entry option for teacher candidates. She presented the timeline for implementation, which begins with development of standards universities will use in their teacher preparation programs. The focus has been on elementary unified, K-6. During discussion, Board members expressed frustration at the process and lack of urgency. They strongly recommended starting preliminary work for secondary special education direct entry right away. There were additional inquiries about anticipated reduction of special education waivers and alleviating process barriers in the future.
RECEIVE UPDATE ON KANSAS EDUCATION SYSTEMS ACCREDITATION ZERO YEAR
The present period of transition to a new systems accreditation model is considered “zero year.” During this time, trainings are occurring each quarter throughout the state led by Teacher Licensure and Accreditation staff. Dr. Scott Myers, Director of TLA, provided Board members with information about the training materials and guidance plan. School leaders are receiving the training at 10 regional locations in preparation for the first official year of KESA in 2017-18. Board members recommended making accreditation information easier to locate online. In addition, they asked for continued emphasis on results/growth within each school system, not just completing the accreditation process.

ACTION ON NEW APPOINTMENT TO LICENSURE REVIEW COMMITTEE
Mrs. Cauble moved to appoint Gwen McDonald to serve on the Licensure Review Committee as a representative of elementary level teachers effective Dec. 13, 2016 through June 30, 2019. Mrs. Busch seconded. Motion carried 10-0. Ms. McDonald is currently a fifth grade teacher at Eisenhower Elementary in Great Bend (USD 428).

RECOGNITION OF 2016 NATIONAL SCHOOLS OF CHARACTER FROM KANSAS
Three Kansas schools have been honored as National Schools of Character for 2016 by the National Forum on Character Education and Character.org. Those selected demonstrate a dedicated focus on character development that has a true positive impact on academic achievement, student behavior and school climate. Education Program Consultant Kent Reed introduced representatives from Lincoln Elementary (Clay Center in USD 379) and Valley Center Intermediate (Valley Center in USD 262) who commented on programs at their respective schools. Examples of character ed activities included student led assemblies and leadership skill development. Sue Kidd with the Kansas Character Development Initiative provided the overview of programs at Kiowa County Elementary and Junior High School (Greensburg in USD 422).

Board members took a break from 3:15 to 3:30 p.m.

REPORT FROM OFFICE OF GENERAL COUNSEL ON REVIEW OF LICENSURE CASES
Assistant General Counsel Kelli Broers reported on the number of applications for licensure that the Office of the General Counsel has reviewed and approved based on the Board’s 2014 decision to give their office discretion to clear applicants for teacher licensure based on specific criteria. Mrs. Broers outlined the application review process, noting the inclusion of background checks and statutory compliance. The annual clearance stats contained new and renewal applications. To date, the process has reduced the number of cases heard by the Professional Practices Commission and increased efficiencies for those wanting to get licensed.

LEGISLATIVE MATTERS
Dale Dennis distributed the 2017 legislative leadership roster for both the Kansas House and Senate. He briefly commented on an upcoming meeting of the State Finance Council, which would be meeting to act on the sale of the Bioscience Authority.

CONSENT AGENDA
Mrs. Cauble moved to approve the Consent Agenda as amended. Mrs. Horst seconded. Motion carried 9-0-1 with Mr. Roberts abstaining. In the Consent Agenda, the Board:

- received the monthly Personnel Report for November.
- accepted the following recommendations for licensure waivers valid for one school year: Adaptive Special Education - Extension on number of days on an emergency substitute license — Martez Wesley, USD 500; Deaf or Hard of Hearing — Brad Sternberg, USD 469; Mandy Hinton, D0638. Early Childhood Special Education — Brynn Shellenberger, USD 200; Marissa Barten,
USD 321; DeAnn Creech, USD 373; Stacey Harper, USD 465; Adriene White, USD 475; Tracie Jones, USD 500; Rebecca Parkhill, D0620; Casey McGraw, D0638. **English Language Arts - Extension on number of days on an emergency substitute license** -- Krista Stramel, USD 291. **Gifted** -- Elizabeth Harms, USD 200; Amy Ast, USD 233; Brenda Spangler, USD 333; Robin Wiebe, USD 407; Judith Powell, Julia Wilke, USD 465; Shane Yozzo, Christopher McGtighe, Jessica Tossor, USD 500; Karlee Kilts, USD 501; Terry Tinch, USD 512; Emily Graham, D0610; Kevin Kramer, D0620. **High Incidence Special Education** -- Kaylynn Anderson, Kendra Haynes, Heather Myers, Kayla Snovelle, Samantha Robbins, USD 200; Heather Jackson, USD 229; Marian Rose, USD 233; Cristy Flippin, USD 253; Susan Durham, Beatrice Sahlfield, USD 273; Bria Scott, Tanya Hite, Christopher Brochtrup, Hailee Schlachtcr, Amy Pagenkopf, Dallas Meneley, Nathan Bjelland, Tamyra Thaxton, USD 305; Casey Flax, USD 321; Angela Gabel-McConkey, Carissa Blackwood, David Hughes, Fallon Votipka, USD 333; Debbie Harn, Tami Dillon, Jourdan King, USD 353; Kelly Ball, USD 368; Annette Fieger, USD 372; Roger Juhnke, Amanda Warkentine, USD 373; Claire Willms, USD 409; Carly Weisbeck, Tiffany Pacey, Amanda Griffin, Meghan Mai, USD 418; Dustin Durbin, Gena Crow, Julia Crowdis, Alta Simpson, Bryon Sturm, Crystal Rowley, Dana Madrigal, Erika Kendall, Kimberly Hutto, Lisa Phillips, Susan Schultz, USD 465; Amy Dale, Anastasia James, Brent Seager, Jennifer Mendez, USD 469; Sara Meis, Angela Lawless, April Frederick, Dawn Mti, Dora Sandoval, Ellen Rehmer, Kimberlee Douglass, Kimberly Eckardt, Novelette Osborne-Luster, Pamela Owens, Sharon Wilkes, Stephanie Bridwell, Theresa Quanz, USD 500; Alexa Scarlett, Patrick Adkins, USD 512; Robert Neil, D0607; Trenton Robb, D0608; Angela Gastineau, Bret Konrade, Kelly Alexander, D0610; Allison Davis, D0614; Stephanie Brand, D0616; Daina DeSmit, Amanda Smith, Amy Warhurst, Bonnie Saunders, Brian Lange, Christopher Edwards, Colleen McGrath, Cynthia Kraft, David Corns, Dawn Kimber, Justin Schwartz, Kaleigh Wulf, Lindsey Milton, Maryanne Cruz, Patricia Oleson, Rebecca Haines, Sara Read, Wanda Smith, Megan Thompson, Sarah Kiphart, D0618; Traci Middleton, D0620; Adam Glendening, Brett Foster, Derek Sarkett, Jennie Lary, Kellie O’Donnell, Milton Bryan Ill, William Conley, Angela McGill, Dani Arnold, Kathy Ryff, D0638; Lyndie Glidewell, D0638. **Library Media Specialist** -- Lynnlea Anderson, Daniel Chamberlain, Hillary Watson, USD 457; Kayla Dykes, Kimberly Ford, USD 470. **Low Incidence Special Education** -- Ashley Snyder, USD 233; Melissa Hyman, USD 273; Molly Callaway, USD 353; Rachael Hoeme, USD 383; Sarah Colaw, USD 418; Amanda Edwards, Heather Ackley, USD 469; Jason Wilson, USD 480; Kevin McBride, Linda Lapietra, Travis Sumner, Christina Smith, Hailey Chmela, Jenee Vickers, Stacey Smith, USD 512; Amanda Green, D0618; Kristal Issinghoff, D0618; Aaron Schrag, D0618; Rebecca Tschetter, D0618; Megan Perry, D0720. **Low Incidence Special Education-Extension on number of days on an emergency substitute license** -- Jody Unruh, USD 418. **Math-Extension on number of days on an emergency substitute license** -- Amber Rainey, USD 500. **Physical Science-Extension on number of days on an emergency substitute license** -- Jannette Desselle, USD 500. **Spanish-Extension on number of days on an emergency substitute license** -- Molly Easley, USD 500. **Visual Impaired** -- Meagan Burr, D0618.

- accepted the following recommendations of the Evaluation Review Committee for program approval: **Fort Hays State University** — English Language Arts (I, 6-12) and High Incidence (A, K-6, 6-12) (undergraduate minor), both continuing programs approved through Dec. 31, 2024; **Pittsburg State University** — Art (I, PreK-12), Chemistry (I, 6-12), English Language Arts (I, 5-8), English Language Arts (I, 6-12) and Music (I, PreK-12) all continuing programs approved through Dec. 31, 2024; **Wichita State University** — High Incidence (A, K-6, 6-12) and Low Incidence (A, K-6, 6-12) both continuing programs approved through Dec. 31, 2024.

- issued Calendar Year 2017 licenses to the following recommended commercial driver training schools: Alefs Harley Davidson, Wichita; Behind the Wheel, Inc., Overland Park; Bi-State Driving School, Overland Park; Drive Right School of Johnson County, Overland Park; Drive Right School of Wichita, Wichita; DriveKansas, Inc., Bonner Springs; Freedom Driving School, Lenexa; Go Driving School, LLC, Lawrence; Go Driving School Manhattan, Manhattan; HyPlains Driving School of
Garden City, Garden City; HyPlains Driving School, Inc., Dodge City; Little Apple Driving School, Manhattan; McPherson Driving School, LLC, McPherson; Midwest Driving School, Lawrence; Motorcycle Rider Education, Wichita; Royal Driving School, Salina; Safety First Driving, Olathe; Schuetz Driving School, Olathe; Topeka Driving School, Inc., Topeka; Twin City Driver Education, Overland Park; Varsolona Driving School, Frontenac; Wichita Collegiate Commercial Driving School, Wichita; Wichita Driving School East, LLC, Wichita; Wichita Driving School, Inc., Wichita; Legacy Driving School of Andover, LLC (Andover) and Premier Driving School, LLC (Newton).

- approved the 2017 Kansas STEM Mentoring Initiative sub-grantees as recommended by the Kansas Volunteer Commission for the period Jan. 1-Dec. 31, 2017, designated as follows: Boys and Girls Club of Lawrence $20,000; Kansas Big Brothers Big Sisters $20,000; Olathe Public Schools Foundation $20,000; United Way of Franklin County Association $20,000; Communities in Schools of Mid-America $19,503; Basehor-Linwood USD 458 $10,000.

- authorized USD 447, Cherryvale, Montgomery County, to hold an election on the question of issuing bonds in excess of the district’s general bond debt limitation.

- authorized USD 447, Cherryvale, Montgomery County, to receive capital improvement (bond and interest) state aid as authorized by law.

**authorized the Commissioner of Education to negotiate and continue a four-year contract with MetaMetrics for Lexile and Quantile measures in an amount not to exceed $197,165 per year (dependent on availability of funds) with the total contract from Jan. 1, 2017 through Dec. 31, 2020 not to exceed $788,660;**

- enter into a contract with a vendor to be selected through the competitive bid process to provide development and ongoing servicing of the Early Childhood, Special Education and Title Services’ Kansas Integrated Accountability System web-based grant management application for the period January 2017 through June 2019 in an amount not to exceed $275,000;

- enter into a contract with a vendor or vendors to be selected through the competitive bid process to provide development and ongoing servicing of the Early Childhood, Special Education and Title Services’ Kansas Integrated Accountability System web-based Data Collection and Analysis System for the period January 2017 through June 2019 in an amount not to exceed $275,000.

**RECEIVE FIRST QUARTER REPORTS FROM KANSAS STATE SCHOOL FOR THE BLIND AND KANSAS STATE SCHOOL FOR THE DEAF**

Luanne Barron, Kansas School for the Deaf assistant superintendent, through an interpreter provided information on several projects. Among these were an American Sign Language immersion camp for parents, a work group’s efforts on American Sign Language curriculum, bi-lingual strategies, outreach, and collaborating with businesses to address employment challenges for students. Student activity highlights noted were conference championships for both the School for the Deaf volleyball and football teams, in addition to a refurbished gymnasium which was dedicated as part of the Big 12 Legacy Project. KSSD/KSSB Superintendent Madeleine Burkindine then commented on activities at the Kansas State School for the Blind. She mentioned recent professional development sessions, the field testing of two products to aid student learning in electronics and map reading, and the Deaf-Blind Project. In conclusion, she shared student video footage from the elementary students’ science fair.

**EXECUTIVE SESSION #1**

Ms. Wims-Campbell moved to enter into Executive Session for 10 minutes for the purpose of discussing personnel matters of non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed. The session would begin at 4:55 p.m. Commissioner Watson and Madeleine Burkindine were invited to join. Mrs. Busch seconded. Motion carried 10-0.
The Board returned to open session at 5:05 p.m.

**BOARD REPORTS & FUTURE AGENDA ITEMS**

**Communications** — Mrs. Cauble noted that this committee would meet in the morning to discuss a theme for this year’s informational postcards for legislators.

**Coalition of Innovative School Districts** — Mrs. Horst reported on work of the sub-committees and the Nov. 17 meeting. Mr. McNiece added that he would provide an analysis of graduation requirements for all 50 states.

Board Attorney Mark Ferguson referenced the written summary he had provided.

**Individual Board member reports:** Mrs. Busch commented on topics discussed at the Coordinating Council meeting, including the updated list of KBOR system transfer initiative courses; Mr. Willard reported on attendance at a national summit on education reform in D.C. and the educational leaders conference in Kansas City; Mrs. Cauble attended the Education Commission of the States winter conference; Mr. Porter participated in a conference call of the NASBE Government Affairs Committee concerning the Every Student Succeeds Act; Ms. Wims-Campbell commented on the roundtable discussion conducted with Board members at the KASB annual conference and on attending a Committee on Racism meeting with university representatives.

Chairman McNiece announced it was time to recommend representatives to serve on two NASBE teams — the Public Education Positions (PEP) committee and the Government Affairs Committee (GAC). Mr. Porter nominated Kathy Busch to represent Kansas on the PEP committee. Mrs. Cauble seconded. Motion carried 10-0. Ms. Wims-Campbell moved to re-appoint Jim Porter to the GAC. Mrs. Busch seconded. Motion carried 10-0.

In his Chairman’s report, Mr. McNiece discussed the upcoming NASBE Legislative Conference March 19-21 in Washington D.C., congratulated agency staff for their work on the Kansas Teacher of the Year program and banquet, mentioned the KASB legislative reception and a meeting of the Kansas Business Education Association in Wichita.

**Future Agenda Requests:** There was a general request for a status update this spring on development of direct entry special education program standards. Mr. Porter asked for employment success stories for students from KSSD and KSSB. Mrs. Cauble requested a presentation by officials from Education Commission of the States. Mr. Roberts requested presentations on whether effective educators need teacher’s college; federal regulations and the free or reduced meal program; and eliminating student labeling.

At 6 p.m., Chairman McNiece recessed the meeting until 9 a.m. Wednesday, Dec. 14.

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Jim McNiece, Chairman

Peggy Hill, Secretary
CALL TO ORDER
Chairman Jim McNiece called the Wednesday, Dec. 14, meeting of the State Board of Education to order at 9 a.m. in the Board Room at the Landon State Office Building, 900 SW Jackson St., Topeka, Kansas.

ROLL CALL
The following Board members were present:
Kathy Busch
Carolyn Wims-Campbell
Sally Cauble
Deena Horst
Jim McNiece
Jim Porter
Steve Roberts
Janet Waugh

Board members John Bacon and Ken Willard were absent.

APPROVAL OF AMENDED AGENDA
Chairman McNiece restated changes in the day’s agenda order: an Executive Session for attorney consultation will be conducted prior to action on the Suzette Ramos licensure matter, followed by discussion on suspension and expulsion, presentation of Individual Plan of Study survey results and action on Board travel. Mrs. Horst moved to approve the amended agenda. Mrs. Busch seconded. Motion carried 8-0.

EXECUTIVE SESSION
Ms. Wims-Campbell moved to enter into Executive Session for 30 minutes for the purpose of consulting with an attorney which would be deemed privileged in the Attorney-Client relationship, in order to protect the privilege and the Board’s communications with an attorney on legal matters. Commissioner Watson, Board Attorney Mark Ferguson and Assistant Attorney General Marty Snyder were invited to join. The session would begin at 9:05 a.m. Mr. Porter seconded. Motion carried 8-0.

Board members returned to open session at 9:35 a.m.

REVIEW AND ACT UPON LICENSURE MATTER OF SUZETTE RAMOS
Mrs. Busch moved to accept the Consent Agreement and Order in the case of Suzette Ramos. Mrs. Cauble seconded. There was no discussion. Motion carried 6-2, with Mr. Porter and Mrs. Waugh in opposition.

DISCUSSION ON SUSPENSION / EXPULSION PROCEDURES, DATA AND ALTERNATIVES
Education Program Consultant Kent Reed gave an overview of definitions and statutes relative to suspension and expulsion as discipline options in public schools. He shared updated risk factor data, talked about the use of positive interventions as opposed to student removals, and emphasized the need for a re-entry plan. Dr. Martin Stessman, Superintendent of USD 450 Shawnee Heights, commented on the rise of students with mental health issues that often affect behavior. There were a number of comments and questions, including whether there is enough funding to provide mental health services in schools. Gail Cozaad with the Kansas Children’s Service League reported on the work of the Center for Restorative Education in Shawnee County. She identified efforts to help suspended or expelled students maintain academics, manage behavior and transition back to the school district. Additional information was provided on student demographics from a KU research teams’ evaluation of the Center. More discussion and questions followed.
There was a break from 10:50 to 11 a.m.

**RECEIVE SURVEY RESULTS ON INDIVIDUAL PLAN OF STUDY IMPLEMENTATION**

There are five outcomes to measure the vision of leading the world in the success of each student. One of these is the development of an Individual Plan of Study (IPS) focused on career interest for every student, beginning in the middle grades. An overview of the past year’s achievements was presented. In September, KSDE surveyed all middle and high schools to achieve a baseline understanding of the level of IPS implementation. KSDE staff Jay Scott and Kathleen Mercer informed Board members that 267 school districts/school systems responded to the survey. The results were then shared. Survey questions addressed both the IPS process and implementation progress. An implementation goal is for all middle and high school students to have an IPS by the 2018-19 school year. Additional surveys will occur in the future.

**COMMUNICATION UPDATE**

Communications Director Denise Kahler described the intended theme for this year’s informational postcards for legislators. The postcards will be part of a multi-media approach to communicating with the House and Senate during the legislative session. Postcards will feature the vision outcomes as well as highlight school accomplishments in each State Board district to personalize the message.

**BOARD MEMBER TRAVEL**

Additions to the travel requests were: Ms. Wims-Campbell Dec. 23 Juvenile Justice Graduation, Dec. 28 Committee on Racism planning meeting; Mrs. Cauble Jan. 12 KASB Advocacy in Action Conference, Jan. 13 Dighton school civic day, Jan. 25-27 Interstate Migrant Education Council; Mrs. Horst Dec. 21 legislative workshop in Manhattan. Mrs. Busch moved to approve the travel requests and additions. Mrs. Horst seconded. Motion carried 8-0.

**ADJOURNMENT**

Before adjournment, Ms. Wims-Campbell offered closing remarks, noting that she was honored to serve on the State Board and to support educators. The meeting adjourned at 11:45 a.m. The next meeting will be Tuesday, Jan. 10 and Wednesday, Jan. 11, at which time the Board will select a new chair and vice chair to serve for the next two years.

____________________________________  ___________________________________
Jim McNiece, Chairman                  Peggy Hill, Secretary
KANSAS STATE BOARD OF EDUCATION
Meeting Minutes
November 9, 2016

CALL TO ORDER
Chairman Jim McNiece called the monthly meeting of the State Board of Education to order at 10 a.m. Wednesday, Nov. 9, 2016, in the Board Room at the Landon State Office Building, 900 SW Jackson St., Topeka, Kansas. He welcomed those in attendance, including students and faculty from Baker University and participants in the Kansas Educational Leadership Institute mentor-mentee program. Board members met Wednesday-Thursday this month to not conflict with election day. Chairman McNiece congratulated re-elected State Board members following the previous day’s election.

ROLL CALL
All Board members were present:
John Bacon
Kathy Busch
Carolyn Wims-Campbell
Sally Cauble
Deena Horst
Jim McNiece
Steve Roberts
Jim Porter
Janet Waugh
Ken Willard

STATE BOARD MISSION STATEMENT, MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
Chairman McNiece read both the Board’s Mission Statement and Kansans CAN Vision Statement. He then asked for a moment of silence after which the Pledge of Allegiance was recited.

APPROVAL OF AMENDED AGENDA
Chairman McNiece announced two changes within the consent agenda — a revised 16 f. because of a contract amount increase for National Student Clearinghouse, and the addition of 16 i. for a contract with the Kansas Association of Broadcasters to air public service announcements promoting career and technical education. Mrs. Busch moved to approve the day’s agenda as amended. Mrs. Horst seconded. Motion carried 9-0-1 with Mr. Roberts abstaining.

APPROVAL OF THE OCTOBER MEETING MINUTES
Mrs. Horst moved to approve the minutes of the October Board of Education meeting. Ms. Wims-Campbell seconded. Motion carried 10-0.

COMMISSIONER’S REPORT
Commissioner Watson announced that two Kansas schools are being recognized as National Title I Distinguished Schools for their work to close the achievement gap and for continuous high achievement. Honorees are Sterling Grade School, USD 376, and West Elk School, USD 282. He presented the draft 2015-16 Kansas State Department of Education Annual Report. The publication highlights milestones from the past year’s work on the Kansans CAN vision and each of the vision outcomes. It also contains state assessment results, as one part of students’ academic and cognitive preparation. These are based on the new higher performance levels. The Commissioner asked assistant director Tammy Mitchell to report on the Kansas Learning Network’s exploration of criteria to identify schools for comprehensive support and improvement under the Elementary and Secondary Education Act. This includes a look at the multiple risk factors impacting student achievement.

CITIZENS’ OPEN FORUM
Chairman McNiece declared the Citizens’ Forum open at 10:37 a.m. Speakers and their topics were:
Leah Fliter, Kansas Association of School Boards — presentation of KASB’s legislative committee
report and recommended legislative positions for 2017; Katherine Kersenbrock-Ostmeyer, Kansas Interagency Coordinating Council — concerns with PreK-K assignment policy for teachers. Chairman McNiece declared the Citizens’ Forum closed at 10:44 a.m.

**ACT ON RECOMMENDATIONS OF THE PROFESSIONAL PRACTICES COMMISSION**

The Professional Practices Commission was represented by PPC Chair Linda Sieck, who brought forth summaries and recommendations on four licensure cases. She also answered questions about self-suspension. Mr. Porter moved to adopt the findings of the PPC and its recommendations that Dustin Wiley receive no formal discipline as a result of his conduct and Joseph Banning, Angel Bolen and Juley Kolterman’s applications for licensure be approved. Mrs. Waugh seconded. Motion carried 10-0.

In a separate vote, Mr. Willard moved to adopt the findings of the PPC and its recommendations that Louis Emanuel’s application for an emergency substitute license be denied. Mrs. Cauble seconded. Motion carried 10-0.

**RECEIVE KANSAS STATE HIGH SCHOOL ACTIVITIES ASSOCIATION ANNUAL REPORT**

Gary Musselman, Executive Director of the Kansas State High School Activities Association, presented the organization’s annual report to the State Board. He reported on numbers of member schools, student activity participation levels, and projects of the KSHSAA Student Advisory Team. Updates were given on the high school pitch count rule for baseball and committee recommendations on classification of schools. He answered questions about the impact of population shifts on reclassification and the “pay to play” concept.

**STUDENT ARTWORK PRESENTATION AND DEDICATION**

During a special presentation, students from Caldwell Elementary, USD 259 Wichita Public Schools, helped unveil a custom-designed wall hanging for the Kansas State Board of Education meeting room. This was a project created as part of the Caldwell Elementary A.R.T.S. after-school program for at-risk students supported by a 21st Century Community Learning grant. Holly Wilson, grant program manager, explained how the art project incorporated the Kansans CAN theme and allowed students to express their views of individual success. Several of the students spoke about their contributions to the design. The artwork complements a similar mural presented to the State Board in November 2015. A time for photos and visiting with students followed.

**LUNCH**

The meeting was recessed at 12:10 p.m. Mr. Roberts did not return for the afternoon session.

**PUBLIC HEARING ON REGULATION 91-31-32 (SUICIDE AWARENESS AND PREVENTION)**

At 1:30 p.m., Chairman McNiece resumed the meeting and opened the public hearing on K.A.R. 91-31-32 (suicide awareness and prevention). He read the public hearing protocol. There were no speakers to address the Board. Written public comments were submitted by the Joint Committee on Administrative Rules and Regulations and Claude Quinton, a substitute teacher. The public hearing closed at 1:33 p.m.

**READING FOR SUCCESS REPORT FROM ISTATION AND FORT HAYS STATE UNIVERSITY**

The goal of the Kansas Reading for Success program is to help every child reach his or her full reading potential regardless of background and access to literacy. The Department of Administration’s Procurement Negotiating Committee recommended Istation as the Kansas Reading for Success program vendor and the State Board approved its use in September 2015. Sandra Thomas, President and COO of Istation, provided an overview of the services offered elementary students (i.e. personalized learning paths, intervention lessons for struggling readers) as well as enrollment and usage statistics. Representatives from a Fort Hays State University research team were tasked with analyzing data and
tracking documented reading growth through use of Istation. They noted that restrictions in privacy laws limit what specific data could be obtained for evaluation purposes, therefore aggregate data was shared. Board members expressed concern about the limited information provided to help evaluate success of the program. Requests were made for a list of school district participants, expanded future analysis such as data on English language learners, and a written translation to accompany the statistical chart on growth scores by region. Inquiries were made about data restrictions within the Student Data Privacy Act, Istation customer satisfaction surveys, and what information teachers receive to monitor individualized student performance. Mr. Willard requested that reports on the Istation project be presented more than once a year.

**ACTION ON HIGHER EDUCATION LICENSURE PROGRAM STANDARDS FOR BIOLOGY, EARTH AND SPACE SCIENCE, AND SCIENCE**

Dr. Scott Myers, Director of Teacher Licensure and Accreditation, presented the revised licensure program standards for Biology 6-12, Earth and Space Science 6-12, and Science 5-8 for adoption. These content standards help institutions of higher education develop their educator preparation programs and monitor or redesign programs as necessary. Revision committee members John Rhodes of Friends University, Wendy Elkins of Shawnee Heights High School and Teresa Woods of Fort Hays State University were present to field questions. Mrs. Cauble moved to approve the revised educator preparation program standards for Biology (6-12), Earth and Space Science (6-12) and Science (5-8). Mrs. Horst seconded. During discussion, there were questions about crosscutting concepts and communicating openness about interpretations of science instruction. Motion carried 7-2 with Mr. Bacon and Mr. Willard in opposition, and Mr. Roberts absent.

**RECOGNITION OF NATIONAL FINALISTS FOR THE PRESIDENTIAL AWARDS FOR EXCELLENCE IN MATHEMATICS AND SCIENCE TEACHING**

State Board members recognized four Kansas educators for their classroom contributions in math and science. National Finalists for the Presidential Awards for Excellence in Mathematics and Science Teaching are: Michelle Kelly from Basehor Elementary in USD 458 Basehor-Linwood, Brandi Leggett from Rosehill Elementary in USD 512 Shawnee Mission (both 2014); Trissa McCabe from Reno Valley Middle School in USD 309 Nickerson, Denise Scribner from Eisenhower High School in USD 265 Goddard (both 2015). Each Kansas finalist received a $10,000 unrestricted award from the National Science Foundation. The honorees talked about specific classroom programs and teaching strategies. Some of the examples were: projects allowing students to be citizen engineers helping their communities, connecting with nature through outdoor learning sites, contemplating “why” within the learning process.

Board members took a break until 3:45 p.m.

