TUESDAY, OCTOBER 13, 2015
ONE-DAY MEETING AGENDA

Landon State Office Bld.
900 SW Jackson St.
Board Room, Ste 102
Topeka, KS 66612

10:00 a.m.
1. Call to Order
2. Roll Call
3. Mission Statement, Moment of Silence and Pledge of Allegiance
   (AI)
4. Approval of Agenda
   (AI)
5. Approval of September Minutes

10:05 a.m.
6. Commissioner’s Report
   (IO)

10:20 a.m.
7. Receive recommended changes to school bus safety regulations
   (RI)

10:30 a.m.
8. Citizens’ Open Forum
   (IO)

11:00 a.m.
9. Receive biannual report from Coalition of Innovative School Districts
   (RI)

11:20 a.m.
   (IO)

11:40 a.m.
11. Update on Kansas Volunteer Commission
   (IO)

Lunch

Noon

1:30 p.m.
12. Information on Anti-Bullying Awareness Week
   (IO)

2:00 p.m.
13. Receive Kansas Curricular Standards for Music
   (RI)

2:15 p.m.
14. Act on new appointments to:
    a. Professional Standards Board
    b. Licensure Review Committee
    (AI)

2:25 p.m.
15. Assessment Update
   (IO)

2:45 p.m.
16. Accreditation Update
   (IO)
3:05 p.m.  

Break

3:15 p.m.  

(AI) 17. Act on requirement of SSHB 2095 to determine five most hard-to-fill positions for 2015-16 school year

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3:30 p.m.  

18. Consent Agenda

Routine Items

(RI) a. Receive monthly personnel report

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(AI) b. Act on appointments to unclassified special project positions

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(AI) c. Act on recommendations for licensure waivers

page 101

(AI) d. Act on a request to contract with US Games for a Support Services Agreement for the K-FIT project

page 105

New Contract from Perkins Statewide Project

(AI) e. Act on contract with North Central Kansas Technical College to provide services to manage, implement and lead the Microsoft IT Academy program for secondary schools in Kansas

page 107

Mandated Activity from State Legislature

(AI) f. Act to continue contract with JourneyEd, extended through November 2017, to allow all high school students in Kansas the opportunity to take Microsoft certification exams free of charge

page 109

3:35 p.m.  

(DI) 19. Discuss 2016 Board Meeting Dates

page 111

3:50 p.m.  

(AI) 20. Act on revisions to NASBE Bylaws

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4:00 p.m.  

(IO) 21. Board Reports & Requests for Future Agenda Items

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4:40 p.m.  

(AI) 22. Act on Board Member Travel

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4:50 p.m.  

ADJOURN

Oct. 14 Retreat

Wednesday, October 14 — Vision Planning/Board Retreat

9 a.m. to Noon, KASB Offices

Conference Room 105

1420 SW Arrowhead Road, Topeka

Next Meeting:  Monday, Nov. 9 and Tuesday, Nov. 10 due to Veterans’ Day
CALL TO ORDER
Chairman Jim McNiece called the monthly meeting of the State Board of Education to order at 10 a.m. Tuesday, Sept. 8, 2015, in the Board Room at the Landon State Office Building, 900 SW Jackson St., Topeka, Kansas. He welcomed those in attendance.

ROLL CALL
The following Board members were present:
Kathy Busch                 Carolyn Wims-Campbell         Sally Cauble
Deena Horst                 Jim McNiece                      Jim Porter
Steve Roberts               Janet Waugh                      Ken Willard

Board member John Bacon was absent.

STATE BOARD MISSION STATEMENT, MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
Chairman McNiece read the Board’s Mission Statement. He then asked for a moment of silence after which the Pledge of Allegiance was recited.

APPROVAL OF AGENDA
Mrs. Busch moved to approve the one-day meeting agenda. Mr. Roberts seconded. Motion carried 9-0.

APPROVAL OF THE AUGUST MEETING MINUTES
Mrs. Horst moved to approve the minutes of the August Board meeting. Mr. Willard seconded. Motion carried 9-0.

COMMISSIONER’S REPORT
Dr. Randy Watson reported on recent visits with Board members in their respective districts. Stops included Wyandotte County, Kansas City, Topeka and Olathe. He then commented on the creation of several ad hoc advisory groups to provide him with feedback. These informal committees will give insight into what is working well with the state’s education system and areas for improvement. Dr. Watson reminded Board members of the upcoming tour dates and locations to relay results of the community focus groups held earlier this year. Lastly, he invited Education Program Consultant Don Gifford to highlight activities schools could use to commemorate Constitution Day and Celebrate Freedom Week, both in September.

CITIZENS’ OPEN FORUM
Chairman McNiece declared the Citizens’ Forum open at 10:19 a.m. Speakers and their topics were: Eva Horn, representing Early Childhood Higher Education Options (ECHO) consortium — recommendation to modify PreK-Kindergarten teacher policy; Jennie Long, representing ECHO — support for ECHO’s position statement; Tom Krebs, Kansas Association of School Boards — KASB’s finance summit and upcoming advocacy tours; Mary DeLuccie, representing ECHO — teacher licensure standards for preschool instruction and kindergarten assignments. Chairman McNiece declared the Citizens’ Forum closed at 10:39 a.m.

There was a brief gap between Open Forum Speakers #3 and #4. During that time, Mr. Porter updated
Board members on recent activities of the Emergency Safety Intervention Task Force that he chairs. The next committee meeting is Sept. 29.

**ACTION ON ASSESSMENT CUT SCORES FOR ENGLISH LANGUAGE ARTS, MATHEMATICS AND DYNAMIC LEARNING MAP**

Chairman McNiece preceded this action item by emphasizing the importance of the Performance Level Descriptors which define what students should know and be able to demonstrate. The descriptors are written to be fully aligned to the Kansas College and Career Ready Standards and are specific to each tested subject and grade. The performance measures are identified with a 1-4 scale, which is different from past assessments. Dr. Scott Smith, Director of Career Standards and Assessment Services, presented the range of scores for each achievement level in English language arts, mathematics and for the Dynamic Learning Map alternate test. Mr. Willard requested and received definitions for each of the four levels. The cut scores will be applied to the Spring 2015 assessments. Ms. Wims-Campbell moved to approve the cut scores as presented to be applied to the Kansas College and Career Ready Assessments. Mrs. Horst seconded. Motion carried 8-1 with Mr. Roberts in opposition.

**RECEIVE KANSAS ASSESSMENT RESULTS FOR SPRING 2015**

KSDE staff members shared results from state and national academic assessments with the Board. Kent Reed reviewed ACT data, including five-year trends in average ACT scores. The number of students taking SAT and Advanced Placement exams in Kansas was presented, showing that more students took the AP exam in 2015 than in 2014. Beth Fultz provided the most current NAEP data. The National Assessment of Educational Progress (NAEP) is administered in odd-numbered years to a sampling of students in 4th and 8th grades. Scott Smith then presented preliminary results, as based on approved cut scores, for the Kansas College and Career Ready Assessments taken this spring. The information was in aggregate form for English language arts, mathematics and Dynamic Learning Map tests. Dr. Smith outlined the scheduled release of assessment results to school districts and parents. Board members discussed the impact data, acknowledging that the design of the new assessment reflects the more rigorous standards and is not comparable to previous years.

**LUNCH**

At 11:55 a.m., Chairman McNiece recessed the meeting for lunch until 1:30 p.m.

**P.M. SESSION**

Board members received a review of Career Technical Education (CTE) in Kansas schools. Assistant Director Jay Scott stated that the purpose of KSDE’s CTE program is to support and empower schools to develop quality career pathways, preparing students for higher skilled job markets. There are currently 16 career clusters at the secondary level and 35 pathways that lead students to college and career readiness. Mr. Scott shared numbers to illustrate program growth. He also outlined proposed changes for 2016-17 that will adjust student categories and the amount of credit received. Guest presenters were Cloys Bayless, Chair of the Kansas Advisory Committee for Career and Technical Education (KACCTE), Marketing Cluster representative Ronnie Murphy of TopekaMetro and Human Services Cluster representative Eleanor Hensley of Highland Community College, along with KSDE staff Kirk Haskins and Gayla Randel. External committees regularly review career clusters to ensure they are rigorous and reflective of current business/industry standards.

**ACTION ON LICENSURE PROGRAM STANDARDS FOR MATHEMATICS AND LIBRARY MEDIA**

Mrs. Busch moved to approve the revised educator preparation program standards for Mathematics 5-8, Mathematics 6-12 and Library Media Specialist PreK-12. Mrs. Horst seconded. Motion carried 8-0-1 with Mr. Roberts abstaining.

**BREAK**

The Board took a break until 2:50 p.m.
VISITING INTERNATIONAL TEACHER PROGRAM REVIEW
The Visiting International Teacher program brings certified teachers from Spain and China to work in Kansas for up to three years. Board members received an overview of the program, including participation history and process. Over the 14 years of its existence, the program has worked with approximately 100 teachers, hired in 28 districts. KSDE Education Program Consultant Phyllis Farrar introduced Mar Burillo Villena, an elementary dual language teacher from Madrid, who shared her perspective of teaching in the U.S. Carla Nolan, USD 501 Human Resources Director, talked about the program’s advantages. Presenters then answered questions.

ACTION ON RECOMMENDATIONS OF THE PROFESSIONAL PRACTICES COMMISSION
The Professional Practices Commission was represented by Chair Linda Sieck. Mrs. Cauble moved to adopt the findings of the PPC and its recommendations for licensure approval. The four cases presented for action were: 15-PPC-33 Rachelle Cole, 15-PPC-35 Joseph Hamer, 15-PPC-36 Jackie Brand, 15-PPC-38 Todd Clark. Mr. Roberts seconded. Motion carried 8-1 with Ms. Wims-Campbell in opposition.

Ms. Sieck then referenced the PPC’s findings and recommendations on seven other licensure cases: 15-PPC-26 Shelli Cammisa, 15-PPC-28 Brad West, 15-PPC-34 Matthew Hobbs, 15-PPC-37 Ronald Michels, 15-PPC-16 Scott Smith, 15-PPC-27 Jeb Woodford, 15-PPC-29 Mallory Latimore. Mrs. Horst moved to adopt the findings of the PPC and take the following actions: revoke the professional licenses of Shelli Cammisa, Brad West, Matthew Hobbs and Ronald Michels, and deny the applications of Scott Smith, Jeb Woodford and Mallory Latimore. Mr. Porter seconded. Motion carried 9-0.

ACTION ON REVISIONS TO BOARD POLICY GUIDELINES
Policy Committee Chair Janet Waugh noted one additional correction to the redline version presented for consideration. The last sentence of section 4(b) in Guideline VI should read “Physical forms, to be signed by the health care providers listed previously and parents, may be obtained from the local schools or on the KSHSAA website.” Mrs. Waugh moved to adopt the recommendations of the Board Policy Committee as presented for updating the Guidelines, and instruct the Committee to post the revised edition on the Board page of the KSDE website for accessibility. Mrs. Busch seconded. Motion carried 9-0.

CONSENT AGENDA
Mrs. Cauble moved to approve the Consent Agenda. Mrs. Horst seconded. Motion carried 9-0. In the Consent Agenda, the Board:

- received the monthly Personnel Report for August.
- approved local in-service education plans for Ellinwood USD 355 and Haviland USD 474.
- accepted the following recommendations of the Licensure Review Committee as follows:
  
  **Approved Cases** — 3035 Tamara Williams, 3044 Tracie Ward, 3048 Samantha Hicks, 3049 Kathy Ryff, 3051 Kelly Caswell, 3052 Janis Hagler, 3053 Calvin Jones (PreK-12 district leadership).
  
  **Denied Cases** — 3041 Alison Costain, 3043 Brent Corey, 3053 Calvin Jones (PreK-12 building leadership).

- accepted the following recommendations for licensure waivers valid for one school year:
  
  **Adaptive Special Education** — Misty Navarro, USD 207; Leslie Switzer, Bonnie Weinstein, USD 229; Chelsey Johnson, USD 389; Keenan Martin, Kelsey Martin, USD 409; Andrew Weese, USD 437; Alicia Scales-Kheir, USD 453; Stacy Rietzke, D0636. **Early Childhood Special Education** — McKinley Phillips, C0036; Juliana Malone, USD 229; Jessica Cornett, USD 389; Martha Becker, D0636. **Elementary** — Extension on the number of days on an emergency substitute license — Sandy Wood, USD 491. **English as a Second Language** — Justin Brull, Tamara Calderwood, USD 259. **English Language Arts** — Jaclyn Ward, USD 262. **Functional Special Education** — Jordan Louis, Patrick

- authorized USD 364, Marysville, Marshall County, to hold an election on the question of issuing bonds in excess of the district’s general bond debt limitation.
- amend the contract with BTU Consultants to provide E-Rate training to unified school districts during the current one-year period July 1, 2015-June 30, 2016 with options for two additional one-year renewals. The cost of the amendment is $15,390 per year which brings the total cost of the yearly contract to $40,390.

authorized the Commissioner of Education to negotiate and
- continue a contract with the College Board to provide Advanced Placement exam fees for qualified students in an amount not to exceed $84,747.

EXECUTIVE SESSION

MOTION
(02:10:47)
Ms. Wims-Campbell moved to enter into Executive Session for 30 minutes for the purpose of discussing confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts and individual proprietorships pursuant to K.S.A. 75-4319(b)(4). The session would begin at 3:55 p.m. The open meeting would resume at 4:25 p.m. Randy Watson, Mark Ferguson, Dale Dennis and Scott Gordon were invited to join the session. Mrs. Busch seconded. Motion carried 9-0.

At 4:25 p.m., Ms. Wims-Campbell moved to extend the same executive session for 10 minutes. Mr. Porter seconded. Motion carried 9-0. Open session resumed at 4:35 p.m.

ACTION ON STATEWIDE KANSAS READING SUCCESS PROGRAM

(02:12:07)
The Kansas Legislature appropriated funds for a statewide Kansas reading success program. State statute specified the role of the State Board of Education in the process of selecting a vendor. State bid and procurement procedures were followed and the Procurement Negotiating Committee made a recommendation after reviewing bid proposals. Discussion occurred about the process, importance of local control and time constraints. Mr. Roberts moved to not authorize the Commissioner of Education to enter into a contract and to not take the recommendation of the Procurement Negotiating Committee at this time for a reading intervention process. Mr. Willard seconded. More discussion followed. The motion failed to receive the six required votes with a 3-4-2 decision. Those in opposition were Mrs. Waugh, Mrs. Horst, Ms. Wims-Campbell and Mrs. Busch. Those abstaining were Mr. Porter and Mrs. Cauble.

(02:25:25)
MOTION
Discussions continued. Mrs. Busch moved to authorize the Commissioner of Education to enter into a contract as recommended by the Procurement Negotiating Committee for the purpose of providing a reading intervention process for all students in Kansas, with a contract amount not to exceed $2,100,000. Mr. McNiece seconded. More discussion and comments followed. Motion carried 6-2-1 with Mr. Roberts and Mr. Willard in opposition, and Mrs. Cauble abstaining.

BREAK

(02:52:00)
The Board took a break from 5:30 to 5:35 p.m.

BOARD REPORTS & FUTURE AGENDA ITEMS

(03:09:36)
Communication — Mr. McNiece and Mrs. Cauble reminded Board members to consider guests they would like to invite to the Oct. 27 announcement of a new vision for education.
NASBE Leadership Stipend — Mrs. Busch mentioned the Sept. 10 partnership workshop with the Kansas Educational Leadership Institute and attendance at the October meeting for stipend recipients.

Board Attorney Mark Ferguson provided updates on three cases that are active or pending. The *Citizens for Objective Public Education (COPE)* case is set for oral argument Sept. 30 with the U.S. Court of Appeals for the 10th Circuit. The *Petrella* case, which is remanded to federal district court in Kansas, is set for a motion for summary judgment Oct. 26. He is also monitoring the *Gannon* case in which the first round of briefs on the equity issue have been filed.

**During individual Board member reports,** Mr. Willard reported on a school finance meeting with the Governor; Ms. Wims-Campbell attended the Kansas Volunteer Commission meeting in Kansas City, a Harvesters activity with KVC, the KASB School Finance Summit, the MTSS Conference in Wichita, and a school tour with Dr. Watson; Mrs. Waugh attended an education roundtable for the Kansas Juvenile Justice system, has made appointments to tour three juvenile facilities in the coming weeks, toured schools in her district with Dr. Watson, and presented to Blue Valley CAPS participants interested in teacher education; Mrs. Horst attended the KASB School Finance Summit; Mr. Roberts asked to share a web link with Board members on a recent PDK/Gallup Poll about public education.

**Requests for Future Agenda Items:** Mrs. Busch and Mrs. Horst asked for a follow-up report on recess in schools after recommendations were made following release of survey results on the topic; Mrs. Horst would like to hear from schools around the state about what they are doing in various subject areas; Mr. McNiece noted that action on the NASBE Bylaw changes should occur next month.

Chairman Jim McNiece commented about the upcoming Kansas Teacher of the Year regional banquets, the National Association of State Boards of Education (NASBE) Annual Conference in October, proposed NASBE Bylaw changes, and the next day’s vision planning retreat.

**BOARD MEMBER TRAVEL**
Additions to the travel requests were: Ms. Wims-Campbell Sept. 16 Report of Community Conversation Results; Mr. Porter Sept. 29 and Oct. 20 ESI Task Force meetings. Mr. Porter moved to approve the travel list and additions. Mrs. Horst seconded. Motion carried 9-0.

**ADJOURNMENT**
Chairman McNiece adjourned the meeting at 6:20 p.m. He reminded members that part two of the Board retreat and vision planning would begin at 9 a.m. on Wednesday at the KNEA offices.

Jim McNiece, Chairman

Peggy Hill, Secretary
BOARD RETREAT AND VISION PLANNING
The Kansas State Board of Education convened at 9 a.m. on Wednesday, Sept. 9, for a retreat and vision planning session, which was held at the KNEA Offices, 715 SW 10th Ave., Topeka. Board members in attendance were: Chairman Mr. McNiece, Vice Chair Ms. Wims-Campbell, Mrs. Waugh, Mr. Roberts, Mrs. Cauble, Mrs. Horst, Mr. Willard, Mrs. Busch and Mr. Porter. Facilitators were Commissioner Randy Watson, Deputy Commissioner Brad Neuenswander and Doug Moeckel, Deputy Executive Director of the Kansas Association of School Boards. The agenda included discussion of a vision statement to convey the direction of Kansas education in the next 10 years, responses to vision tour question two and identifying measures to gauge student success. There was no Board action.
CALL TO ORDER
Chairman Jim McNiece called the monthly meeting of the State Board of Education to order at 10 a.m. Tuesday, Aug. 11, 2015, in the Board Room at the Landon State Office Building, 900 SW Jackson St., Topeka, Kansas. He welcomed those in attendance.

ROLL CALL
The following Board members were present:
John Bacon                      Jim McNiece
Kathy Busch                    Jim Porter
Carolyn Wims-Campbell         Steve Roberts
Sally Cauble                  Janet Waugh
Deena Horst                   Ken Willard

STATE BOARD MISSION STATEMENT, MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
Chairman McNiece read the Board’s Mission Statement. He then asked for a moment of silence after which the Pledge of Allegiance was recited.

APPROVAL OF AGENDA
Mr. Willard moved to approve the one-day meeting agenda. Mrs. Horst seconded. Motion carried 10-0.

APPROVAL OF THE JULY MEETING MINUTES
Mrs. Horst moved to approve the minutes of the July Board meeting. Mr. Willard seconded. Motion carried 10-0.

COMMISSIONER’S REPORT
Dr. Randy Watson retraced the vision tour schedule and outlined steps to review and release the compiled information, starting with the Board retreat and planning session the next day. He plans to revisit 10 tour sites to share results. Board members received lists of original tour participants by location and were asked to name other education partners in their area. Dr. Watson then invited Deputy Commissioner Dale Dennis to report on two areas affecting school district budgets under the new block grant funding formula — loss of assessed valuation and growth in enrollment.

ACTION ON NEW APPOINTMENT TO THE PROFESSIONAL STANDARDS BOARD
Dr. Scott Myers presented the recommendation of Jamie Finkeldei to serve a three-year term on the Professional Standards Board. Mr. Finkeldei is an associate superintendent for the Catholic Diocese of Wichita and would represent an administrator of a nonpublic school. Mrs. Cauble moved to appoint Jamie Finkeldei to the Professional Standards Board for the term July 1, 2015 through June 30, 2018. Mr. Porter seconded. Motion carried 10-0.

CITIZENS’ OPEN FORUM
Chairman McNiece declared the Citizens’ Forum open at 10:17 a.m. Speakers and their topics were:
Terry Collins, Kansas Association of Special Education Administrators — in support of proposed Emergency Safety Intervention regulations; Joan Robbins, Special Education Advisory Council — in support of proposed ESI regulations/explained purpose of ESI Task Force. Chairman McNiece announced the
conclusion of the Citizens’ Forum at 10:28 a.m., but noted that any additional speakers would be accommodated until 10:30 a.m.

**RECEIVE CUT SCORE RECOMMENDATIONS FOR ENGLISH LANGUAGE ARTS, MATHEMATICS AND DYNAMIC LEARNING MAP ASSESSMENTS**

At the conclusion of multiple meetings with educational stakeholders, recommendations for the Kansas Assessment Program were presented and discussed. Director of Career Standards and Assessment Services Dr. Scott Smith and CETE’s Director Dr. Marianne Perie described the stages of developing cut scores for state assessments. Dr. Perie explained that cut scores are based on Performance Level Descriptors, which define what students should know and be able to do at each of the achievement levels. The descriptors are written to be fully aligned to Kansas standards and are specific to each tested subject and grade level. Discussion followed. Dr. Perie answered Board members’ questions about the performance levels, makeup of the standard-setting work group, and differences between current assessments and tests under the former No Child Left Behind structure. She also provided performance level information for the Dynamic Learning Map (DLM) assessments. These tests are given to students with the most significant cognitive disabilities.

**LUNCH**

At noon, Chairman McNiece recessed the meeting for lunch until 1:30 p.m.

**RECEIVE LICENSURE PROGRAM STANDARDS FOR MATHEMATICS AND LIBRARY MEDIA**

Dr. Scott Myers introduced the agenda item, noting that revision work groups are completing the task of reviewing content program standards to ensure they reflect new knowledge and skills educators need for effectiveness in today’s world. Board members received three sets of revised standards for consideration: Mathematics 5-8, Mathematics 6-12 and Library Media PreK-12. Representatives from the respective revision committees presented the standards, described structure or content changes, and answered questions. Presenters were Dr. Connie Schrock and Dr. Mirah Dow, both from Emporia State University. Board members will vote on these standards at their September meeting.

**ACTION ON AMENDED EMERGENCY SAFETY INTERVENTION REGULATIONS**

Laura Jurgensen and Julie Ehler, staff members with KSDE’s Early Childhood, Special Education and Title Services team, summarized proposed amendments to Emergency Safety Intervention regulations and stated the approval timeline. Language changes are needed in order to comply with the new Freedom from Unsafe Restraint and Seclusion Act. Board members received the draft regulations in July. KSDE staff members are working to develop resources on this topic for school districts and families. Mrs. Busch moved to approve submission of the amended Emergency Safety Intervention regulations K.A.R. 91-42-1, 91-42-2 and 91-42-4 to the Department of Administration and the Office of the Attorney General for review. Mrs. Horst seconded. Motion carried 10-0. Once the two state offices have completed their review of the proposed amendments, the State Board will set a public hearing date for comments. Mrs. Jurgensen also shared information about the ESI Task Force. Mr. Porter, who was chosen to chair the ESI Task Force, commented on the group’s first meeting.

**ACTION ON PREKINDERGARTEN AND KINDERGARTEN LICENSURE POLICY**

The Professional Standards Board prompted a recommendation that the State Board adopt a permanent policy regarding who is allowed to teach in kindergarten and prekindergarten assignments. Assistant Director of Teacher Licensure and Accreditation Susan Helbert explained that this change is for general education only, and it would allow more flexibility in accommodating licensure needs for these grade-level assignments. Mrs. Cauble moved that the Kansas State Board of Education adopt a permanent policy allowing elementary licensed teachers (K-6 or K-9) to be assigned to teach general education prekindergarten (4 year olds) and early childhood licensed teachers to be assigned to teach kindergarten. Mr. Porter seconded. Motion carried 10-0. Ms. Helbert previewed two future licensure considerations — an add-on endorsement and adjusting the level of elementary from K-6 to PreK-6.
ACTION ON RECOMMENDATIONS OF THE PROFESSIONAL PRACTICES COMMISSION

The Professional Practices Commission was represented by Chair Linda Sieck. Mrs. Cauble moved to adopt the findings of the PPC and its recommendations for licensure approval. The three cases presented for action were: 15-PPC-05 Sarah Coursen, 15-PPC-19 Tahra Arnold, 15-PPC-21 Richard Mould. Ms. Wims-Campbell seconded. Motion carried 10-0.

Ms. Sieck then presented the PPC’s findings and recommendations on three other licensure cases: 15-PPC-17 Kimberly Dinkel, 15-PPC-23 William Maderos-Treaster, 15-PPC-24 Jerry Daskoski. Mrs. Cauble moved to adopt the recommendations of the PPC and take the following actions: revoke Kimberly Dinkel’s teaching license, suspend William Maderos-Treaster’s teaching license until Feb. 23, 2017, and deny Jerry Daskoski’s application for a professional license. Mrs. Horst seconded. Motion carried 10-0.

The Board took a break until 2:45 p.m.

RECEIVE BOARD POLICY GUIDELINES FOR REVIEW

Policy Committee Chair Janet Waugh highlighted the Committee’s recommended changes to the Policy Book Guidelines as detailed in the redline version shared with the Board. She explained that updates were made to sections following examination by other departments. There were also revisions to streamline instructions for new Board member orientation and to update evaluation forms for the Board Attorney, Board Secretary and Commissioner. There was discussion on the criteria levels used on the evaluation forms. It was suggested that sample evaluation forms be collected from national organizations for comparison. Board members are expected to vote on the guidelines in September.

ACTION ON NASBE MEMBERSHIP DUES

Mr. Willard moved to authorize payment of dues for calendar year 2016 for membership in the National Association of State Boards of Education, which includes dues for the National Council of State Education Attorneys, at a cost of $24,965. Ms. Wims-Campbell seconded. Motion carried 10-0.

CONSENT AGENDA

Mrs. Busch moved to approve the Consent Agenda. Mrs. Waugh seconded. Motion carried 9-0-1 with Mr. Roberts abstaining. In the Consent Agenda, the Board:

- received the monthly Personnel Report for July.
- confirmed the unclassified special project personnel appointments of Tom Stuart as Education Program Consultant on the Teacher Licensure and Accreditation team effective July 5, 2015 at an annual salary of $56,118.40; and these appointments on the Information Technology team — Mark Dechand as Quality Assurance Technician effective July 6, 2015 at an annual salary of $46,092.80; Deanna Bernauer as Senior Administrative Assistant effective July 13, 2015 at an annual salary of $28,308.80; and Christine Armstrong as Applications Developer II effective Aug. 2, 2015 at an annual salary of $50,918.40.
- received 4th quarter reports (FY 2015) from the Kansas State School for the Blind and Kansas State School for the Deaf.
- approved granting Visiting Scholar licenses to Khalil Mekkaoui (renewal) and Southeast Kansas Education Service Center for Arabic language instruction; William Allen Skeens (renewal) and Blue Valley USD 229 CAPS program for law instruction; Joe Williams and Rural Vista USD 481 for music instruction; Carlie Rooney and Hugoton USD 210 for science instruction, all valid for the 2015-16 school year.
- approved local in-service education plans for Minneola USD 219 and Mill Creek Valley USD 329.

• accepted the following recommendations of the Evaluation Review Committee for program approval: Kansas State University — Early Childhood Unified (I, B-K) and Agriculture (I, 6-12), both continuing programs approved through Dec. 31, 2022; Newman University — Early Childhood Unified (I, B-Gr3) and Building Leadership (A, PreK-12), both program upgrades approved through Dec. 31, 2019; Tabor College — Biology (I, 6-12), Chemistry (I, 6-12) and Mathematics (I, 6-12), all upgrades approved through Dec. 31, 2017; University of Saint Mary — ESOL (A, PreK-12), a new program approved with stipulation through June 30, 2017.

• authorized USD 251, North Lyon County, to hold an election on the question of issuing bonds in excess of the district’s general bond debt limitation.

• approved recommendations for funding the 2015-16 McKinney-Vento Children and Youth Homeless grants for the following districts in the amounts listed: USD 202 Turner $10,000; USD 233 Olathe $35,000; USD 259 Wichita $138,000; USD 261 Haysville $20,000; USD 383 Manhattan-Ogden $20,000; USD 457 Garden City $20,000; USD 475 Geary County $19,000; USD 500 Kansas City $95,000; USD 501 Topeka $39,128.

• approved School Improvement Grant continuation awards, 1003(g), for FY 2015 as follows: USD 501 Topeka, Quincy Elementary $547,145; USD 501 Topeka, Ross Elementary, $662,137; USD 501 Topeka, Scott Magnet Elementary $705,643; USD 501 Topeka, Shaner Elementary $860,048; USD 500 Kansas City Kansas, Douglass Elementary $760,000; USD 500 Kansas City Kansas, New Stanley Elementary $760,000.