**REPORT ON GIFTED SERVICES IN KANSAS**

Education Program Consultant Dr. Diana Stanfill provided a timeline of changes in gifted services, then clarified elements of the definition for gifted as an exceptionality in special education. She talked about eligibility indicators, noting that the decision to implement an individual education plan (IEP) is determined at the local level. She also included figures for the number of students in Kansas who receive gifted services, outlined the educator requirements and shared a national perspective. Other presenters were: Kim Curtis with the Central Kansas Cooperative in Salina and Alice Bertels, a gifted facilitator with USD 437. They addressed teacher referrals, gifted identification, challenges of providing direct services, and examples of enrichment activities. Discussion included linking the Kansans CAN vision of meeting the needs of each student to the needs of gifted students. There were also comments about under identification of minority students and funding for gifted services.
CONSENT AGENDA

Mrs. Cauble moved to approve the Consent Agenda, which included an increase on the contract amount for the National Student Clearinghouse and the addition of a contract with the Kansas Association of Broadcasters to air public service announcements promoting career and technical education. Mrs. Horst seconded. Motion carried 9-0. In the Consent Agenda, the Board:

- received the monthly Personnel Report for October.
- confirmed the unclassified special projects personnel appointment of Michelle Irvine as Senior Administrative Assistant on the Child Nutrition and Wellness team effective Oct. 24, 2016 at an annual salary of $28,308.80.
- accepted the following recommendations for licensure waivers valid for one school year:
  - **Adaptive Special Education** -- Ashli LaGrand, USD 501; Amy Aldrich, D0613.  **Adaptive Special Education -- Extension on the number of days on an Emergency Substitute License** -- Areatha Stevens, Jesse Hall, Justin Weir, Karen Johnson, Kelly Meyer, Rosa Williams, Toni Lockheart, USD 500.  **Early Childhood Special Education -- Joanne Lange, USD 259; Kristen De La Garza, USD 475; Kristie Butler, USD 501; Jessica Botkin, D0618; Michelle Gregory, D0637.  **Early Childhood/Preschool -- Jane Musgrove, USD 233; Amanda Erwin, USD 259.  **Earth and Space Science -- Michael Adams, USD 259.  **English as a Second Language -- Anna Calven, USD 261; Lisa Kill, USD 282; Madison Timmons, USD 383; Courtney Lee, USD 475; Matthew Campbell, Thomas Dobelbower, USD 501; Stuart Ross, D0720.  **High Incidence Special Education -- Emily Thayer, Jonathan Best, Sabrina Doty, USD 232; Andrew Pina, Heather Rothwell, Maggie Spratt, Aaron McDaniel, Amie Smith, Andrea Herzog, Andrea Baker, Brittany Hauck, Christopher Gebhardt, Cole Cherryholmes, Earnest Roberson, Elizabeth Arnce, Eric Boutz, Jason Allen, Jennifer Primm, Jessica Cranmer, Keli Lewis-Barron, Lisa Dridi, Marian Kline, Michael Lear, Mitsy Docter, Shirley Farmer, Taylor Kelly, Teresa Hays, Thomas Manion, Tonya Nottingham, Tyson Scroggin, USD 259; Austin Glanville, Cassandra Coleman, Charmetta Walker, Curtis Dunning, Emily Chippeaux, USD 260; Jacob Ditton, Jennifer Morse, USD 261; Jenna Haver, USD 282; Amber Stroda, Joshua Anderson, USD 305; Kyle Unruh, Susan Ruiz, USD 308; Jillian Tinkel, USD 320; Richard Horton, USD 330; Shelby Reed, USD 368; Laura Lafnitzegger, Stephanie Cuddy, Rodney Robison, USD 383; Stacey Nyp, Andrew Weese, Courtney Thompson Kesselring, USD 437; Andrea Morris, USD 450; Harrison Taylor, USD 458; Jessica Taliaferro, Nicholas Perez, Sara Devine, Sarah Laffere, Sarah Slagle, Amy French, Brittany Ford, Amanda Morgan, USD 475; Sarah Rossillon, Curtis Field, Lori Wagner, USD 497; Brandon Wittman, Andrew Hartley, Anthony Wunder, Bethel Goodenow, Cesalee Brown, Elizabeth Stephens, Jamie Olliso, Jeffrey Schuh, Mariah Boos, Maxson Nehrbs, Randi Arensman, Allen Lake, Christine Baker, Jennifer Snyder, Jill Norton, John Swift, Kayleen Imparato, Matthew Lewis, Samantha Kraft, Chauncey Funk, Brenda Wilch, Dale Lesuer, Nathan Hanna, Shannon Kettler, William Wolff, Kalena Tannahil, Katherine Burton, USD 501; Annette Ostmeyer, Jeffery Kilgore, Audra Sundberg, Brandon Parker, Caleb Denton, Clarissa Cope, Jolie Van Petten, Matthew Moore, Rena Kilgore, Richard Menninger, Terra Bumgardner, D0608; Jose Martinez, Justin Stevens, Abraham Rosales, Cristaabel Bernadac, Dillon Shouse, Dwight Green Jr., George Fowler, Jennifer Sowers, Matthew Legg, Oliver Schbley, Ruth Nolte, Scott Abel, D0613; Jessica Fischer, Tori Mace, D0615; Karen Gladhart, D0616; Jennifer Janzen, Heather Steiner, D0617; Jordan Tice, D0620; James Leonard, Kimberly Bartelli, Bridget Esaw, D0637; Jessica Fairbanks, D0720.  **Library Media Specialist -- Linda Bland, Lindsay Bucy, USD 259; Brent Corey, USD 409;**

- **General Business Topics -- Extension on the number of days on an Emergency Substitute License -- Karriem Sayles, USD 500.**
- **Gifted -- Anna Calven, USD 261; Lisa Kill, USD 282; Madison Timmons, USD 383; Courtney Lee, USD 475; Matthew Campbell, Thomas Dobelbower, USD 501; Stuart Ross, D0720.**
Meredith Holland, USD 497.  Life Science – Extension on the number of days on an Emergency Substitute License -- Lindsey Gates, USD 500.  Low Incidence Special Education -- Sara Evans, USD 232; Georgette Morgan, Kortni McGlothlin, Stephanie Moore, USD 259; Ali Sontag, Molly Whitwell, Tamberlyn Hendrix, USD 260; Paige Meek, USD 330; Anne Burbank, USD 409; Hillary Stucky, USD 437; Teresa Turnbough, Cortney O’Brien, D0637.  Math – Extension on the number of days on an Emergency Substitute License -- Lee Elder, USD 385; Frederick Gilliand, George Roath III, Mark Richardson, Patrick Stinson, USD 500.  Physical Education – Extension on the number of days on an Emergency Substitute License -- Jason McWilliams, USD 327; Leanne Lindesay-Clark, USD 500.  Science – Extension on the number of days on an Emergency Substitute License -- Angela Knight, Ira Lockhart III, USD 500.  Social Studies – Extension on the number of days on an Emergency Substitute License -- Rosette Scover, USD 500.  Technology Education – Extension on the number of days on an Emergency Substitute License -- Wendy Swartz, USD 348.  Visual Impaired -- Krystal Karschimkus, USD 259; Heather Pedersen, D0608; Robert Mickelson, D0620.


- entered into an agreement with EducationSuperHighway, Department of Administration and the Governor’s office to develop and implement a statewide plan to upgrade every school district to affordable high-speed broadband access.

- entered into a contract not to exceed a total of $165,000 covering a five-year period with the National Student Clearinghouse for core postsecondary data.

- continue a contract with College Board to provide for Advanced Placement exam fees for qualified students in an amount not to exceed $93,024.

- continue a contract with International Baccalaureate schools to provide for IB exam fees for qualified students in an amount not to exceed $67,620.

- entered into a contract with the Kansas Association of Broadcasters in an amount not to exceed $40,000 for the purpose of disseminating public service announcements to inform the public, specifically parents, about the importance of career exploration in high school.

EXECUTIVE SESSION #1
Ms. Wims-Campbell moved to enter into Executive Session for 20 minutes for the purpose of consultation with an attorney which would be deemed privileged in the Attorney-Client relationship, in order to protect the privilege and the Board’s communications with its attorney on legal matters. The session would begin at 5 p.m. Commissioner Randy Watson, Board Attorney Mark Ferguson and Assistant Attorney General Marty Snyder were invited to join the session. Mrs. Busch seconded. Motion carried 9-0.

At 5:20 p.m., Ms. Wims-Campbell moved to extend the same executive session for the purpose of consultation with an attorney for 10 minutes until 5:30 p.m. Mrs. Horst seconded. Motion carried 9-0.

The Board returned to open session at 5:30.

ACTION FOLLOWING EXECUTIVE SESSION
Ms. Wims-Campbell moved that the licensure matter of Suzette Ramos (Case No. 15-PPC-32) be placed on the December Board Agenda for review and action by the Board and that formal Notice of Review be provided to the parties. Mr. Porter seconded. Motion carried 9-0.
EXECUTIVE SESSION #2
Ms. Wims-Campbell moved to enter into Executive Session for no longer than 27 minutes for the purpose of discussing personnel matters of non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed. The session would begin at 5:33 p.m. Mrs. Horst seconded. Motion carried 9-0.

Open session resumed at 5:49 p.m. and the meeting was recessed until 9 a.m. Thursday, Nov. 10.

____________________________________  ___________________________________
Jim McNiece, Chairman                Peggy Hill, Secretary

Nov. 9, 2016
Minutes
CALL TO ORDER
Chairman Jim McNiece called the Thursday, Nov. 10, 2016 meeting of the State Board of Education to order at 9 a.m. in the Board Room at the Landon State Office Building, 900 SW Jackson St., Topeka, Kansas.

ROLL CALL
All Board members were present:
John Bacon
Kathy Busch
Carolyn Wims-Campbell
Sally Cauble
Deena Horst
Jim McNiece
Jim Porter
Steve Roberts
Janet Waugh
Ken Willard

APPROVAL OF AGENDA
Mrs. Horst moved to approve the agenda. Mrs. Busch seconded. Motion carried 8-0, with Mr. Bacon and Mr. Willard absent for the vote.

ACTION ON REGULATION 91-31-32 (SUICIDE AWARENESS AND PREVENTION)
General Counsel Scott Gordon provided the agency response as a follow-up to the Nov. 9 public hearing conducted on K.A.R. 91-31-32. Proposed additions to the school accreditation regulation are for suicide awareness and prevention training. There were no speakers to provide public hearing testimony. Mr. Gordon reminded Board members that they were provided a copy of written comments submitted by the Joint Committee on Administrative Rules and Regulations and by a substitute teacher. Discussion followed, centered on the definition of “all school staff” for whom the training would be required (i.e. contracted bus drivers). Mrs. Cauble moved that the Kansas State Board of Education adopt proposed Suicide Prevention regulation 91-31-32 as written. Mrs. Horst seconded. Motion carried 10-0 on a roll call vote recorded as follows:

John Bacon “yes” Jim McNiece “yes”
Kathy Busch “yes” Jim Porter “yes”
Carolyn Wims-Campbell “yes” Steve Roberts “yes”
Sally Cauble “yes” Janet Waugh “yes”
Deena Horst “yes” Ken Willard “yes”

BOARD REPORTS & FUTURE AGENDA ITEMS
Legislative — It was noted that Mr. Dale Dennis had distributed a copy of election results.

Communications — Mrs. Cauble reported that ideas are being discussed for the 2017 informational postcards as well as arranging a time for new legislators and State Board members to meet.

Teacher Vacancy and Supply — Mrs. Busch commented on the October meeting of this group, noting that they identified five focus areas. The next meeting will be in December.

Juvenile Justice Oversight — Mrs. Waugh serves as the only educational representative on this committee. She will suggest that school administrators be able to speak to the committee in the future.
**INDIVIDUAL MEMBER REPORTS**

**Individual Board member reports:** Mrs. Busch suggested that any feedback on the potential KSHSAA reclassification be given to her or Mr. Porter as the Board’s representatives. Mrs. Cauble asked for more information on utilizing services available from the TASN (Technical Assistance System Network) online website. Mr. Willard suggested researching the Indiana legislature’s scholarship fund for new teachers to see if Kansas could promote something similar. Ms. Wims-Campbell attended the KSDE annual conference and an installation ceremony for participants in the Jobs for America’s Graduates program. Mrs. Cauble toured multiple schools in her district with Commissioner Watson. Several Board members commented on specific parts of the NASBE annual conference.

In his Chairman’s report, Mr. McNiece also commented on Kansas’ participation in the NASBE conference in Kansas City. He then talked about the KSDE annual conference, American Education Week, the Commissioner’s recent tour of school districts, and preparation of an informational packet for new and returning legislators about the *Kansans CAN* vision.

**Future Agenda Requests:** Mr. Willard requested that an evaluation report on Istation and the Reading for Success Program be provided more than once a year. Mr. Roberts asked for the following topics: effective educators and teacher college attendance, eliminating race or gender identification of students, state-funded school meal program without federal free or reduced program participation. Mr. Porter and Mrs. Horst asked to discuss ways to build bridges with legislators and inform them about State Board positions. Mr. Porter asked for the topic of schools’ challenges to address mental health; Mrs. Busch would like to include support offered through community agencies in the same discussion. Mrs. Horst would like to hear from the Kansas Art Educators Association and other art education organizations about professional development and adhering to the Rose Capacities.

**ATTORNEY’S REPORT**

Board Attorney Mark Ferguson offered to answer questions about his written monthly report.

**BOARD MEMBER TRAVEL**

Additions to the travel requests were: Mrs. Busch, Nov. 14 Council for Exceptional Children/Special Education event, omit Nov. 17 KSHSAA executive board meeting second day; Dec. 3 KASB panel, Dec. 15 Teacher Vacancy and Supply committee meeting; Ms. Wims-Campbell, Dec. 3 and 4, KASB Annual Convention; Mrs. Cauble Dec. 15 Teacher Vacancy and Supply meeting, omit Nov. 15 southwest Kansas chamber event; Mrs. Waugh Nov. 14 meeting with assistant attorney general; Mr. McNiece Nov. 22 new member orientation, Dec. 3 KASB panel; Mr. Willard Nov. 15 ESSDACK Career Fair, Nov. 22 Complete High School Thanksgiving event, Nov. 30-Dec. 2 National Summit on Education Reform, Dec. 3 KASB panel, Dec. 8 and 9 Education Leaders Conference; Mr. Roberts Nov. 22 Complete High School Thanksgiving event, Nov. 30-Dec. 2 National Summit on Education Reform. Mrs. Horst moved to approve the travel list and additions. Mr. Porter seconded. Motion carried 10-0.

**BREAK**

There was a break until 10:40 p.m.

**WORK SESSION ON VISION OUTCOME—MEASUREMENT OF POSTSECONDARY SUCCESS**

A work session concluded the day’s agenda. All Board members were present. Directors Scott Smith and Lane Wiley presented information about data available from the National Student Clearinghouse that would help capture students’ postsecondary progress after high school graduation and into the initial year afterwards. They explained the categories of data available from the National Student Clearinghouse and how this information would establish a data infrastructure to aid in tracking the success of each student. Points of conversation included data not currently collected from other sources and full vs. part-time attendance. Next, Education Program Consultant Stacy Smith provided a more in-depth explanation of competency-based learning models. He shared
several examples of how other states have transitioned away from “seat time” in favor of a structure that creates flexibility and allows students to progress as they demonstrate mastery of the subject regardless of time, place or pace of learning. Kansas currently offers credit flexibility in the Quality Performance Accreditation regulations.

ADJOURNMENT
The meeting adjourned at 12:55 p.m. The next meeting will be Tuesday, Dec. 13 and Wednesday, Dec. 14. In January, the Board will select a new chair and vice chair to serve for the next two years.

______________________________ ________________________________
Jim McNiece, Chairman                    Peggy Hill, Secretary
Subject: Reorganization of the Board

Board Goals: Board Matters

Reorganization of the Kansas State Board of Education occurs every two years, which coincides with the election and / or re-election of Board members.

State Board members in odd-numbered districts take the Oath of Office during the year of a gubernatorial inauguration, being sworn in along with state elected officials and the Court. Members in even-numbered districts follow a schedule that includes administration of the Oath of Office in the Board Room the first day of the January meeting after the election. For 2017, these positions represent Districts 2, 4, 6, 8 and 10.

During reorganization, the following actions occur:

a. Current Chairman calls the meeting to order and conducts the opening business
b. Members elect a Board Chairman to serve for 2017-2019
c. New Chairman assumes the gavel and Chairman’s seat during the transfer of leadership duties
d. Members elect a Vice Chairman, who then takes designated place at the Board table
e. Members determine the meeting seating arrangements based on years of service:
   John Bacon and Janet Waugh (1999)
   Sally Cauble (2007)
   Kathy Busch, Deena Horst, Jim McNiece and Steve Roberts (2013)
   Jim Porter (2015)
   Ann Mah (2017)
f. Members elect a Legislative Coordinator and an Assistant Legislative Coordinator
g. Members elect three representatives to serve on the Policy Committee
h. Members elect two representatives to serve on the Coalition of Innovative School Districts

Note: Board-elected positions on the Kansas State High School Activities Association’s Executive Board and Board of Directors are current until June 30.
Board Table Seating Arrangements

- Bd. Secretary
- Bd. Attorney
- Chairman
- Commissioner
- Vice Chair
- Center

Open

Open

Open

Open

Open

Open

Open
To: Kansas State Board of Education  
Subject: Citizens’ Open Forum  

Board Goals: Develop active communication and partnerships with families, communities, business stakeholders, constituents and policy partners

During the Citizens’ Open Forum, the State Board of Education provides an opportunity for citizens to share views about topics of interest or issues currently being considered by the State Board.

Each speaker shall be allowed to speak for three minutes. Any person wishing to speak shall complete a presenter’s card, giving his or her name and address, and the name of any group he or she is representing. (Ref. Board Policy 1012)

If written material is submitted, 13 copies should be provided.
**Item Title:**
Act to adopt Resolution for 2017 Board Meeting Dates

**Board Goals:**
Governmental Responsibility

**Recommended Motion:**
It is moved that the Kansas State Board of Education adopt the Resolution establishing the 2017 calendar of Board meeting dates, time and location.

**Explanation of Situation Requiring Action:**
The Kansas State Board of Education is required by Statute 72-7507 to meet at least once a month. During the month of January of each year, the Board shall adopt a Resolution specifying a regular meeting time of the Board, including hour of commencement, day of the week and month. The 2017 schedule of meeting dates, which the Board agreed to in October, is provided. All official actions of the State Board shall be taken at official meetings open to the public.

Note: Annual visits to the Kansas State School for the Blind and School for the Deaf will occur this year in April, since both schools will be on Spring Break during the Board meeting in March.
RESOLUTION

Be It Resolved that:

The Kansas State Board of Education will conduct its regular meeting beginning at 10 a.m. on the second Tuesday and 9 a.m. on the second Wednesday of each month with the exception of April and October (2017) when said meetings will be held on the third Tuesday and Wednesday of the month. The location is the Landon State Office Building (LSOB), 900 SW Jackson, Ste 102, Topeka, Kansas, unless otherwise noted. Therefore, the Kansas State Board of Education regular meetings and legislative conference calls shall comply with the following schedule:

<table>
<thead>
<tr>
<th>Date 2017</th>
<th>Meeting</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 10-11</td>
<td>Regular Board Meeting</td>
<td>LSOB, Topeka</td>
</tr>
<tr>
<td>January 27</td>
<td>Legislative Conference Call - 4 p.m.</td>
<td>LSOB, Topeka</td>
</tr>
<tr>
<td>February 14-15</td>
<td>Regular Board Meeting</td>
<td>LSOB, Topeka</td>
</tr>
<tr>
<td>February 24</td>
<td>Legislative Conference Call – 4 p.m.</td>
<td>LSOB, Topeka</td>
</tr>
<tr>
<td>March 14-15</td>
<td>Regular Board Meeting</td>
<td>LSOB, Topeka</td>
</tr>
<tr>
<td>March 31</td>
<td>Legislative Conference Call – 4 p.m.</td>
<td>LSOB, Topeka</td>
</tr>
<tr>
<td>April 18</td>
<td>Regular Board Meeting</td>
<td>LSOB, Topeka</td>
</tr>
<tr>
<td>April 19</td>
<td>Annual visit KS School for Deaf / School for Blind</td>
<td>Olathe / Kansas City</td>
</tr>
<tr>
<td>May 9-10</td>
<td>Regular Board Meeting</td>
<td>LSOB, Topeka</td>
</tr>
<tr>
<td>June 13-14</td>
<td>Regular Board Meeting</td>
<td>LSOB, Topeka</td>
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<tr>
<td>July 11-12</td>
<td>Regular Board Meeting</td>
<td>LSOB, Topeka</td>
</tr>
<tr>
<td>August 8-9</td>
<td>Regular Board Meeting</td>
<td>LSOB, Topeka</td>
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<tr>
<td>September 12-13</td>
<td>Regular Board Meeting</td>
<td>LSOB, Topeka</td>
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<tr>
<td>October 17-18</td>
<td>Regular Board Meeting</td>
<td>LSOB, Topeka</td>
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<tr>
<td>November 14-15</td>
<td>Regular Board Meeting</td>
<td>LSOB, Topeka</td>
</tr>
<tr>
<td>December 12-13</td>
<td>Regular Board Meeting</td>
<td>LSOB, Topeka</td>
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</tbody>
</table>

If the regular meeting date occurs on a legal holiday or on a holiday specified by the Board, such regular meeting shall be held the following day, commencing at the same hour.

CERTIFICATE
This is to certify that the above resolution was duly adopted by the Kansas State Board of Education on the 10th day of January, 2017.

___________________________
Peggy Hill
Secretary, Kansas State Board of Education
Item Title: Act on appointment of Board Attorney

Board Goals: Governmental Responsibility

Recommended Motion:
It is moved that the Kansas State Board of Education approve the designation of Mark Ferguson of Gates Shields Ferguson Hammond, P.A., Overland Park, as State Board Attorney.

Explanation of Situation Requiring Action:
Statute 72-7512 “… The state board shall appoint an attorney to represent it or any of its members in all litigations. The attorney for the state board shall attend all meetings of the state board and render such legal services as are directed by the state board or the commissioner.”

Item Title: Act on appointment of Board Secretary

Board Goals: Governmental Responsibility

Recommended Motion:
It is moved that the Kansas State Board of Education approve the designation of Peggy Hill as State Board Secretary.

Explanation of Situation Requiring Action:
Statute 72-7508 -- Annual election of officers; appointment of secretary; board minutes. At its initial meeting and at its first meeting after the second Monday in January of each odd-numbered year, the state board shall organize by election of a chairman, vice-chairman and such other officers as it may deem appropriate. The state board shall appoint a secretary not a member of the board. The secretary shall provide for a means of recording the actions of the state board and shall officially certify the minutes of each meeting of the state board.
Subject: Review of appointments to be made by Chairman and Commissioner

Board Goals: Board Matters

State Board Policy 1009 addresses appointments to committees and commissions. The present list of committee assignments is provided.

Board members will have an opportunity to indicate their interest in serving on specific committees. The Chairman, Vice Chairman and Commissioner of Education will review the interest surveys. Appointments will be announced during Wednesday’s Board meeting.
<table>
<thead>
<tr>
<th>Committee / Organization</th>
<th>Currently serving</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agriculture in the Classroom</td>
<td>John Bacon</td>
</tr>
<tr>
<td>Capital Improvement Bond &amp; Interest Review Committee</td>
<td>Sally Cauble</td>
</tr>
<tr>
<td>Charter and Virtual Education Advisory Council</td>
<td>Steve Roberts</td>
</tr>
<tr>
<td>Communications Committee for State Board (2)</td>
<td>Jim McNiece and Sally Cauble</td>
</tr>
<tr>
<td>Confidence in Kansas Public Education Task Force</td>
<td>Janet Waugh</td>
</tr>
<tr>
<td>Education System Coordinating Council (KSDE/KBOR)</td>
<td>Deena Horst and Kathy Busch</td>
</tr>
<tr>
<td>Extraordinary Need State Aid Program Review Committee</td>
<td>Ken Willard and Jim Porter</td>
</tr>
<tr>
<td>Juvenile Justice Oversight Committee</td>
<td>Janet Waugh</td>
</tr>
<tr>
<td>Kansas Assoc. for Conservation &amp; Environmental Education</td>
<td>Janet Waugh</td>
</tr>
<tr>
<td>Kansas Council for Economic Education</td>
<td>Janet Waugh</td>
</tr>
<tr>
<td>Kansas Fdn. for Excellence / Kansas Teacher of the Year</td>
<td>Deena Horst</td>
</tr>
<tr>
<td>Kansas Learning First Alliance</td>
<td>Kathy Busch</td>
</tr>
<tr>
<td>Kansas Master Teacher Selection Committee</td>
<td>Deena Horst</td>
</tr>
<tr>
<td>KSSD/KNEA Bargaining Team</td>
<td>Deena Horst</td>
</tr>
<tr>
<td>Liaison to Kansas State School for the Blind</td>
<td>Jim Porter</td>
</tr>
<tr>
<td>Liaison to Kansas State School for the Deaf</td>
<td>John Bacon</td>
</tr>
<tr>
<td>Professional Standards Board Liaison</td>
<td>Jim Porter</td>
</tr>
<tr>
<td>Student Voice Committee for State Board</td>
<td>Kathy Busch, Deena Horst, Jim Porter</td>
</tr>
<tr>
<td>Teacher Vacancy and Supply Committee</td>
<td>Kathy Busch, Sally Cauble</td>
</tr>
<tr>
<td>Member-Elected Positions</td>
<td></td>
</tr>
<tr>
<td>--------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Chairman</td>
<td>Jim McNiece</td>
</tr>
<tr>
<td>Vice-Chair</td>
<td>Carolyn Wims-Campbell</td>
</tr>
<tr>
<td>Legislative Coordinator</td>
<td>Ken Willard</td>
</tr>
<tr>
<td>Assistant Legislative Coordinator</td>
<td>Deena Horst</td>
</tr>
<tr>
<td>Policy Committee (3)</td>
<td>Janet Waugh, Kathy Busch, Jim Porter</td>
</tr>
<tr>
<td>Coalition of Innovative School Districts (2)</td>
<td>Jim McNiece and Deena Horst</td>
</tr>
<tr>
<td>Kansas State High School Activities Association Exec. Board</td>
<td>Kathy Busch (term exp. June 30, 2018)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Appointments by Either Commissioner or Governor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Commission of the States</td>
</tr>
<tr>
<td>Interstate Migrant Education Council</td>
</tr>
<tr>
<td>Kansas Advisory Committee for Career and Technical Education</td>
</tr>
<tr>
<td>Kansas Alliance for Educational Advocacy</td>
</tr>
<tr>
<td>Kansas Volunteer Commission</td>
</tr>
<tr>
<td>Teacher Vacancy &amp; Supply (Commissioner Appointee)</td>
</tr>
</tbody>
</table>

Desktop/Current committee members
State Board of Education Member-Elected Positions 2015-2017

**Chair** – Jim McNiece  
**Vice Chairman** – Carolyn Wims-Campbell  
**Legislative Coordinator & Assistant Legislative Coordinator** – Ken Willard and Deena Horst (assistant)  
**Board Policy Committee (3)** – Janet Waugh, Kathy Busch, Jim Porter  
**Coalition of Innovative Districts (2)** – Deena Horst and Jim McNiece appointed in July 2014 to serve until January 2017

**KSHSAA Board of Directors** (2 – one also serves on the Exec. Board)  
- Kathy Busch (replaced Jim McNiece at term end) serving July 1, 2015 to June 30, 2017 (appointed April 2015)  
- Jim Porter (replaced Carolyn at term end) serving July 1, 2016 to June 30, 2018 (appointed March 2016)

**KSHSAA Executive Board:** Kathy Busch (replaced Carolyn at term end) serving July 1, 2016 to June 30, 2018 (appointed March 2016)  
*Legislature changed makeup of KSHSAA Board in 2014.