• approve continuing a contract with the Smoky Hill Education Service Center to support KSDE and the Kansas Professional Learning Team’s 2015-16 Scope of Work in providing professional learning across Kansas with each of the seven service centers to receive $4,000, and individual regional and school district representatives to receive $1,000.

authorized the Commissioner of Education to negotiate and

• authorize the Superintendent of the Kansas State School for the Blind to enter into a contract with USD 500 for use of KSSB facilities for the USD 500 local Head Start Program during the 2015-2016 school year in an amount not to exceed $30,000;

• enter into a contract with MetaMetrics for Lexiles and Quantiles Linking Study to report yearly Lexile and Quantile Measures beginning in 2015-16 school year in an amount not to exceed $197,165 annually;

• enter into a contract with the University of Kansas Center for Research, Inc. to provide professional development aimed at implementing quality instruction for English Learners for the 2015-16 school year in an amount not to exceed $31,579.

BOARD REPORTS & FUTURE AGENDA ITEMS
During individual Board member reports, Mrs. Waugh attended the Kansas City Kansas district convocation, the ribbon cutting for the new Lansing High School, and a wrap-up legislative session in Leavenworth; Mrs. Horst attended both new principals’ workshops in Wichita and visited school officials with Commissioner Watson in Salina; Ms. Wims-Campbell attended the TASN summer leadership conference, the assessment cut scores work session, and the Topeka USD 501 staff in-service; Mr. Porter attended the NASBE New Member Institute, the new principals’ workshop, and the Labette County USD 506 Board of Education meeting; Mrs. Cauble attended the council meetings at the Southwest Plains Regional Service Center, the new principals’ workshop, and met with Dr.
Watson; Mr. McNiece attended the TASN summer leadership conference, the new principals’ workshop and plans to attend the KASB school finance summit.

**Committee Reports:** Mrs. Busch shared correspondence from Gene Haydock thanking Board members for attending the new principals’ workshops. She also noted that the invitation list for the KELI mentoring session Sept. 10 has been provided. Mrs. Busch suggested that Board members develop a schedule for annually attending meetings of educational organizations as part of their outreach efforts. Mr. McNiece stated that the Communications Committee is considering options for increased communication with the House and Senate education committees. There was some discussion about the upcoming NASBE elections for a president elect. It was agreed to not take a position as a Board, but let the Kansas’ voting delegate decide on the candidate. Ms. Wims-Campbell shared other officer election information from the NASBE nominating committee.

Board Attorney Mark Ferguson gave an update on the scheduling order involving the Gannon school finance litigation and appeal. There will be separate briefings on equity and adequacy beginning this fall. He also shared information on the Petrella local option budget case, which has been remanded back to District Court.

**BOARD MEMBER TRAVEL**

Additions to the travel requests were: Mr. Porter Sept. 12 Kansas Teacher of the Year regional banquet in Wichita, Sept. 13 KTOY banquets in Overland Park and Topeka; Mrs. Busch Sept. 12 KTOY banquet in Wichita; Mr. McNiece Sept. 16 Kansas Alliance for Education Advocacy and tour revisit event; Ms. Wims-Campbell Sept. 13 KTOY banquet in Topeka, Oct. 21-24 NASBE Annual Conference; Mrs. Waugh Sept. 13 KTOY banquet in Topeka; Mrs. Horst Sept. 10 KELI mentoring session. Mr. Roberts moved to approve the travel list and additions. Mrs. Horst seconded. Motion carried 10-0.

**ADJOURNMENT**

Before adjourning the meeting at 4 p.m., Chairman McNiece recognized the start of another school year by encouraging students, teachers and leaders across the state to have a great school year. He reminded members that the annual Board retreat and vision planning would begin at 9 a.m. on Wednesday at the Kansas State High School Activities Association.
Commissioner Watson will brief Board members on the work being done by the redesign education advisory group.
To: Commissioner Randy Watson
From: Scott Gordon
Subject: Receive recommended changes to school bus safety regulations
Date: 9/22/2015

Board Goals: Governmental Responsibility

K.S.A. 8-2009a authorizes the Kansas State Board of Education to adopt rules and regulations concerning school buses. Amendments are being proposed to School Bus Regulations 91-38-1, 91-38-2, 91-38-3, 91-38-4, 91-38-5, 91-38-6, 91-38-7, 91-38-8, 91-38-9, 91-38-10. These regulations were originally adopted in 2000 and have not been updated since 2003. Staff of the School Bus Safety Unit would like to update and clarify School Bus Regulations to be in compliance with current State and Federal law and current transportation practices. Staff will be available to answer questions. Next month, the State Board will be asked to approve submission of the proposed amendments to the Department of Administration and Attorney General for review.
Definitions. (a) “Activity bus” means any over-the-road, commercial-type bus or multi-function school activity bus utilized by a governing body only to transport students to and from school activities as authorized by K.S.A. 72-8301 (c)(3), and amendments thereto. An activity bus may be a color other than school bus yellow.

(b) “Bus” means any motor vehicle, as defined in K.S.A. 8-1406 and amendments thereto, that is designed for transporting more than 10 passengers in addition to the driver.

(c) “Driver-trainer” means any person who is assigned by a transportation supervisor to provide instruction and training to other school transportation providers, including knowledge of vehicles used to provide student transportation, safe driving practices, emergency procedures, and passenger control. The driver-trainer shall maintain current licensure to operate the largest vehicle about which the driver-trainer is to provide instruction and shall have experience as a school bus driver.

(d) “Governing body” means the local board of education or other entity having authority over a school district.

(e) “Multipurpose passenger vehicle” means a motor vehicle, as defined in K.S.A. 8-126 and amendments thereto, that is designed to transport 10 or fewer persons, including in addition to the driver, and that is constructed on a truck chassis.

(f) “School bus” means any bus designed primarily for the transportation of students or school personnel either to or from school or to or from school related functions or activities, as defined in K.S.A. 72-8301 and amendments thereto. A school bus may be owned by a school district, private school, or a private company. The term shall include any van or other vehicle rated by the manufacturer, or having a door label, as a bus.
(g) “School bus driver” means any person employed by a school district or school bus contractor to drive a school bus or activity bus.

(h) “School district” means any unified school district or private school.

(i) “School passenger vehicle” means any passenger car or multipurpose passenger vehicle that is owned or leased by a school district or private individual and is used regularly to provide student transportation on behalf of a school district.

(j) “School passenger vehicle driver” means any person employed by a school district primarily to provide transportation for students in a school passenger vehicle.

(k) “School transportation provider” means either a school bus driver or a school passenger vehicle driver.

(l) “School vehicle” means any activity bus, school bus, or school passenger vehicle.

(m) “Short-term leased vehicles” means any school vehicle that is leased by a school district for a period of 30 or fewer days.

(n) “Substitute driver” means any person who is not assigned to a regular route but is employed to serve as a school transportation provider when necessary due to driver absences or emergencies.

(o) “Transportation supervisor” means a person designated by a governing body to be responsible for transportation activities within a school district. (Authorized by and implementing K.S.A. 8-2009; effective July 1, 2000; amended March 28, 2003; amended P-___________.)
91-38-2. General limitations and requirements. (a) No governing body shall have a school bus in service after July 1, 1992, unless the school bus was manufactured after April 1, 1977 and either is no more than $20$ to $25$ years old or has been modified to meet current standards. Each school bus shall meet the standards specified by law and this article.

(b) The owner’s name shall be displayed on each side of any school bus.

(c) Activity buses shall not be utilized to provide student transportation to and from school from any student’s home to school or school to any student’s home.

(d) Each school bus, activity bus, and school passenger vehicle shall be equipped with a two-way communication system.

(e) (1) Each bus shall contain the following emergency supplies:

(A) At least one 2A-10BC fire extinguisher;

(B) at least one readily identifiable first-aid kit in a removable, waterproof, and dustproof container;

(C) at least one readily identifiable body fluid clean-up kit in a removable, waterproof, and dust-proof container; and

(D) a minimum of three reflectorized triangle warning devices, securely stored but in an accessible location; and

(E) a minimum of one emergency seat belt cutter

(2) The first-aid kit, body fluid clean-up kit, fire extinguisher, and seat belt cutter shall be mounted in full view of, and readily accessible to, the driver.

(f) Each governing body shall ensure that occupant restraint systems are provided for, and utilized by, all occupants of school passenger vehicles. When providing transportation for infants and preschool children in school passenger vehicles, age- and size-appropriate child
safety restraining systems shall be utilized, in accordance with the provisions of K.S.A. 8-1344, and amendments thereto. (Authorized by K.S.A. 8-2009; implementing K.S.A. 8-2009, 8-2009a; effective July 1, 2000; amended March 28, 2003; amended P-____________.)
Each governing body shall designate an employee to be the transportation supervisor.

(2) General responsibilities.

(A) The transportation supervisor shall be responsible for supervision and maintenance of the school district’s transportation system.

(B) The transportation supervisor shall act as liaison between the school district and any contracted bus transportation service.

(b) School transportation routes and stops.

(1) The transportation supervisor shall be responsible for establishing all regular transportation routes and stops for the loading and unloading of students along those routes. The supervisor shall keep a current map on file for each regular transportation route, with all stops noted and a current map of the school district showing each attendance center.

(2) The transportation supervisor shall not establish stops on any interstate highway, state toll road, or other limited-access highway.

(3) The transportation supervisor shall give special consideration to road conditions and safety concerns when planning the regular transportation routes. If a safety hazard is encountered, the appropriate authorities shall be contacted about eliminating or correcting the hazard, if possible.

(4) Each driver shall report to the transportation supervisor any condition encountered by the driver on a transportation route that appears to pose a safety hazard.

(5) If visibility is less than 500 feet when approaching an established school bus stop from any direction, the transportation supervisor shall contact state, county, or township road authorities and request that warning signs be posted for the school bus stop. Whenever
practicable, stops shall be established only at points where visibility is at least 500 feet for all motorists.

(c) Driver training meetings.

(1) Each transportation supervisor shall conduct at least 10 safety meetings per year for all school transportation providers employed by the school district.

(2) Attendance at each meeting shall be documented with a sign-in sheet or similar document. The record of attendance and the agenda shall be retained by the supervisor for at least two years.

(3) Safety meeting topics shall include school transportation safety concerns from drivers regarding route safety, changes in laws or regulations, and other safety issues as determined appropriate by the transportation supervisor.

(4) Safety meetings may be electronically recorded so that drivers who are unable to attend a particular meeting may view the program at another time.

(5) All school transportation providers shall attend at least 10 safety meetings per year. Newly hired drivers shall be required to attend only those meetings held following their employment.

(d) Records retention.

(1) The transportation supervisor shall be responsible for maintenance and repair records for all school buses, activity buses, and school passenger vehicles used for student transportation, except short-term leased vehicles, that are either owned or leased and are operated by the school district. These records shall include information on scheduled maintenance, lubrication records, repair orders, and other maintenance.

(2) The maintenance record for each vehicle shall be kept as long as the school owns or
leases the vehicle, and for at least two years following disposition of the vehicle.

(3) Maintenance records shall be available for inspection by the Kansas highway patrol, other law enforcement agencies, and Kansas state department of education officials.

(e) Each school district that contracts for bus transportation services shall ensure that each contract for those services includes a provision requiring the contractor to meet the requirements of subsections (c) and (d) of this regulation.

(f) Students with special needs. Each school district shall, prior to transportation, notify the transportation supervisor of any student with special health care concerns or special needs for transportation or an Individualized Education Program requiring transportation. The supervisor shall ensure that drivers, substitute drivers, and attendants are informed of these needs and receive any training that is necessary to safely transport the student or to accommodate the student’s special needs. (Authorized by and implementing K.S.A. 8-2009; effective July 1, 2000; amended March 28, 2003; amended P-____________.)
91-38-4. Compliance with chassis and body construction standards. (a) Except as otherwise provided in subsection (c) of this regulation, a governing body shall not allow students to be transported on any school bus acquired or leased after the effective date of this regulation until the governing body has on file a verified statement, as prescribed by the state board, from the seller or lessor of the school bus attesting that the school bus meets the following requirements:

(1) The school bus chassis and body construction standards promulgated by the United States department of transportation that apply to the particular bus; and

(2) the bus chassis and body construction standards, including standards for specially equipped school buses, if applicable, prescribed in the national standards school transportation specifications for adopted by the national congress on school transportation

(b) A governing body shall not alter, change, or otherwise modify any school bus used to transport students in any manner that results in nullification of the statement required in subsection (a) of this regulation or that results in the failure of the school bus to comply with standards applicable to it under K.S.A. 1998 Supp. 8-2009a and amendments thereto.

(c) If a governing body is acquiring a school bus from another governing body, the governing body acquiring the school bus shall obtain the following statements from the governing body that is disposing of the school bus:

(1) The verified statement obtained by the governing body under subsection (a) of this regulation; and

(2) a verified statement from the governing body that is disposing of the school bus attesting to the fact that the governing body has not altered, changed, or otherwise modified the school bus in any manner that results in nullification of the statement required in subsection
(a) of this regulation or that results in the failure of the school bus to comply with the standards applicable to it under K.S.A. 1998 Supp. 8-2009a and amendments thereto. This regulation shall be effective on and after July 1, 2000. (Authorized by K.S.A. 1998 Supp. 8-2009; implementing K.S.A. 1998 Supp. 8-2009, 8-2009a; effective July 1, 2000; amended P-___________________.)
91-38-5. Annual inspection of school vehicles. (a)(1) Each governing body that either owns
or leases and that operates any school bus or activity bus shall have each of those buses
inspected annually in accordance with this regulation.

(b)(1) Each governing body and each bus transportation contractor shall have each
school bus and each activity bus that is operated by the governing body or the contractor
inspected by a mechanic who is knowledgeable about the mechanical systems of school
buses. In addition, each governing body shall have each school passenger vehicle that is used
to transport students inspected annually by a mechanic. The mechanic shall inspect each bus
and each school passenger vehicle to determine whether the mechanical system is in proper
working order.

(c)(1) After the inspection prescribed in subsection (b) is completed, each school
vehicle shall be inspected by the Kansas highway patrol to determine whether the school
vehicle is equipped with the appropriate safety devices and those devices are in proper
working order.

(2) The results of the inspection shall be indicated by the highway patrol officer on the form provided by the state department of education. Following completion of this form, it shall be returned to the governing body or bus transportation contractor and become a maintenance record.

(d) Upon successful completion of the inspection process specified in subsections (b) and (c), a school vehicle inspection sticker issued by the Kansas highway patrol shall be placed on the school vehicle’s windshield in a location that will not impair the driver’s vision.

(e) (1) If any school vehicle fails either the mechanical or safety inspection specified in this regulation, that school vehicle shall not be used for student transportation until all defects have been corrected and school vehicle has been approved.