### State Board of Education Member Committee Assignments

#### Appointments by Board Chairman

<table>
<thead>
<tr>
<th>Committee Name /# of Appointments</th>
<th>Function &amp; Frequency of Meetings</th>
<th>Serving for period 1/13/15 thru 12/31/16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agriculture in the Classroom 1 member</td>
<td>Serves as a liaison working with the Kansas Foundation for Ag in the Classroom. Meets about 6 times a year.</td>
<td>John Bacon</td>
</tr>
<tr>
<td>Charter and Virtual Education Advisory Council / 1 member</td>
<td>The Charter and Virtual Education Advisory Council meets quarterly. Formerly the Virtual Education Task Force.</td>
<td>Steve Roberts</td>
</tr>
</tbody>
</table>
| Communications Committee 2 members | Discusses communication needs of the State Board, providing recommendations and guidance both to staff and Board members. Meets as needed. | Jim McNiece  
Sally Cauble |
| Confidence in Kansas Public Education Task Force/ 1 member | Develops plans for promoting public education in Kansas and recognizing those who make major contributions to the advancement of public education. Meets 4-5 times a year. | Janet Waugh |
| Education System Coordinating Council / 2 members | This council includes Board of Education representatives and the Kansas Board of Regents; developed after the P-20 Committee. Meets about 4 times a year. | Kathy Busch  
Deena Horst |
<p>| Education Commission of the States / 1 member | Board’s appointee serves as a Commissioner on ECS. Each state has 7 commissioners. Primary focus is policy and research. Other commissioners appointed by Gov., KBOR and legislature (selected from House &amp; Senate Ed. Comm.) | Sally Cauble |</p>
<table>
<thead>
<tr>
<th>Committee Name / # of Appointments</th>
<th>Function &amp; Frequency of Meetings</th>
<th>Serving for period 1/13/15 thru 12/31/16</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Kansas Association for Conservation &amp; Environmental Education / 1 member</strong></td>
<td>Serves as an ex-officio member of the Board of Directors as a liaison between the State Board and KACEE. Meets twice a year, plus annual conference and membership meeting.</td>
<td><strong>Janet Waugh</strong></td>
</tr>
<tr>
<td><strong>Kansas Council for Economic Education / 1 member</strong></td>
<td>Serves on the Board to help support teachers in educating youth to be literate in personal finance and economics.</td>
<td><strong>Janet Waugh</strong></td>
</tr>
<tr>
<td><strong>Kansas Foundation for Excellence in Education / Kansas Teacher of the Year 1 member</strong></td>
<td>Serves on the Foundation’s Board of Directors and also on the Kansas Teacher of the Year selection committee; assists with presentation of awards at the state banquet. Meets once a year, plus the banquet.</td>
<td><strong>Deena Horst</strong></td>
</tr>
<tr>
<td><strong>Kansas Learning First Alliance 1 member</strong></td>
<td>Ad hoc group consisting of all the major organizations/ agencies to advocate for Kansas education and is affiliated with the National Learning First Alliance. Meets approximately 4 times a year.</td>
<td><strong>Kathy Busch</strong></td>
</tr>
<tr>
<td><strong>Kansas Master Teacher Selection Committee 1 member</strong></td>
<td>Assists in the annual selection of Kansas Master Teachers, an awards program established by Emporia State. Meets 1 time a year, plus the Awards Banquet (April 1, 2015)</td>
<td><strong>Deena Horst</strong> (appointed Dec. 2015)</td>
</tr>
<tr>
<td><strong>KSSD/KNEA bargaining team 1 member</strong></td>
<td>Serves on this team to work on the collective bargaining contract for certified personnel at the Kansas State School for the Deaf. Meets as many times as needed.</td>
<td><strong>Deena Horst</strong></td>
</tr>
</tbody>
</table>
| **Liaisons to KSSD & KSSB 2 members** | Serves as the State Board representative for various functions at each school and to become acquainted with the mission and work of the school. Meets as needed. | **Jim Porter (KSSB)**  
**John Bacon (KSSD)** |
| **Professional Standards Board Liaison 1 member** | Serves as liaison to the Professional Standards Board which recommends policies and regulations on educator preparation and certification. Meets approximately 4 times a year. | **Jim Porter** |
## State Board of Education Member Committee Assignments

### Appointments by Other Entities

<table>
<thead>
<tr>
<th>Committee Name</th>
<th>Function</th>
<th>Board Member Serving on Committee</th>
<th>Appointing Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interstate Migrant Education Council</td>
<td>Representative’s role is to enhance educational opportunities for migrant students and to examine policy issues concerning coordination between public and private agencies Traditionally held by District 5 Board member.</td>
<td>Sally Cauble</td>
<td>Commissioner</td>
</tr>
<tr>
<td>Kansas Advisory Committee for Career and Technical Education (KACCTE)</td>
<td>Provides business and industry a unified voice to advocate and provide recommendations for continuous improvement for career and technical education, plus promoting a seamless system between secondary and postsecondary. Meets 4 times per year.</td>
<td>Sally Cauble</td>
<td>Commissioner</td>
</tr>
<tr>
<td>Kansas Alliance for Educational Advocacy</td>
<td>Chairs and leaders of State Board, KASB, KNEA, USA-Kansas and school administrators address education topics. Meets monthly during legislative session, and as needed.</td>
<td>Jim McNiece</td>
<td>Chair of State Board automatically serves on KAEA</td>
</tr>
<tr>
<td>Kansas Volunteer Commission</td>
<td>The KVC mission is to promote community service by administering grants to the AmeriCorps and Learn and Serve Programs in Kansas, strengthening volunteer centers, and encouraging volunteerism.</td>
<td>Carolyn Wims-Campbell (three-year term expires March 24, 2018) Ken Willard (Separate Gov. Appt)</td>
<td>Governor</td>
</tr>
</tbody>
</table>

### Nationally Chosen Positions Held By Board Members (must be approved by the Board before accepting)

- Education Commission of the States (ECS) Steering Committee – Sally Cauble
- NASBE Governmental Affairs Committee – Jim Porter (approved December 2016)
- NASBE Public Education Positions Rep. – Kathy Busch (approved December 2016)
- NASBE Finance Committee – John Bacon (approved May 2015)
- NASBE Nominations Committee – Deena Horst and Ken Willard (approved March 2016)
### Misc. and Short-Term Appointments

<table>
<thead>
<tr>
<th>Committee</th>
<th>Members</th>
<th>Assigned Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Voice Committee for SBOE</td>
<td>Kathy Busch, Deena Horst, Jim Porter</td>
<td>March 2016</td>
</tr>
<tr>
<td>Extraordinary Need State Aid Program review committee (per legislature)</td>
<td>Ken Willard &amp; Jim Porter</td>
<td>May 2016</td>
</tr>
<tr>
<td>Capital Improvement (Bond &amp; Interest) State Aid review committee (per legislature)</td>
<td>Sally Cauble</td>
<td>May 2016</td>
</tr>
<tr>
<td>Teacher Vacancy and Supply Committee</td>
<td>Kathy Busch and Sally Cauble</td>
<td>August 2016</td>
</tr>
<tr>
<td></td>
<td>This is a standing sub-committee of the Professional Standards Board and a follow-up to the Blue Ribbon Committee on Teacher Vacancy and Supply.</td>
<td></td>
</tr>
<tr>
<td>Attorney General’s Juvenile Justice Oversight Committee</td>
<td>Janet Waugh</td>
<td>August 2016</td>
</tr>
</tbody>
</table>
To: Kansas State Board of Education

Subject: Commissioner’s Report

Commissioner Randy Watson will provide his monthly update to State Board members.
To: Commissioner Randy Watson  
From: Colleen Riley  
Subject: Receive Special Education Advisory Council (SEAC) Annual Report  
Board Goals: Develop active communication and partnerships with families, communities, business stakeholders, constituents and policy partners

The Kansas Special Education Advisory Council (SEAC) serves as a liaison between the statewide populace and the Kansas State Board of Education (KSBE). In its role as a liaison, SEAC advises the KSBE on issues relevant to the area of education supports and services for students ages 3-21 with disabilities. The Kansas SEAC will work collaboratively to provide leadership for continuous improvement of educational systems to ensure equity and enhance learning for all students. Citizens of Kansas are encouraged to communicate with the Council and can address the SEAC during regularly scheduled meetings.

The SEAC is required to submit an annual report of its activities each year to the KSBE. Council members will be introduced at the January 2017 KSBE meeting and Dr. Matthew Ramsey, SEAC Chairperson for the 2015-2016 year, will highlight Council activities. A copy of the Kansas Special Education Advisory Council 2015-2016 Annual Report is provided.
The mission of the Kansas State Board of Education is to prepare Kansas students for lifelong success through rigorous, quality academic instruction, career training and character development according to each student's gifts and talents. To accomplish this mission, the State Board has identified five goals. They are as follows:

- Provide a flexible delivery system to meet our students' changing needs.
- Provide an effective educator in every classroom.
- Ensure effective, visionary leaders in every school.
- Promote and encourage best practices for early childhood programs.
- Develop active communication and partnerships with families, communities, business stakeholders, constituents, and policy makers.

Adopted Nov. 2013
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Council Accomplishments ......................................................................................... 6

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Secretary’s Report

The overarching focus of special education services in Kansas is to improve outcomes for students with exceptionalities and their families. Services for students with exceptionalities in Kansas are continuously improving because of the dedication and commitment of many exemplary teachers and administrators who are supported by concerned and invested parents who work in partnership with the districts. Another Kansas asset, often overlooked because of their work behind the scenes of Kansas education, is the Kansas Special Education Advisory Council (SEAC). The primary motivation for individuals to accept appointments to SEAC is the focus on quality improvement in the Kansas education system, particularly as it relates to students with exceptionalities. The SEAC members voluntarily meet on a regular basis, study issues of significance, provide a representative advisory function, and advise the Early Childhood, Special Education, and Title Services (ECSETS) team and Kansas State Board of Education (KSBE) on matters of concern regarding special education. This report summarizes the activity and accomplishments of SEAC for the 2015 – 2016 school year.

SEAC has represented its constituencies well during the past year and has been productively engaged in fulfilling its legal commitments and mission on behalf of students. SEAC’s 2015 – 2016 accomplishments are wide ranging. To summarize, SEAC has been involved in these activities of importance:

- Ongoing collaboration between SEAC and the Kansas State Interagency Coordinating Council (SICC)
- Provided feedback to KSDE Early Childhood Special Education and Title (ECSET) Services Team on the Annual Performance Report submitted to the Office of Special Education Programs (OSEP)
- Provided feedback to KSDE ECSETS team on the State Personnel Development Grant (SPDG) on the following areas:
  - Support to Early Career Special Education Teachers
  - Implementation of effective Co-teaching practices across districts
  - Expansion of Tertiary Behavior supports within Kansas Multi-Tier System of Supports (MTSS)
- Provided feedback to the KSDE ECSETS team on the implementation of the Kansas Elementary and Secondary Education Act (ESEA) Flexibility Waiver and the Every Student Succeeds Act (ESSA)
- Provided feedback to the KSDE ECSETS team on the technical assistance provided to districts in the following areas:
  - Kansas Integrated Accountability System (KIAS)
  - Kansas State Board of Education regulations - Emergency Safety Interventions
- Provided feedback to KSDE ECSETS team on the implementation of Kansas Technical Assistance System Network (TASN)
- Provided forum for public comment on disability related issues
- Two council members represented SEAC by serving on the Kansas legislative task force for Emergency Safety Interventions (ESI) and provided feedback on discussion at SEAC meetings.

SEAC serves a valuable role in representing the stakeholders in Kansas regarding special education services. There is no question that because of SEAC’s investment in the future, students birth through 21 have improved outcomes. The State of Kansas is fortunate to have an active and involved SEAC.

Colleen Riley,
Director Early Childhood, Special Education, and Title Services
Secretary of the Kansas Special Education Advisory Council
Introduction

The Kansas Special Education Advisory Council (SEAC) held six meetings during the 2015 – 2016 school year. The January meeting was a two-day meeting and included members of the Kansas State Board of Education (KSBE).

SEAC advises the Kansas State Board of Education in six key areas as required by the regulations of the Individuals with Disabilities Education Act (IDEA), and by Kansas statutes. Those areas include:

- Advise the State Education Agency (SEA) of unmet needs within the state in the education of children and youth with exceptionalities;
- Comment publicly on any rules and regulations proposed by the state regarding the education of children and youth with exceptionalities;
- Advise the SEA in developing evaluations and reporting on data to the Secretary under Section 618 of the Act;
- Advise the SEA in developing corrective action plans to address findings identified in federal monitoring reports under Part B of the Act;
- Advise the SEA in developing and implementing policies relating to the coordination of services for children and youth with exceptionalities; and
- Advise on the education of eligible students with disabilities who have been convicted as adults and incarcerated in adult prisons.

Kansas Special Education Advisory Council

The major responsibilities of the council are to advise, consult and provide recommendations to the Kansas State Board of Education regarding matters concerning special education services. The SEAC is composed of individuals in, or concerned with, the education of children with exceptionalities. The council performs such duties as specified by IDEA and as outlined in the Kansas SEAC Bylaws.

The primary role of the council is to advise and assist the KSDE to achieve excellence, equity, and lifelong learning opportunities for all students in Kansas. As such, it is committed to representing individuals with diverse and changing educational needs. This responsibility leads the SEAC to support the vision and mission of KSBE, the Division of Learning Services (DLS) and the Early Childhood, Special Education, and Title Services team.
Kansas State Board of Education
Vision

Kansas leads the world in the success of each student.

Mission

To prepare Kansas students for lifelong success through rigorous, quality academic instruction, career training and character development according to each student's gifts and talents.

Motto

Kansans CAN!

SEAC Goal

The Kansas Special Education Advisory Council will advocate for an educational system that achieves excellence, equity, and lifelong learning for all individuals in Kansas.

SEAC Beliefs

The Kansas Special Education Advisory Council is committed to lifelong learning. SEAC believes that:

- Partnerships increase collaboration for better services.
- Visionary leadership is essential for appropriate services to meet the needs of all students.
- Innovation is essential to the process of lifelong learning.
- All child service systems must be provided in an integrated and collaborative manner.
- Education is an evolving process that requires innovation, continuous growth, and evaluation.
- The needs of individuals in a diverse community must be met.

Council Membership

The 2015 – 2016 SEAC was composed of nineteen members and one non-voting ex-officio member, all of whom are concerned with the education of children and youth with exceptionalities and includes the state director. SEAC members include individuals with disabilities and/or parents of children with exceptionalities. The 2015 - 2016 membership included:
<table>
<thead>
<tr>
<th>Council Member</th>
<th>Representation</th>
<th>Email</th>
<th>Appointment Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Marcy Aycock</td>
<td>Parent of a child with Giftedness</td>
<td><a href="mailto:marcellakaye@yahoo.com">marcellakaye@yahoo.com</a></td>
<td>6/30/2017 (1st term)</td>
</tr>
<tr>
<td>Stacie Clarkson</td>
<td>Department of Corrections - Adult</td>
<td><a href="mailto:stacie.clarkson@greenbush.org">stacie.clarkson@greenbush.org</a></td>
<td>6/30/2017 (1st term)</td>
</tr>
<tr>
<td>Amy Dejmal</td>
<td>Other state agency involved in financing or delivery of services to exceptional children</td>
<td><a href="mailto:adejmal@usd405.com">adejmal@usd405.com</a></td>
<td>6/30/2017 (1st term)</td>
</tr>
<tr>
<td>Tina Gibson</td>
<td>General Education Teacher</td>
<td><a href="mailto:tgibson@usd345.com">tgibson@usd345.com</a></td>
<td>6/30/2018 (1st term)</td>
</tr>
<tr>
<td>Lesli Girard</td>
<td>Parent Training and Information Center</td>
<td><a href="mailto:lesli@familiestogetherinc.org">lesli@familiestogetherinc.org</a></td>
<td>Ex-officio</td>
</tr>
<tr>
<td>Rebekah Helget</td>
<td>Administrator of Exception Programs</td>
<td><a href="mailto:rebekahhelget@usd475.org">rebekahhelget@usd475.org</a></td>
<td>6/30/2017 (1st term)</td>
</tr>
<tr>
<td>Dr. Debora Howser</td>
<td>LEA Official</td>
<td><a href="mailto:deborah@usd383.org">deborah@usd383.org</a></td>
<td>6/30/2018 (2nd term)</td>
</tr>
<tr>
<td>Barbara Kempf</td>
<td>Foster Care Agency</td>
<td><a href="mailto:bkempf@kvc.org">bkempf@kvc.org</a></td>
<td>6/30/2017 (1st term)</td>
</tr>
<tr>
<td>Kathy Kersenbrock-Ostmeyer</td>
<td>Department of Corrections - Juvenile</td>
<td><a href="mailto:kko@nkesc.org">kko@nkesc.org</a></td>
<td>6/30/2017 (1st term)</td>
</tr>
<tr>
<td>Karen Kroh</td>
<td>Private Schools</td>
<td><a href="mailto:kkroh@archkckcs.org">kkroh@archkckcs.org</a></td>
<td>6/30/2016 (2nd term)</td>
</tr>
<tr>
<td>Joan Macy</td>
<td>State Official</td>
<td><a href="mailto:jmacy@kssdb.org">jmacy@kssdb.org</a></td>
<td>6/30/2017 (1st term)</td>
</tr>
<tr>
<td>Dr. Judy Martin</td>
<td>Homeless Children</td>
<td><a href="mailto:martinj@usd231.com">martinj@usd231.com</a></td>
<td>6/30/2016 (1st term)</td>
</tr>
<tr>
<td>Dr. Marvin Miller</td>
<td>Parent of a child or person with a disability</td>
<td><a href="mailto:mjmiller@abilityed.com">mjmiller@abilityed.com</a></td>
<td>6/30/2017 (1st term)</td>
</tr>
<tr>
<td>Dr. Diane Plunkett</td>
<td>IHE Special Education</td>
<td><a href="mailto:dplunkett@kckcc.edu">dplunkett@kckcc.edu</a></td>
<td>6/30/2018 (2nd term)</td>
</tr>
<tr>
<td>Dr. Matthew Ramsey</td>
<td>Related Services</td>
<td><a href="mailto:mramsey@benedictine.edu">mramsey@benedictine.edu</a></td>
<td>6/30/2016 (2nd term)</td>
</tr>
<tr>
<td>Dr. Joan Robbins</td>
<td>LEA Official</td>
<td><a href="mailto:jrobbins02@bluevalleyk12.org">jrobbins02@bluevalleyk12.org</a></td>
<td>6/30/2017 (2nd term)</td>
</tr>
<tr>
<td>Sarah Schaffer</td>
<td>Parent of a child or person with a disability</td>
<td><a href="mailto:sarah.schaffer@washburn.edu">sarah.schaffer@washburn.edu</a></td>
<td>6/30/2016 (1st term)</td>
</tr>
<tr>
<td>Council Member</td>
<td>Representation</td>
<td>Email</td>
<td>Appointment Expires</td>
</tr>
<tr>
<td>----------------</td>
<td>--------------------------------------------------------------------------------</td>
<td>---------------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>Dr. Robb Scott</td>
<td>Vocational, community or business organization concerned with provision of transition services</td>
<td><a href="mailto:rbscott2@fhsu.edu">rbscott2@fhsu.edu</a></td>
<td>6/30/2016 (1st term)</td>
</tr>
<tr>
<td>Bryan Wilson</td>
<td>Local Education Official</td>
<td><a href="mailto:bwilson@usd259.net">bwilson@usd259.net</a></td>
<td>6/30/2016 (2nd term)</td>
</tr>
<tr>
<td>Deb Young</td>
<td>Parent of a child or person with a disability</td>
<td><a href="mailto:deb.young@greenbush.org">deb.young@greenbush.org</a></td>
<td>6/30/2018 (1st term)</td>
</tr>
</tbody>
</table>

Secretary to SEAC: Colleen Riley, Director of Early Childhood, Special Education, and Title Services, KSDE

* These representatives fulfill the majority requirement; persons who are individuals with a disability and/or parent of children with a disability and who may represent another required area.

** Non-voting ex-officio member.
Council Leadership

The chair for the 2015-2016 year was Dr. Matthew Ramsey. He was unanimously elected to fulfill the obligations of the chair at the April 2015 council meeting.

Operational Standards

The SEAC's 2015-2016 meeting schedule was as follows:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 28, 2015</td>
<td>Wichita Hyatt</td>
</tr>
<tr>
<td>September 15, 2015</td>
<td>Kansas Association of School Boards (KASB)</td>
</tr>
<tr>
<td>October 7, 2015</td>
<td>Conference Call</td>
</tr>
<tr>
<td>November 17, 2015</td>
<td>KASB</td>
</tr>
<tr>
<td>January 12-13, 2016</td>
<td>KSDE</td>
</tr>
<tr>
<td>April 12, 2016</td>
<td>KSDE</td>
</tr>
</tbody>
</table>

The SEAC is required to conduct a minimum of four regular meetings per IDEA statute. The 2015-2016 year exceeded this standard by holding six meetings, one of which was a two-day meeting which included meeting with members of the Kansas State Board of Education. Official minutes of the meetings were kept, reviewed at each following meeting for accuracy, and posted on the KSDE Early Childhood, Special Education and Title Services team website at [http://www.ksde.org/Default.aspx?tabid=561](http://www.ksde.org/Default.aspx?tabid=561).

A public comment period was offered at each regular SEAC meeting, and written public comment was accepted throughout the year.

Council Accomplishments

SEAC members represented the council at the annual Council for Exceptional Children Conference, the Kansas Multi - Tier System of Supports Symposium, The Annual Kansas Summer Leadership Conference for Special Education Administrators, The Tri-State Law Conference, and the KSDE Annual Conference. SEAC added a member representing students with a disability to the membership of the council. This three-year position is a voting member position and is permanently established as part of the Kansas SEAC. Dr. Marvin Miller and Dr. Joan Robbins represented SEAC as members of the statewide task force set up by the 2015 Kansas Legislature to study issues directly related to Emergency Safety Interventions (ESI). Both members provided updates to the SEAC as well as the Kansas State Board of Education regarding the ESI task force. Dr. Marvin Miller supported the annual Families Together Conference by providing SEAC materials and networking with participants. The SEAC collaborated with other stakeholders to support Senate Bill 323 which made specific recommendations for language acquisition and language assessment for students who are deaf or hard of hearing.
### Priority Area 1: Advise the Special Education Administrators (SEA) of unmet needs within the state in the education of children and youth with exceptionalities;

<table>
<thead>
<tr>
<th>Area of Focus</th>
<th>Data Sources</th>
<th>Action Completed</th>
</tr>
</thead>
</table>
| 1.1 Increase awareness and understanding of provision of services from the public perspective | • Families Together, Inc. (PTI)  
• Public Comment  
• Written Testimony | July 28, 2015  
September 15, 2015  
November 17, 2015  
January 12-13, 2016  
April 12, 2016 |
| 1.2 Promote the role of SEAC functions to the legislature, other advisory councils, committees, parents, and organizations | • IEP Meetings  
• Public forums  
• Statewide projects  
• Website  
• Conferences  
• TASN  
• KDHE  
• SICC  
• KPIRC  
• Families Together, Inc. (PTI) | July 28, 2015  
September 15, 2015  
October 7, 2015  
November 17, 2015  
January 12-13, 2016  
April 12, 2016 |
| 1.3 Evaluate the working conditions of special education teachers in Kansas. Study relevant issues including licensure and endorsement and assist with dissemination of related information | • SPDG  
• KSDE, TLA and ECSETS teams  
• E-Mentoring Project  
• TASN | July 28, 2015  
September 15, 2015  
November 17, 2015  
January 12-13, 2016  
April 12, 2016 |

### Priority Area 2: Comment publicly on any rules and regulations proposed by the state regarding the education of children and youth with exceptionalities;

<table>
<thead>
<tr>
<th>Area of Focus</th>
<th>Data Sources</th>
<th>Action Completed</th>
</tr>
</thead>
</table>
| 2.1 Study and provide comment on proposed federal and state laws and regulations and assist in implementation of changes | • Personnel Report  
• KSDE  
• Testimony  
• Public Comment  
• Stakeholder Meetings | July 28, 2015  
September 15, 2015  
November 17, 2015  
January 12-13, 2016  
April 12, 2016 |
| 2.2 Emergency Safety Interventions (including Seclusion and Restraint)       | • KAN-DIS Data  
• Personnel Reports  
• Public Comment  
• Stakeholder Meetings  
• Disability Rights Center of Kansas (DRC)  
• KASB  
• Families Together, Inc. (PTI)  
• KPIRC  
• Parents | July 28, 2015  
September 15, 2015  
November 17, 2015  
January 12-13, 2016  
April 12, 2016 |
**Priority Area 3:** Advise the SEA in developing evaluations and **reporting on data** to the Secretary under Section 618 of the Act;

<table>
<thead>
<tr>
<th>Area of Focus</th>
<th>Data Sources</th>
<th>Action Completed</th>
</tr>
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</table>
| 3.1 Provide oversight of the implementation of federal and state special education laws and regulations to ensure Kansas has effective systems in place to monitor compliance and support improved achievement and outcomes for children & youth with exceptionalities | • Data for SPP Indicators  
• Data and review of due process hearings, mediation and formal complaints  
• Kansas Integrated Accountability System (KIAS) Data  
• KAN-DIS  
• TASN | July 28, 2015  
September 15, 2015  
November 17, 2015  
January 12-13, 2016  
April 12, 2016 |
| 3.2 Assist in the dissemination of information in the area of early childhood and secondary transition to help ensure Kansas can demonstrate compliance with IDEA 2004 and regulations | • SICC  
• SEAC Members  
• TASN | July 28, 2015  
September 15, 2015  
November 17, 2015  
January 12-13, 2016  
April 12, 2016 |
| 3.3 Analyze the data on the educational progress of students with exceptionalities and make recommendations to enhance their educational program, services, and achievement | • SEAC Council Member reports  
• APR/SPP Data  
  o Graduation/drop-out rates  
  o EC outcomes  
  o State Assessment Data  
  o Suspension/Expulsion Data  
  o APR/SPP Data  
    o Post-secondary outcomes  
    o Emergency Safety Intervention (ESI) Data | July 28, 2015  
September 15, 2015  
November 17, 2015  
January 12-13, 2016  
April 12, 2016 |
| 3.4 As stakeholders, assist in the interpretation of Kansas data in reporting to the public and U. S. Department of Education (OSEP) | • APR and SPP Data | July 28, 2015  
September 15, 2015  
November 17, 2015  
January 12-13, 2016  
April 12, 2016 |

**Priority Area 4:** Advise the SEA in developing corrective action plans to address findings identified in **Federal Monitoring reports** under **Part B** of the Act;

<table>
<thead>
<tr>
<th>Area of Focus</th>
<th>Data Sources</th>
<th>Action Completed</th>
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</table>
| 4.1 As a result of the onsite focused monitoring conducted by OSEP, Kansas had to make changes to the KIAS in the areas of secondary transition and the review of updated data as interpreted by OSEP in Memo 09-02 | • KIAS | July 28, 2015  
September 15, 2015  
November 17, 2015  
January 12-13, 2016  
April 12, 2016 |

**Priority Area 5:** Advise the SEA in developing and implementing policies relating to the coordination of services for children and youth with exceptionalities;

<table>
<thead>
<tr>
<th>Area of Focus</th>
<th>Data Sources</th>
<th>Action Completed</th>
</tr>
</thead>
</table>
| 5.1 Enhance school-family-community partnerships by encouraging and developing coordinated programs and/or services | • Presentation by TASN  
• Families Together, Inc. (PTI)  
• KPIRC  
• Family Voices | July 28, 2015  
September 15, 2015  
November 17, 2015  
January 12-13, 2016  
April 12, 2016 |
<table>
<thead>
<tr>
<th>Area of Focus</th>
<th>Data Sources</th>
<th>Action Completed</th>
</tr>
</thead>
</table>
| 5.2 Improve communication & collaboration between SEAC & SICC Councils to enhance services to children & families in Kansas | • SICC  
• Families Together, Inc. (PTI)  
• Family Voices | November 17, 2015 |
| 5.3 Promote and enhance the blending of services between special and general education, including federal, state, and local programs (Title I, Special Ed.) | • KSDE  
• KDHE  
• TASN  
• KPIRC  
• Families Together, Inc. (PTI)  
• Family Voices | July 28, 2015  
September 15, 2015  
November 17, 2015  
January 12-13, 2016  
April 12, 2016 |

**Priority Area 6:** Advise on the education of eligible students with disabilities who have been convicted as adults and incarcerated in adult prisons.

<table>
<thead>
<tr>
<th>Area of Focus</th>
<th>Data Sources</th>
<th>Action Completed</th>
</tr>
</thead>
</table>
| 6.1 Enhance education of eligible students with disabilities who have been convicted as adults and incarcerated in adult prisons | • SEAC Member Reports  
• Office of Special Education Programs (OSEP)  
• Kansas State Department of Education (KSDE) | July 28, 2015  
September 15, 2015  
November 17, 2015  
January 12-13, 2016  
April 12, 2016 |
<table>
<thead>
<tr>
<th>ACRONYMS</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADA: Americans with Disabilities Act</td>
<td></td>
</tr>
<tr>
<td>APR: Annual Performance Report</td>
<td></td>
</tr>
<tr>
<td>CADRE: Consortium for Appropriate Dispute Resolution In Special Education (OSEP Project)</td>
<td></td>
</tr>
<tr>
<td>CCR: College and Career Readiness</td>
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</tr>
<tr>
<td>CEIS: Coordinated Early Intervening Services</td>
<td></td>
</tr>
<tr>
<td>CWDs: Children with Disabilities</td>
<td></td>
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<tr>
<td>DGB: Data Governance Board</td>
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<tr>
<td>DLM: Dynamic Learning Maps</td>
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<tr>
<td>ECO: Early Childhood Outcomes Center</td>
<td></td>
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<tr>
<td>ECSETS: Early Childhood, Special Education and Title Services</td>
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<tr>
<td>ED or USDE: U.S. Department of Education</td>
<td></td>
</tr>
<tr>
<td>EDEN: Education Data Exchange Network</td>
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<tr>
<td>EDGAR: Education Department General Administrative Regulations</td>
<td></td>
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<tr>
<td>EPC: Education Program Consultants</td>
<td></td>
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<tr>
<td>ESEA: Elementary &amp; Secondary Education Act of 1964</td>
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<tr>
<td>ESI: Emergency Safety Interventions</td>
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<tr>
<td>ESSA: Every Student Succeeds Act</td>
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<tr>
<td>FAPE: Free &amp; Appropriate Public Education</td>
<td></td>
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<tr>
<td>FERPA: Family Educational Rights &amp; Privacy Act</td>
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</tr>
<tr>
<td>FR: Federal Register</td>
<td></td>
</tr>
<tr>
<td>GAO: Government Accountability Office or U.S. General Accounting Office</td>
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<tr>
<td>ICC: Interagency Coordinating Council</td>
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<tr>
<td>IDEA: Individuals with Disabilities Education Act</td>
<td></td>
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<tr>
<td>IEE: Independent Educational Evaluation</td>
<td></td>
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<tr>
<td>IEP: Individualized Education Program</td>
<td></td>
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<tr>
<td>IHE: Institution of Higher Education</td>
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<tr>
<td>JJA: Juvenile Justice Authority</td>
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<tr>
<td>KAN-DIS: Kansas Discipline Database</td>
<td></td>
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<tr>
<td>KASEA: Kansas Association of Special Education Administrators</td>
<td></td>
</tr>
<tr>
<td>KDHE: Kansas Department of Health and Environment</td>
<td></td>
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<tr>
<td>KEEB: Kansas Education Employment Board (TASN Project)</td>
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<tr>
<td>KESA: Kansas Education Systems Accreditation</td>
<td></td>
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<tr>
<td>KIAS: Kansas Integrated Accountability System</td>
<td></td>
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<tr>
<td>KIDS: Kansas Individual Data on Students</td>
<td></td>
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<tr>
<td>KIRC: Kansas Instructional Resource Center (TASN Project)</td>
<td></td>
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<tr>
<td>KLFA: Kansas Learning First Alliance</td>
<td></td>
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<tr>
<td>KLN: Kansas Learning Network</td>
<td></td>
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<tr>
<td>KPIRC: Kansas Parent Information Resource Center (TASN Project)</td>
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<tr>
<td>KSBE: Kansas State Board of Education</td>
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</tbody>
</table>
### ACRONYMS (Continued)

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>KSDE</td>
<td>Kansas State Department of Education</td>
</tr>
<tr>
<td>LEA</td>
<td>Local Education Agency</td>
</tr>
<tr>
<td>LETRS</td>
<td>Language Essentials for Teachers of Reading and Spelling</td>
</tr>
<tr>
<td>LOD</td>
<td>Levels of Determination</td>
</tr>
<tr>
<td>LRE</td>
<td>Least Restrictive Environment</td>
</tr>
<tr>
<td>MOA</td>
<td>Memorandum of Agreement</td>
</tr>
<tr>
<td>MOE</td>
<td>Maintenance of Effort</td>
</tr>
<tr>
<td>MOU</td>
<td>Memorandum of Understanding</td>
</tr>
<tr>
<td>MTSS</td>
<td>Multi-Tier System of Supports</td>
</tr>
<tr>
<td>NASDSE</td>
<td>National Association of State Directors of Special Education</td>
</tr>
<tr>
<td>NASTID</td>
<td>National Association of State Title I Directors</td>
</tr>
<tr>
<td>OCR</td>
<td>Office of Civil Rights</td>
</tr>
<tr>
<td>OGC</td>
<td>Office of General Counsel</td>
</tr>
<tr>
<td>OMB</td>
<td>Office of Management and Budget</td>
</tr>
<tr>
<td>OSEP</td>
<td>U.S. Department of Education’s Office of Special Education Programs</td>
</tr>
<tr>
<td>OSERS</td>
<td>U.S. Department of Education’s Office of Special Education &amp; Rehabilitative Services</td>
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<tr>
<td>OWS</td>
<td>Outcomes Web System</td>
</tr>
<tr>
<td>PBIS</td>
<td>Positive Behavior Intervention Supports</td>
</tr>
<tr>
<td>PII</td>
<td>Personally Identifiable Information</td>
</tr>
<tr>
<td>PTI</td>
<td>Parent Training Information Center (Families Together)</td>
</tr>
<tr>
<td>RDA</td>
<td>Results Driven Accountability</td>
</tr>
<tr>
<td>RFP</td>
<td>Request for Proposal</td>
</tr>
<tr>
<td>RTI</td>
<td>Response to Intervention</td>
</tr>
<tr>
<td>SEA</td>
<td>State Education Agency</td>
</tr>
<tr>
<td>SEAC</td>
<td>Special Education Advisory Council</td>
</tr>
<tr>
<td>SPDG</td>
<td>State Personnel Development Grant</td>
</tr>
<tr>
<td>SPP</td>
<td>State Performance Plan</td>
</tr>
<tr>
<td>SSIP</td>
<td>State Systemic Improvement Plan</td>
</tr>
<tr>
<td>TASN</td>
<td>IDEA Title VI-B: Kansas Technical Assistance System Network administered by KSDE</td>
</tr>
<tr>
<td>TIP</td>
<td>Targeted Improvement Plan</td>
</tr>
<tr>
<td>TLA</td>
<td>Teacher Licensure and Accreditation</td>
</tr>
<tr>
<td>UGG</td>
<td>Uniform Grant Guidance</td>
</tr>
</tbody>
</table>
To: Commissioner Randy Watson

From: Catherine Chmidling, Scott Myers

Subject: Receive Direct Entry Special Education Preparation Program Standards: Elementary Unified K-6

Board Goals: Provide an effective educator in every classroom

Educator Preparation Program Standards establish program approval requirements to ensure that preparation programs in Kansas provide educator candidates with the opportunity to learn the knowledge and skills educators need for today’s learning context. The Institutions of Higher Education (IHEs) utilize program standards to develop their preparation programs and submit them for approval, and for continuous monitoring and improvement of their programs. The standards also help to establish professional learning requirements for licensure renewal.

When a new license or endorsement content area is created, a standards-writing work group undertakes the task of writing the new program standards to ensure they reflect the knowledge and skills educators need for effectiveness in today’s world. Once approved, the IHEs have access to develop new programs around the standards.

The writing committee will meet Thursday, Jan. 5, to finish the draft standards for Elementary Unified K-6. The draft document, which is scheduled as a receive item this month, will be provided Monday Jan. 9.

During the agenda presentation of the standards, staff and a representative from the standards’ writing committee will explain the process and answer questions. Approval of the standards would occur at the February Board meeting.
REQUEST AND RECOMMENDATION FOR BOARD ACTION

Item Title:
Act on the recommendations of the Professional Practices Commission (grant)

Board Goals:
Governmental Responsibility

Recommended Motion:
It is moved that the Kansas State Board of Education adopt the findings of the Professional Practices Commission and its recommendations that Tyler Masters’, Lois Lervold’s, and Joseph Hamer’s applications for licensure be approved.

Explanation of Situation Requiring Action:

1. Tyler Masters 16-PPC-38

Tyler Masters applied for an initial teaching license. Prior to holding any professional license, Masters entered a diversion agreement after having been charged with misdemeanor possession of marijuana and paraphernalia. He successfully completed diversion. Masters had an otherwise clean criminal record. He testified regarding his limited marijuana use for stress relief and the coping skills he adopted immediately after his arrest. Further details are included in the attached Initial Order. The Professional Practices Commission voted 6 – 0 to recommend to the State Board that it grant Masters’ application for an initial teaching license.

2. Lois Lervold 16-PPC-39

Lois Lervold applied for an emergency substitute teaching license. Prior to holding any teaching license, she was convicted of failing to restrain a child in a vehicle. Lervold otherwise had no criminal history. She testified her grandson, who was in the first grade, unbuckled himself while in the car and she did not stop to re-secure him. After hearing all the evidence, which is further detailed in the attached Initial Order, the Professional Practices Commission voted 6 - 0 to recommend to the State Board that it grant Lervold’s application for an emergency substitute teaching license.

3. Joseph Hamer 16-PPC-40

Joseph Hamer first applied for an emergency substitute license in 2015. He disclosed he had a 2013 misdemeanor marijuana conviction. He appeared before the Professional Practices Commission and it recommended the State Board grant his application, but require Hamer return upon the submission of any subsequent application The State Board adopted the Commission’s recommendation.

(continued)
Hamer has again applied for an emergency substitute teaching license. As directed, he reappeared before the Commission. Hamer had not engaged in any additional criminal conduct. He also provided letters of recommendation, including one from an individual who knew about his criminal background. After hearing all the evidence, which is further detailed in the attached Initial Order, the Commission voted 6 - 0 to recommend to the State Board that it grant Hamer’s application for an emergency substitute teaching license.
BEFORE THE KANSAS STATE BOARD OF EDUCATION
PROFESSIONAL PRACTICES COMMISSION

In the Matter of
the Application
of Tyler Masters

16-PPC-38

INITIAL ORDER

The above-captioned case comes on for hearing before the Professional Practices
Commission (Commission) of the Kansas State Department of Education (KSDE) upon the
application of Tyler Masters for an initial license.

The hearing on this matter convened on November 18, 2016. Appearing for the
Commission were chairperson, Linda Sieck, and members, Dorsey Burgess, Vici Jennings, John
McKinney, Sylvia Ramirez, and Jessica Snider.

Kelli Broers appeared as counsel for KSDE.

Tyler Masters appeared in person.

FINDINGS OF FACT

1. Tyler Masters applied for an initial teaching license on August 18, 2016.

2. In his application, Mr. Masters disclosed he entered into a diversion agreement
after having been charged with a drug-related crime in March 2014. He also provided the
relevant paperwork.

3. Those documents showed that Mr. Masters entered a diversion agreement after
having been charged with possession of marijuana and paraphernalia in the Municipal Court of
the City of Hays, Kansas. He was granted a 12-month diversion term, which he completed.

4. Mr. Masters was 25 years old at the time of his arrest.

5. Mr. Masters has no other criminal convictions. Nor has Mr. Masters entered into
any other diversion agreements.
6. Mr. Masters testified that historically he has not been a marijuana user. He stated he started using to cope with his undergraduate course load and family stress. He also testified he has not used since his arrest in 2014.

7. Mr. Masters was not licensed as a teacher when his misconduct occurred.

CONCLUSIONS OF LAW

1. Under Kansas law, teaching and school administration are considered to be professions with all the similar rights, responsibilities, and privileges accorded other legally recognized professions. K.S.A. 72-8501. An educator is in a position of public trust.

2. The Kansas State Board of Education (State Board) is responsible for the general supervision of education, including the certification and licensure of teachers, in Kansas. K.S.A. 72-7513 and Kan. Const., Art. VI.

3. The State Board may deny the application of an individual who has entered into a diversion agreement after having been charged with a drug-related crime. K.A.R. 91-22-1a(b).

4. By order of the State Board, the Commission shall investigate and conduct hearings pertaining to allegations of misconduct. K.S.A. 72-8507; K.A.R. 91-22-1a(h).

5. The Commission, in determining whether to recommend to the State Board that applicant shall receive his license, determines the extent of the person’s efforts at rehabilitation as well as the person’s fitness to be a member of the teaching profession. K.A.R. 91-22-1a(g).

6. The Commission finds Mr. Masters was truthful in his testimony before the Commission.

7. The Commission finds Mr. Masters past behavior has ceased to be a factor in his fitness for licensure. Additionally, there is no evidence Mr. Masters has ever engaged in any other criminal conduct.
8. The Commission finds Mr. Masters demonstrated a present recognition of the wrongfulness of his conduct.

9. The Commission finds that Mr. Masters has demonstrated his fitness to teach and is suitable to be placed in a position of public trust as an educator.

THEREFORE the Professional Practices Commission recommends to the State Board, by a vote of 6 - 0, that Mr. Master's application for an initial license be granted.

This Initial Order is made and entered this November 18, 2016.

PROFESSIONAL PRACTICES COMMISSION

Linda Sieck, Chairperson
Order signed on December 9, 2016.
NOTICE TO LICENSEE/APPLICANT

This Order is not a Final Order and is required to be reviewed by the Kansas State Board of Education in accordance with the provisions of the Kansas Administrative Procedure Act. The State Board will review all issues. Notice of review with the specific date and time will be provided to the parties within 15 days of the review.

You may submit to the State Board for its consideration as part of its review of the Initial Order, a written brief citing legal authority as to why the above recommendation should not be accepted. The brief must be filed with the State Board Secretary at the address indicated below within ten calendar days after service of the Initial Order for transmittal to the State Board.

Any request for oral argument must also be made at that time.

Peggy Hill
Secretary, Kansas State Board of Education
900 SW Jackson Street, Suite 600
Topeka, Kansas 66612

Response briefs are due within ten calendar days after service of the legal brief upon the opposing party. Any reply brief is due five calendar days after service of any response brief upon the opposing party. Any response or reply briefs must also be filed with the State Board Secretary at the address indicated above.
CERTIFICATE OF SERVICE

I hereby certify that on this 9th day of December, 2016, a true and correct copy of the above and foregoing was filed with the Secretary for the Kansas State Board of Education and one (1) copy was mailed by certified mail, return receipt requested, to:

Tyler Masters
P.O. Box 89
Leoti, Kansas 67861

And via interoffice mail to:

Kelli Broers
Kansas State Department of Education
900 SW Jackson Street, Suite 102
Topeka, Kansas 66612

[Signature]
Gwen Kramer
Secretary, Professional Practices Commission
BEFORE THE KANSAS STATE BOARD OF EDUCATION
PROFESSIONAL PRACTICES COMMISSION

In the Matter of
the Application
of Lois Lervold

16-PPC-39

INITIAL ORDER

The above-captioned case comes on for hearing before the Professional Practices
Commission (Commission) of the Kansas State Department of Education (KSDE) upon the
application of Lois Lervold for an emergency substitute license.

The hearing on this matter convened on November 18, 2016. Appearing for the
Commission were chairperson, Linda Sieck, and members, Dorsey Burgess, Vicci Jennings, John
McKinney, Sylvia Ramirez, and Jessica Snider.

Kelli Broers appeared as counsel for KSDE.

Lois Lervold appeared in person.

FINDINGS OF FACT

1. Lois Lervold applied for an emergency substitute license on August 10, 2016.

2. Prior to applying, Ms. Lervold was charged with and convicted of failing to
restrain a child in a vehicle. She testified her grandson, who was in first grade, unbuckled
himself while in the car and she did not stop to re-secure him.

3. Ms. Lervold otherwise has no criminal history.

4. She testified she is very much looking forward to working in her local district.

5. Ms. Lervold was not licensed as a teacher when her misconduct occurred.
CONCLUSIONS OF LAW

1. Under Kansas law, teaching and school administration are considered to be professions with all the similar rights, responsibilities, and privileges accorded other legally recognized professions. K.S.A. 72-8501. An educator is in a position of public trust.

2. The Kansas State Board of Education (State Board) is responsible for the general supervision of education, including the certification and licensure of teachers, in Kansas. K.S.A. 72-7513 and Kan. Const., Art. VI.

3. By order of the State Board, the Commission shall investigate and conduct hearings pertaining to allegations of misconduct. K.S.A. 72-8507; K.A.R. 91-22-1a(h).

4. The Commission, in determining whether to recommend to the State Board that applicant shall receive her license, determines the extent of the person’s efforts at rehabilitation as well as the person’s fitness to be a member of the teaching profession. K.A.R. 91-22-1a(g).

5. The Commission finds Ms. Lervold was truthful in her testimony before the Commission.

6. The Commission finds Ms. Lervold’s past behavior has ceased to be a factor in her fitness for licensure. Additionally, there is no evidence Ms. Lervold has ever engaged in any other criminal conduct.

7. The Commission finds Ms. Lervold demonstrated a present recognition of the wrongfulness of her conduct.

8. The Commission finds that Ms. Lervold has demonstrated her fitness to teach and is suitable to be placed in a position of public trust as a substitute teacher.
THEREFORE the Professional Practices Commission recommends to the State Board,

by a vote of 6 - 0, that Ms. Lervold’s application for an emergency substitute teaching license
be granted.

This Initial Order is made and entered this November 18, 2016.

PROFESSIONAL PRACTICES COMMISSION

Linda Sieck, Chairperson
Order signed on December 9, 2016.
NOTICE TO LICENSEE/APPLICANT

This Order is not a Final Order and is required to be reviewed by the Kansas State Board of Education in accordance with the provisions of the Kansas Administrative Procedure Act. The State Board will review all issues. Notice of review with the specific date and time will be provided to the parties within 15 days of the review.

You may submit to the State Board for its consideration as part of its review of the Initial Order, a written brief citing legal authority as to why the above recommendation should not be accepted. The brief must be filed with the State Board Secretary at the address indicated below within ten calendar days after service of the Initial Order for transmittal to the State Board. Any request for oral argument must also be made at that time.

Peggy Hill  
Secretary, Kansas State Board of Education  
900 SW Jackson Street, Suite 600  
Topeka, Kansas 66612

Response briefs are due within ten calendar days after service of the legal brief upon the opposing party. Any reply brief is due five calendar days after service of any response brief upon the opposing party. Any response or reply briefs must also be filed with the State Board Secretary at the address indicated above.
CERTIFICATE OF SERVICE

I hereby certify that on this 9th day of December, 2016, a true and correct copy of the above and foregoing was filed with the Secretary for the Kansas State Board of Education and one (1) copy was mailed by certified mail, return receipt requested, to:

Lois Lervold
1420 N. 120th
Concordia, Kansas 66901

And via interoffice mail to:

Kelli Broers
Kansas State Department of Education
900 SW Jackson Street, Suite 102
Topeka, Kansas 66612

Gwen Kramer
Secretary, Professional Practices Commission
BEFORE THE KANSAS STATE BOARD OF EDUCATION
PROFESSIONAL PRACTICES COMMISSION

In the Matter of the Application of Joseph Hamer

16-PPC-40

INITIAL ORDER

The above-captioned case comes on for hearing before the Professional Practices
Commission (Commission) of the Kansas State Department of Education (KSDE) upon the
application of Joseph Hamer for an emergency substitute license.

The hearing on this matter convened on November 18, 2016. Appearing for the
Commission were chairperson, Linda Sieck, and members, Dorsey Burgess, Vic Jennings, John
McKinney, Sylvia Ramirez, and Jessica Snider.

Kelli Broers appeared as counsel for KSDE.

Joseph Hamer appeared in person.

FINDINGS OF FACT

1. Mr. Hamer first applied for an emergency substitute license in 2015, where he
disclosed he had been convicted of a drug-related offense. The Professional Practices
Commission held a hearing and heard Mr. Hamer's testimony. It reviewed evidence that he was
convicted of misdemeanor marijuana possession in October 2013. After considering the
evidence, the Commission recommended to the State Board that it approve Mr. Hamer's
application but require that he reappear for any subsequent application. The State Board adopted
that recommendation.¹

2. Joseph Hamer again applied for an emergency substitute license on October 21,
2016, and he again disclosed the same drug-related conviction.

3. The Commission again held a hearing. Mr. Hamer provided testimony and several letters of recommendation, including one from an individual who knew about his criminal background.

4. Mr. Hamer has not engaged in any criminal activity since he last appeared before the Commission. He testified he no longer has any friends or acquaintances that use marijuana.

5. Mr. Hamer was not licensed as a teacher when his misconduct occurred.

CONCLUSIONS OF LAW

1. Under Kansas law, teaching and school administration are considered to be professions with all the similar rights, responsibilities, and privileges accorded other legally recognized professions. K.S.A. 72-8501. An educator is in a position of public trust.

2. The Kansas State Board of Education (State Board) is responsible for the general supervision of education, including the certification and licensure of teachers, in Kansas. K.S.A. 72-7513 and Kan. Const., Art. VI.

3. The State Board may deny the application of an individual who has been convicted of drug-related conduct. K.A.R. 91-22-1a(b).

4. By order of the State Board, the Commission shall investigate and conduct hearings pertaining to allegations of misconduct. K.S.A. 72-8507; K.A.R. 91-22-1a(h).

5. The Commission, in determining whether to recommend to the State Board that applicant shall receive his license, determines the extent of the person’s efforts at rehabilitation as well as the person’s fitness to be a member of the teaching profession. K.A.R. 91-22-1a(g).

6. The Commission finds Mr. Hamer was truthful in his testimony before the Commission.
7. The Commission finds Mr. Hamer's past behavior has ceased to be a factor in his fitness for licensure. Additionally, there is no evidence Mr. Hamer has engaged in any other criminal conduct.

8. The Commission finds Mr. Hamer demonstrated a present recognition of the wrongfulness of his conduct.

9. The Commission finds that Mr. Hamer has demonstrated his fitness to teach and is suitable to be placed in a position of public trust as an educator.

THEREFORE the Professional Practices Commission recommends to the State Board, by a vote of 6 - 0, that Mr. Hamer's application for an emergency substitute license be granted.

This Initial Order is made and entered this November 18, 2016.

PROFESSIONAL PRACTICES COMMISSION

[Signature]
Linda Sieck, Chairperson
Order signed on December 9, 2016.
NOTICE TO LICENSEE/APPLICANT

This Order is not a Final Order and is required to be reviewed by the Kansas State Board of Education in accordance with the provisions of the Kansas Administrative Procedure Act. The State Board will review all issues. Notice of review with the specific date and time will be provided to the parties within 15 days of the review.

You may submit to the State Board for its consideration as part of its review of the Initial Order, a written brief citing legal authority as to why the above recommendation should not be accepted. The brief must be filed with the State Board Secretary at the address indicated below within ten calendar days after service of the Initial Order for transmittal to the State Board.

Any request for oral argument must also be made at that time.

Peggy Hill
Secretary, Kansas State Board of Education
900 SW Jackson Street, Suite 600
Topeka, Kansas 66612

Response briefs are due within ten calendar days after service of the legal brief upon the opposing party. Any reply brief is due five calendar days after service of any response brief upon the opposing party. Any response or reply briefs must also be filed with the State Board Secretary at the address indicated above.
CERTIFICATE OF SERVICE

I hereby certify that on this 9th day of December, 2016, a true and correct copy of the above and foregoing was filed with the Secretary for the Kansas State Board of Education and one (1) copy was mailed by certified mail, return receipt requested, to:

Joseph Hamer
3532 NW 70th Street
Kansas City, Missouri 64151

And via interoffice mail to:

Kelli Broers
Kansas State Department of Education
900 SW Jackson Street, Suite 102
Topeka, Kansas 66612

Gwen Kramer
Secretary, Professional Practices Commission
Item Title:
Act on the recommendations of the Professional Practices Commission (adverse action)

Board Goals:
Governmental Responsibility

Recommended Motion:
It is moved that the Kansas State Board of Education adopt the findings of the Professional Practices Commission and take the following actions: publicly censure Melisha Colon, revoke the licenses of Ansel Barngrover and Steven Young, and deny the application of Karen Vondemkamp.

Explanation of Situation Requiring Action:

1. Melisha Colon-Ramos 16-PPC-03

While licensed, Melisha Colon-Ramos k/n/a Melisha Colon, entered a diversion agreement after having been charged with misdemeanor endangering a child. Colon was charged after leaving her 5-year-old son home alone. Police discovered him at 1:15 a.m., after a residential alarm was triggered. Colon’s story regarding why her child was left home alone was consistently inconsistent. She did, however, successfully complete diversion. And she had not previously engaged in criminal conduct and has not since this event three years ago.

It should also be noted Colon did not accurately report to KSDE she had pending criminal charges when she submitted an application in February 2014—though the Professional Practices Commission found her excuse for non-disclosure plausible.

After hearing all the evidence, which is memorialized in greater detail in the attached Initial Order, the Commission voted 6 – 0 to recommend to the State Board that it publicly censure Colon. The Commission found she had exhibited a “lack of judgment” and that her conduct was “not what is expected of a professional.”

2. Ansel Barngrover 16-PPC-10 (voluntary surrender)

While holding an emergency substitute license, Ansel Barngrover pleaded guilty and was convicted of DUI for an incident involving a 10-year-old child. After her conviction, Barngrover agreed to voluntarily surrender her license to the State Board for revocation as a consequence of her misconduct and her conviction. After reviewing the evidence, the Professional Practices Commission voted 6 – 0 to recommend the State Board revoke Barngrover’s license.

(continued)
3. Steven Young 16-PPC-22 (voluntary surrender)

While licensed, Steven Young was convicted for electronic solicitation of a child. The basis for that conviction included chat messages, some of which were sexual in nature, with an individual Young believed to be 14 years old. After his conviction, Young agreed to voluntarily surrender his license to the State Board for revocation as a consequence of his misconduct and his conviction. After reviewing the evidence, the Professional Practices Commission voted 6 – 0 to recommend the State Board revoke Young’s license.

4. Karen Vondemkamp 16-PPC-27

Karen Vondemkamp applied for a substitute teaching license. In May 2011, the State Board revoked her teaching license because she entered a diversion agreement after having been charged with a felony and was convicted of two misdemeanor crimes involving a child. More details about her criminal history are contained in the attached Initial Order. Because of her criminal history, the State Board is prohibited from issuing Vondemkamp another license without her first appearing for a hearing. KSDE filed a complaint after receiving her most recent application. Vondemkamp received the complaint but did not request a hearing or file an answer. After considering the matter, the Professional Practices Commission voted 6 – 0 to recommend to the State Board that it deny Vondemkamp’s application for a substitute teaching license.
BEFORE THE PROFESSIONAL PRACTICES COMMISSION
KANSAS STATE DEPARTMENT OF EDUCATION

In the Matter of the Professional License of Melisha Colon

Case No. 16-PPC-03

OAH No. 17ED0002

INITIAL ORDER

Statement of Case

The above-captioned case comes on for hearing before the Professional Practices Commission (Commission) of the Kansas State Department of Education (KSDE) upon the Amended Complaint filed by the KSDE seeking revocation of the license of Melisha Colon.

The hearing on this matter was convened on November 18, 2016. Appearing for the Commission were chairperson, Linda Sieck, and members, Dorsey Burgess, Vici Jennings, John McKinney, Sylvia Ramirez, and Jessica Snider.

Ms. Colon appeared pro se and testified on her own behalf.

Kelli Broers appeared as counsel for the KSDE.

The only witness called to testify, other than Ms. Colon, was Cathy Foster.
Findings of Fact

1. Ms. Colon has been licensed as a teacher in Kansas since 2010.

2. On November 23, 2013, at approximately 1:15 a.m., two Shawnee County Sheriff officers were dispatched in response to a residential alarm at Ms. Colon’s home.

3. Upon arrival, the officers found Ms. Colon’s son, who was five years old at that time, alone in the home. Ms. Colon’s son told the officers that he woke up and could not find his mother so he set the alarm off since they do not have a telephone.

4. The alarm company advised Shawnee County Sheriff dispatch that they had reached Ms. Colon. She had told the alarm company that her son was with a babysitter and that they had gone to the babysitter’s house because she was unable to shut off the alarm. The officers told dispatch to contact Ms. Colon to advise her that they were with her son, that there was no babysitter, and to come home. Dispatch stated the name of the babysitter given by Ms. Colon was “Cat Foster.”

5. Prior to Ms. Colon’s arrival, a third officer arrived to assist with the incident.

6. When Ms. Colon arrived home she told the officers that she had left her son with Cat Foster, a neighbor. Ms. Foster is also a teacher. Ms. Colon said that she had received a call from Ms. Foster that the alarm was going off and after being unable to shut it off, Ms. Foster told her that she was leaving and taking Ms. Colon’s son with her.

7. The officers checked Ms. Colon’s cell phone and found no recent calls to or from Ms. Foster. Two of the officers left to go to Ms. Foster’s home.
8. After they left, Ms. Colon asked if she could go to the bathroom. In the bathroom, she called Ms. Foster to tell her the officers were on the way to her house. She also deleted some of the calls from her call history.

9. Ms. Foster told the officers that she was never at Ms. Colon’s house that evening. She also told the officers that Ms. Colon had called her and told her not to answer her door and that the officers would go away.

10. The officer who remained with Ms. Colon confronted her with the inconsistent story provided by Ms. Foster. Ms. Colon then provided a different version of the evening’s events. She stated that Ms. Foster had agreed to watch her son and then after she and Ms. Foster had a verbal dispute, Ms. Foster left. Ms. Colon stated she went ahead and left thinking that Ms. Foster would return to stay with her son.

11. When asked why she lied about Ms. Foster’s involvement and the events of the evening, Ms. Colon stated that she was trying to protect Ms. Foster.

12. After attempting to first blame Ms. Foster for her son being left alone, Ms. Colon eventually admitted to the officer that she was responsible for her son and should have made sure somebody was with him before she left.

13. Based on the investigation, the officers concluded that Ms. Colon knowingly and unreasonably caused or permitted a child under the age of 18 years to be placed in a situation in which the child’s life, body, or health may be endangered by leaving her son home alone with only the house alarm set and no adult supervision for her son.
14. Sgt. Wright, one of the officer's responding to the call, stated in his report that even though Ms. Colon left her son by himself, he did not have any reason to believe the son was in danger staying there with her as the house was in good condition and there was plenty of food. Sgt. Wright also noted in his report that Ms. Colon's son looked like he was well taken care of despite Ms. Colon's "bad decision by leaving him alone by himself, committing the crime of child endangerment." In the report, Sgt. Wright indicated that they did not believe Ms. Colon would repeat this mistake again as she was worried that she would lose her teaching job and custody of her child as well.

15. Ms. Colon was advised that the officers would be preparing an offense report for child endangerment and forwarding it to the District Attorney's office for review.

16. On December 26, 2013, Ms. Colon was charged with endangering a child in violation of K.S.A. 21-5601(a), a class A person misdemeanor, in the District Court of Shawnee County, Kansas, Case No. 13-CR-002704.

17. On or about February 17, 2014, Ms. Colon applied for an upgrade to a professional license and for a teaching endorsement. She did not, however, disclose on either application that she had been charged with a crime involving a child.