(2) If repairs or other corrections are required for a school vehicle to pass the inspection and these repairs or corrections are completed within 10 days after the initial inspection, then only the defective items shall be reexamined. If the repairs or corrections are not made within 10 days following the initial inspection, the school vehicle shall be completely reinspected.

(f) At any time, spot inspections of any school vehicle used for student transportation may be conducted by the Kansas highway patrol.

(g) Each school bus, activity bus, and school passenger vehicle that is purchased at any time following the required annual inspection for school vehicles shall pass the inspections required by this regulation before being used to transport students. (Authorized by and implementing K.S.A. 8-2009; effective July 1, 2000; amended March 28, 2003; amended P-_____________.)
91-38-6. School transportation driver qualifications. (a) Driver’s licensing and age requirements. Each person employed by a school district or by a school bus contractor who, at any time, will provide student transportation shall be licensed in accordance with K.S.A. 8-234b and amendments thereto, or the appropriate licensing statutes of the person’s state of residence. Each person also shall meet the requirements listed below:

1. Each driver of a school bus or activity bus with a gross weight of over 26,000 pounds shall maintain a commercial class A or B driver’s license, with passenger and school bus endorsement.

2. Each driver of a school bus or activity bus that has a gross weight of 26,000 pounds or less and is designed for transporting 16 passengers or more shall maintain a commercial class A, B, or C driver’s license, with passenger and school bus endorsement.

3. Each driver of a school passenger vehicle or a school bus or activity bus that has a gross weight of 26,000 pounds or less and is designed to transport fewer than 16 passengers shall maintain an appropriate noncommercial operator’s license.

4. Each driver’s license shall be valid within the driver’s state of residence.

5. Each driver of an activity bus shall be 21 years of age or older.

(b) Criminal and driving records.

1. Each prospective school transportation provider or other school employee who may transport students shall be required to sign a statement indicating whether that individual has been convicted within the past 10 years in any state or federal court of any felony involving another person or any crime involving a child. A person who has been convicted of such a crime within the past 10 years shall not be employed, re-employed, or retained as an employee to provide student transportation.
(2) Each prospective driver shall be required to sign a statement indicating whether, within the past 10 years, that individual has been convicted in any state of any felony or any major traffic violations indicated in subsection (c) of this regulation.

(3) For purposes of this regulation, a conviction means entering a plea of guilty or nolo contendre, a finding of guilty by a court or jury, or forfeiture of bond.

(4) Each prospective school transportation provider shall give written authorization to the prospective employer to obtain the applicant’s driving record through a local law enforcement agency or the Kansas department of revenue, division of vehicles, in accordance with K.S.A. 74-2012 and amendments thereto. The authorization also shall allow the prospective employer to obtain the applicant’s driving record in states other than Kansas through a local law enforcement agency or the appropriate agency of the other state.

(c) Disqualification from employment.

(1) Except as otherwise provided in paragraph (2) of this subsection, a governing body shall not employ or retain to transport students any person who discloses or whose driving record indicates that, within the past 10 years, the person has been convicted of any of the following major traffic violations:

(A) Hit-and-run driving;

(B) driving while under the influence of alcohol or drugs;

(C) vehicular homicide;

(D) reckless driving; or

(E) any offense for which the driver’s license was suspended or revoked pursuant to K.S.A. 8-254 and 8-255 and amendments thereto.

(2) A governing body may waive the disqualification for employment by a
unanimous vote of the full membership of the governing body.

(d) Driver experience and training requirements.

(1) Each driver who operates a school vehicle to transport students shall have at least one year’s experience in operating a motor vehicle.

(2) (A) School bus drivers shall be provided a minimum of 12 hours of bus driver training. The first six hours of training shall be completed without student passengers, but the remaining hours may be completed with student passengers, if the driver-trainer is on the bus. All driver training shall be supervised by the assigned driver-trainer.

(B) Except as otherwise provided in paragraph (2) (C) of this subsection, each school transportation provider shall complete a first aid and cardiopulmonary resuscitation (CPR) course, approved by the state department of education, before within 30 days after the first day the driver is allowed to transport students. Each driver completing any training session shall obtain a wallet card or other certificate attesting to that individual’s completion of the training program and maintain such certification.

(C) A school transportation provider who is certified as an emergency medical service provider shall not be required to complete first aid and CPR training, if the emergency medical certification is maintained in valid status. As used in this paragraph, “emergency medical service provider” means first responder, emergency medical technician-basic, emergency medical technician-intermediate, emergency medical technician-paramedic, or mobile intensive care technician.

(e) (1) Each school transportation provider shall successfully complete a vehicle accident prevention course approved by the state department of education, before within 30 days after the first day the driver transports students. The driver shall obtain a completion
certificate or wallet card as evidence that the course requirements have been met.

(2) After completion of the initial accident prevention course, each driver shall be required to maintain certification by completion of an accident prevention course at least every three years; or

(B) annual attendance at a workshop provided for school transportation personnel by the state department of education.

(3) The transportation supervisor shall maintain documentation of driver training for school transportation providers for the duration of the driver’s employment, and a minimum of two years thereafter.

(f) Substitute and emergency school transportation providers.

(1) Substitute school transportation providers shall meet the requirements in this regulation, but they may be allowed up to 30 days following employment to complete the first aid, CPR, and accident prevention course training requirements.

(2) Any person who holds a valid commercial driver’s license with a passenger and school bus endorsement and a current medical certificate may operate a school bus in an emergency situation. For purposes of this paragraph, an “emergency situation” means a situation in which no qualified driver or substitute driver is available. A specific driver shall not drive as an emergency driver for more than five days during a school year.

(g) Physical examination and health requirements.

(1) The physical qualification requirements for school transportation providers in Kansas shall be those in 49 C.F.R. 391.41, as in effect on October 1, 2001, which is adopted by reference, or those adopted by the Kansas state department of education. The physical examination form medical examiners certificate that is prescribed by the
federal highway motor carrier safety administration, office of motor carriers, or the medical examiners certificate that is approved by the state department of education shall be utilized to document the results of each examination.

(2) The physical examination shall be certified by a doctor of medicine, doctor of osteopathy, doctor of chiropractic, physician assistant or nurse practitioner or any medical professional on the Federal Motor Carrier Safety Administrations National Registry of Certified Medical Examiners’ person licensed to practice medicine and surgery, and shall be required according to the following schedule:

(A) Before beginning employment as a school transportation provider;

(B) at least every two years after the date of the initial physical examination; and

(C) at any time requested by the driver’s employer, the school transportation supervisor, or the state department of education.

(3) A properly certified physical examination report medical examiners certificate required under this subsection shall not constitute the certification of health required by K.S.A. 72-5213 and amendments thereto.

(4) Each governing body shall keep on file a current physical examination report medical examiners certificate for each school transportation provider. If a provider leaves employment for any reason, the person’s last physical examination report medical examiners certificate shall be kept for two years after the person leaves.

(h) Waiver of physical requirements.

(1) (A) Any person failing to meet the requirements of subsection (g) may be permitted to be a school transportation provider for a particular school district, if a waiver is granted by the governing board of that school district under this sub-section. Each waiver
shall meet the following requirements:

(i) The person seeking the waiver, the transportation supervisor for the school district, and the contract manager, if applicable, shall submit a joint application for a waiver to the local board of education.

(ii) Each application shall be accompanied by reports from two of the following: physicians licensed to practice medicine and surgery doctor of medicine, doctor of osteopathy, doctor of chiropractic, physician assistant or nurse practitioner indicating their opinions regarding the person’s ability to safely operate a school bus.

(iii) The application shall contain a description of the type and size of the vehicle to be driven and any special equipment required to accommodate the driver to safely operate the vehicle, the general area and type of roads to be traveled, distances and time period contemplated, and the experience of the person in driving vehicles of the type to be driven.

(B) An application for a waiver shall be granted only by unanimous approval of the governing board.

(2) Restrictions of the waiver as approved by the governing body.

(A) A waiver as described in paragraph (1) of this subsection shall not be granted for a period longer than two years, but may be renewed by following the procedures in paragraph (1) of this subsection.

(B) While on duty, the driver shall keep in the driver’s possession the original document granting the waiver or a legible copy of it.

(C) Each governing body shall retain the original document granting the waiver or a legible copy of the waiver in the driver’s personnel file for as long as the driver is employed and for a period of at least two years following termination of the driver’s employment.
(D) A waiver may be revoked, for cause, by the governing body. Before revocation, the governing body shall perform the following:

(i) Suspend the driver from service;

(ii) provide notice of the proposed revocation to the driver, including the reason or reasons for the proposed revocation; and

(iii) allow the driver a reasonable opportunity to show cause, if any, why the revocation should not occur.

(i) Alcohol and drug testing requirements. Each governing body may develop a policy to include all drivers of any school motor vehicles in the alcohol and drug testing program required for drivers not holding commercial driver’s licenses. (Authorized by and implementing K.S.A. 8-2009; effective July 1, 2000; amended March 28, 2003; amended P- ________.)
91-38-7. Driver’s duties and responsibilities. (a) Each school transportation provider shall inspect a school vehicle before its use to ascertain that the vehicle is in a safe condition and equipped as required by law, and that all required equipment is in working order. The school transportation provider shall document each inspection.

(b) If any defect is discovered, students shall not be transported in the vehicle until the defect is corrected.

(c) Documentation of the inspections of each school vehicle shall be kept on file for a minimum of one year following the vehicle inspection.

(d) A school transportation provider shall not drive a school vehicle for more than 10 consecutive hours or for more than a total of 10 hours in any 15-hour period.

(e) Each school transportation provider shall ensure that all doors are closed before the vehicle is put into motion and remain closed while the vehicle is moving.

(f) Each school transportation provider shall ensure that openings for the service door, emergency exits, and aisles are kept clear of any obstructions.

(g) Each school transportation provider shall utilize the driver’s safety belt at all times while the vehicle is in motion.

(h) If the school transportation provider leaves the driver’s seat, the parking brake shall be set, the motor turned off, and the keys removed. However, drivers of specially equipped buses may leave the motor running to operate a power lift after setting the parking brake.

(i) If a school vehicle is refueled during any trip when passengers are being transported, the school transportation provider shall unload all passengers from the vehicle and turn off the vehicle’s motor before beginning refueling procedures. Fuel shall not be
transported in any manner, except in the vehicle’s fuel tank.

(j) Following the completion of any trip, each school transportation provider shall perform a walk-through inspection of the school bus or activity bus, or a visual check of the school passenger vehicle, that the provider was driving, to ensure that all passengers have disembarked.

(k) A driver of a school bus or activity bus shall not tow any trailer or other vehicle with the bus, while any passenger is on the bus. (Authorized by and implementing K.S.A. 8-2009 and 8-2009a; effective July 1, 2000; amended March 28, 2003; amended P-__________.)
91-38-8. Loading and unloading procedures. (a) On routes.

(1) Each school bus driver shall activate the alternately flashing warning lights as required by K.S.A. 8-1556 and amendments thereto, at any time that the loading or unloading of students occurs on the traveled portion of any roadway.

(2) Each governing body shall adopt procedures for the loading and unloading of students, consistent with the requirements of this article. The procedures shall include the following:

(A) Each school bus driver shall load and unload students off the roadway whenever adequate space is provided, unless parking the bus off the roadway would threaten the safety or stability of the bus or safety of the students.

(B) Each school bus driver shall direct students who cross the roadway when loading or unloading from a school bus to cross only in front of the bus. The driver shall ensure that all traffic has stopped and shall instruct students to wait for a signal from the driver before crossing the roadway.

(C) Students shall not be required to cross any divided highway, as defined in K.S.A. 8-1414 and amendments thereto or any roadway consisting of more than one lane of traffic traveling in the same direction excluding turn lanes, in order to board the bus or to reach the students’ destination upon unloading from the bus.

(D) When the loading or unloading of students takes place on a roadway, the bus shall stop in the far right-hand lane of the roadway.

(E) Each driver shall ensure that all students who have unloaded from the bus have moved a safe distance away from the bus before the driver moves the bus.

(b) At school.
(1) Whenever possible, each governing body shall provide bus parking so that the loading or unloading of students is conducted in an area away from vehicular traffic and off the roadway.

(2) Before each school’s dismissal time, and where adequate space is available, the bus drivers shall park the buses in single file.

(3) If the loading or unloading of students is conducted on the traveled portion of a roadway, each bus driver shall park the bus on the side of the roadway nearest to the school, with the entry door opening away from the traveled portion of the roadway. Buses shall be parked adjacent to curbing, if present. If there is no curbing, the buses shall be parked as far to the right of the roadway as possible without threatening the stability of the bus.

(4) Each board shall ensure that there is adult supervision during loading and unloading procedures at each school building, except at buildings utilized exclusively for senior high school students.

(c) On activity trips.

(1) Whenever possible, each bus driver shall park the bus so that the loading or unloading of students takes place in an area away from other vehicular traffic.

(2) The transportation supervisor shall designate, in advance, stops for the loading and unloading of buses along each activity trip route.

(d) In school passenger vehicles. Each driver of a school passenger vehicle shall park the vehicle in a location so that students are loaded or unloaded in an area off the roadway. This regulation shall be effective on and after July 1, 2000. (Authorized by K.S.A. 1998 Supp. 8-2009; implementing K.S.A. 1998 Supp. 8-1556, 8-2009; effective July 1, 2000; amended P-___________.)
91-38-9. Emergency procedures. (a) Each governing body shall adopt procedures to be followed by school transportation providers if confronted with an emergency situation when on the road.

(b) Each governing body shall ensure that students who are regularly transported to and from school in a school bus receive instruction, at least once each semester, about practices and procedures to follow if an emergency occurs while being transported.

(c) Each governing body shall ensure that emergency evacuation drills are conducted at least once each semester. Each emergency evacuation drill shall be supervised by the transportation supervisor or the supervisor’s designee.

(d) The transportation supervisor shall prepare documentation of each emergency evacuation drill, including the date of the drill, number of student participants, and the names of the supervising personnel. This documentation shall be kept on file for at least two years from the date of the drill.

(e) Before each activity trip, the driver shall provide an explanation of the location and operation of the emergency exits of the bus. This regulation shall be effective on and after July 1, 2000. (Authorized by and implementing K.S.A. 1998 Supp. 8-2009; effective July 1, 2000; amended P-___________.)
91-38-10. Use of urban mass transportation buses. (a) A governing body may contract with the operator of a mass transportation system to provide school transportation for its students. Any contract for this transportation shall include the information specified below in subsection (b).

(b) The operator shall keep and provide the following information to the governing body, upon request:

(1) Documentation of vehicle lubrication, maintenance, and repair as set forth in K.A.R. 91-38-3(d);

(2) documentation that any vehicle used to transport students contains the emergency equipment required in K.A.R. 91-38-2(e); and

(3) documentation that each driver used to provide student transportation meets the qualification set forth in K.A.R. 91-38-6. This regulation shall be effective on and after July 1, 2000. (Authorized by and implementing K.S.A. 1998 Supp. 8-2009; effective July 1, 2000; amended P-_____________.)
To: Kansas State Board of Education
From: Peggy Hill
Subject: Citizens’ Open Forum

Board Goals: Develop active communication and partnerships with families, communities, business stakeholders, constituents and policy partners

During the Citizens’ Open Forum, the State Board of Education provides an opportunity for citizens to share views about topics of interest or issues currently being considered by the State Board.

Each speaker shall be allowed to speak for three minutes. Any person wishing to speak shall complete a presenter’s card, giving his or her name and address, and the name of any group he or she is representing. (Ref. Board Policy 1012)

If written material is submitted, 13 copies should be provided.
To: Kansas State Board of Education
From: Coalition of Innovative School Districts
Subject: Biannual Report
Date: 09/23/2015

Board Goal: Governmental Responsibility

The Coalition of Innovative School Districts is required to report twice a year to the State Board of Education concerning the status of the Innovative Districts’ efforts. Representatives from the Coalition will be present to report and answer questions. The last formal update was given to the State Board in April.
To: Kansas State Board of Education
From: Mark Thompson, Cheryl Johnson
Subject: Kansas School Wellness Policy Model Guidelines – School District Implementation
Date: 09/28/2015

Board Goal: Provide a flexible and efficient delivery system to meet our students’ varied and changing needs

State Board members will receive information on the Kansas School Wellness Policy Model Guidelines, which include goals for nutrition, nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. The State Board approved updated model guidelines in June 2014.

Other topics to be addressed are federal and state laws as they relate to school wellness policies, particularly physical activity. Portions of this information are a follow-up to a July Board presentation. Representatives from two Kansas school districts, USD 345 Seaman and USD 497 Lawrence, will share their efforts in implementing school wellness policy. They will explain how their wellness policies align with the Kansas School Wellness Policy Model Guidelines and how they are working toward the Modeling level.

A link to the model guidelines is provided below:

To: Kansas State Board of Education  
From: Brittany Crabtree  
Subject: Update on Kansas Volunteer Commission  
Date: 09/28/2015  
Board Goal: Develop active communication and partnerships with families, communities, business stakeholders, constituents and policy partners

Kansas Volunteer Commission Executive Director Brittany Crabtree will provide an overview of Commission activities and review one of the organization’s key documents, the “2013-15 State Service Plan.” This document is mandated by the National and Community Service Act of 1990 and as such, a new service plan must be developed by Spring 2016. As part of the presentation, she will seek the following input from the Board on the 2016-18 plan: suggested content, potential partners, and ways the Kansas Volunteer Commission might align with the State Board’s vision over the next three years.
2013-2015
State Service Plan
MISSION

The mission of the Kansas Volunteer Commission (KVC) is to empower all Kansans to meet community needs through service. The mission statement is simple in design but inclusive in that it encompasses everything the Commission does.

The Commission’s primary role is to provide resources and leadership to support local initiatives that tackle community needs. As the state service commission, the KVC directs effective national service programs, leads disability inclusion initiatives, training opportunities and volunteer service recognition awards.

ROLE OF THE KVC

1) Administer AmeriCorps State Programs: Award grants; Support and work with local programs to ensure they are high quality; Evaluate applications and monitor programs; Formulate training and technical assistance strategies and design activities that move the state toward its vision of national and community service

2) Distribute grants: Volunteer Generation Fund; Kansas Mentors Background Checks; Mini-grants for National Days of Service

3) Develop and communicate a statewide vision of service and foster an ethic of service and volunteering throughout Kansas: Provide leadership in developing a comprehensive State Service Plan; Bring partners to the table to leverage additional resources and to expand service opportunities across Kansas; Support and expand mentoring efforts throughout Kansas
STATE SERVICE PLAN

The Kansas State Service Plan is a three-year plan setting out the Commission’s priorities and strategies to achieve those priorities. The plan provides a roadmap for using national service and volunteerism to address critical challenges facing Kansas communities. It builds on the strong foundation of national service and volunteerism which has developed in Kansas with the leadership of the KVC. The goals and objectives recognize the critical role that the KVC plays in engaging Kansans in service to solve community problems, support our most vulnerable citizens, strengthen the volunteer sector and lead the effort to increase volunteerism while adding to the professional skills of Kansans to manage more volunteers.

FOCUS AREAS

The KVC has identified three strategic priorities where the Commission and its programs are positioned to lead the way to make a difference:

1) Program Development
2) Engagement
3) Sustainable Infrastructure
FOCUS AREA: PROGRAM DEVELOPMENT

In order to enhance the Commission’s reach and build upon Kansas’ Top 10 ranking in volunteerism rates (Source: Volunteering in America reports), the KVC has established growing volunteerism in the state as a primary strategic direction. Central to this strategy is facilitating the sharing of key information and opportunities – strengthening involvement and cohesion. As part of efforts to enhance organizational sustainability, the Commission has also identified increasing involvement with service groups to be a key strategy.

The KVC recognizes that successfully operating an AmeriCorps program can be challenging for many – especially smaller – organizations. As a result, the Commission has consciously eliminated the minimum AmeriCorps program size and strongly encourages collaborative AmeriCorps projects led by a strong organizationally-evolved grantee.

The KVC will work with organizations, communities, and AmeriCorps programs to help them use service as a strategy to fulfill their mission, all the while engaging Kansans in the process.

PRIORITIES AND STRATEGIES

PRIORITY: STRENGTHEN EXISTING NATIONAL SERVICE PROGRAMS

Strategies
- Connect existing National Service streams in Kansas
- Strengthen and support Kansas State AmeriCorps programs
- Strengthen and support Senior Corps, AmeriCorps VISTA and AmeriCorps National Direct programs

PRIORITY: STRENGTHEN THE CAPACITY OF NONPROFIT ORGANIZATIONS, VOLUNTEER CENTERS, SCHOOLS, FAITH-BASED ORGANIZATIONS, AND STATE AND FEDERAL GOVERNMENT AGENCIES TO UTILIZE VOLUNTEERS IN MEETING THE NEEDS OF KANSAS COMMUNITIES

Strategies
- Make progress on developing a network of volunteer organizations
- Make progress on creating a mentoring system for new volunteer managers
- Provide resources on best practices and new trends in engaging, managing and mobilizing volunteers
- Continue with statewide and regional trainings

PRIORITY: EXPAND RESOURCES TO UNDERSERVED REGIONS AND POPULATIONS IN KANSAS

Strategies
- Create strategic partnerships between urban and rural organizations to increase service and funding opportunities to underserved regions and populations in Kansas
- Increase and target outreach efforts, regarding KVC initiatives and funding opportunities to underserved regions and populations in Kansas
**FOCUS AREA: ENGAGEMENT**

In order to enhance the Commission’s reach and build upon Kansas’ Top 10 ranking in volunteerism rates (Source: Volunteering in America reports), the KVC has established growing volunteerism in the state as a primary strategic direction. Central to this strategy is facilitating the sharing of key information and opportunities – strengthening involvement and cohesion. As part of efforts to enhance organizational sustainability, the Commission has also identified increasing involvement with service groups to be a key strategy. In more actively reaching out to current and new partners to collaborate on mutually beneficial projects and programs, the Commission considers the state’s volunteer centers as strong partners in all endeavors.

**PRIORITIES AND STRATEGIES**

**PRIORITY: PROMOTE AND FOSTER THE VALUE OF VOLUNTEERING BY TELLING KANSAS VOLUNTEER SUCCESS STORIES**

**Strategies**
- Identify groups (volunteer promoters) to target for story collection
- Utilize state-wide networks to collect and disseminate stories
- Create a format for programs to follow when submitting stories
- Create and maintain an archive of stories

**PRIORITY: INCREASE THE AWARENESS OF STAKEHOLDERS ON THE ECONOMIC VALUE OF VOLUNTEERS**

**Strategies**
- Identify stakeholders
- Develop a resource toolkit for programs to utilize to capture the dollar value of volunteerism
- Communicate regularly with stakeholders on the impact of volunteer activities in their communities
- Develop mechanisms to help demonstrate the value of volunteers in the non-profit workplace

**PRIORITY: ENCOURAGE CORPORATE VOLUNTEERISM ACROSS THE STATE**

**Strategies**
- Promote and increase awareness of corporate volunteerism via social media
- Identify and promote existing corporations who are doing service and encourage more to adopt this practice
- Challenge corporations to develop an incentive for staff to volunteer in their community

**PRIORITY: PROMOTE PARTICIPATION IN SERVICE DAY ACTIVITIES**

**Strategies**
- Increase awareness of National Days of Service
- Develop and/or distribute toolkits on “How To” participate
- Offer mini-grants around National Days of Service
FOCUS AREA: ORGANIZATIONAL DEVELOPMENT OF THE KVC

The KVC recognizes that any and all of its efforts depend upon its own continued existence. While Kansas is a state with active philanthropic resources available mostly with specific parameters, the KVC does not have an established philanthropic base as it is funded almost entirely by federal funds which are leveraged by a small amount of state funds and private sector support. Within this environment, using creativity and vision, the KVC will strive to engage individual and organizational partners who can further its growth and sustainability.

PRIORITIES AND STRATEGIES

PRIORITY: EXPAND THE FISCAL RESOURCES OF THE KVC

Strategies
- Explore ways to leverage the KVC Foundation funds
- Explore mechanisms to incorporate and leverage individual donor options to fund KVC supported activities
- Explore an annual special event or on-going fundraising opportunities
- Provide an annual report to the Kansas State Board of Education, Governor and Legislature to include funding goals and strategies that incorporate public and private funding sources

PRIORITY: INCREASE THE ENGAGEMENT OF KVC MEMBERSHIP

Strategies
- Structure the work of the KVC in a way that actively engages all members in KVC meetings, committee work and KVC sponsored functions
- Strengthen KVC member orientation and provide ongoing training and professional development opportunities for KVC members
- Continue to utilize KVC members in onsite visits, program evaluations and the peer grant review process
- Perform an annual performance review of the KVC and recommend actions to increase effectiveness and participation

PRIORITY: EXPAND THE SERVICES OF KVC TO THE KANSAS EDUCATIONAL COMMUNITY

Strategies
- Work to develop and/or collect and distribute service learning resources for Kansas schools and other youth serving organizations
- Work to develop an outreach plan targeting Kansas school districts to encourage and expand service learning opportunities
- Leverage school district contacts to recruit Kansas youth to serve in KVC and National Service programs
- Explore ways to recognize K-12 youth for their volunteer service
To: Commissioner Randy Watson
From: Kent Reed, Brad Neuenswander
Subject: Anti-Bullying Awareness Week
Date: 9/24/2015

Board Goals: Develop active communication and partnerships with families, communities, business stakeholders, constituents and policy partners

Kent Reed will present updates, information and materials about Anti-Bullying Awareness Week. He will be accompanied by Dr. Anne Williford (KU) who will provide data collected from the Bullying Policy Workshops conducted as part of the S3 grant as well as other recently gathered data relative to bullying in Kansas.
Anti-Bullying Awareness Week

And

Bullying Data Report

---------------------------

State Board of Education

October, 2015

Do the **RIGHT THING**, because it's the **RIGHT THING** to do!

Say no to bullying

ANTIBULLYING AWARENESS WEEK

OCTOBER 6-12, 2014

http://boyapad.com/antibullyingweek-14
General Trend of Bully Incidents

Contributors of the Reduction of Bullying Incidents: 2014-2015 (121 cases)
Change on Bullying Types: 2012-2015

Changes on Administrative Actions towards Bullying
Data From Statewide Anti-Bullying Policy Workshops

Anne Williford, PhD
Center for Children & Families
School of Social Welfare
University of Kansas

Paula Fite, PhD
Clinical Child Psychology Department
University of Kansas

http://childrenandfamilies.ku.edu/
http://kansansagainstbullying.ku.edu
Workshop Summary

- Ten workshops were held from November 1, 2013 to May 2, 2014 in Overland Park (2), Wichita, Topeka, Manhattan, Emporia, Pittsburg, Salina, Hays, and Garden City, serving a total of 387 individuals from 144 school districts across the state of Kansas.
- An Anti-Bullying Summit was held at the conclusion of these workshops to discuss practical strategies for developing effective policy and practice responses to bullying in schools and included over 250 scholars, researchers, and participating school district personnel.
- A project website (kansansagainstbullying.ku.edu) was developed and included bullying resources, project updates, newly developed materials, and materials shared by workshop attendees. To date, a total of 2,320 unique individuals have visited the site almost 4,000 times.

Data From Statewide Anti-Bullying Workshops

- 64% of attendees had previously attended anti-bullying workshop
- 96.5% of attendees’ schools had an anti-bullying policy
- Of the current policy –
  - Only 30% find the policy quite or very helpful
  - Most (63%) say policy is only somewhat helpful
  - 6% say not at all helpful
- 60% believe policy is being mostly or very much so enforced
Gender Differences

- Female school personnel report higher rates of bullying than males (14.95 vs. 13.23)
- Females feel more strongly that bullying prevention should be part of the school curriculum than males (3.58 vs. 3.18).

Urban Vs. Rural

- School personnel from urban settings had higher knowledge scores than participants from rural settings (7.63 vs. 7.26).
- Personnel from rural settings reported more accepting attitudes about bullying and victimization among girls (1.21 vs 1.03) and boys (1.39 vs. 1.16) than participants from urban settings.
- Personnel from urban settings
  - felt more strongly that educators play a role in bullying prevention (3.74 vs. 3.59)
  - felt more strongly that they had received adequate professional training on bullying (2.71 vs. 2.41)
  - reported being more interested in receiving more professional development on bullying prevention (3.38 vs. 3.17).
Training Experience

- Those who had attended previous bullying workshops felt more strongly that they had received adequate professional training on bullying (2.78 vs. 1.98) and that bullying prevention should be part of the school curriculum (3.59 vs. 3.27) than those who had not had prior workshop experiences.

Personnel Type Differences

- Administrators reported lower prevalence rates of teasing and bullying than mental health/social workers
- No statistically significant differences between teachers and mental health/social workers or administrators and teachers
- Mental health and social workers reported receiving more adequate training on bullying prevention than school administrators
- No statistically significant differences between teachers and mental health/social workers or administrators and teachers
Conclusions

- The significant differences between urban and rural areas point to the need for additional resources in rural and frontier communities throughout the state.
- The significant differences between administrators and mental health personnel suggest that some incidents of bullying are still not being reported to school administrators. As such the number of incidents of bullying may be higher than what is available through administrative records.
- Schools would benefit from continued efforts to create reporting procedures that accurately capture bullying incidents, regardless of form. In particular, procedures are needed to connect school to home as many incidents (especially cyber bullying) occur off school grounds but still might create a significant disruption in the learning environment.