18. On February 26, 2015, fourteen months after the criminal Complaint/Information was filed, Ms. Colon signed an Agreement for Pretrial Diversion. Her attorney signed the Certificate of Counsel on May 1, 2015.

19. Ms. Colon's case was diverted for a term of 12 months from the May date when the agreement was executed.
20. On April 26, 2016, Dr. Scott Myers, Director of Teacher Licensure and Accreditation for the KSDE, filed the Amended Complaint seeking revocation of Ms. Colon’s license and any associated endorsements.


Conclusions of Law
and Discussion

1. K.A.R. 91-22-1a(a) provides, in pertinent part, that “[a]ny license issued by the state board may be suspended or revoked, or the license holder may be publicly censured by the state board for misconduct or other just cause” including: 2) “conviction of any crime involving a minor;” and 12) “obtaining, or attempting to obtain, a license by fraudulent means or through misrepresentation of material facts.”

2. For the following reasons, the Commission found that revocation was not warranted.

3. With regard to Ms. Colon’s failure to disclose on the applications she submitted to the Department of Education in February 2014 that she had been charged with a crime involving a child, the Commission found Ms. Colon’s explanation plausible.

4. Ms. Colon testified that when she filled out the applications, she did not consider the criminal complaint served on her as “having criminal charges” against her. Ms. Colon claimed that she did not hear that anything was happening to her until early May 2015 when, upon legal advice, she was told to enter into a diversion agreement to protect herself from a misdemeanor charge that she did not deserve.
5. Certainly, if Ms. Colon had questions regarding how to complete the applications, she could have contacted the Department of Education and/or her attorney.

6. As to her leaving her son unattended, there was no evidence that Ms. Colon had left her son unattended before the November 23 incident. There was also no evidence that Ms. Colon has engaged in similar conduct in the three years since the incident.

7. While what actually occurred the evening of November 23 is still unclear, notwithstanding that the Commission found Ms. Foster’s account of the incident credible, the Commission believes that Ms. Colon has accepted responsibility for failing to assure that her child was not left unattended or for leaving her child unattended.

8. While none of the reference letters provided by Ms. Colon indicated that they were written with the knowledge of this incident, all indicated that Ms. Colon is a well-respected educator.

9. The Commission found, however, that based on the following, public censure is warranted.

10. Ms. Colon exhibited a lack of judgment leaving her son unattended, by providing inconsistent statements to the sheriff’s officers, contacting Ms. Foster and telling her not to answer the door, and deleting her call history while the officers were conducting their investigation. Such conduct is not what is expected of a professional.

IT IS THEREFORE RECOMMENDED by the Professional Practices Commission to the Kansas State Board of Education, on a vote of 6-0, that Melisha Colon should be publicly censured.
This Initial Order of the Professional Practices Commission is not a Final Order and is required to be reviewed by the Kansas State Board of Education in accordance with the provisions of the Kansas Administrative Procedure Act.

The licensee may submit to the Kansas State Board of Education for its consideration as a part of its review of the Initial Order, a written brief citing legal authority as to why the above recommendation should not be accepted. The legal brief must be filed with the Secretary of the Professional Practices Commission, Kansas State Department of Education, 900 SW Jackson Street, Topeka, Kansas 66612, within fifteen days after service of the Initial Order for transmittal to the Kansas State Board of Education.

This Initial Order is made and entered this ___ day of December, 2016.

Linda Sieck, Chairman
Professional Practices Commission
CERTIFICATE OF SERVICE

I hereby certify that on this 5th day of December, 2016, a true and correct copy of the above and foregoing Initial Order was served on:

Melisha Colon
4125 NW 79th Terr., Apt. 18
Kansas City, MO 64151

Kelli M. Broers, Assistant General Counsel
Kansas State Department of Education
900 SW Jackson St.
Topeka, KS 66612

Gwen Kramer, Secretary
Professional Practices Commission
Kansas State Department of Education
900 SW Jackson St.
Topeka, KS 66612

[Signature]
Staff Person
BEFORE THE KANSAS STATE BOARD OF EDUCATION
PROFESSIONAL PRACTICES COMMISSION

In the Matter of
the License
of Ansel Barngrover

16-PPC-10
OAH No. 16ED0029

INITIAL ORDER

The above-captioned case comes before the Professional Practices Commission
(Commission) of the Kansas State Department of Education (KSDE) upon Ansel Barngrover’s
submission of a voluntary surrender of her emergency substitute teaching license.

The Commission reviewed this matter on November 18, 2016. Appearing for the
Commission were chairperson, Linda Sieck, and members, Dorsey Burgess, Vici Jennings, John
McKinney, Sylvia Ramirez, and Jessica Snider. Kelli Broers appeared as counsel for KSDE.
Ms. Barngrover did not appear.

FINDINGS OF FACT

1. Ansel Barngrover has been licensed as an emergency substitute teacher since 2011.

2. Ms. Barngrover voluntarily surrendered\(^1\) her teaching license as a consequence of her
misconduct and subsequent criminal conviction for Driving Under the Influence in violation of
K.S.A. 8-1567(a)(2) (alcohol concentration was .08 or greater within three hours of operating the
vehicle). The underlying misconduct included Ms. Barngrover driving under the influence with
her ten-year-old daughter as a vehicle passenger.

\(^1\) The voluntary surrender is attached hereto.
CONCLUSIONS OF LAW

1. A member of the teaching or school administration profession may voluntarily surrender her license to the Commission. The surrender shall be investigated by the Commission. A recommendation shall be made by the Commission to the Kansas State Board of Education (State Board) for disposition of the license. K.A.R. 91-22-5a(e).

2. Under these circumstances, notice of the possible revocation of Ms. Barngrover’s license and the opportunity for her to have a hearing are not required to revoke her license. See K.A.R. 91-22-1a(h) (Before a license is revoked for any act described in K.A.R. 91-22-1a(a), the person shall be given notice and an opportunity for a hearing).

THEREFORE the Professional Practices Commission recommends to the State Board by a vote of 6 – 0 that Ansel Barngrover’s voluntary surrender of her license should be accepted and her emergency substitute license should be revoked immediately.

This Initial Order is made and entered this November 18, 2016.

PROFESSIONAL PRACTICES COMMISSION

[Signature]

Linda Sieck, Chairperson
Order signed on December 13, 2016.
NOTICE TO LICENSEE/APPLICANT

This Order is not a Final Order and is required to be reviewed by the Kansas State Board of Education in accordance with the provisions of the Kansas Administrative Procedure Act. The State Board will review all issues. Notice of review with the specific date and time will be provided to the parties within 15 days of the review.

You may submit to the State Board for its consideration as part of its review of the Initial Order, a written brief citing legal authority as to why the above recommendation should not be accepted. The brief must be filed with the State Board Secretary at the address indicated below within ten calendar days after service of the Initial Order for transmittal to the State Board.

Any request for oral argument must also be made at that time.

Peggy Hill
Secretary, Kansas State Board of Education
900 SW Jackson Street, Suite 600
Topeka, Kansas 66612

Response briefs are due within ten calendar days after service of the legal brief upon the opposing party. Any reply brief is due five calendar days after service of any response brief upon the opposing party. Any response or reply briefs must also be filed with the State Board Secretary at the address indicated above.
CERTIFICATE OF SERVICE

I hereby certify that on this 13th day of December, 2016, a true and correct copy of the
above and foregoing was filed with the Secretary for the Kansas State Board of Education and
one (1) copy was mailed by certified mail, return receipt requested, to:

Ansel Barngrover
11747 117th Street
Dodge City, Kansas 67801

And via U.S. Mail to:

Terry Malone
Williams-Malone, P.A.
P.O. Box 39
Dodge City, Kansas 67801
Attorney for Respondent

And via interoffice mail to:

Kelli Broers
Kansas State Department of Education
900 SW Jackson Street, Suite 102
Topeka, Kansas 66612

[Signature]
Gwen Kramer
Secretary, Professional Practices Commission
BEFORE THE KANSAS STATE BOARD OF EDUCATION
PROFESSIONAL PRACTICES COMMISSION

In the Matter of
the License
of Ansel Barngrover

16-PPC-10

VOLUNTARY SURRENDER

I, Ansel Barngrover, hereby acknowledge that in the District Court of Ford County, Kansas, Case No. 16 CR 13, I pleaded no contest to and was convicted of Driving Under the Influence in violation of K.S.A. 8-1567(a)(2) (alcohol concentration was .08 or greater within three hours of operating the vehicle). Additionally, I acknowledge that my ten-year-old daughter was a passenger in the vehicle I was driving under the influence.

I now surrender my emergency substitute teaching license (No. 9211489814) to the Kansas State Board of Education (State Board) for revocation as a consequence of my misconduct and conviction in Case No. 16 CR 13. I understand the Professional Practices Commission (Commission) and the State Board will review all relevant information in this case. I waive any right to a hearing I may have had in this matter. I waive any objection to or contestation of findings made by the Commission or the State Board related to this surrender.

I acknowledge and understand that notice of my license revocation will be provided to all Kansas local education agencies and to the agency responsible for issuing educator licenses/certificates in each of the other states.

Signature

Ansel Barngrover
(Printed or typed name)

11747 117 T
(Street address)

Dodge City 67801
(City) (Zip)

Barngrover Page 1 of 2
VERIFICATION

STATE OF Kansas
COUNTY OF Ford ss:

BE IT REMEMBERED that on this 26th day of October, 2016, before me, the undersigned, a notary public in and for the county and state foresaid, came Ansel Barngrover, who is personally known to me to be the same person who executed the within instrument and such person duly acknowledged the execution of the same.

IN TESTIMONY WHEREOF, I have set my hand and affixed my official seal the day and year last above written.

[Signature]
Notary Public

My appointment expires:

[Signature]
[Date]

Barngrover Page 2 of 2
BEFORE THE KANSAS STATE BOARD OF EDUCATION
PROFESSIONAL PRACTICES COMMISSION

In the Matter of the License of Steven Young 16-PPC-22

INITIAL ORDER

The above-captioned case comes before the Professional Practices Commission (Commission) of the Kansas State Department of Education (KSDE) upon Steven Young's submission of a voluntary surrender of his teaching license.

The Commission reviewed this matter on November 18, 2016. Appearing for the Commission were chairperson, Linda Sieck, and members, Dorsey Burgess, Vici Jennings, John McKinney, Sylvia Ramirez, and Jessica Snider. Kelli Broers appeared as counsel for KSDE. Mr. Young did not appear.

FINDINGS OF FACT

1. Steven Young holds a Kansas teaching license.


3. Mr. Young admitted his conviction was based on chat messages he exchanged with an individual he believed to be fourteen years old and Skype sessions with that same individual. Some of the messages exchanged, and at least one Skype session, were sexual in nature.

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1 The voluntary surrender is attached hereto.
CONCLUSIONS OF LAW

1. A member of the teaching or school administration profession may voluntarily surrender his license to the Commission. The surrender shall be investigated by the Commission. A recommendation shall be made by the Commission to the Kansas State Board of Education (State Board) for disposition of the license. K.A.R. 91-22-5a(e).

2. Under these circumstances, notice of the possible revocation of Mr. Young's license and the opportunity for him to have a hearing are not required to revoke his license. See K.A.R. 91-22-1a(h) (Before a license is revoked for any act described in K.A.R. 91-22-1a(a), the person shall be given notice and an opportunity for a hearing).

THEREFORE the Professional Practices Commission recommends to the State Board by a vote of 6 – 0 that Steven Young's voluntary surrender of his license should be accepted and his teaching license should be revoked immediately.

This Initial Order is made and entered this November 18, 2016.

PROFESSIONAL PRACTICES COMMISSION

Linda Sieck, Chairperson
Order signed on December 13, 2016.
NOTICE TO LICENSEE/APPLICANT

This Order is not a Final Order and is required to be reviewed by the Kansas State Board of Education in accordance with the provisions of the Kansas Administrative Procedure Act. The State Board will review all issues. Notice of review with the specific date and time will be provided to the parties within 15 days of the review.

You may submit to the State Board for its consideration as part of its review of the Initial Order, a written brief citing legal authority as to why the above recommendation should not be accepted. The brief must be filed with the State Board Secretary at the address indicated below within ten calendar days after service of the Initial Order for transmittal to the State Board.

Any request for oral argument must also be made at that time.

Peggy Hill
Secretary, Kansas State Board of Education
900 SW Jackson Street, Suite 600
Topeka, Kansas 66612

Response briefs are due within ten calendar days after service of the legal brief upon the opposing party. Any reply brief is due five calendar days after service of any response brief upon the opposing party. Any response or reply briefs must also be filed with the State Board Secretary at the address indicated above.
CERTIFICATE OF SERVICE

I hereby certify that on this 3rd day of December, 2016, a true and correct copy of the
above and foregoing was filed with the Secretary for the Kansas State Board of Education and
one (1) copy was mailed by certified mail, return receipt requested, to:

Steven Young
1754 Oxford Circle
Derby, Kansas 67037

And via interoffice mail to:

Kelli Broers
Kansas State Department of Education
900 SW Jackson Street, Suite 102
Topeka, Kansas 66612

Gwen Kramer
Secretary, Professional Practices Commission
BEFORE THE KANSAS STATE BOARD OF EDUCATION
PROFESSIONAL PRACTICES COMMISSION

In the Matter of
the License
of Steven Young

VOLUNTARY SURRENDER

I, Steven Young, hereby acknowledge that in the District Court, Sedgwick County,
Kansas, Case No. 15 CR 3055, I pleaded guilty to and was convicted of Electronic Solicitation of
a Child in violation of K.S.A. 2014 Supp. 21-5509(a)(b)(1). My plea and conviction are based
on chat messages I exchanged with an individual I believed to be fourteen years old and Skype
sessions with that same individual. Some of the messages I exchanged, and at least one Skype
session, were sexual in nature.

I now surrender my teaching license (No. 3946713157) and any associated endorsements
to the Kansas State Board of Education (State Board) for revocation as a consequence of my
misconduct and conviction in Case No. 15 CR 3055. I understand the Professional Practices
Commission (Commission) and the State Board will review all relevant information in this case.
I waive any right to a hearing I may have had in this matter. I waive any objection to or
contestation of findings made by the Commission or the State Board related to this surrender.

I acknowledge and understand that notice of my license revocation will be provided to all
Kansas local education agencies and to the agency responsible for issuing educator
licenses/certificates in each of the other states.

Steven Young

Signature

Steven Young

(Printed or typed name)

1751 Oxford Circle

(Street address)

Derby KS 67037

(City) (Zip)

YOUNG Page 1 of 2
VERIFICATION

STATE OF Kansas
COUNTY OF Sedgwick ss:

BE IT REMEMBERED that on this 26 day of Sept., 2016, before me, the undersigned, a notary public in and for the county and state aforesaid, came Steven Young, who is personally known to me to be the same person who executed the within instrument and such person duly acknowledged the execution of the same.

IN TESTIMONY WHEREOF, I have set my hand and affixed my official seal the day and year last above written.

[Signature]
Notary Public

My appointment expires:

Oct. 17, 2016
BEFORE THE KANSAS STATE BOARD OF EDUCATION
PROFESSIONAL PRACTICES COMMISSION

In the Matter of
the Application of
Karen Vondemkamp

16-PPC-27

INITIAL ORDER

The above-captioned case comes on for hearing before the Professional Practices Commission (Commission) of the Kansas State Department of Education (KSDE) upon the complaint seeking denial of Karen Vondemkamp’s application for a substitute license.

The hearing on this matter convened on November 18, 2016. Appearing for the Commission were chairperson, Linda Sieck, and members, Dorsey Burgess, Vici Jennings, John McKinney, Sylvia Ramirez, and Jessica Snider.

Kelli Broers appeared as counsel for KSDE.

Karen Vondemkamp did not appear.

FINDINGS OF FACT

1. Karen Vondemkamp, 164 Scenic Circle Council Grove, Kansas, 66846, applied for a substitute teaching license.

2. Ms. Vondemkamp was previously licensed in Kansas. However, the Kansas State Board of Education (State Board) revoked her license in May 2011.

3. The basis for the 2011 revocation was twofold. First, while licensed, she engaged in conduct that resulted in her entering a diversion agreement after having been charged with felony aggravated assault with a deadly weapon. Second, for conduct arising out of the same incident, she was convicted of two counts of misdemeanor battery and one count of misdemeanor criminal restraint. The victim of the battery and criminal restraint was a minor.
4. KSDE filed a Complaint pursuant to K.A.R. 91-22-5a on September 8, 2016. That Complaint was placed in the mail, by certified mail, return receipt requested, to Ms. Vondembank's last known address. She signed for the Complaint on September 12, 2016.

5. Ms. Vondembank did not request a hearing, nor did she file an answer to KSDE's complaint within the time provided.

CONCLUSIONS

1. Under Kansas law, teaching and school administration are considered to be professions with all the similar rights, responsibilities, and privileges accorded other legally recognized professions. An educator is in a position of public trust.

2. It is within the authority of the State Board to adopt rules and regulations providing for the denial of a license to teach.

3. By order of the State Board, the Commission shall investigate and conduct hearings pertaining to allegations of misconduct.

4. Mailing notice to a party's last known address is a permissible form of service. A written certificate of service is sufficient to presume service. Furthermore, service by mail is complete upon mailing. See K.S.A. 77-531.

5. Under Kansas law, the Complaint in this matter was served upon Ms. Vondembank. She did not answer or request a hearing. Consequently, the facts alleged in the Complaint are deemed admitted.

6. Ms. Vondembank had the burden of demonstrating she was rehabilitated and her previous misconduct was no longer a factor in her fitness to teach. K.S.A. 72-1397 and K.A.R. 91-22-1a(g).
7. The State Board may deny a license application for misconduct or other just cause including but not limited to entry into a diversion agreement after having been charged with a felony and conviction of any crime involving a minor. K.A.R. 91-22-1a. Ms. Vondemkamp’s actions are grounds for the denial of her application.

8. Ms. Vondemkamp’s conduct is inconsistent with the commonly-held perceptions and expectations of a member of the teaching profession. Such conduct violates the public trust and confidence placed in members of the profession. Furthermore, her conduct demonstrates a lack of fitness to perform the duties and responsibilities of a member of the teaching and school administration professions.

9. Ms. Vondemkamp’s actions and her failure to prove rehabilitation are grounds for denial of her application pursuant to K.A.R. 91-22-1a.

THEREFORE the Professional Practices Commission recommends to the State Board, by a vote of 6 - 0, that Ms. Vondemkamp’s application for a substitute teaching license be denied.

This Initial Order is made and entered this November 18, 2016.

PROFESSIONAL PRACTICES COMMISSION

Linda Sieck, Chairperson
Order signed on December 13, 2016.
NOTICE TO LICENSEE/APPLICANT

This Order is not a Final Order and is required to be reviewed by the Kansas State Board of Education in accordance with the provisions of the Kansas Administrative Procedure Act. The State Board will review all issues. Notice of review with the specific date and time will be provided to the parties within 15 days of the review.

You may submit to the State Board for its consideration as part of its review of the Initial Order, a written brief citing legal authority as to why the above recommendation should not be accepted. The brief must be filed with the State Board Secretary at the address indicated below within ten calendar days after service of the Initial Order for transmittal to the State Board. Any request for oral argument must also be made at that time.

Peggy Hill  
Secretary, Kansas State Board of Education  
900 SW Jackson Street, Suite 600  
Topeka, Kansas 66612

Response briefs are due within ten calendar days after service of the legal brief upon the opposing party. Any reply brief is due five calendar days after service of any response brief upon the opposing party. Any response or reply briefs must also be filed with the State Board Secretary at the address indicated above.
CERTIFICATE OF SERVICE

I hereby certify that on this 13th day of December, 2016, a true and correct copy of the above and foregoing was filed with the Secretary for the Kansas State Board of Education and one (1) copy was mailed by certified mail, return receipt requested, to:

Karen Vondemkamp
164 Scenic Circle
Council Grove, Kansas, 66846

And via interoffice mail to:

Kelli Broers
Kansas State Department of Education
900 SW Jackson Street, Suite 102
Topeka, Kansas 66612

[Signature]

Gwen Kramer
Secretary, Professional Practices Commission
Item Title:

Act on the recommendations of the Professional Practices Commission (Breach of Contract)

Board Goals:

Governmental Responsibility

Recommended Motion:

It is moved that the Kansas State Board of Education adopt the findings of the Professional Practices Commission and its recommendation for suspension of Madison Beckman’s license.

Explanation of Situation Requiring Action:

USD 230, Spring Hill School District, filed a complaint against Madison Beckman for breach of contract. After reviewing the evidence and determining Beckman breached her contract, the Professional Practices Commission recommended suspension of Beckman’s license.
BEFORE THE PROFESSIONAL PRACTICES COMMISSION
KANSAS STATE DEPARTMENT OF EDUCATION

Dr. Wayne Burke, Superintendent of Schools,
Unified School District No. 230
Johnson County, Spring Hill, KS
Complainant,

Case No. 16-PPC-28
OAH No. 17ED0003

v.

Madison Beckman,
Respondent.

INITIAL ORDER

Statement of Case

The above-captioned case comes on for hearing before the Professional Practices Commission (Commission) of the Kansas State Department of Education (KSDE) upon the complaint filed against the respondent, Madison Beckman, by Dr. Wayne Burke, Superintendent of Schools, Unified School District No. 230, Johnson County, Spring Hill, Kansas (USD 230), for breach of contract.

The hearing in this matter was convened on November 18, 2016. Appearing for the Commission were chairperson, Linda Sieck, and members, Dorsey Burgess, Vici Jennings, John McKinney, Sylvia Ramirez, and Jessica Snider.

The respondent, Madison Beckman, appeared pro se.

Appearing on behalf of USD 230 was its attorney, Gregory P. Goheen.
Findings of Fact

1. The respondent and USD 230 are parties to a contract of employment for the 2016-2017 school year.

2. Pursuant to the contract, a certified employee may resign without seeking release from the USD 230 Board of Education (Board) before May 15th.

3. The respondent had been a special education teacher at Prairie Creek Elementary, in Spring Hill, Kansas, for three years.

4. On June 24, 2016, the respondent interviewed at Lincoln Elementary, in Fredonia, Kansas (USD 484), for a grade-level position.

5. Immediately after the interview, the respondent was offered a third grade position and she accepted.

6. Later, on June 24, 2016, the respondent sent a letter to Dr. Burke requesting that the Board release her from her contract so she could advance her career.

7. The Board denied the respondent’s request for release from her employment contract and informed her by letters dated June 29, 2016, and August 2, 2016, that her resignation constituted a breach of her teaching contract.

8. The Board of Education also specifically advised the respondent that she had not been released from her employment and, therefore, was expected to report to work at 7:45 a.m. to Spring Hill Elementary School on August 11, 2016, to fulfill her obligation under her teaching contract for the 2016-2017 school year.
9. On August 11, 2016, the respondent failed and refused to fulfill the provisions of her employment contract with the Board, USD 230.

10. On or about August 22, 2016, USD 230 filed a complaint against the respondent requesting that the respondent's teaching license be cancelled pursuant to K.S.A. 72-1383 or suspended pursuant to K.S.A. 72-5412 as a consequence of the breach of her employment contract with USD 230.

Conclusions of Law
and
Discussion

1. K.S.A. 72-1383 provides:

Any license issued by the state board of education or institutions under the state board of regents may be canceled by the state board of education in the manner provided by law, on the grounds of immorality, gross neglect of duty, annulling of written contracts with boards of education without the consent of the board which is a party to the contract, or for any cause that would have justified the withholding thereof when the same was granted.

2. K.S.A. 72-5412 provides:

All contracts shall be binding on both the teacher and board of education of the school district until the teacher has been legally discharged from such teacher's teaching position or until released by the board of education from such contract. Until such teacher has been discharged or released, such teacher shall not have authority to enter into a contract with the board of education of any school district for any period of time covered in the original contract. If upon written complaint, signed by 2/3 of the members of the board of education of the school district, any teacher who is reported to have entered into a contract with another school or board of education
without having been released from such former contract, or for other reasons fails to fulfill the provisions of such contract, such teacher, upon being found guilty of such charge at a hearing held before the state board of education, shall have such teacher's license suspended for the remainder of the term for which such contract was made.

3. While the respondent offered various reasons why she was in breach of her contract, K.S.A. 72-5412 specifically provides that "any teacher who is reported to have entered into a contract with another school or board of education without having been released from such former contract, or for other reasons fails to fulfill the provisions of such contract, such teacher, upon being found guilty of such charge at a hearing held before the state board of education, shall have such teacher's license suspended for the remainder of the term for which such contract was made." (Emphasis added.)

In this case, the respondent failed to fulfill the provisions of her contract and therefore breached her contract with USD 230.

IT IS THEREFORE RECOMMENDED by the Professional Practices Commission to the Kansas State Board of Education, on a vote of 6-0, that Madison Beckman's license be suspended for the remainder of the contract term with USD 230 for 2016-2017.

This Initial Order of the Professional Practices Commission is not a Final Order and is required to be reviewed by the Kansas State Board of Education in accordance with the provisions of the Kansas Administrative Procedure Act.

The parties may submit to the Kansas State Board of Education for its consideration as a part of its review of the Initial Order, a written brief citing legal authority as to why the
above recommendation should not be accepted. The legal brief must be filed with the Secretary of the Professional Practices Commission, Kansas State Department of Education, 900 SW Jackson Street, Topeka, Kansas 66612, within ten days after service of the Initial Order for transmittal to the Kansas State Board of Education.

This Initial Order is entered this 1 day of December, 2016.

Linda Sicek, Chairperson
Professional Practices Commission
CERTIFICATE OF SERVICE

On __/2/1__, 2016, I mailed a copy of this document to:

Madison Beckman  
400 S. Moonlight Road, Apt. 8A  
Gardner, KS 66030  

Dr. Wayne Burke, Superintendent  
Spring Hill School District – USD 230  
101 E. South Street  
Spring Hill, KS 66083  

Gregory P. Goheen  
MoAnany, Van Cleave & Phillips, P.A.  
10 E. Cambridge Circle Drive, Suite 300  
Kansas City, KS 66103  

Kelli M. Broers, Staff Attorney  
Kansas State Department of Education  
900 SW Jackson Street, Suite 102  
Topeka, KS 66612-1182  

Gwen Kramer, Secretary  
Professional Practices Commission  
Kansas State Department of Education  
900 SW Jackson Street, Suite 102  
Topeka, KS 66612-1182  

[Signature]
Staff Person
Spring Hill Exhibits
Unified School District No. 230
Spring Hill, Kansas

CERTIFIED EMPLOYEE'S PRIMARY CONTRACT 2016-2017

It is hereby agreed, by and between the Board of Education of Spring Hill Unified School District No. 230 in Johnson and Miami County, State of Kansas (hereinafter called the “Board”) and Madison Beckman (hereinafter called the “certified employee”).

The parties hereto agree that the certified employee shall be employed by the Board for the school year 2016-2017 as defined by the District’s adopted calendar.

The certified employee is assigned as Teacher (classification): 1.0 FTE
For these services, the Board agrees to pay the certified employee an annual salary, including fringe, of $47,349.28.
Annual salary payable in 12 installments commencing as per the applicable provisions of the 2016-2017 Master Agreement.
The aforesaid annual salary is based on the following:

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<thead>
<tr>
<th>Actual Calc Contract Pay</th>
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<th>Lane</th>
<th>Lane Credits</th>
<th>Daily Rate</th>
<th>Number of Days</th>
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<td>4</td>
<td>MA</td>
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<td>$220.64</td>
<td>187</td>
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Health Fringe - Teacher $6,089.28*

In accepting this contract, the certified employee agrees:

1. To carry out the duties and responsibilities which may be assigned to her or him, to observe, enforce and be directed by the policies, rules and regulations adopted by the school district and the terms and conditions of the Master Agreement negotiated between the Board and Spring Hill Education Association.
2. That the services to be performed by the certified employee hereunder shall be determined and assigned by the Superintendent of Schools, subject to the orders, and rules and regulations of the Board.
3. That this contract is conditioned upon the certified employee being and remaining certified by the appropriate body, as provided by law, during the term of employment set forth herein, with respect to the position for which the certified employee is employed.
   In the event that the certified employee is unable to furnish to the Board and to maintain an applicable Kansas certificate, which certificate is in full force and effect during the term of employment hereunder, this contract shall be null and void and all parties released from the terms herein.
4. That as a condition of entering or continuing employment with the Board, the certified employee must adhere to K.S.A. 72-5213 concerning health certificates. The cost of the initial exam shall be borne by the certified employee with the expense of any additional exam required by the Board to be borne by the Board.
5. That the provisions of the Kansas continuing contract law, K.S.A. 72-5410, 72-5411, and 72-5412 and amendments thereto, shall apply to and govern this contract and any action taken in connection herewith.
6. That in the event that the certified employee is absent from duty without paid leave as provided in Master Agreement or Board policies, rules or regulations, a monetary deduction at the daily rate hereinabove specified shall be made from the salary for each day of such absence.
7. That this contract is subject to the terms and provisions of the Kansas Cash Basis Law and the Kansas Budget Act, and to all other applicable United States and Kansas Laws.