Thank you!!

Questions?
To: Commissioner Randy Watson  
From: Joyce Huser, Brad Neuenswander  
Subject: Receive Kansas Curricular Standards for Music  
Date: 9/24/2015

Board Goals: Provide a flexible and efficient delivery system to meet our students’ varied and changing needs

Joyce Huser, Fine Arts Education Program Consultant, and committee will present the revised Kansas Curricular Standards for Music to the Kansas State Board of Education for review. Updates have been made to be consistent with the National Music Standards, especially terminology. The Kansas Music Standards contain two documents. One is specific to PreK-8 General Music and is listed by grade level. The other is specific to Ensembles (Band, Choir, Orchestra, etc.) and is listed by skill level. The purpose of the State Standards is to provide school districts with a larger conceptual framework that can then be used to develop specific district curriculum that will meet the needs of the students in that school district.

The standards and additional information are on this web page under the title “New Music Standards Draft.”

Item Title:
Act on new appointment to the Professional Standards Board

Board Goals:
Provide an effective educator in every classroom

Recommended Motion:
It is moved that the Kansas State Board of Education appoint Joe Sample to a partial term on the Professional Standards Board to run from Oct. 13, 2015 through June 30, 2016.

Explanation of Situation Requiring Action:
It is requested that the Board appoint members of the Professional Standards Board as stipulated under the statute, K.S.A. 72-8508, which states: "members shall be appointed for three-year terms and no person shall be appointed to serve longer than two full terms in addition to any term of a period less than three years."

The attached document includes the person who was nominated to fill a vacancy as a representative of public middle school administrators on the Professional Standards Board due to a resignation.

Staff will be available to answer questions regarding this appointment.
### Current Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Size of District</th>
<th>Term Ends</th>
<th>Board District</th>
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<tbody>
<tr>
<td>Addis, Shelley</td>
<td>Teacher, Public Elementary school</td>
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<td>8-Busch 10-McNiece</td>
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<td>Bancroft, Adam</td>
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<td>Bartels, Tammy</td>
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<td>Nomination Organization</td>
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<td>Mercer, Deb</td>
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<td>NA</td>
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<td>Perez, Rudy</td>
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<td>Porter, Jim</td>
<td>KSDE Liaison</td>
<td>NA</td>
<td>January 2017</td>
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<td>Reilly, Patrick (PJ)</td>
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<td>June 2016 (1st)</td>
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**NOMINEES RECEIVED**

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<th>Size of District</th>
<th>Nomination Organization</th>
<th>Board District</th>
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<td>Administrator, Public Middle School</td>
<td>Joe Sample</td>
<td>1420</td>
<td>United School Administrators of Kansas</td>
<td>4</td>
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</table>
**Nominees for Professional Standards Board, Professional Practices Commission, Licensure Review Committee**

Teacher Licensure & Accreditation | KSDE | Landon State Office Building | 900 SW Jackson Street, Suite 106 | Topeka, Kansas 66612-1212 | Phone: 785-296-2288 | www.ksde.org

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**NOMINEE-COMPLETE THIS FORM AND ENCLOSE A COPY OF RESUME OR VITA**

### NAME OF BOARD/COMMISSION/COMMITTEE:

- [x] Professional Standards Board
- [ ] Licensure Review Committee
- [ ] Professional Practices Commission
- [ ] Regulations Committee
- [ ] Evaluation Review Committee
- [ ] Policies and Procedures Committee

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<tr>
<th>Nominated by (organization)</th>
<th>United School Administrators of Kansas</th>
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<td>Date</td>
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<table>
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<tr>
<th>Nominee's Name</th>
<th>Joe Sample</th>
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<tr>
<td>Occupational Title</td>
<td>Principal</td>
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<table>
<thead>
<tr>
<th>Place of employment (Facility)</th>
<th>Baldwin Jr. High School</th>
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<tr>
<td>Address</td>
<td>400 Eisenhower Rd. P.O. Box 67</td>
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<table>
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<th>City</th>
<th>Baldwin</th>
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<tbody>
<tr>
<td>State</td>
<td>KS</td>
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| Zip | 66006-67 |

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<tr>
<th>Home address</th>
<th>213 Hillside Dr.</th>
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<td>City</td>
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<td>State</td>
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<td>Work e-mail</td>
<td>jsample@usd348</td>
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<table>
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<tr>
<th>Work Phone</th>
<th>(785) 594 - 2448</th>
</tr>
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<tbody>
<tr>
<td>Home Phone</td>
<td>(785) 448 - 4472</td>
</tr>
</tbody>
</table>

| Fax Number | (785) 594 - 2449 |

| State Board District (that you work in) | 4 |

**Please state briefly:**

**Qualifications** for this appointment as set forth in the statute or policies developed by the Advisory Council. These qualifications include: currently certified and actively practicing in the immediately preceding three years, or serving as a member of the faculty of an institution of post-secondary education. PTA and KASB representatives are excluded from meeting these qualifications.

Joe has been serving as a principal at Baldwin Jr. High for the last two years.

Mr. Sample worked in multiple school districts both as a teacher and administrator.

He is licensed in Kansas as both a teacher and building leadership.

**Working and educational experience** which might be pertinent to this appointment.

<table>
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<tr>
<th>School</th>
<th>Position</th>
<th>District</th>
<th>Years</th>
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<tr>
<td>Iola Middle School</td>
<td>Asst. Principal</td>
<td>USD 257</td>
<td>2012-2013</td>
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<tr>
<td>Wheatridge Middle School</td>
<td>Teacher</td>
<td>USD 231</td>
<td>2010-2012</td>
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**Nominee represents school district or post-secondary institution size of:**

- [ ] 0-400
- [ ] 400-1200
- [x] 1200-2500
- [ ] 2500-5000
- [ ] 5000 and over

(To be completed by KSDE personnel)

Nominee will help provide representation of differing size school districts or post-secondary institutions to the committee.

- [ ] Yes
- [ ] No

Nominee represents an area that provides a geographical balance to the committee.

- [ ] Yes
- [ ] No

The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 SW Jackson, Suite 106, Topeka, KS 66612-1212, (785) 296-2288.
REQUEST AND RECOMMENDATION FOR BOARD ACTION

Meeting Date: 10/13/2015

Staff Initiating: Scott Myers
Director: Scott Myers
Commissioner: Randy Watson

Item Title:
Act on new appointment to the Licensure Review Committee

Board Goals:
Provide an effective educator in every classroom

Recommended Motion:
It is moved that the Kansas State Board of Education appoint Amy De LaRosa to a partial term on the Licensure Review Committee to run from Oct. 13, 2015 through June 30, 2016.

Explanation of Situation Requiring Action:
It is requested that the Board appoint members of the Licensure Review Committee as stipulated under the statute, K.S.A. 72-8508, which states: "members shall be appointed for three-year terms and no person shall be appointed to serve longer than two full terms in addition to any term of a period less than three years."

The attached document includes the person who was nominated to fill a vacancy as a representative of building administrators on the Licensure Review Committee due to a resignation.

Staff will be available to answer questions regarding this appointment.
## Licensure Review Committee

### Membership Set by Statute
7 Members  
(updated September 1, 2015)

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Position</th>
<th>Size of District</th>
<th>Term Ends</th>
<th>Board District</th>
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<td>1,920</td>
<td>June 30, 2017 (1st)</td>
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<td>Royster Middle School Chanute USD 413 400 W Main St Chanute, KS 66720</td>
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<td>Superintendent Nemaha Central USD 115 318 Main St Seneca, KS 66538</td>
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<td>Major, Bruce</td>
<td>Classroom Teacher, Secondary Level</td>
<td>577</td>
<td>June 30, 2018 (1st)</td>
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<td>Durham-Hillsboro-Lehigh USD 410 500 E Grand Avenue Hillsboro, KS 67063</td>
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<td>Maneth, Carla</td>
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<td>South Barber USD 255 1220 North 8th St Kiowa, KS 67070</td>
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<td>Wilson, Jan</td>
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<td>NA</td>
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<td>Chair, Dept of Education Friends University 2100 West University Avenue Wichita, KS 67213</td>
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<td>VACANCY (Annie Diederich)</td>
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### NOMINEES RECEIVED

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<th>Size of District</th>
<th>Nomination Organization</th>
<th>Board District</th>
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<td>Building Administrator</td>
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81
Nominees for Professional Standards Board, Professional Practices Commission, Licensure Review Committee

Teacher Licensure & Accreditation | KSDE | Landon State Office Building | 900 SW Jackson Street, Suite 106 | Topeka, Kansas 66612-1212 | Phone: 785-296-2288 | www.ksde.org

NOMINEE-COMPLETE THIS FORM AND ENCLOSE A COPY OF RESUME OR VITA

NAME OF BOARD/COMMISSION/COMMITTEE:

☐ Professional Standards Board  ☒ Licensure Review Committee  ☐ Professional Practices Commission

☐ Regulations Committee  ☐ Evaluation Review Committee  ☐ Policies and Procedures Committee

Nominated by (organization) United School Administrators of Kansas  Date 8/12/2015

Nominee's Name Amy De LaRosa  Occupational Title Principal

Place of employment (Facility) Eudora Elementary School  Address 801 E. 10th St. Box 602

City Eudora  State Kansas  Zip 66025-602

Home address 1312 juniper Court

City Eudora  State KS  Zip 66025-

Home e-mail  Work e-mail amydelarosa@eudroaschools.org

Work Phone (785 ) 542 - 4940  Home Phone (620 ) 290 - 1691

Fax Number (785 ) 542 - 4950

State Board District (that you work in)  4

Please state briefly:

Qualifications for this appointment as set forth in the statute or policies developed by the Advisory Council. These qualifications include:
currently certified and actively practicing in the immediately preceding three years, or serving as a member of the faculty of an institution of post-secondary education. PTA and KASB representatives are excluded from meeting these qualifications.

Mrs. De LaRosa holds a Masters Degree in School Counseling from Fort Hays State University

Amy holds both a Building Leadership and District Leadership License in the State of Kansas

Amy has served on multiple local and state level education committees

Working and educational experience which might be pertinent to this appointment.

Principal Eudora Elementary USD 491 2013-- Present

Superintendent USD 216 Deerfield 2010-2013

Principioal Deerfield USD 216 2006-2013

Nominee represents school district or post-secondary institution size of:

☐ 0-400  ☐ 400-1200  ☒ 1200-2500  ☐ 2500-5000  ☐ 5000 and over

(To be completed by KSDE personnel)
Nominee will help provide representation of differing size school districts or post-secondary institutions to the committee.

☐ Yes ☐ No

Nominee represents an area that provides a geographical balance to the committee.

☐ Yes ☐ No

The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 SW Jackson, Suite 106, Topeka, KS 66612-1212, (785) 296-3201
To: Commissioner Randy Watson
From: Scott Smith, Brad Neuenswander
Subject: Status Update on Kansas College and Career Ready Assessments
Date: 9/22/2015

Board Goals: Develop active communications and partnerships with families, communities, business stakeholders, constituents and policy partners

Scott Smith and Beth Fultz will provide a brief update on KCCR assessment activities subsequent to approval of cut scores in the August State Board of Education meeting. This will include:

- Data release from KU and KSDE to school districts
- Federal peer review -- explanation and plans for submitting documentation
- Topics discussed at the Technical Advisory Council meeting Sept. 29 and 30
To: Commissioner Randy Watson
From: Scott Myers, Brad Neuenswander
Subject: Review of new accreditation model development
Date: 9/22/2015

Board Goals: Provide a flexible and efficient delivery system to meet our students’ varied and changing needs

Teacher Licensure and Accreditation (TLA) staff will provide a summary of the works that have taken place around the proposed new accreditation model. The presentation will begin with a review of the origins of the model, milestones in its development, and key elements of the model, followed by an outline of TLA staff’s current focus (for 2015-2016) and plans for 2016-2017.
KESA* Update

*Kansas Education Systems Accreditation

Scott P. Myers, Ed.D.
Director, Teacher Licensure and Accreditation

Background
### Background Detail

**2010**
- SBoE calls for examination of accreditation system
- SBoE considers school vs. district level model

**2011**
- The Five Rs developed – based on Unifying Themes of 21st Century Students

**2012**
- Rubrics developed for first four Rs
- QPA Advisory Council recommends
  - District-level approach
  - Multi-year plan

**2013**
- QPA Advisory Council recommends
  - Exterior validation
  - Begin regulations revision
**Background Detail**

**2014**
- Accreditation rubrics/Rose Capacities crosswalk
- Results R defined as College and Career Ready (CCR) results
  - Academic/Cognitive
  - Technical/Career-specific
  - Employability
  - Post-secondary evidence

**2015**
- Built into model: use of non-KESA needs assessments
- KSDE IT efforts stressed
KSDE and Advisory Council Work

- **KESA** authenticated application (electronic workspace)
- Process details: Years 1-5
- **Results R** – A/C-T/C-E-PS measures
- Regulation revisions

Communication with Field

- Prof. learning in the field
- DLS “Hot Topics” sessions
- TLA “Deeper Dive” sessions
- List servs and website

School Districts’ Focus

Current LEA Focus

Examine current efforts

Familiarizing all staff with

- State Board definition of **CCR**
- **Rose Capacities**
- **The Five Rs** rubrics
- Existing evidence
Accreditation Framework

Framework: The Five Rs

**RELATIONSHIPS**
- Defining Relationships: A state of interconnectedness — among people, curriculum, programs, projects, and communities — is critical in establishing connections that result in high performing learning environments (KSE, 2010, p. 45).

**COMPONENTS:**
- Staff
- Students
- Families
- Community

**RELEVANCE**
- Defining Relevance: The power and ability of specific information to meet the needs of the user — in the here and now, in the microlearning environment — and allows learning to become more engaging, empowering connected, applicable to the real world, and socially significant (KSE, 2010, p. 45).

**COMPONENTS:**
- Curriculum
- Instruction
- Student Engagement
- Technology

**RESPONSIVE CULTURE**
- Defining Responsive Culture: Care that readily reacts to suggestions, influences, appeals, efforts, or opportunities — embraces all stake holders to become respectful of responsible for, and invested in learning, the learning process, and the learning community (KSE, 2010, p. 49).

**COMPONENTS:**
- Leadership
- Early Childhood
- District Climate
- Nutrition and Wellness

**RIGOR**
- Defining Rigor: A measure of how much challenges and opportunities to demonstrate growth and learning — is essential in addressing the needs of our diverse expanding society and world (KSE, 2010, p. 49).