Executed for the Board of Education pursuant to authority granted by such Board.

Board of Education
Unified School District No. 230

By: ___________________________ President of the Board

Offered by: ___________________________ Superintendent of Schools

______________________________, Date Accepted: ___________________________

Certified Employee

*Subject to the January 1st, 2017 renewal rates.
USD 230 Board of Education
101 E. South St.
Spring Hill, KS 66083

June 24th, 2016

Dear Dr. Burke,

Due to the advancement in my career, please accept my resignation. I have enjoyed my three years as a special education teacher at Prairie Creek Elementary, but have been given the opportunity to fulfill my long-term goal of transitioning into a general education classroom. Family is also my number-one priority in my life and this new job opportunity at USD 484 will allow me to become a third grade teacher and be closer to my family.

I would like to thank you for allowing me to begin my career at Prairie Creek Elementary and I will miss working with the staff and students here. Teaching is still a passion of mine, which is why I do not want to pass up an opportunity to advance my career.

Sincerely,

Madison Beckman
June 29, 2016

Madison Beckman,

In a letter dated June 24th, you submitted a request for the district to accept your resignation “due to advancement in my career.” You were notified on Monday, June 27th that the district expects you to fulfill your obligation to USD 230 for the 2016-2017 school year per K.S.A. 72-5437. In the aforementioned conversation, you asked that your request for resignation be presented to the USD 230 Board of Education for their consideration. During the June 27th, 2016 Board of Education meeting, your request was submitted to the Board in executive session. On return to open session, the Board chose not to act to accept your resignation. This letter serves as your notification of the Board of Education’s expectation for you to fulfill your teaching obligation for the 2016-2017 school year.

Sincerely,

Dr. Wayne Burke
Superintendent
Spring Hill School District – USD 230
August 2, 2016

Sent Via Electronic and U.S. Mail
Madison Beckman
400 S. Moonlight Road, Apt. 8A
Gardner, Kansas 66030

Re: Employment with USD No. 230
MVP File No. 2436.0

Dear Ms. Beckman:

This firm serves as general legal counsel for Spring Hill Unified School District No. 230. The purpose of this letter is to address your email of July 29, 2016, addressed to the members of the District’s Board of Education wherein you indicated that you unilaterally decided to, and in fact did, leave “all of my school issued items (Ipad, charger, room keys and key card) along with my check for ‘Liquidated Damages’” at the District’s board office on July 27, 2016. Although you have indicated that you would like to resign from your employment with the District and be released from your Teaching Contract for the 2016-17, the District has made it very clear to you on several occasions now that given the fact that you did not submit your resignation until June 24, 2016, long after the deadline set forth in the Negotiated Agreement as well as the deadline set forth by Kansas statute, your belated resignation has not been accepted.

At this point, it is the District’s expectation that you will report to work at 7:45 am to Spring Hill Elementary School on August 11, 2016, and fulfill your obligations under your Teaching Contract for the 2016-17 school year. Your District issued items to include your key card, keys, Ipad and charger will be available to you when you report to work. If you fail to report for duty, you will be considered to be in breach of contract and the District is prepared to explore all available legal options.

I would ask that you provide me with an address to return your Check No. 1123 in the amount of $400.00 which remains uncashed and will not be cashed. Should you fail to provide me with an address to return the check within the next five (5) days, I will destroy the same.

Finally, I would ask that you copy both myself and Dr. Wayne Burke, the Superintendent of Schools, on all future communications regarding this matter.
Madison Beckman
August 2, 2016
Page 2

Please feel free to contact me with any questions you may have.

Best regards,

Gregory P. Cohen

cc: USD No. 230
Karen Brokesh

From: Karen Brokesh
Sent: Tuesday, August 02, 2016 5:28 PM
To: 'beckmann@usd230.org'; 'madisonbeckman@gmail.com'
Cc: Greg P. Goheen; 'Willson, Brad'; 'Burke, Wayne'
Subject: Employment with USD No. 230
Attachments: 6FK4268-August 2, 2016 correspondence.PDF

Miss Beckman,

Attached please find a letter from Greg Goheen, legal counsel for USD No. 230.

Thank you,
Karen Brokesh
Paralegal for Greg Goheen

Karen L. Brokesh, RP
Senior Paralegal
McAnany, Van Cleave & Phillips, P.A.
10 E. Cambridge Circle Drive, Suite 300
Kansas City, KS 66103
Direct Line: 913-371-3323
Main: 913-371-3838
Fax: 913-371-4722
kbrokesh@mvplaw.com
www.mvplaw.com

CONFIDENTIALITY NOTICE: This message and any accompanying attachments are confidential and are only intended for the individual(s) or entity to which this message is addressed and may contain information that is attorney work product, privileged, confidential or protected from disclosure under applicable law. This message is not intended to be relied upon by unintended recipients or by any third party. If you are not a named addressee, you are bound by this confidentiality and you should not disseminate, distribute, or copy this message. If you are not a named addressee, please notify the sender immediately by email and delete this message and any attachments from your system. There is no intent on the part of the sender to waive any privilege, including attorney-client privilege, which may attach to this message or any attachments. E-mail transmission cannot be guaranteed to be secure or error-free, and information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. McAnany, Van Cleave & Phillips, P.A. accepts no liability for any damages caused by any error or omission contained within the message or by any virus transmitted by this message. If verification is required, please request a hard-copy version McAnany, Van Cleave & Phillips, P.A., 10 E. Cambridge Circle Drive, Suite 300, Kansas City, KS 66103 or call 913-371-3838.
RESOLUTION REGARDING
TEACHER'S BREACH OF CONTRACT

WHEREAS, Madison Beckman is currently employed as a teacher by Unified School District No. 230, Johnson County, Kansas for the 2016-17 school year; and

WHEREAS, on or about June 24, 2016, Madison Beckman provided Unified School District No. 230, Johnson County, Kansas notice of her intent to resign effective immediately; and

WHEREAS, Madison Beckman, after being advised that her untimely resignation would not be accepted, failed to report to work as required by contract; and

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF UNIFIED SCHOOL DISTRICT NO. 230, JOHNSON COUNTY, KANSAS;

It is hereby declared to be the intent of the Board of Education of Unified School District No. 230, Johnson County, Kansas, not to accept the resignation of Madison Beckman and to authorize the filing of a written Complaint with the Kansas State Board of Education, Professional Practices Commission against Madison Beckman seeking her teaching license to be suspended, revoked or cancelled in accordance with K.S.A. 72-1383, K.S.A. 72-5414 and in accordance with the provisions of the Kansas administrative procedure act.

ADOPTED this 22nd day of August, 2016, by the Board of Education of Unified School District No. 230, Johnson County, Kansas.

[Signatures of Board Members]

[Signature, Board Member]
[Signature, Board Member]
[Signature, Board Member]
[Signature, Board Member]
Unified School District No. 230
Spring Hill, Kansas

MASTER AGREEMENT

USD 230
Spring Hill
SCHOOL DISTRICT
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The following shall constitute terms and conditions of employment of certified employees of the Spring Hill Unified School District #230 for the 2014-2015 and 2015-2016 contract year(s).

MASTER CONTRACT AGREEMENT

ARTICLE I - CERTIFIED EMPLOYEES - TERMS AND CONDITIONS OF EMPLOYMENT

Sec. 1.1 CERTIFIED EMPLOYEE DEFINED:
Certified employee means any person employed by the Board in a position which requires a certificate issued by the State Board of Education or employed by the board in a professional, educational, or instructional capacity, but shall not mean any such person who is an administrative employee.

Sec. 1.2 CONTRACT DAYS:
The number of contract days for certified employees shall be 187 days. One day of the 187 contract days will be at the end of the school year. This day will be a “flex day” and staff will not be required to report to their assigned location.

The district shall provide three (3) half days, included in the 187 days, for certified employees to prepare grade reports and preparation for parent/teacher conferences. Newly hired certified employees would work an additional 40 hours as a condition of their employment, for the first year only. Certified employees would have the time spread throughout the school year and would be used for staff development and other educational activities. Kindergarten teachers who teach two half-day sections shall have an extra half-day to schedule conferences per each conference period. Part-time teachers shall work five (5) days at full contract to cover conferences and in-services (these are not additional days beyond the 187-day contract).

Sec. 1.3 DUTY DAY/WORK DAY FOR CERTIFIED EMPLOYEES:
The normal duty day/work day for certified employees shall be eight (8) hours unless otherwise specified in this agreement and shall include a duty free lunch period. In addition to classroom instruction, certified employees shall perform within the normal duty day/work day those duties considered necessary to the operation of the school and assigned by the principal or administrator in charge. Effective with the 2000-2001 school year, student hours will be reduced by 20 minutes at the elementary schools.

Sec. 1.4 DUTY FREE LUNCH:
Full-time certified employees shall have a duty free lunch period each day students are served a lunch. The lunch period shall not exceed thirty (30) minutes in length. EXCEPTION: The certified employees serving on lunchroom supervision during the said aforementioned period. The Building Principal or his/her designee shall meet with the certified employees of each district attendance center at the beginning of the school year and ask for volunteers to serve on lunchroom duty. Hopefully, there will be certified employees volunteer to serve on lunchroom duty. Assignments will be made by the Building Principal or his/her designee for lunchroom duty.

The rate of pay for lunchroom supervision shall be $8.00 per certified employee for each session served.

Sec. 1.5 PREPARATION TIME:
Full-time certified employees with classroom responsibilities at Spring Hill High School and Spring Hill Middle School will be provided a minimum of one (1) class period for instructional planning. This period shall be included within the framework of the contract day.

Full-time certified employees with classroom responsibilities at Prairie Creek Elementary School, Spring Hill Elementary School, and Spring Hill Intermediate School will be provided time daily for the purpose of instructional planning. The above mentioned time shall be included within the framework of the contract day, in at least one (1) fifty (30) minute block daily and a total of not less than two hundred fifty (250) minutes per
If the majority of the full-time certified personnel in a building elect to implement an alternative schedule, they may deviate from the aforementioned plan as approved by the Board of Education.

Sec. 1.6 EVALUATION:

A. First and Second Year Certified Staff
   During their first and second year of service, certified staff in the district shall be evaluated at least one time per semester by a designated administrator by not later than the date established by Kansas law on certified staff evaluation (the 60th school day of the semester), except that any employee who is not employed for the entire semester shall not be required to be evaluated.

B. Third and Fourth Year Certified Staff
   Certified staff employed under this policy for the third and fourth year of service in the district shall be evaluated at least once each school year by the date established by Kansas law on certified staff evaluation (February 15). After the fourth year of employment in the district, all certified staff employed shall be evaluated at least once in every three years. Such evaluation shall occur by not later than the date established by Kansas law on certified staff evaluation (February 15).

C. Written and Signed Evaluations
   All evaluations shall be in written form and signed by the certified staff being evaluated. Said certified staff shall sign the evaluation form as required by law indicating only that the certified staff has read the evaluation. All written evaluations shall be maintained in the certified staff's file for a period of not less than three (3) years.

D. Certified Staff's Right to Append Response
   Certified staff shall have the right to attach a written response to an evaluation, such response to be made within ten (10) working days after signing of the original evaluation of the certified staff.

E. Certified Staff's Right to Examine Documents
   Upon request, certified staff shall have the right to examine any evaluation reports placed in their personnel file.

F. Classroom Visits for Evaluation
   As a part of the evaluation of first or second year certified staff, the evaluator shall spend at least two (2) continuous periods of not less than thirty (30) minutes of classroom observation prior to completing the evaluation. For all other certified staff, the evaluator shall spend at least two (2) continuous periods of not less than thirty (30) minutes of classroom observation prior to completing the evaluation. The first classroom observation period of a probationary certified staff shall be scheduled by the evaluator with the certified staff at least one (1) day in advance. All subsequent observations may or may not be scheduled at the discretion of the evaluator.

G. Visitation Feedback
   Certified staff shall be given feedback by the evaluator within five (5) working days of an evaluation observation, except where illness, professional leave, or an emergency situation on the part of either the certified staff or evaluator occurs. In such a situation, the feedback shall be provided within five (5) working days after the person returns to work.

H. Responsibility for Evaluation
   The responsibility for evaluating certified staff assigned to a school full time shall be with the building principal or other administrative staff assigned by the Superintendent or his designee. Certified staff assigned to two schools shall be evaluated by the principal where the certified staff has the most classes or other administrative staff assigned by the Superintendent or his designee. If the classes are equal, the principal or other administrative staff of the school, which has the smaller teaching staff or administrative staff assigned by the Superintendent or his designee shall be responsible for the evaluation. Itinerant certified staff shall be evaluated by the Superintendent or his designee.

I. Orientation
   Early in each school year, those certified staff being evaluated during the school year will have an orientation concerning the evaluation of certified staff by the building principal or other designated evaluator. Certified staff hired or reassigned after the beginning of the school year shall receive an orientation by the building principal or other designated evaluator on the evaluation of certified staff performance. No required observation as described in Paragraph F shall take place until the orientation has been completed.
Sec. 1.7 RELEASE FROM CONTRACT:
A certified employee is sometimes offered a position in another school system which may provide professional advancement and may cause him/her to ask to be released from a contract in the local schools. The Board’s first obligation is to the children of USD #230. Therefore, the Board of Education may grant a release or they may not grant a release to an employee. Factors contributing to the Board’s decision will be such as resignations during the term, the securing of a satisfactory replacement, and conditions preceding resignation, etc. The Board of Education will use discretion in granting or not granting a release from contract to an employee.

A monetary penalty may be enforced by the Board since the School District will have additional costs due to the resignation after the date established by the Continuing Contract Statute. The monetary penalty scale is listed below. Payment must be made to the Board of Education at the time the release is granted.

**Date of Resignation:**

- From May 16th to June 15th .......................................................... $300.00
- From June 16th to July 15th .......................................................... $400.00
- From July 16th to August 15th .................................................... $500.00
- From August 16th and opening of new school year ..................... $600.00

A certified employee requesting release from contract
between the opening of school and May 15th .................................... $1,250.00

**ARTICLE II - LEAVES OF ABSENCE**

Sec. 2.1 GENERAL LEAVE OF ABSENCE:
A certified employee may apply for a leave of absence for the following reasons: Health reason, other than maternity; adoption; professionally related employment of a temporary nature, and other meritorious experiences which would enhance the employee professionally. Leave of absence shall not be approved for certified employees who have served fewer than two (2) full years with the district. The leave is granted without pay. Reinstatement must be requested by February 1st of the contract year in which the certified employee is on leave.

The certified employee shall be reinstated following a leave of absence and shall be entitled to fill the position he or she vacated, a comparable position within the building level, or a position for which he or she is certified without loss of accrued benefits. The aforementioned accrued benefits are limited to placement on the salary schedule and sick leave. Sick leave allowances shall not accrue during leave, nor will accumulated sick leave be lost. Certified employees on leave of absence may continue to participate in the district’s health insurance at the employee’s expense.

Increments will not be granted during the leave except when the activities of the individual, while on leave, are comparable to a year’s teaching experience. The Superintendent of Schools will make the decision concerning allowance for the increments.

- The building level is as follows:
  - Elementary - Grades, Kindergarten - Fifth
  - Middle - Grades, Sixth - Eighth
  - High - Grades, Ninth - Twelfth

Sec. 2.2 PERSONAL LEAVE:
Two (2) personal leave days per year with pay may be used at the discretion of each certified employee with the approval of the Building Principal and Superintendent of Schools for the conducting of personal business. Certified employees must request the personal leave in writing at least three (3) days before the day to be used as personal leave. The request will be made with the Building Principal, who in turn will contact the Superintendent.

Personal leave will not be granted on the days listed below:
- The day preceding or the day following a recognized school holiday
- On the last week day involving a weekend preceding a recognized school holiday or the day following such school holiday
- Days designated for in-service
Days designated for teacher orientation
Days designed for Parent/Teacher conferences

Only ten (10) percent of the total number of district certified employees (excludes administrators and nurses) and no more than three (3) certified employees per building will be granted personal leave on a given day. First requested - first granted will be the basis for determining personal leave in case more than ten (10) percent of the district’s certified employees request personal leave on a given day. The three (3) day notice may be waived by the Building Principal and Superintendent in case of an emergency.

If an employee chooses to not use one or both of their personal days, the district will compensate the employee one-hundred dollars ($100) for each day not used. Personal days are non-accumulative.

Sec. 2.25  EMERGENCY PERSONAL DAY
From time to time, an employee needs a personal day after the two (2) personal leave days per year listed in Sec. 2.2 has been used. The employee has one (1) emergency personal day for their use when they exhausted their two personal days per year. This one (1) emergency personal day will not come out of sick leave and the cost of a short term substitute teacher will be deducted from the employee’s salary.

The emergency personal day may be used at the discretion of each certified employee with the approval of the Building Principal and Superintendent of Schools for the conducting of personal business. Certified employees must request the personal leave in writing at least three (3) days before the day to be used as emergency personal leave. The request will be made with the Building Principal, who in turn will contact the Superintendent.

Personal leave will not be granted on the days listed below:
- The day preceding or the day following a recognized school holiday
- On the last week day involving a weekend preceding a recognized school holiday or the day following such school holiday
- Days designated for in-service
- Days designated for teacher orientation
- Days designated for Parent/Teacher conferences

Only ten (10) percent of the total number of district certified employees (excludes administrators and nurses) and no more than three (3) certified employees per building will be granted personal leave and/or emergency personal leave on a given day. First requested - first granted will be the basis for determining personal leave in case more than ten (10) percent of the district’s certified employees request personal leave/emergency personal leave on a given day. The three (3) day notice may be waived by the Building Principal and Superintendent in case of an emergency.

The emergency personal day is non-accumulative.

Sec. 2.3  GENERAL SICK LEAVE:
All full-time certified employees at the beginning of the current school year shall be credited with ten (10) days of sick leave, which shall be placed in their sick leave account number one (1).

Certified employees employed with U.S.D. #230 prior to the current school year shall have all of their accumulated sick leave days placed in said employee’s sick leave account number two (2).

All sick leave days remaining in account number one (1) of each certified employee at the end of the current school year will be transferred to said employee’s sick leave account number two (2).

Sick leave is defined as days of absence from duty because of personal illness or serious injury of the certified employee, or illness or serious injury of members in the immediate family when other arrangements cannot be made, for which no deduction is made in regular monthly or annual compensation of the employee. The sick leave available to the certified employee for the illness or serious injury of members in the immediate family, other than the certified employee, shall be at least ten (10) days per school year to be deducted from said employee’s sick leave account(s).
As used herein, "immediate family" shall be:
Certified employee's spouse;
Certified employee's natural or adopted children;
Certified employee's spouse's natural or adopted children;
Certified employee's foster children;
Certified employee's parents;
Certified employee's step-parents.

The terms of days as used herein are defined as days on which the certified employee drawing sick leave would normally have reported for duty.

A doctor's statement in writing the fourth day of illness or injury, must be submitted stating that the certified employee is unable to perform her or his regular assigned duties in the school system. All certified employees will be notified of the number of sick leave days for the account number one (1) and account number two (2) by the first day of classes for the current school year.

Sec. 2.4
PAY FOR UNUSED SICK LEAVE:
The Board of Education may, each school year, purchase a maximum of five (5) days sick leave from the certified employee's account number one (1) at the rate of pay as listed below in the section. Exception: The certified employee shall be allowed to accumulate up to eighty (80) days unused sick leave in such employee's account number two (2) before the Board shall be entitled to exercise its right to purchase from such employee's account number one (1).

The Board of Education will notify the certified employee on May 25th or the last day of classes for students, whichever occurs first of the current school year, how many sick leave days they are purchasing for said school year.

Option A: Certified employees covered by the Master Contract Agreement will be compensated due to the resignation, retirement, or death for accumulated sick leave days in one lump sum payment at the rate listed below:
$30.00 per full day after ten (10) years of service in U.S.D. #230.
$35.00 per full day after fifteen (15) years of service in U.S.D. #230.
$40.00 per full day after twenty (20) years of service in U.S.D. #230.
$45.00 per full day after twenty-five (25) years of service in U.S.D. #230.
$50.00 per full day after thirty (30) years of service in U.S.D. #230.

Option B: Accumulation of days and amount paid per day are the same as in Option A.
Certified Employees who qualify to be paid for unused sick leave under Option A will be paid for their accrued and unused sick leave under Option B if the following conditions exist:
1. The Certified Employee has submitted a written application for payment of unused sick leave to the District Office on a form provided by the School District by August 15th of the year payments would begin; and the application is approved by the superintendent
2. The Certified Employee will qualify for KPERS retirement benefits not more than 36 months after the submission of an application for payment of unused sick leave to the District Office.

If the applicant qualifies for payment of unused sick leave and the application is approved by the Superintendent, the applicant will be entitled to payment for all accrued and unused sick leave in installment payments over the remaining period of time until the applicant qualifies for KPERS retirement benefits. Such installment payments shall be added to the Certified Employee's periodic salary payment and shall be subject to the wage withholding requirements of state and federal law. A Certified Employee who receives payment for unused sick leave shall no longer be entitled to those sick leave days for which payment has been received.

Sec. 2.5
MATERNITY LEAVE:
In order that a suitable replacement can be secured and there can be an orderly continuance of the educational
program, maternity leave, if desired, must be requested at least thirty (30) days prior to the first day of maternity leave.

Any certified employee who becomes pregnant may continue to work as long as health permits and as long as she is satisfactorily performing the duties of the position. The certified employee will be required to submit a statement from the physician verifying the period of pregnancy and health status including incapacitation from performing her duties. Sick leave for maternity will be granted to teachers during the period of actual incapacitation from performing their duties. Pregnancy, childbirth, termination of pregnancy and recovery shall be treated as any other temporary disability for job related purposes including commencement, duration and extensions of leave, reinstatement and any other fringe benefits offered to employees as virtue of employment.

Sec. 2.6 ADOPTION LEAVE:
In order that suitable replacement can be secured and there can be an orderly continuance of the educational program, adoption leave, if desired must be requested and may be granted to begin and end at a time agreed upon by the certified employee and the Superintendent of Schools. The adoption leave request must be made within one (1) week of legal notification of adoption. Sick leave may be applied to adoption leave with a maximum leave of six (6) weeks. If the certified employee teaches at least ninety (90) days during the year that adoption leave is granted, he or she will be eligible for consideration of a step increase. He or she will be considered for a step increase if his or her days taught and sick leave days due to the adoption total ninety (90) days or more. The individual returning from adoption leave shall be entitled to fill the position he or she vacated, a comparable position within the building level, or a position for which he or she is certified.

The building level is as follows:
- Elementary - Grades, Kindergarten - Fifth
- Middle - Grades, Sixth - Eighth
- High - Grades, Ninth - Twelfth

Sec. 2.7 CHILD CARE LEAVE:
A certified employee may request, in writing to the Superintendent of Schools, child care leave. The said leave shall be limited to one (1) contract year. Reinstatement must be requested by February 1st of the contract year in which the certified employee is on leave. The individual returning from child care leave shall be entitled to his or her former position, a comparable position within the building level, or a position for which he or she is certified. The child care leave is unpaid leave.

The building level is as follows:
- Elementary - Grades, Kindergarten - Fifth
- Middle - Grades, Sixth - Eighth
- High - Grades, Ninth - Twelfth

Sec. 2.8 SABBATICAL LEAVE:
The applicant for a sabbatical leave must have been employed in Unified School District #230 for the preceding five (5) consecutive years. The applicant must not have been granted a sabbatical leave from the district during the five (5) consecutive years of service immediately preceding the current application. The applicant must sign a teaching contract conditioned upon an agreement to return to service with U.S.D. #230 immediately upon termination of the sabbatical leave.

A sabbatical leave may be for one (1) semester or it may be for one (1) contract year. The sabbatical leave is without pay and without continuation of employer paid fringe benefits. However, certified employees on sabbatical leave may continue to participate in the district’s health insurance, at the employee’s expense. The certified employee returning from sabbatical leave shall be entitled to fill the position he or she vacated or a comparable position within the building level or a position for which he or she is certified. He or she shall be placed at the position on the basic salary schedule he or she would have attained had he or she been employed in the district during said period.

The building level is as follows:
- Elementary - Grades, Kindergarten - Fifth
- Middle - Grades, Sixth - Eighth
- High - Grades, Ninth - Twelfth
Sec. 2.9  BEREAVEMENT LEAVE:
The district shall allow five (5) days of bereavement leave for a death in the immediate family, subject to the following stipulations:
All bereavement leave shall be deducted from accumulated sick leave.
As used herein, "immediate family" shall be:
Certified employee's spouse;
Certified employee's natural or adopted children;
Certified employee's spouse's natural or adopted children;
Certified employee's foster children;
Certified employee's son-in-law or daughter-in-law;
Certified employee's parents;
Certified employee's step-parents;
Certified employee's spouse's parents;
Certified employee's brothers and sisters;
Certified employee's half-brothers and half-sisters;
Certified employee's grandparents;
Certified employee's grandchildren.
Bereavement leave shall not accumulate from one contract year to the next.

For the death of a person other than immediate family of the certified employee, said employee may take one-half (1/2) day per death to attend a funeral of that person. Additional time may be approved by the Building Principal if circumstances require additional time.

Sec. 2.10  LEAVE FOR CIVIC DUTIES:
If, in the opinion of the Building Principal, civic duties (jury duty, military, and other duties determined by the Building Principal that pertain to civic responsibilities, which are non-elective) cannot possibly be performed outside the school work day, permission may be granted for such duties to be performed during school hours or, if the situation arises whereby the certified employee has absolutely no control, he or she may be granted leave. Such civic leave will be granted with pay as follows:
Payment for Jury Duty: A certified employee called and/or assigned jury duty will be paid his/her daily rate of pay (based upon the basic salary of the individual involved), less any money or monies received from the Court for actual contract days missed. Payment must be approved by the Superintendent of Schools and will be made for actual contract days missed. Exception: Money or monies received for transportation or direct expense will not be deducted from the daily rate of pay; notwithstanding the fact that reimbursement for travel or transportation may be for the travel by the certified employee for a distance lesser than or greater to that distance normally traveled by the employee to his or her place of employment with U.S.D. #230. If the daily rate of pay from the Federal Government or State Government exceeds the daily rate of pay for the certified employee, the Board of Education shall deduct a daily rate of pay from the contract of the certified employee according to the number of actual contract days missed by the certified employee.

Payment for Military Duty: A certified employee assigned to military duty will be paid his/her daily rate of pay (based upon the basic salary of the individual involved), less any money or monies received from the Federal Government or the State Government for actual contract days missed. Payment must be approved by the Superintendent of Schools and will be made only for actual contract days missed. Exception: Money or monies received for the transportation or direct expense will not be deducted from the daily rate of pay; notwithstanding the fact that reimbursement for transportation or travel may be for the travel by the certified employee for a distance lesser than or greater to that distance normally traveled by the employee to his or her place of employment within U.S.D. #230. If the daily rate of pay from the Federal Government or the State Government exceeds the daily rate of pay for the certified employee, the Board of Education shall deduct a daily rate of pay from the contract of the certified employee according to the number of actual contract days missed by the employee.

Sec. 2.11  PROFESSIONAL ASSOCIATION LEAVE:
At the beginning of the current school year, the Spring Hill Education Association shall be granted four (4) days of paid leave to be used by Association members. The scheduling of this leave will be at the discretion and
approval of the Spring Hill Education Association Executive Board (President, Vice-President, Secretary, and Treasurer) subject to final approval by the Superintendent of Schools. The Spring Hill Education Association shall reimburse the Spring Hill Unified School District 230 for the salaries of the substitute teachers replacing certified employees who are on professional association leave.

The Spring Hill Education Association shall supply in writing a request for said leave to the Superintendent of Schools and appropriate building principal, not less than five (5) school days in advance of taking such leave. The five (5) school days advance requirement may be waived by the superintendent.

Sec. 2.12 PROFESSIONAL IMPROVEMENT LEAVE:
A maximum of one (1) day of leave may be used for the certified employee's improvement. Professional improvement days may be used for any educational purpose with the approval of the Building Principal. The certified employee planning to use the professional improvement day shall notify his or her Building Principal at least one (1) week in advance of his or her absence. Professional improvement day shall be used for the purpose of:
Visitation to view other instructional techniques or programs.
Conferences, workshops, or seminars conducted for instructional/educational improvement.

The one (1) professional day is in addition to the twelve (12) days of sick leave.
The professional improvement leave day is non-accumulative.

ARTICLE III - PROBATION:
A. A person rated as questionable (probationary) concerning the individual's evaluation may be recommended to the Board of Education to be placed on probationary status, without financial penalty, for the ensuing school year. Such status, when passed by the Board of Education, shall be noted on the individual's contract.
B. A person rated as questionable (probationary) concerning the individual's evaluation may be recommended to the Board of Education to be placed on probationary status without any salary increases for the ensuing school year. Upon approval by the Board of Education, such status shall be noted on the individual's contract.
C. A person placed on probation without financial penalty must have that status removed within one year, or be recommended for probation without any salary increase for the following year.
D. No certified personnel shall be carried on probationary status for more than two years. If improvement is not demonstrated, and probationary status not removed, they shall be recommended for non-renewal.
E. Upon removal of probationary status, the person shall be placed on the normal step of the salary schedule for which he or she would otherwise be eligible for the following school year, as though he or she has not been on probationary status.

ARTICLE IV - GRIEVANCE PROCEDURE:
Sec. 4.1 PURPOSE:
The purpose of this procedure is to secure at the lowest possible level equitable solutions to the problems which may from time to time arise affecting aggrieved person or persons of Spring Hill U.S.D. #230. Both parties recognize that the procedure must be available without fear of discrimination because of its use. Informal settlements at any level shall bind the immediate parties to the settlement, but shall not be precedents in a larger grievance proceeding.

Sec. 4.2 DEFINITIONS:
A "grievant" shall mean a teacher or a group of teachers employed by U.S.D.#230.
A "grievance" shall mean any alleged violation, misinterpretation, or misapplication involving the terms or conditions of certified employee's master contract of employment.
The term "days" shall mean working school days, except as otherwise indicated. If the stipulated time limits are not met, the grievant shall have the right to appeal the grievance to the next level of the procedure.
The "Association" shall mean the recognized bargaining unit, Spring Hill Education Association.
The "P.R.& R Committee" shall mean the Association's Professional Rights and Responsibilities Committee.

Sec. 4.3 PROCEDURE:
A. Level One: The grievant must request an informal conference with his or her Principal or other immediate superior within fifteen (15) calendar days of the date of the event given reason to the grievant or within fifteen
(15) calendar days of the time the employee may have reasonably expected to have learned of the event. At this conference, the grievant should seek to resolve the matter informally.

B. Level Two: (a) If the grievant is not satisfied with the disposition of his or her grievance at Level One, or if no decision has been rendered within five (5) days after informal presentation of the grievance, he or she may file the formal grievance in writing simultaneously with the Chairman of the P.R. & R. Committee and the Principal within five (5) days after the decision at Level One or ten (10) days after the grievance was presented informally at Level One, whichever is sooner. (b) Within five (5) days after the receipt of the written formal grievance by the Principal, the Principal will meet with the grievant and his or her representative of the Association in an effort to resolve it. The Principal shall provide the grievant and the Association with a written answer to the Grievance within two (2) days after the meeting. Such answer shall include the reason upon which the decision was based.

C. Level Three: (a) If the grievant is not satisfied with the disposition of his or her grievance at Level Two, or if no decision has been rendered within seven (7) days after the presentation of the formal grievance, he or she may file the grievance with the Association's P.R. & R. Committee for review and transmittal to the Superintendent of Schools within five (5) days after the decision at Level Two or ten (10) days after the grievance was formally presented at Level Two, whichever is sooner. (b) Within five (5) days after the receipt of the written formal grievance by the Superintendent, the Superintendent will meet with the grievant and his or her representative. Upon conclusion of the hearings, the Superintendent will have four (4) days to provide his or her written decision, together with the reason for the decision, to the grievant and the Association.

D. Level Four: (a) If the grievant is not satisfied with the disposition of his or her grievance at Level Three, or if no decision has been rendered within nine (9) days after the presentation of the formal grievance to the Superintendent, he or she may within five (5) days after a decision by the Superintendent, or ten (10) days after the presentation of the grievance to the Superintendent, whichever is sooner, request in writing that the Chairman of the P.R. & R. Committee review and file the grievance with the Board of Education. (b) The Superintendent will accept the grievance on behalf of the Board of Education. Delivering the grievance to the office of the Superintendent during the normal working hours of the school day shall constitute the filing of the grievance. (c) The Superintendent will arrange a meeting with the Board of Education and the grievant within ten (10) days after receiving the grievance on behalf of the Board of Education, if it is twenty-five (25) days or more until the next regular Board meeting; or at the next regularly scheduled board meeting. The Board of Education will meet with the grievant and his or her representative from the association in an effort to resolve the grievance. Upon the conclusion of the hearing, the Board President will have five (5) days to provide the written decision of the Board together with the reason for the decision, to the grievant and the association. The Board of Education shall have final authority in all grievances.

ARTICLE V - REDUCTION IN FORCE AND RECALL

Sec. 5.1 REDUCTION IN FORCE

The Board of Education has the right and authority to determine the composition of professional staff necessary to carry out the educational program of Unified School District #230. From time to time, as a result of decreasing enrollment, limited financial resources, or changes in the educational program, it may become necessary to reduce the number of certified employees.

Reduction in the number of professional employees shall, whenever possible, be handled through normal attrition by retirement, resignation, leaves of absence, and other similar conditions. However, when normal attrition is not adequate to meet the requirements of the Board of Education, involuntary lay-off of personnel shall be employed in accordance with the procedure specified in this policy.

The number of teaching positions to be reduced shall be in accordance with the educational goals established by the board. The number of teachers needed to implement the district's educational program will then be determined by the administrative staff based on those educational goals in determining which teachers will be non-renewed due to reduction in force.

The educational goals and needs of the district, individual certifications, qualifications, training, skills, evaluations, interests and years of Spring Hill School District teaching experience shall be considered. If two or more teachers have similar certifications, qualifications, training, skills, evaluations, and interests in a teaching area, those teachers who have tenure will be retained over those who are non-tenured. If all of the teachers have similar certifications, qualifications, training, skills, evaluations, and interests and all are tenured, the teacher(s) who best meets the needs
of the district, considering the factors outlined above and any other relevant factors, will be retained.

Sec. 5.2 Recall
Any certified employee who has not been reemployed as a result of reduction of the teaching staff shall be considered for reemployment if a vacancy exists for which the teacher would qualify. Certified employees who may be eligible for reemployment are required to notify the district of their current address. The superintendent will recommend to the board reinstatement of any teacher he/she deems qualified and able to serve the best interests of the district. The board shall not be required to consider reinstatement of any teacher after a period of one year from the date of nonrenewal.

A teacher recalled to duty will be placed on the salary schedule at the appropriate step based on the last full year of service in USD #230. No step increase will be granted for the period of the lay-off. The level placement will be appropriate to the teacher's current preparation when re-employed. Upon such re-employment, a certified employee shall be entitled to all accumulated leave accrued during such certified employee's period of employment with the district prior to non-renewal for staff reduction.

ARTICLE VI - MANAGEMENT RIGHTS:
The Board of Education hereby retains and reserves unto itself, except as limited by the specified and express terms of the Master Contract Agreement, all powers, rights, authority, duties and responsibilities conferred upon and vested in it by the laws and the Constitution of the State of Kansas and of the United States, including, but without limiting and generality of the foregoing, the right:
A. To the executive management and administrative control of the school system and its properties and facilities.
B. To hire all certified employees, and subject to the provisions of the law, to determine their qualifications and the conditions for their continued employment, or their dismissal or demotion, and to promote and transfer all such employees.
C. To establish grades and courses of instruction including special programs, and to provide for all athletic, recreational and social events for students, all as deemed necessary or advisable by the Board of Education.
D. To delegate authority through recognized administrative channels for the development and organization of the means and methods of the instruction according to current teaching material; and the utilization of teaching aides of all kinds.
E. To determine class schedules, the hours of instruction, and the duties, responsibilities, and assignments of certified employees and other employees with respect thereto, and with respect to administrative and non-teaching activities within the school system, and the terms and conditions of employment.

The exercise of the foregoing powers, rights, authority, duties and responsibilities by the Board, the adoption of policies, rules, regulations, and practices in furtherance thereof, and the use of judgment and discretion in connection therewith shall be limited only by the specific and express terms of this Master Contract Agreement and Kansas statutes; and then only to the extent such specific and express terms hereof are in conformance with the constitution and laws of the State of Kansas and the rules and regulations promulgated by the Kansas State Board of Education and the constitution and laws of the United States.

ARTICLE VII - ASSOCIATION RIGHTS:
A. Dues for membership in Spring Hill Education Association
1. Authorization of deduction
   Upon written authorization by the individual certified employee executed on proper form, membership dues in the Spring Hill Education Association (hereinafter “Association”) will be deducted from the employee's salary and remitted to the Association by the 20th of each said month at the rate of 1/20 of the total annual dues amount per month, beginning in September 25 and ending in July 10.
   For any certified employee electing to take a lump sum salary payment upon completion of all contractual obligations in accordance with K.S.A. 74-4940, the Board shall make the appropriate Association dues deduction from the lump sum salary payments and remit the amount so deducted to the Association at the time of the lump sum deductions are made.
2. Initiation of deduction
   Such authorization forms for dues deduction shall be filed by September 10th of said school year. The payroll deductions shall start with the November 10th pay period and end with the May 10th pay period. Enrollment in
Spring Hill Education Association will be continuous, unless intent to terminate membership in the Association is submitted in writing by the certified employee.

3. Filing and notification requirements
The Association shall be responsible for filing all authorizations with the Board in a timely manner as set forth in Section A., Paragraph 2. The Association is further responsible for notifying the Board of an employee's desire to terminate membership in the Spring Hill Education Association and to no longer have dues deducted from his/her salary for the following year by May 15th.

4. Responsibility for remittance for dues
If a payroll warrant is not issued to a member during any one or more of the months covered in the period indicated, the Board assumes no responsibility for payments unmade to the Association.

5. Release and indemnification
The Association shall indemnify and hold the Board harmless of any liability resulting from any and all claims, suits, or any action arising from compliance with the provisions of this agreement, or in reliance of any list, notice, certification or authorization furnished under this agreement between the parties for deduction.

B. Use of School Facilities and Equipment
1. The Association may be authorized to use various schools and meeting rooms therein provided that authorization for such use has been secured at least twenty-four (24) hours in advance from the principal or administrator in charge of the building provided further that no such meeting shall start before the duty day/week ends. No such meeting shall interfere with activities of the school.

2. The Association shall have the right to request reasonable use of School District equipment (not including supplies) such as typewriters, photocopy machines, and overhead projectors when not otherwise in use. When the request includes use of school district supplies, the Association shall reimburse the School District for its costs of such supplies as determined by the Administration. The administration shall have the right to place reasonable limitations on the use of school district equipment and to schedule the time of usage. Such equipment shall not be removed from the School District building where it is located. Decisions rendered by the Administration under this paragraph shall not be subject to the grievance procedure.

C. Use of bulletin boards and mailboxes
Duly authorized representatives of the Association shall be allowed to place Association notices, circulars, or other material (exclusive of local, state, and national political campaign material) dealing with activities or concerns of the Association in building mail boxes and on bulletin boards located in faculty lounges. A copy of any such notices, circulars, or other materials shall be provided to the building principal before being placed in mailboxes or on bulletin boards.

D. Use of the School Mail System
1. All communications, magazines, and other materials bearing the name of any certified employee and sent through the United States mails will be delivered to such employee through the inner-school delivery service.

2. To the extent permitted by law, the inner-school delivery service may be used by the Association to distribute Association material to the schools.

ARTICLE VIII - COMPENSATION
Sec. 8.1 BASIC SALARY:
Each certified employee shall be entitled to receive salary based upon and determined by 2014-2015 and 2015-2016 salary schedule attached hereto and labeled as Exhibits One (1) and Two (2).

Teachers who plan to move horizontally on the salary schedule must notify the Board of Education Office of the potential movement no later than May 1 of each school year. If the Board of Education Office does not receive notification of anticipated graduate hours by May 1, movement will not be granted for the following school year.

Any certified employee qualifying for horizontal movement across the salary schedule must submit copies of official transcripts verifying the completion of the additional work by September 10 for an October adjustment. It shall be the responsibility of the individual certified employee to notify the superintendent's office in writing when the certified employee qualifies for a new salary schedule column.
Part-time teachers shall be paid five (5) days at full contract to cover conferences and in-services (these are not additional days beyond the 187-day contract).

Sec. 8.2 METHOD OF PAY:
For each contract year, except as otherwise provided by this agreement or law, the Board shall pay the basic contract amount in not less than fifteen (15) installments. Beginning with the 2007-2008 school year, the board shall pay the basic contract amount in not less than twelve (12) installments.

Ten (10) month employees shall receive their first paycheck August 10th.

Sec. 8.3 SUPPLEMENTAL SALARY:
Certified employees assigned supplemental duties shall be entitled to receive salary based upon and determined by supplemental salary schedule for the 2014-2015 and 2015-2016 school year attached hereto and labeled as Exhibit Three (3).

Each certified employee assigned a supplemental position shall be paid in substantially equal installments, (with the regular payroll) on the specified pay date.

EXCEPTION: Upon written authorization from any certified employee to whom the supplemental salary applies, the employer shall pay the lump sum of said person's contractual compensation for the school year in one payment upon completion of all supplemental contractual obligations of the individual. The payment will be made with the next payroll after the completion of the supplemental contractual obligation, as long as it is completed by the twenty-fifth of said month. Otherwise it will be included in the following pay period. The authorization for lump sum payment shall be filed with the employer not later than the second contract day for certified employees of the school year in and for which the balance payment is first authorized.

The superintendent of schools or the board of education may appoint an additional assistant, not listed on the supplemental salary schedule for certified personnel, for the remainder of the term of the bargaining agreement at 2/3's of the rate of the head coach or sponsor. Such appointment shall expire at the end of the term of the bargaining agreement unless negotiated for the next contract period. Any assistant appointed under this paragraph will be automatically negotiated during the following negotiation period whether or not such appointment occurred before February 1st. The Spring Hill Education Association president will be notified in writing when this provision is required.

Sec. 8.4 EXTRACURRICULAR COMPENSATION:
A. The following specific duties to be assigned by the superintendent and/or designee and not considered a part of regular teaching assignment under the primary contract nor a supplemental duty under the supplemental salary schedule shall be compensated on an hourly rate of $20.00. A time sheet (to be provided by the Board of Education office) is to be completed and signed by the certified employee upon completion of said activity.
1. Teaching off contract hours in an approved program, including summer school and after-school. ($25.00 per hour)
2. Special curricular planning (under the district-wide adopted cycle) performed outside of the regular school day. ($20.00 per hour)
3. Textbook selection committee - such committee to perform outside of the regular school day but at school facilities. ($20.00 per hour)
4. Special teaching services, including preparation time for presentation to study groups and in-service training sessions. ($25.00 per hour)
5. Superintendent's Advisory Council (SAC). ($20.00 per hour)
6. Site-Based Council ($20.00 per hour)
7. Professional Development Council (PDC) ($20.00 per hour)
8. District On Going Curriculum Council ($20.00 per hour)
9. Building Improvement Team - The Superintendent of Schools would set a stipend amount for members serving on this committee. The amount of the stipend will be One Hundred Dollars ($100.00).
10. Student supervision at elementary musical concerts as approved by the building administrator ($20.00 per hour).
B. Supervising Student Teachers

The Board of Education shall reimburse the cooperating teacher any stipend provided by the college or university placing student teachers in U.S.D. #230. For purposes of this agreement, cooperating teacher shall mean a certified teacher employed by U.S.D. #230 who is responsible for supervising a student teacher. Student teacher shall mean a student who has not completed an approved student teacher program but who is certified by a teacher education institution to be capable of assuming teaching responsibilities under the supervision of a cooperating teaching.

Sec. 8.5 TEN (10) MONTH EMPLOYEES:
Spring Hill Unified School District #230 may provide ten (10) month contracts for selected individuals employed by the district. The number of contract days for ten (10) month employees shall be 207 days. The 207th contract day will be a flex day. Ten (10) month employees shall work in their assigned location on the 187th contract day.

In addition to the basic salary provided in paragraph Four (4), each certified employee whose employment is for ten (10) months shall be entitled to receive one-ninth (1/9) of the basic salary as determined by the vertical and horizontal positions of the attached Exhibit One (1).

In addition to the basic salary provided in paragraph Four (4), each certified employee whose employment is for ten (10) months shall be entitled to receive one-ninth (1/9) of the basic salary as determined by the vertical and horizontal positions of the attached Exhibit One (1).

Sec. 8.6 MILEAGE REIMBURSEMENT:
The district shall reimburse each certified employee at the rate established by the Secretary of Administration for the State of Kansas for use of personal vehicle in carrying out school district business and contract agreement with the district. All personal use of a vehicle for reimbursement must be approved by a district administrator prior to said use.

Sec. 8.7 FRINGE BENEFIT:
The Board of Education will pay the cost for single health and single dental insurance premiums for all eligible certified personnel for the 2014-2015 and 2015-2016 school year. (To be eligible for insurance, the employee must work enough hours to qualify for KPERS.) The amounts listed in the paragraphs below are the amounts established for the 2014-2015 school year.

Beginning with the 2008-2009 school year the district will only pay the cost of a single membership if the employee completes a physical screening provided at district facilities or completes one by a doctor of their choice. Those who choose not to participate in this program will pay $25.00 per month toward their single health premium cost.

Full-Time Employees:

For all full-time certified employees who elect to choose health insurance coverage through the school district, the Board of Education will pay a minimum of $508.06* per month towards the purchase of a single medical insurance policy from a carrier selected by the Board.

All full-time personnel who elect not to participate in the school district’s health insurance plan lose the benefit. The $508.06* per month is not available in the form of cash as an optional benefit.

Part-Time Employees:

For all part-time certified employees who elect to choose health insurance coverage through the school district, the Board of Education will pay a pro-rated portion of $508.06* per month towards the purchase of a single medical insurance policy from a carrier selected by the Board. Part-time employees must be eligible for KPERS to qualify for the insurance benefit.
All part-time personnel who elect not to participate in the school district's health insurance plan lose the benefit. The $598.06* per month is not available in the form of cash as an optional benefit.

The Board of Education will provide $37.61* per month for each full-time certified employee desiring the dental plan. Beginning with the 2007-2008 school year, the board shall provide the dental plan amount in not less than twelve (12) installments for each full time certified employee desiring the dental plan. The fringe benefit amount shall be prorated for any qualified certified employee employed less than full-time. Part-time employees must be eligible for KPERS to qualify for the insurance benefit. The monetary amount can be applied only for the basic dental plan, as this is a "take it or leave it" program.

The Spring Hill Education Association shall have the right to designate the three (3) teacher representatives to serve on the Board’s Fringe Benefits Advisory Committee established by Board Policy, CLA.

*Due to economic circumstances, the exact dollar amount for a single employee dental and a single employee health coverage plan will probably change in Jan. 2015 and again in Jan. 2016. The USD 230 Board of Education has agreed to cover the full amount for a single employee dental and a single employee health plan for the 2014-2015 and 2015-2016 contract years.

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**Sec. 8.8**

**TAX SHELTERED ANNUITIES:**

An insurance company desiring to have its voluntary tax shelter annuity program added to the present number for payroll deduction must have five (5) certified and/or classified personnel signed up for payroll deduction. The list of five (5) individuals must be presented to the Board of Education Clerk as a group.

Vendors providing tax shelter annuities must have a qualified plan and hold harmless agreement on file with the Board of Education Clerk prior to any payroll deductions being withheld. Vendor would also be responsible for providing the payroll department with a completed maximum exclusion form and salary reduction form for each employee in their plan. Employees will be limited to two (2) changes to their annuities during the school year.

All qualified 403-B tax shelter annuity vendors will be advertised to Spring Hill Education Association and they will communicate to their members about the different options. The Board of Education staff will assist in the process.

The Board of Education will receive input from Spring Hill Education Association, following current health insurance committee procedures, if new IRS regulations are adopted requiring changes in the district’s annuity plan. The Board of Education will have final approval of the plan after review by the district’s attorney.

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**Sec. 8.9**

**CERTIFIED EMPLOYEES SERVING AS SUBSTITUTE TEACHERS:**

The principal, supervisor, or staff member in charge may assign to a certified employee an instructional or supervisory duty during his or her scheduled preparation and/or conference time when the administrator or staff member in charge deems it necessary for the efficient operation of the school.

Certified employees assigned to short-term periods of instruction of students (in excess of thirty [30] minutes), in addition to their regularly assigned duties within the contract day, shall be compensated at $20.00 per hour. When a short-term assignment is thirty (30) minutes or less and is uncompensated, the certified employee may be given equal released time by the principal or staff member in charge after students are dismissed at the regular dismissal time. The certified employee will remain on duty to meet a professional responsibility, i.e. including, but not limited to, a faculty meeting, parent conference, student supervision, in-service, special education staffing, or emergency situation.

**ARTICLE IX - SAVINGS CLAUSE:** If a portion of the Master Contract Agreement is found to be contrary to law, then only that portion shall be invalid. All other provisions shall remain in full force and effect.
TWO YEAR AGREEMENT

This Agreement is made and entered into on the 11th day of August, 2014, by and between the Board of Education of Unified School District No. 230, Spring Hill, Johnson County, Kansas, and the Spring Hill Education Association.

This Agreement is a result of good faith collective negotiations which have been conducted under the requirements of and directives of the Professional Negotiations Act (K.S.A. 72-5413 et seq.).

The provisions of this Agreement may be changed only through the mutual agreements of the BOARD and the ASSOCIATION. Each party has had the right and opportunity to make demands and proposals with respect to all negotiable subjects and therefore each agrees that the other will not be obligated to negotiate during the life of this Agreement on any item for the school year 2014-2015 & 2015-2016 whether contained herein or not.

This two-year Agreement shall be effective as of July 1, 2014 and shall continue in effect until June 30, 2016. This Agreement shall not be extended orally and it is understood that it shall expire on the date indicated.

REOPENING CLAUSE:

If either party to this Agreement desires to discuss any of the provisions herein, that party may notify the other party, in writing, of their desire to open the Agreement for that limited purpose. The referenced notice must specifically identify the language of the Agreement which is sought to be discussed and the rationale for the request. The party receiving the written request shall respond, in writing, as to whether it agrees or disagrees to open negotiations concerning the identified subject.

If both parties do not agree, then this Agreement shall remain unaltered during its term.

It is agreed by the Spring Hill Education Association and the Board of Education of Spring Hill Unified School District #230 that the paragraphs stated within this document are true and correct as agreed to by both parties.

Georann Whitman, President
Spring Hill Education Association

Nels G. Anderson, P.E., President
Spring Hill USD 230 Board of Education
## SPRING HILL SCHOOL DISTRICT
### SALARY MOVEMENT SCHEDULE
#### 2014-2015 and 2015-2016

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*Professional employees who do not meet the qualifications for this column but had accumulated at least 170 academic (college credit) hours but less than 190 hours under the 1991-92 salary schedule are placed in this column and will remain in such column for succeeding years of professional service unless qualifications for horizontal movement are satisfied.

**Professional employees who do not meet the qualifications for this column but had accumulated at least 190 academic (college credit) hours but less than 200 hours under the 1991-92 salary schedule are placed in this column and will remain in such column for succeeding years of professional service unless qualifications for horizontal movement are satisfied.

***Professional employees who do not meet the qualifications for this column but had accumulated at least 200 academic (college credit) hours but less than 210 hours under the 1991-92 salary schedule are placed in this column and will remain in such column for succeeding years of professional service unless qualifications for horizontal movement are satisfied.

****Professional employees who do not meet the qualifications for this column but had accumulated at least 210 academic (college credit) hours but less than 220 hours under the 1991-92 salary schedule are placed in this column and will remain in such column for succeeding years of professional service unless qualifications for horizontal movement are satisfied.

*****Professional employees who do not meet the qualifications for this column but had accumulated at least 220 academic (college credit) hours under the 1991-92 salary schedule are placed in this column and will remain in such column for succeeding years of professional service.

†Hours in excess of the masters degree are determined by subtracting the number of hours in the master program from the total graduate hours.
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NOTE: STEP PLACEMENT IS NOT NECESSARILY CORRELATED TO YEARS OF EXPERIENCE.
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2015 Kansas Statutes

72-5417. Notice of termination or nonrenewal of certain teacher contracts; change of terms. (a) All contracts of employment of teachers, except contracts entered into under the provisions of K.S.A. 72-5412a, and amendments thereto, shall be deemed to continue for the next succeeding school year unless written notice of termination or nonrenewal is served as provided in this subsection. Written notice to terminate a contract may be served by a board upon any teacher prior to the time the contract has been completed, and written notice of intention to nonrenew a contract shall be served by a board upon any teacher on or before the third Friday in May. A teacher shall give written notice to a board that the teacher does not desire continuation of a contract on or before the 14th calendar day following the third Friday in May or, if applicable, not later than 15 days after the issuance of a unilateral contract as authorized by K.S.A. 72-5428a, and amendments thereto, whichever is the later date.

(b) Terms of a contract may be changed at any time by mutual consent of both a teacher and a board.

(c) As used in this section:

(1) "Board of education" or "board" means the board of education of any school district, the governing body of any technical college or the institute of technology at Washburn university, and the board of trustees of any community college.

(2) "Professional employee" means any person employed by a board of education in a position which requires a certificate issued by the state board of education or employed by a board of education in a professional, educational or instructional capacity.

(3) (A) "Teacher" means any professional employee who is required to hold a certificate to teach in any school district, and any teacher or instructor in any technical college, the institute of technology at Washburn university or any community college, including any professional employee who is a retiree from school employment of the Kansas public employees retirement system.

(B) The term "teacher" does not include any supervisors, principals or superintendents or any persons employed under the authority of K.S.A. 72-8202b, and amendments thereto, or any persons employed in any administrative capacity by any technical college, the institute of technology at Washburn university or any community college.

2015 Kansas Statutes

72-1383. Cancellation of teachers' licenses; grounds. Any license issued by the state board of education or institutions under the state board of regents may be canceled by the state board of education in the manner provided by law, on the grounds of immorality, gross neglect of duty, annulling of written contracts with boards of education without the consent of the board which is a party to the contract, or for any cause that would have justified the withholding thereof when the same was granted.

History: L. 1945, ch. 282, § 38; L. 1959, ch. 317, § 2; L. 2005, ch. 69, § 4; July 1.
The Board shall consider any certified employee's resignation which is submitted in writing. The board may accept resignations from employees under contract when the resignation will be in the best interest of the district.

A certified employee who has signed a contract and accepted a teaching position in the district for the coming year or who has not resigned by the continuing contract notice deadline may not be released from that contract to accept another position until a suitable replacement has been employed.

If the certified employee terminates employment in the district without complying with board policy, the board may petition the State Board of Education to have the teacher's certificate suspended.

Approved: July 8, 2002; July 13, 2015
Licensee Exhibits
In conclusion, I have made it known that I was looking to make a change. The first district to reach out to me was on April 17th, 2016. I immediately informed my principal that I had a district looking to set up an interview. I was informed that I was supported to go after my dreams and that if I needed to, that I could hold a phone conference or skype during school hours. My mentor also made it aware to me that I needed to put in my resignation by May 15th or I would have to pay the liquidated damages. There wasn’t one time that I was informed that if I didn’t put in my resignation by May 15th, that I would not be allowed to leave, only that I would have to pay. Within the next couple of weeks, while I waited for the Maureen Joy Charter School to call me for my phone conference, I had some very important family matters that arose. Due to severe health of two of my family members, I decided that I could not leave my family during these critical times. With that being said, I had applied to a smaller district, where I could be closer to my family. On June 24th, I went in and interviewed at Lincoln Elementary for a grade-level position. After my interview, I was offered the job on the spot and I of course accepted. I immediately emailed my principal to see if there would be a time that I would be able to meet with her because I needed to discuss something with her. She immediately responded back that she would be on vacation and to just email her and she would try to help me with whatever I would need. Emails then took place amongst the principal, assistant superintendent, and myself (which are enclosed.) Within a week of accepting my new position, I received a message from someone other than the administration members, that I was speaking to at that time accusing me of false accusations regarding what was discussed between the assistant and the superintendent, which leads me to believe that there was a leak of confidentiality (document enclosed.) Thank you for your considerations towards this delicate matter.

Sincerely,

Madison Beckman
Your Application Status Has Changed

Dear Candidate,

Thank you so much for applying to one of our teaching positions at Maureen Joy Charter School. We have processed your application, and it will be reviewed by our Teacher Recruitment and Selection Committee at our next meeting.

The committee meets on the second and fourth Tuesday of each month, so you will hear from us on the Tuesday of our next meeting.

Thank you!
Courtney Samuelson
Director of Talent Recruitment
Maureen Joy Charter School

Maureen Joy Charter School

Powered by TalentEd Recruit & Hire™ Applicant Tracking and Hiring for K-12

Log into TalentEd Recruit & Hire
June 24, 2016

USD 230 Board of Education
101 E South ST.
Spring Hill, KS 66083

Dear USD 230 Board of Education,

Due to the advancement in my career, please accept my resignation. I have enjoyed my three years as a special education teacher at Prairie Creek Elementary, but have been given the opportunity to fulfill my long-term goal of transitioning into a general education classroom. Family is also my number one priority in my life and this new job opportunity at USD 484 will allow me to become a third grade teacher and be closer to my family.

I would like to thank you for allowing me to begin my career at Prairie Creek Elementary and I will miss working with the staff and students here. I decided that advancing my career was very important to me, so I searched elsewhere. Teaching is my passion and I do not want to pass up an opportunity to advance my career.