**COMPONENTS:**
- Career & Technical Ed
- Professional Learning
- Resources
- Data

**RESULTS**
- Defining Results: Authoritative evidence of growth and learning — assesses curriculum and instruction to be delivered in a timely fashion based on the needs and desires of the individual learner (KSE, 2010, p. 49).

**COMPONENTS:**
- Academic / Cognitive
- Technical / Career-specific
- Employability
- Post-secondary evidence

Results = A/C-T/C-E-PS
Shaping the successful 24-yr-old Kansan

*KESA reflects what we heard during the Community Conversations.*

- **Four Rs** identify/develop success skills
- **Fifth R** documents A/C-T/C-E-P/S

---

Measuring Results – Possible examples

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<thead>
<tr>
<th>Academic/Cognitive</th>
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<th>Post-secondary Evidence</th>
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<tr>
<td>State Assessments</td>
<td>CTE Pathways data</td>
<td>Work Keys</td>
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<td>DIBELS</td>
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<td>Individual Plans of Study</td>
<td>Discipline referrals</td>
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Teacher Licensure and Accreditation

Dr. Scott Myers, Director
785-296-8010
smyers@ksde.org

Bill Bagshaw, Assistant Director
785-296-2198
bbagshaw@ksde.org

Kelly Slaton, Education Program Consultant
785-368-7356
kslaton@ksde.org
Staff Initiating: Dale Dennis
Deputy Commissioner: Dale Dennis
Commissioner: Randy Watson
Meeting Date: 10/13/2015

Item Title:
Act on requirement of SSHB 2095 to determine five most hard-to-fill positions for 2015-16 school year

Board Goals:
Governmental Responsibility

Recommended Motion:
It is moved that the Kansas State Board of Education approve the following positions as hard to fill for the 2015-16 school year: English Language and Literature (Junior-Middle School), Life and Physical Science (Secondary), Elementary Classroom Teacher, Mathematics (Junior/Middle), and Mathematics (Secondary).

Explanation of Situation Requiring Action:
Senate Substitute for House Bill 2095 requires the State Board of Education to annually certify the top five (5) types of licensed positions that are hard to fill. The bill provides the following.

- A school district may hire a retirant for a hard-to-fill position for some or all of a school year and in subsequent school years if the employer is unable to permanently fill the position.

- If a retirant is hired under the provisions of this bill, they may be retained by the employer for up to 36 months or three years.

- The school district must pay a KPERS surcharge while at the same time the employee may continue to receive their KPERS retirement benefits.

- Senate Substitute for House Bill 2095 exempts special education from the five (5) hard-to-fill positions.

- The provisions of this bill expire July 1, 2021.

In summary, a school district may employ retirees for the top five (5) hard-to-fill positions plus special education for up to three years if they are willing to pay the KPERS surcharge.

All school districts responded to the Fall Vacancy Report for 2015-16 which contained questions about positions that were difficult to fill. There were 317 vacancies reported as of Sept. 1, 2015. Listed below are the five (5) hard-to-fill positions, excluding special education, for the 2015-16 school year to be approved by the State Board of Education
1. English Language and Literature (Junior/Middle School)
2. Life and Physical Sciences (Secondary)
3. Elementary Classroom Teacher
4. Mathematics (Junior/Middle)
5. Mathematics (Secondary)
To: Commissioner Randy Watson  
From: Gwen Kramer, Wendy Fritz  
Subject: Personnel Report  
Date: 9/21/2015  
Board Goals: Governmental Responsibility

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*Total Employees 230* (PPE 9/12/2015). Count does not include Board Members.

*Excludes classified temporaries and agency reallocations, promotions, demotions, and transfers. Includes employees terminating to go to a different state agency (which are not included in annual turnover rate calculations).
REQUEST AND RECOMMENDATION FOR BOARD ACTION

Item Title:
Act on Appointments of Persons to Unclassified Special Projects Positions

Board Goals:
Governmental Responsibility

Recommended Motion:
It is moved that the Kansas State Board of Education confirm the appointment of:

Tessa Adcock to the position of Public Service Executive II on the Child Nutrition and Wellness Team effective Sept. 28, 2015 at an annual salary of $53,414.40. This position is funded by the Child Nutrition and Wellness Programs Federal Funds.

Explanation of Situation Requiring Action:

Tessa Adcock will manage the Team Nutrition competitive grants awarded by USDA. This position identifies schools, child care centers and communities in which Team Nutrition activities will be conducted and provides assistance.
REQUEST AND RECOMMENDATION FOR BOARD ACTION

Staff Initiating:   Director:       Commissioner:
Susan Helbert     Scott Myers       Randy Watson

Meeting Date: 10/13/2015

Item Title:
Act on recommendations for Licensure Waivers

Board Goals:
Provide an effective educator in every classroom

Recommended Motion:
It is moved that the Kansas State Board of Education accept the attached recommendations for licensure waivers.

Explanation of Situation Requiring Action:
SBR 91-31-42 allows any school district to request a waiver from one or more of their accreditation requirements imposed by the State Board. Requests by schools to waive school accreditation regulation SBR 91-31-34 (appropriate certification/licensure of staff) are reviewed by the staff of Teacher Licensure and Accreditation. The district(s) must submit an application verifying that the individual teacher for whom they are requesting the waiver is currently working toward achieving the appropriate endorsement on his/her certificate/license. A review of the waiver application is completed before the waiver is recommended for approval.

The attached requests have been reviewed by the Teacher Licensure and Accreditation staff and are being forwarded to the State Board of Education for action. If approved, school districts will be able to use the individuals in an area outside the endorsement on their license, and in the area for which they have submitted an approved plan of study. The waiver is valid for one school year.
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* First Renewal, ** Final Renewal  

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* First Renewal, ** Final Renewal

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| D0637 | SE KS Special Education Interlocal | 0 | Melissa Kinney | Functional Special Ed. | Approved  
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| D0637 | SE KS Special Education Interlocal | 0 | Ratava Moyer | Early Childhood/Pre-School | Approved**  
| D0637 | SE KS Special Education Interlocal | 0 | Michelle Gregory | Early Childhood Special Ed. | Approved  
| D0637 | SE KS Special Education Interlocal | 0 | Christa Scritchfield | Functional Special Ed. | Approved  
| D0637 | SE KS Special Education Interlocal | 0 | Bridget Esaw | Adaptive Special Ed. | Approved  

* First Renewal, ** Final Renewal
REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 18

Staff Initiating: Mark Thompson  
Director: Cheryl Johnson  
Commissioner: Randy Watson  
Meeting Date: 10/13/2015

Item Title:
Act on a request to contract with US Games for a Support Services Agreement for the K-FIT project

Board Goals:
Provide a flexible and efficient delivery system to meet our students’ varied and changing needs

Recommended Motion:
It is moved that the Kansas State Board of Education authorize the Commissioner of Education to negotiate and enter into a contract with US Games to provide Tier 3 support services for Fitnessgram® for the purpose of continuing the Kansas Fitness Information Tracking project (K-FIT) as funded by the Kansas Health Foundation. The contract period for these services shall run from Nov. 1, 2015 to June 30, 2017 with a contract amount not to exceed $20,000.

Explanation of Situation Requiring Action:
KSDE Child Nutrition & Wellness was awarded a $1,273,550 grant from the Kansas Health Foundation to implement the Kansas Fitness Information Tracking project (K-FIT). This project's goal is to provide Fitnessgram® seat licenses to 900 schools in Kansas to allow the physical education teachers to incorporate fitness testing into the PE classes and enter the data into KIDS. Fitnessgram®, a product distributed by US Games, is considered the preeminent fitness assessment tool, and is widely used among physical education professionals. The Fitnessgram® specific costs covered by this contract shall not exceed $20,000. Under this contract, US Games will provide Tier 3 Support Services for Kansas State Department of Education staff members who are implementing the K-FIT project. The contract would outline technical assistance for general installation, general system support, troubleshooting, data management functions, database maintenance, and data troubleshooting.
REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 18 e.

Staff Initiating: Deputy Commissioner: Commissioner:
Jay Scott Brad Neuenswander Randy Watson

Meeting Date: 10/13/2015

Item Title:

Act on request to contract with North Central Kansas Technical College

Board Goals:

Provide a flexible and efficient delivery system to meet our students’ varied and changing needs

Recommended Motion:

It is moved that the Kansas State Board of Education authorize the Commissioner to contract with North Central Kansas Technical College to provide service in coordinating, training, and implementing the Microsoft IT Academy in secondary schools across Kansas in an amount not to exceed $30,000.

Explanation of Situation Requiring Action:

The Microsoft IT Academy program began in spring 2015 at both the secondary and post-secondary schools in Kansas. The program allows schools access to Microsoft curriculum and resources teachers can utilize to lead students to earning Microsoft certifications. The Kansas State Legislature of 2014 appropriated monies to pay for the curriculum/resources and the exam fees so that schools and students can access Microsoft resources and tests free-of-charge. The purpose of this contract is to provide funding to North Central Kansas Technical College (NCKTC) to hire a state coordinator for the Microsoft IT Academy program in both the secondary and post-secondary schools.
REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 18

Staff Initiating: Jay Scott
Deputy Commissioner: Brad Neuenswander
Commissioner: Randy Watson

Meeting Date: 10/13/2015

Item Title:
Act on request to extend the current Microsoft IT Academy contract with JourneyEd through November 2017.

Board Goals:
Provide a flexible and efficient delivery system to meet our students’ varied and changing needs.

Recommended Motion:
It is moved that the Kansas State Board of Education authorize the Commissioner to extend the current Microsoft IT Academy contract with JourneyEd through November 2017.

Explanation of Situation Requiring Action:
This contract allows all high school students in Kansas the opportunity to take Microsoft certification exams for free and also allows Kansas high schools access to Microsoft curriculum and resources. The amount of the contract is $494,608.20 for each of the two remaining years (November 2015 – November 2017) if the State Board of Education is agreeable to extending the current contract.
To: Kansas State Board of Education
From: Peggy Hill
Subject: Discuss 2016 Board Meeting Dates

Board Goals: Board Matters

A draft schedule of Calendar Year 2016 Board Meeting Dates is provided for review and discussion. This is a receive item with anticipated Board action in November.

Two-day meetings are planned as usual on the second Tuesday and Wednesday of each month. Legislative conference calls are currently scheduled for the last Friday of the month during the session.
### Kansas State Board of Education

**DRAFT -- SCHEDULE OF 2016 MEETING DATES**

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- Legislative Conference Calls, 4 pm

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2016 Excel Cal.
REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 20
Meeting Date: 10/13/2015

Item Title:
Act on revisions to NASBE Bylaws

Board Goals:
Board Matters

Recommended Motion:
It is moved that the Kansas State Board of Education agree to the proposed revisions to the Bylaws of the National Association of State Boards of Education, of which the State Board is a member.

Explanation of Situation Requiring Action:
The Kansas State Board of Education is a member of the National Association of State Boards of Education (NASBE). At this year’s NASBE annual conference, the association’s Board of Directors will vote on recommended changes to the governing Bylaws. The document is provided for review. Each member state’s voting delegate will convey his/her state’s approval or disapproval of the proposed changes. The recommended motion is stated above.
Bylaws
of the
National Association of State Boards of Education

Article I.
Name

The name of the Association shall be the National Association of State Boards of Education, Inc. (hereinafter, "NASBE" or "the Association").

Article II.
Purposes

The National Association of State Boards of Education will:
A. Be a forum for education policy-makers and for those who influence education policy.
B. Through its adopted processes, synthesize the themes and ideas which describe effective, student-focused education policy into positions of advocacy or into additional organizational beliefs.
C. Attract and retain staff members who are highly-qualified to support inquiry and analysis in the areas of concern to education policy-makers. NASBE will further provide forums for staff experts to work with members and other invited participants on important education issues.
D. Examine the issues and themes of education policy and provide information, comment, or advice to members and to states which desire to examine such issues for their states' policy creation. NASBE will provide expertise in how such policy issues will be affected by states' diverse statutory and governance requirements.
E. Provide a variety of programs and member services that can be used by state boards and state board members to improve their knowledge of education issues or their skills in being an effective board member and education policy-maker.

Article III.
Membership

Section 1. Voting Members. Any state, the District of Columbia, or any territorial board (hereinafter, "state") having jurisdiction over elementary and secondary education may become an equal voting member of the Association upon payment of required dues. In states not having boards of education, the chief state school officer may become a voting member of the Association upon payment by the state or territory of the required dues.

Section 2. Non-Voting Members. Non-voting members of the Association shall receive all information services of the Association as defined by the Board of Directors; may attend and participate in all meetings and conferences of the Association; and shall be eligible, if appointed, to serve as voting members of committees and study groups of the Association, with the exception of the Governmental Affairs Committee and the Public Education Positions Committee, and shall not be voting members of the Association as described in Section 1.
**A. Associate Members.** Associate members are those individuals who are not state board of education members or executive directors to state boards of education and who pay the required dues. In addition, an association or institution interested in the purposes of this Association may, upon approval of the Board of Directors and payment of dues fixed by the Board, become an associate member.

**B. Affiliate Members.** The National Association of State Boards of Education recognizes two affiliate members: The National Council of State Board of Education Executives (NCSBEE) and The National Council of State Education Attorneys (NCOSEA.) A state board of education executive whose state board is a dues-paying member of the Association is thereby a member of NCSBEE and an affiliate member of NASBE. A state education attorney, who pays dues to NCOSEA, as fixed by the NASBE Board, is thereby a member of NCOSEA and an affiliate member of NASBE.

**C. Former State Board Members.** Any former member of a state board of education may, upon payment of dues fixed by the Board of Directors, become a member of the Association, and the Board of Directors may establish a Life Membership for former state board members, and fix the dues thereof.

**D. Honorary Life Members.** The Executive Committee of the Board of Directors may confer honorary life membership upon individuals who, by their actions, have demonstrated a high degree of devotion to the purposes of the Association. Association presidents will become honorary life members upon completion of their presidency.

**Article IV. Organization**

**Section 1. Areas.** The Association is divided into the following areas:

- **Central** - Illinois, Indiana, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, Oklahoma, South Dakota, Wisconsin.
- **Southern** - Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, South Carolina, Tennessee, Texas, Virginia, West Virginia.

**Article V. Executive Officers**

**Section 1. Executive Officers and duties.** The Executive Officers of the Association shall be a President, President-elect, Secretary-Treasurer, and Immediate Past President. The Executive Officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted by the Association, and as directed by the Board and/or the Delegate Assembly. The President shall preside at the Annual Meeting and at other meetings, shall be chairman of the Board of Directors, shall appoint committees, and may serve as a non-voting member ex-officio of each committee except the Nominations Committee. The President-elect shall assist the
President, preside in the President's absence, and succeed to the office of President if that office becomes vacant. The Immediate Past President shall chair the Nominations Committee and assist the President when requested. The Secretary-Treasurer shall chair the Finance and Audit Committee, and be responsible for the custody and accounting of all assets of the Association.