Sincerely,

Madison Buchman
Hi Mrs. Cole,

I was wondering if you would be at school all next week, so I could come in and talk to you?

Thank you,
Madison Beckman

Sent from my phone

---

Cola, Jody <jody@usd230.org>
To: Madison Beckman <beckmanm@usd230.org>
Co: "Cola, Jody" <jody@usd230.org>

Madison,

I will not be at school next week as I am just starting my summer vacation. Can you email me what you need and I will do my best to help.

Thank you,
Jody

[Quote removed]

---

Well, I didn’t want to do this through email because I wanted to come in and talk to you first, but I was offered a teaching position in Haysville, Kansas today. I decided to accept it for a third grade position and it will allow me to be closer to my sister and her family. I want you to know that I’ve had a great three years at Prairie Creek and I’m going to miss the students and a lot of the faculty, but I feel that this is the right decision for me. I wanted to tell you as soon as possible, however I apologize that I had to inform you through email.

Thank you,
Madison Beckman

Sent from my phone

[Quote removed]
(no subject) - madisonbeckman@gmail.com - Gmail

Welcome: Google prevented an suspicious attempt to sign in to your account.

Open with

Messages debrad724@cloud.com Details

One question... did you send any stores on your foreyer though? me under the bus too?

July 4

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DISCLAIMER: The email and any files therein are intended only for the use of the recipient(s) whom they are addressed. If you have received this email in error, please return it immediately and delete this email from your inbox. Any views or opinions presented in this email are those of the author and do not necessarily represents the company or its employees. Our company is not responsible for any breach of data confidentiality. This email is the property of and is the responsibility of the recipient.

Send a reply to: Dietz

https://mail.google.com/mail/u/0/

044
156
11/1/2016
Timeline

**June 24th**- Emailed principal to notify her of resignation.

**June 27th**- Turned in my letters of resignation to Board of Education Office.
   - Spoke to Mr. Wilson (Human Resources) over the phone discussing my letter. I informed him that I would like for my letter to be addressed at the board meeting that evening.

**June 28th**- I emailed my principal to inform her that I was taking the next step of contacting my superintendent. She emailed back and a copy of email is enclosed.
   - Spoke to Dr. Burke and arranged for a meeting for Wednesday June 29th at 9:00 A.M.

**June 29th**- Meeting held with Dr. Burke. I informed Dr. Burke of an email that I sent to Mrs. Cole on June 28th. Due to her reply, Dr. Burke informed me that he would address this as he was not aware of her response of “best wishes on your new career.” I then asked to be placed on the agenda for the July 11th board of education meeting.

**July 1st**- I received a message from a co-worker accusing me of a false accusation. I did not respond back.
To: Commissioner Randy Watson

From: Denise Kahler

Subject: Recognition of the 2016 National Blue Ribbon Schools

Board Goals: Provide an effective educator in every classroom

The Kansas State Board of Education will have the opportunity to hear from the four 2016 Kansas Blue Ribbon Schools. These schools were honored in November at a ceremony in Washington, D.C.

2016 Blue Ribbon Schools

- Challenger Intermediate School, USD 265 Goddard, Principal Jess Herbig
- Chanute Elementary School, USD 413 Chanute, Principal Gary Wheeler
- McKinley Intermediate Elementary School, USD 435 Abilene, Principal Tom Schwartz
- Wheatridge Middle School, USD 231 Gardner Edgerton, Principal Jim Brockway

The principals from the above-named schools will briefly introduce themselves and share with Board members the factors they have found to be most significant in raising student achievement at their schools. They will be available to respond to questions from Board members.
To: Commissioner Randy Watson
From: Susan Helbert
Subject: Report on work of the Teacher Vacancy and Supply Committee

Board Goals: Provide an effective educator in every classroom

The Commissioner’s Blue Ribbon Task Force on Teacher Vacancies and Supply (BRTF) presented to the State Board its final report and recommendations in July and August. The Board accepted the report and voted on the following actions:

- Create the Teacher Vacancy and Supply Committee (TVSC) as a standing subcommittee of the Professional Standards Board
- Refer the BRTF Report to the Professional Standards Board for evaluation
- Direct the Professional Standards Board to study and present a range of options for addressing the specific licensing issues mentioned in the BRTF report: elementary restricted, multi-year first license, student teaching options and comprehensive science.

The TVSC was formed with membership based on State Board recommendations. The committee had its first meeting in October, with subsequent meetings scheduled for every other month. Committee members will provide an update on their work around the four licensing issues, which were identified as the most immediate priority outcome of the TVSC. The list of committee members is provided.

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<td>Kansas State Board of Education</td>
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To: Commissioner Randy Watson
From: Jeannette Nobo
Subject: Update on Mathematics Standards Review Process

Board Goals: Provide an effective educator in every classroom

The Mathematics Standards Review Subcommittee has conducted an extensive review of the changes proposed by the Mathematics Standards Writing Subcommittee. This second draft of the Mathematics Standards is ready to be presented to the State Board of Education.

KSDE's mathematics Education Program Consultants Melissa Fast and Sara Schafer, along with members of the standards committee, will be providing a brief presentation of the changes included in the second draft of the Mathematics standards. They will be available for questions.

This second draft of the Mathematics Standards will be taken to the field for feedback and public comments. A timeline and location of public meetings will be available during the presentation. We welcome any State Board members' attendance at the public meetings.

To view the draft standards document: http://community.ksde.org/LinkClick.aspx?fileticket=2azUFByNu_q%3d&tabid=6151&mid=15110


To: Commissioner Randy Watson

From: Dale Dennis

Subject: Legislative Matters

Board Goals: Governmental Responsibility

Rosters of the 2017 legislative committees, as available, will be distributed to the State Board at its January meeting. In addition, KSDE staff will discuss major legislative issues before the Legislature, which convenes Jan. 9, 2017.
To: Commissioner Randy Watson  
From: Gwen Kramer, Wendy Fritz  
Subject: Personnel Report  
Board Goals: Governmental Responsibility

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Total Employees 225* as Pay Period Ending 12/3/2016. Count does not include Board Members.

*Excludes classified temporaries and agency reallocations, promotions, demotions, and transfers. Includes employees terminating to go to a different state agency (which are not included in annual turnover rate calculations).
REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 23 b.  
Meeting Date: 1/10/2017

Staff Initiating:  
Director:  
Commissioner:  
Gwen Kramer  
Wendy Fritz  
Randy Watson

Item Title:

Act on appointments of persons to Unclassified Special Projects Positions

Board Goals:

Governmental Responsibility

Recommended Motion:

It is moved that the Kansas State Board of Education confirm the appointments of:

Margaret Boggs to the position of Program Consultant on the Child Nutrition and Wellness team, effective Nov. 29, 2016, at an annual salary of $37,440. This position is funded by SAE (State Administration Expense) Federal Funds.

Paula Branizor to the position of Program Consultant on the Teacher, Licensure, and Accreditation team, effective Nov. 29, 2016, at an annual salary of $43,680. This position is funded by SGF (CNCS State Match) and Kansas CNCS.

Melissa Ostermeyer to the position of Public Service Administrator on the School Finance team, effective Nov. 20, 2016, at an annual salary of $34,444.80. This position is funded by State Safety.

Explanation of Situation Requiring Action:

*Margaret Boggs* will manage the administration of Body Venture, a traveling health exhibit which is owned and operated by Child Nutrition & Wellness, Kansas State Department of Education. Body Venture visits approximately 100 schools per year with 25,000 students participating. The consultant is also responsible for the daily operation of the Body Venture exhibit in Kansas schools. The exhibit consists of hundreds of parts that when assembled fill a 50-foot by 60-foot space. It consists of a metal framework, fabric panels, hard panels and props used in learning activities. Body Venture is transported in a two-ton truck. It requires approximately 36 volunteers each day to set-up the exhibit, lead learning activities and take it down.

*Paula Branizor* will manage the partial requirements of the Edward M. Kennedy Serve America Act including AmeriCorps. Under supervision of the Executive Director of the Kansas Volunteer Commission (KVC), this position manages the AmeriCorps federal grant program including planning, organizing, implementing and evaluating all program components; provides technical assistance and expertise; directs the technical operation and activities necessary to implement the program; and coordinates services with local, state and federal agencies, volunteer management professionals, and service agencies.

(continued)
Melissa Ostermeyer provides school bus safety training for school transportation operations in Kansas. Provides support and assistance to school districts and school bus contractors in areas related to school transportation safety.
Item Title:
Act to accept retirement notice of Madeleine Burkindine, Superintendent of Kansas State School for the blind and Kansas State School for the Deaf

Board Goals:
Board Matters

Recommended Motion:
It is moved that the Kansas State Board of Education accept the retirement notice of Madeleine Burkindine, Superintendent of Kansas State School for the Blind and Kansas State School for the Deaf, effective June 30, 2017.

Explanation of Situation Requiring Action:
The Kansas State School for the Blind (KSSB) and Kansas State School for the Deaf (KSSD) are under the control and supervision of the State Board of Education.

76-1001a. State board of education; control and supervision; rules and regulations. The Kansas state school for the deaf is a state institution under the control and supervision of the state board of education. For such control and supervision, the state board of education may enter into contracts, adopt rules and regulations and do or perform such other acts as are authorized by law or are necessary for such purposes.

76-1101a. State board of education; control and supervision; rules and regulations. The Kansas state school for the blind is a state institution under the control and supervision of the state board of education. For such control and supervision, the state board of education may enter into contracts, adopt rules and regulations and do or perform such other acts as are authorized by law or are necessary for such purposes.

Madeleine Burkindine has served as superintendent of both campuses since 2010. She was previously superintendent of the School for the Blind, prior to reorganization of the schools' administrative offices. In all, Mrs. Burkindine has been with KSSB for 40 years, serving as teacher, principal and superintendent before taking her current post.
Item Title:
Act on recommendations for Licensure Waivers

Board Goals:
Provide an effective educator in every classroom

Recommended Motion:
It is moved that the Kansas State Board of Education accept the attached recommendations for licensure waivers.

Explanation of Situation Requiring Action:
SBR 91-31-42 allows any school district to request a waiver from one or more of their accreditation requirements imposed by the State Board. Requests by schools to waive school accreditation regulation SBR 91-31-34 (appropriate certification/licensure of staff) are reviewed by the staff of Teacher Licensure and Accreditation. The district(s) must submit an application verifying that the individual teacher for whom they are requesting the waiver is currently working toward achieving the appropriate endorsement on his/her certificate/license. A review of the waiver application is completed before the waiver is recommended for approval.

The attached requests have been reviewed by the Teacher Licensure and Accreditation staff and are being forwarded to the State Board of Education for action. If approved, school districts will be able to use the individuals in an area outside the endorsement on their license, and in the area for which they have submitted an approved plan of study. The waiver is valid for one school year.
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<tr>
<th>District</th>
<th>Name</th>
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<th>Last Name</th>
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*First Renewal **Final Renewal
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*First Renewal
**Final Renewal
REQUEST AND RECOMMENDATION FOR BOARD ACTION

Staff Initiating: Scott Myers
Director: Scott Myers
Commissioner: Randy Watson
Meeting Date: 1/10/2017

Item Title:
Recommendations of the Licensure Review Committee

Board Goals:
Provide an effective educator in every classroom

Recommended Motion:
It is moved that the Kansas State Board of Education accept the recommendations of the Licensure Review Committee.

Explanation of Situation Requiring Action:
Recommendations of the Licensure Review Committee need approval of the State Board of Education. Certificates/licenses will be issued to those applicants whose appeals are granted.
Case 3111
Kristopher Houseberg requested initial Kansas licensure for secondary 6-12 social studies and PreK-12 high-incidence special education. Heidi Bolt made a motion to recommend approval of an initial Kansas license for secondary 6-12 social studies based on achievement of certification in Texas through an alternative route and clarification of educational background and teaching experience. The appeal for PreK-12 high-incidence special education has been dropped by the applicant. The motion was seconded by Bruce Major and the Licensure Review Committee approved the motion unanimously.

Case 3112
Jessica Claerhout requested initial Kansas licensure for K-6 elementary education. Dale Jean Probst made a motion to recommend approval of an initial Kansas license for PreK-12 art based on achievement of certification in Missouri through an alternative route in the District of Columbia and clarification of educational background and teaching experience. The Committee also recommends approval of a provisional license for K-6 elementary education contingent upon completion of a course in methods of teaching elementary school English, methods of teaching elementary school math, methods of teaching elementary school science, methods of teaching elementary school social studies, and methods of teaching elementary school health/physical education through a Kansas college to meet elementary education standards 1-4 and 6. The motion was seconded by Heidi Bolt and the License Review Committee approved the motion unanimously.

Case 3117
Cale Urban requested initial Kansas licensure for secondary 6-12 and middle level 5-8 mathematics. Bruce Major made a motion to recommend approval of an initial Kansas license for middle level 5-8 mathematics and waiving of the recency requirement based on achievement of certification in Florida through an alternative route in the District of Columbia and clarification of educational background and teaching experience. The appeal for secondary 6-12 mathematics was denied. The motion was seconded by Amy DeLaRosa and the License Review Committee approved the motion unanimously.

Case 3121
Heidi Clouse requested initial Kansas licensure for K-6 elementary education. Dale Jean Probst made a motion to recommend approval of this license based on educational background and 18.5 years of unaccredited teaching experience to count for the completion of an approved teacher preparation program required by regulation. The motion was seconded by Amy DeLaRosa and the Licensure Review Committee approved the motion unanimously.

Case 3123
Salvador Cruz requested the License Review Committee to waive the requirement of making progress in the restricted license program. Bruce Major made a motion to recommend approval of this request based on the documented extenuating circumstances. The motion was seconded Amy DeLaRosa and the Licensure Review Committee approved the motion unanimously.

Case 3124
Jaret Wohler requested the License Review Committee to waive the GPA requirement for a restricted teaching license. Amy DeLaRosa made a motion to recommend approval of this request based on the documented extenuating circumstances. The motion was seconded by Heidi Bolt and the Licensure Review Committee approved the motion unanimously.
Case 3125
Lea Finfera requested the License Review Committee to waive the requirement of a currently valid out of state license. Bruce Major made a motion to recommend approval of this request based on the documentation of North Carolina requiring a year of experience in that state to renew the expired license. The motion was seconded by Jan Wilson and the Licensure Review Committee approved the motion unanimously.

Case 3126
Lindsey Hill requested a professional level Kansas license for secondary 6-12 English. Dale Jean Probst made a motion to recommend approval of this license based on completion of an approved teacher education program and 8 years of unaccredited teaching experience to count for the 3 years of recent accredited experience or 5 years total accredited experience required by regulation for a professional level license. The motion was seconded by Heidi Bolt and the Licensure Review Committee approved the motion unanimously.

Case 3127
Chelsea Millar requested initial Kansas licensure for PreK-3 early childhood education. Dale Jean Probst made a motion to recommend approval of this license based on achievement of certification in Louisiana through an alternative route, educational background, and teaching experience. The motion was seconded by Heidi Bolt and the Licensure Review Committee approved the motion unanimously.

Case 3128
Benjamin Smith requested initial Kansas licensure for middle level 5-8 social studies and English and PreK-12 art. Bruce Major made a motion to recommend approval an initial Kansas license for PreK-12 art based on achievement of certification in Oklahoma through an alternative route, educational background, and teaching experience. The Committee also recommends denial of the addition of an endorsement in middle level 5-8 social studies and English to this license based on lack of knowledge and performance to meet all middle level social studies standards and English standards. These endorsements will be added to the initial license based on verification of out of state testing. The motion was seconded by Dale Jean Probst and the Licensure Review Committee approved the motion unanimously.

Case 3130
Megan Gibler requested initial Kansas licensure for middle level 5-8 mathematics. Amy DeLaRosa made a motion to recommend approval of this license based on achievement of certification in Oklahoma through an alternative route, educational background, and teaching experience. The motion was seconded by Jan Wilson and the Licensure Review Committee approved the motion unanimously.

Case 3131
Rachel Mainelli requested initial Kansas licensure for secondary 6-12 English and social studies. Heidi Bolt made a motion to recommend approval of this license based on completion of an approved teacher education program and 16 years of unaccredited teaching experience to count for the 3 years of recent accredited experience or 5 years total accredited experience required by regulation for a professional level license. The motion was seconded by Bruce Major and the Licensure Review Committee approved the motion unanimously.
Item Title:

Act on Calendar Year 2017 Licenses for Commercial Driving Training Schools

Board Goals:

Governmental Responsibility

Recommended Motion:

It is moved that the Kansas State Board of Education issue Calendar Year 2017 licenses to these recommended commercial driver training schools: Premier Driving School of Derby, Derby; Premier Driving School of Hutchinson, Hutchinson; and Suburban Driving Academy, Kansas City. These schools will be licensed from Jan. 1, 2017 to Dec. 31, 2017.

Explanation of Situation Requiring Action:

The Driver's Training School License Act (K.S.A. 8-273 et seq.) requires that any person, partnership, or corporation providing driving instruction to ten (10) or more persons per calendar year for the purpose of meeting requirements of licensed driving of motor vehicles in Kansas, must secure a license from the State Board of Education. If approved, the proposed commercial driver training schools will be able to provide driving instruction to each qualified enrollee.

The Driver's Training School License Act (K.S.A. 8-273 et seq.) was established in 1965. In the past 10 years the number of schools has quadrupled. Each year the commercial schools must be audited by the Department of Education.
REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 23

Meeting Date: 1/10/2017

Staff Initiating: Deputy Commissioner: Commissioner:
Dale Dennis Dale Dennis Randy Watson

Item Title:

Act on request from USD 250, Pittsburg, Crawford County, to hold a bond election

Board Goals:

Governmental Responsibility

Recommended Motion:

It is moved that the Kansas State Board of Education issue an Order authorizing USD 250, Pittsburg, Crawford County, to hold an election on the question of issuing bonds in excess of the district's general bond debt limitation.

Explanation of Situation Requiring Action:

Under KSA 75-2315 et seq., a school district may request that the State Board of Education authorize the district to hold an election on the question of issuing bonds in an amount which would cause the district's bonded indebtedness to exceed the district's general bond debt limitation. USD 250, Pittsburg, Crawford County, has made such a request. If approved, the district could hold an election on the question of whether additional bonds be issued. If the voters approve such action, the district could issue the bonds.

USD 250 plans to use the bond proceeds to pay the costs to: (1) construct, furnish and equip a new cafeteria/kitchen improvements to Lakeside Elementary School, with the cafeteria constructed to serve as a storm shelter; (2) new classroom improvements to George Nettels Elementary and Meadowlark Elementary Schools, with the classrooms constructed to serve as storm shelters; (3) new multi-purpose space improvement to Westside Elementary School, constructed to serve as a storm shelter; (4) storm shelter improvements at the Family Resource Center; (5) a new gymnasium and physical education area at Pittsburg Community Middle School, including locker rooms constructed to serve as storm shelters, weight room, and connection to existing building; (6) renovations and improvements to existing areas of Pittsburg High School, including the family and consumer sciences/culinary arts area, student services area, fine arts areas and classrooms, science classrooms, other classrooms in the central instructional area and HVAC improvements; and (7) a new administration area, a new band room and scene shop, and a new kitchen and cafeteria at Pittsburg High School, with the cafeteria constructed to serve as a storm shelter.

Based upon the following criteria, staff recommends that this bond application be approved.

1. The vote to submit the bond application by the local board of education was unanimous.
2. The district is experiencing a growth in enrollment.
3. The community was involved in the process of the building proposal.
4. All required forms were properly filed with us, along with an appropriate notice for the election.
5. The district outlined the needs for the building project by responding to all questions required by the State Board of Education.
6. An outside consultant was utilized in determining the school district needs.
7. The age of the existing building(s) appears to justify a bond election.
8. The application indicates that the building(s) are in need of major repairs in order to provide the necessary student programs.
Summary of Appeal to State Board of Education to Allow Local Vote on Exceeding Debt Limit

Unified School District 250 - Pittsburg

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<td>2. Percentage of bond debt limit</td>
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<td>3. Amount of bond debt limit</td>
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<td>4. State Aid Percentage</td>
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<td>* Includes assessed valuation of motor vehicle</td>
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<td>5. Amount of bond indebtedness at present time</td>
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<td>7. Total amount of bond indebtedness if request approved (Lines 5 + 6)</td>
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<td>$23,039,173</td>
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Forms Requested

- (X) 5-210-118 General Information
- (X) 5-210-106 Resolution
- ( ) 5-210-108 Publication Notice
- (X) 5-210-110 Application
- (X) 5-210-114 Equalized Assessed Valuation
- (X) Schematic floor plan of the proposed facilities
- (X) Map of the school district showing present facilities
- (X) Small map of the school district showing the adjoining school districts
- (X) Map of the school district showing proposed facilities

December 14, 2016  
Date  
Craig Neuenswander  
Director, School Finance

December 14, 2016  
Date  
Dale M. Dennis  
Deputy Commissioner
Request from USD 250-Pittsburg, Crawford County, to receive Capital Improvement (Bond & Interest) State Aid

Board Goals:
Governmental Responsibility

Recommended Motion:
It is moved that the Kansas State Board of Education issue an Order authorizing USD 250, Pittsburg, Crawford County, to receive capital improvement (bond & interest) state aid as authorized by law.

Explanation of Situation Requiring Action:
Under 2016 Senate Bill 323, a school district may request that the State Board of Education authorize the district to receive capital improvement (bond & interest) state aid. USD 250, Pittsburg, Crawford County, has made such a request. If approved, the district would receive capital improvement (bond & interest) state aid as provided by law. If the request is not approved, the district will not receive any capital improvement state aid.

USD 250 plans to use the bond proceeds to pay the costs to: (1) construct, furnish and equip a new cafeteria/kitchen improvements to Lakeside Elementary School, with the cafeteria constructed to serve as a storm shelter; (2) new classroom improvements to George Nettels Elementary and Meadowlark Elementary Schools, with the classrooms constructed to serve as storm shelters; (3) new multi-purpose space improvement to Westside Elementary School, constructed to serve as a storm shelter; (4) storm shelter improvements at the Family Resource Center; (5) a new gymnasium and physical education area at Pittsburg Community Middle School, including locker rooms constructed to serve as storm shelters, weight room, and connection to existing building; (6) renovations and improvements to existing areas of Pittsburg High School, including the family and consumer sciences/culinary arts area, student services area, fine arts areas and classrooms, science classrooms, other classrooms in the central instructional area and HVAC improvements; and (7) a new administration area, a new band room and scene shop, and a new kitchen and cafeteria at Pittsburg High School, with the cafeteria constructed to serve as a storm shelter.

The application contains the following non-instructional-related items: elementary cafeteria/kitchen/storm shelter and high school cafeteria/kitchen/administration area.

Based upon the following criteria, staff recommends that this bond application be approved.
1. The vote to submit the bond application by the local board of education was unanimous.
2. The district is experiencing a growth in enrollment.

(continued)
3. The community was involved in the process of the building proposal.
4. All required forms were properly filed with us, along with an appropriate notice for the election.
5. The district outlined the needs for the building project by responding to all questions required by the State Board of Education.
6. An outside consultant was utilized in determining the school district needs.
7. The age of the existing building(s) appears to justify a bond election.
8. The application indicates that the building(s) are in need of major repairs in order to provide the necessary student programs.
Summary of Appeal to State Board of Education for State Aid

Unified School District 250 - Pittsburg

1. Current equalized assessed tangible valuation *  $164,565,524
2. Percentage of bond debt limit  14.00%
3. Amount of bond debt limit  $23,039,173
4. State Aid Percentage  29%

* Includes assessed valuation of motor vehicle

5. Amount of bond indebtedness at present time  $15,530,000  9.5
6. Amount of bond indebtedness requested  $31,000,000  18.8
7. Total amount of bond indebtedness if request approved (Lines 5 + 6)  $46,530,000  28.3
8. Estimated amount of bond indebtedness authorized without approval  $23,039,173  14.0

Forms Requested

(X) 5-210-118 General Information
(X) 5-210-106 Resolution
( ) 5-210-108 Publication Notice
(X) 5-210-110 Application
(X) 5-210-114 Equalized Assessed Valuation

(X) Schematic floor plan of the proposed facilities
(X) Map of the school district showing present facilities
(X) Small map of the school district showing the adjoining school districts
(X) Map of the school district showing proposed facilities

December 14, 2016  Craig Neuenswander
Date  Director, School Finance

December 14, 2016  Dale M. Dennis
Date  Deputy Commissioner
### Wednesday, January 11, 2017

**Meeting Agenda**

**Landon State Office Bld.**
900 SW Jackson St.
Board Room, Ste 102
Topeka, KS 66612

| 7:30 to 8:30 a.m. | |

**PRE-MEETING ACTIVITY**

**Breakfast with the Special Education Advisory Council**
Room 509, 5th Floor of Landon State Office Building

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**9:00 a.m.**
1. Call to Order

**9:05 a.m.**
2. Roll Call

**9:45 a.m.**
3. Approval of Agenda

**10:00 a.m.**
4. Receive Career Technical Student Organizations’ Report and presentation by CTSO officers

**10:20 a.m.**
5. Introduction of new Career Tech Student Organization for education

**10:35 a.m.**
6. Presentation on Kansas Association for Conservation and Environmental Education

**11:20 a.m.**
7. Chairman’s announcement of committee assignments

**11:30 a.m.**
8. Board Reports and Requests for Future Agenda Items

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**RECESS FOR LUNCH** — Board members are invited to join the CTSO officers for a noon luncheon at the Capitol Plaza Hotel, 17th and Topeka Blvd. in Emerald Room Three. This will include extended conversation time for Board members to seek student input and to answer students’ questions.

**Adjourn**
The Special Education Advisory Council (SEAC) cordially invites members of the Kansas State Board of Education to the Annual Get-Acquainted Breakfast

January 11, 2017
7:30 a.m.–8:30 a.m.

Landon State Office Building
Room 509
To: Commissioner Randy Watson

From: Jay Scott

Subject: Receive Career Technical Student Organizations’ Report and presentation by CTSO Officers

Board Goals: Provide a flexible and efficient delivery system to meet our students’ varied and changing needs

CTSO Citizenship Day offers the Kansas State Board of Education a chance to meet the elected student-officers of the various career and technical student organizations, and provides these officers a unique opportunity to gain a better awareness of the roles individuals, such as members of the State Board, have in Kansas public education. Student officers will make brief remarks during the presentation.
To: Commissioner Randy Watson
From: Jay Scott
Subject: Introduction of new Career and Technical Student Organization – Educators Rising

Board Goals: Provide a flexible and efficient delivery system to meet our students’ varied and changing needs

Kansas has a new Career and Technical Student Organization to add to the already well-established eight CTSOs existing in the state. Educators Rising is an organization providing students with the opportunity to experience teaching as a profession. State representatives of Educators Rising will be on hand to provide a brief introduction of Kansas' newest CTSO.
To: Kansas State Board of Education
Subject: Presentation on Kansas Association for Conservation and Environmental Education
Board Goals: Develop active communication and partnerships with families, communities, business stakeholders, constituents and policy partners

The Kansas Association for Conservation and Environmental Education (KACEE) is a private, non-profit, 501(c)(3) association, whose mission is promoting and providing quality, non-biased and science-based conservation and environmental education throughout the state of Kansas. KACEE was established in 1969 as a public/private partnership made up of representatives of governmental agencies and organizations with an interest in supporting environmental education. Today, there are more than 500 organizational and individual members of KACEE that represent governmental agencies, business and industry, colleges and universities, schools and school districts and other non-profit organizations.

Laura Downey, Executive Director of KACEE, will update Board members on the organization's work in schools and other activities, including the upcoming Excellence in Conservation and Environmental Education Awards Celebration. State Board member Janet Waugh serves as an ex-officio member of the Board of Directors, acting as a liaison between the State Board and KACEE.
Agenda Number: 7 & 8  
Meeting Date: 1/11/2017

To: Kansas State Board of Education

Subject: Chairman’s announcement of committee assignments

Monthly Board Reports & Requests for Future Agenda Items

COMMITTEE ASSIGNMENTS

The State Board of Education’s newly elected Chairman will announce the selection of Board members to serve on the various committees with State Board representation.

BOARD REPORTS

These regular monthly updates will include:

1. Committee Reports
2. Board Attorney’s Report
3. Individual Board Member Reports
4. Requests for Future Agenda Items
To: Board Members
From: Peggy Hill
Subject: Board Member Travel

Travel requests submitted prior to the meeting, and any announced changes, will be considered for approval by the Board.

Upcoming deadlines for reporting salary/payroll information to the Board office are:

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TO: Kansas State Board of Education

SUBJECT: Career & Technical Student Organizations Citizenship Day 2017

Annual CTSO Citizenship Day Luncheon
Wednesday, Jan. 11, 2017
Beginning at noon at the Capitol Plaza Hotel
17th and Topeka Blvd.

CTSO Citizenship Day offers the Kansas State Board of Education a chance to meet the elected student-officers of the various career and technical student organizations, and provides these officers a unique opportunity to gain a better awareness of the roles individuals such as you and other members of the Board have in Kansas public education.