Section 2. Qualifications. All candidates must submit a letter of support from their state board of education, and at the time of election to office may not be in the final year of a term of service on their state board of education. The Board of Directors may, by a two-thirds vote, set aside this limitation when unusual circumstances occur. An officer shall be a member of a dues-paying state board of education, except that any person actually assuming the office of President shall be eligible to complete the term as President and Immediate Past President even though his or her state board term has expired, or the state is no longer a member of the Association. The Secretary-Treasurer shall likewise be eligible to complete the term even if his or her state board term has expired, or the state is no longer a member of the Association. Any person holding office under the above exceptions must maintain individual membership in the Association as a Former State Board Member, but this shall not be construed as to deny such an officer the right to vote in board meetings or board committee meetings. Candidates for President-elect shall have current or prior service on the Board of Directors, or have chaired a study group, the Governmental Affairs Committee, or the Public Education Positions Committee or have a demonstrated commitment to the Association by significant service to the Association. No member may hold more than one NASBE office at a time.

Section 3. Nomination. The Nominations Committee shall nominate at least one candidate each year for President-elect, at least one candidate each year for Area Director for each Area, and at least one candidate every second year for Secretary-Treasurer. The Nominations Committee shall solicit recommendations for candidates from the membership. Such recommendations must be received at NASBE headquarters at least 48 hours prior to the meeting of the Nominations Committee. No current member of the Nominations Committee may be nominated as a candidate for an office under this Section. Additional nominations for President-elect and Secretary-Treasurer may be made by written petition signed by voting delegates of at least five states from two or more regions. Additional nominations for Area Director may be made by written petition signed by the voting delegates of three or more states from the Area. Such petitions must be received 45 days prior to the Annual Meeting. If by the time of the Annual Meeting a candidate's withdrawal leaves just one candidate, or no candidate, for an office, then nominations may be made from the floor during the Annual Meeting, or during the Area Meeting in the case of electing Area Directors.

Section 4. Election Procedure. A state unable to send a delegate may send a written ballot, for any or all offices, by mail or electronic transmission to the Association headquarters at least 15 days before the start of the Annual Meeting. The election of Area Directors shall be at the Area Meeting during the Annual Meeting, by majority vote of the delegates from that Area and any written ballots submitted under the provisions of this Section, above, following the introduction of the nominated candidate(s) by an incumbent Area Director. If no candidate receives a majority vote, the election shall be decided by majority vote of the delegates present and voting by secret ballot. The election of President-elect and Secretary-Treasurer shall be following the report of
the Nominations Committee at the Annual Meeting, by majority vote of the delegates and any
written ballots submitted under the provisions of this Section, above. If no candidate receives a
majority vote, the delegates present and voting shall cast a second secret ballot to decide the
election. In the event that this second ballot does not result in a majority for any candidate, the
Board of Directors, excluding any candidates in the pending election who may also be members
of the Board, shall decide the election by secret ballot. A New Member Representative shall be
elected annually by majority vote of the members attending the New Member Institute.

Section 5. Term of Office. The President-elect shall take office January 1st following election,
and serve one year, becoming President January 1st of the following year, and Immediate Past
President on the following January 1st, for one year, or until a successor is elected. The
Secretary-Treasurer shall take office January 1st following election, and serve two years, or until
a successor is elected. Area Directors shall take office January 1st following election and serve
two years (with staggered terms,) or until a successor is elected. No person may serve as Area
Director more than two consecutive two-year terms. The New Member Representative shall take
office January 1st following election, and serve two years (with staggered terms,) or until a
successor is elected.

Section 6. Vacancies. When a vacancy occurs in an Executive Office, the Board of Directors
shall vote to appoint a member who meets the eligibility requirements to complete the term for
the vacant office. A president-elect who is so-appointed shall succeed to the offices of President,
and Immediate Past President, in the same manner as if he or she had been elected President-
elect.

Section 7. Indemnification. Any officer, employee, agent, or other person serving at the request
of the Association shall be indemnified by the Association against civil or administrative
litigation expenses, judgments, and amounts paid in settlement of civil or administrative actions
against any such person, provided that such person acted in good faith and reasonably believed
that such actions were in the best interest of the Association, and provided further that such
indemnification and the amount of any settlement paid are approved
in advance by the majority the Board of Directors, or a court or agency having jurisdiction of the
matter. This indemnification shall not include criminal litigation.

Section 8. Removal. An Executive Officer may be removed from office by a two-thirds vote of a
quorum of the Association’s Board of Directors for good cause. For purposes of this Section,
good cause shall be defined as (a) a conviction of a crime involving theft, dishonesty, misconduct
by a public official, or moral turpitude; (b) a sanction by a professional licensing body for
professional misconduct involving theft, dishonesty, misconduct by a professional, or moral
turpitude; or (c) any conduct reflecting adversely on the Officer’s fitness to serve the
Association, regardless of whether the conduct resulted in a criminal conviction or professional
sanction. A vacancy created by a removal under this Section shall be filled pursuant to Section 6
of this Article.

Article VI.
Board of Directors
Section 1. Board Composition. The Executive Officers, two Area Directors elected by each Area, and two New Member Representatives, together with the presiding officers of the National Council of State Education Attorneys and the National Council of State Board of Education Executives, shall constitute the Board of Directors for the Association. The presiding officers of NCOSEA and NCSBEE shall be voting members ex-officio of the Board.

Section 2. Duties and Powers. The Board shall have general supervision of the business and welfare of the Association between Annual Meetings; shall appoint an executive director of the Association to serve at the Board’s pleasure, and fix the compensation thereof; shall adopt an annual budget for the Association, and shall in all matters be subject to the directives of the Delegate Assembly at the Annual Meeting. The board shall establish the policies and goals of the Association, and may delegate to the Executive Committee, as appropriate.

Section 3. Board Meetings. Meetings of the Board of Directors may be called by the President as the business of the Association may require. The President shall convene the board at the written request of four members of the Board. Written notice of Board meetings and a copy of the agenda shall be given by the Executive Director to the members of the Board. A majority of the members of the Board, not counting vacant seats, shall constitute a quorum. A quorum may be achieved through the use of teleconference and/or other appropriate technology, and board members attending by electronic means shall be entitled to debate, vote, and otherwise participate as if they were present. Two absences by a member of the Board which are not excused by a majority vote of the Board will result in the position being declared vacant.

Section 4. Vacancies. When a vacancy occurs on the Board of Directors, the Board of Directors shall vote to appoint a member who meets the eligibility requirements to complete the term for the vacant office. If any member of the Board of Directors shall resign from, or be removed for a reason other than expiration of his or her term from membership on the state board of education, the position on the Board of Directors shall be considered vacated, and the vacancy shall be filled as herein provided.

Section 5. Removal. A member of the Board of Directors may be removed from office by a two-thirds vote of a quorum of the Association’s Board of Directors for good cause. For purposes of this Section, “good cause” shall be defined as (a) a conviction of a crime involving theft, dishonesty, misconduct by a public official, or moral turpitude; (b) a sanction by a professional licensing body for professional misconduct involving theft, dishonesty, misconduct by a professional, or moral turpitude; or (c) any conduct reflecting adversely on the Officer’s fitness to serve the Association, regardless of whether the conduct resulted in a criminal conviction or professional sanction. A vacancy created by a removal under this Section shall be filled pursuant to Section 4 of this Article.

Article VII.
Annual Meeting
Section 1. Time, Place, and Notice. The Annual Meeting of the Association shall be held at a time and place determined by the Board of Directors, with at least 60 days written notice to all members by the President.

Section 2. Delegate Assembly. The Delegate Assembly shall exercise ultimate authority over the Association, and may delegate powers and duties to the Board of Directors, committees, or particular officers of the Association. Each dues-paying state shall have one vote, which shall be cast by the voting delegate or alternate who has been certified by the presiding officer of the state board or the board executive, and each delegate or alternate shall be registered with the Credentials Committee. States unable to send a voting delegate may submit a written ballot to vote on agenda items by mail or electronic transmission to the Association headquarters at least 15 days before the start of the Annual Meeting. Fifteen delegates present shall constitute a quorum.

Section 3. Duties of the Delegate Assembly. The Delegate Assembly shall convene at the Annual Meeting and shall elect officers of the Association; receive and act on reports and recommendations from the Board of Directors, officers, committees, the executive director and others; confer honors and recognition to deserving individuals and organizations; and otherwise act to advance the cause of the Association.

Article VIII.
Dues

Annual membership dues and method of payment, or any changes thereto, shall be approved by the Board of Directors.

Article IX.
Fiscal Year

The fiscal year for the Association shall be January 1 through December 31.

Article X.
Committees

Section 1. General Provisions for Committees. A majority of the members of any committee shall constitute a quorum for that committee. A quorum may be achieved through the use of teleconference and/or other appropriate technology, and members attending by electronic means shall be entitled to debate, vote, and otherwise participate as if they were present. Except as otherwise noted herein, the terms of members appointed to a committee expire at the end of the fiscal year. When the President determines that a vacancy exists on a committee, the President may appoint an eligible member to fill such vacancy for the remainder of the term.

Section 2. Executive Committee. The Executive Committee shall have four members, namely the President who shall be chairman, the President-elect, the Secretary-Treasurer, and the
Immediate Past President. The Executive Committee shall evaluate the Executive Director, perform the routine business of the association and other affairs as delegated by the Board of Directors, and shall report fully to the Board of Directors.

Section 3. Nominations Committee. The Nominations Committee shall have seven members: the Immediate Past President, who shall be chairman and vote only in case of a tie; one representative from each Area, and two members elected at-large by the Delegate Assembly during the Annual Meeting. Each Area representative to the Nominations Committee shall be elected at the Area Meeting during the Annual Meeting, and all members must be current members of a state board of education. Priority for appointment to this committee shall be a past Area Director from each Area. Each area will also have an alternate, who shall be recommended by the current Area Directors and appointed by the President. The terms of the members are one year, and all members other than the Immediate Past President are eligible to serve a maximum of three consecutive years.

Section 4. Public Education Positions Committee. The Public Education Positions Committee shall have nine members, appointed to one year terms, consisting of the four junior Area Directors, the senior New Member Representative, and four additional members appointed by the President, preferably from each Area. The Chair of the committee shall be appointed by the President from the members of the Committee. No member may serve more than two consecutive terms. The Committee shall recommend Public Education Positions to the Delegate Assembly for adoption as Positions of the Association. When a member state's proposed Position or amendment to a Position is adopted by the Committee for recommendation to the Delegate Assembly, the state will be notified within five days. New proposed Positions, and amendments to Positions, which are not adopted by the Committee may be re-submitted by the state for consideration by the Delegate Assembly at the Annual Meeting if presented to Association headquarters not less than 45 days before the Annual Meeting, for distribution to the membership not less than 40 days before the Annual Meeting. The printed Public Education Positions as adopted by the Committee for recommendation to the Delegate Assembly may record the dissenting votes by state designation and shall provide a section for written minority statements.

Section 5. Finance and Audit Committee. The Finance and Audit Committee shall have at least four and not more than seven members: the Secretary-Treasurer, who shall be chairman, and additional members appointed to three year terms by the President with Board approval. Members may serve no more than two consecutive terms. The Committee shall review the financial condition of the Association, its dues structures, budget, investments, and the manner in which staff have managed the finances of the Association. The Committee shall oversee the Association's annual independent audit, and shall recommend to the Board a proposed budget of the Association for the next fiscal year, and may make other recommendations to the Delegate Assembly at the Annual Business Meeting. The Committee shall recommend to the Board of Directors any changes or improvements in the financial management of the Association.

Section 6. Governmental Affairs Committee. The Governmental Affairs Committee shall be open to any member who wishes to serve on the Committee and has their board approval; however membership will be limited to one person per state. The chair of the Committee will be appointed by the President with Board approval, and must have served previously on the
Committee. The committee shall recommend to the Board of Directors, by at least a two-thirds majority, positions on Federal legislation, agency regulations, or other policy issues of national scope.

Section 7. Awards Committee. The Awards Committee shall consist of five NASBE members including the President-elect. The President-elect of NASBE shall serve on the committee as chairman, but shall not vote except in a tie. Awards recommended by the Committee shall be approved by the Board of Directors.

Section 8. Credentials Committee. The Credentials Committee shall have at least three but no more than five members, appointed by the President. The Committee shall register a voting delegate and alternate from each state to vote at the Annual Business Meeting; shall prepare for the Secretary-Treasurer a final roster of delegates and alternates, by state, prior to the call to order of the Delegate Assembly at the Annual Meeting; and shall resolve, by majority vote, any questions, challenges, or disputes concerning the validity of any delegate or alternate.

Section 9. Ad Hoc Committees. Ad Hoc Committees may be established by the Board of Directors as needed to further the purposes of the Association. The Board shall determine the function, term, number of members, and budget of each committee and the President shall appoint the members and the chair. The Board may reserve, at the time the committee is established, the right to ratify the President’s appointments.

Section 10. Removal. A member of a committee who is not a member of the Board of Directors may be removed from office by a two-thirds vote of a quorum of the Association’s Board of Directors for good cause. For purposes of this Section, “good cause” shall be defined as (a) a conviction of a crime involving theft, dishonesty, misconduct by a public official, or moral turpitude; (b) a sanction by a professional licensing body for professional misconduct involving theft, dishonesty, misconduct by a professional, or moral turpitude; or (c) any conduct reflecting adversely on the Officer’s fitness to serve the Association, regardless of whether the conduct resulted in a criminal conviction or professional sanction. A vacancy created by a removal under this Section shall be filled pursuant to Section 1 of this Article. Removal and replacement of a member of a committee who is also a member of the Board of Directors shall be pursuant to the terms of Article V.

Article XI.
Amendment of Bylaws

Section 1. Proposed Amendments from the Board. The Board of Directors will review the bylaws of the Association on an as-needed basis. In the event the Board should recommend a bylaws amendment to the membership, the proposed amendment(s) shall be distributed to the Association membership at least 60 days prior to the start of the Annual Meeting.

Section 2. Proposed Amendments from the Membership. In addition to amendments submitted by the Board of Directors, proposed amendments may be submitted by any member
state board to the Secretary-Treasurer at least 65 days prior to the Annual Meeting, for
distribution to the membership at least 60 days prior to the Annual Meeting.

Section 3. Adoption Requirement. Amendments shall be adopted by at least a two-thirds vote
of the Delegate Assembly and any ballots received under the provisions of Section 2 of Article
VII, unless the proposed amendments have been further amended during consideration by the
Delegate Assembly, in which case the written ballots submitted in advance shall not be counted,
and adoption of the amended amendments shall be by a two-thirds vote only of the delegates
present.

Article XII.
Parliamentary Authority—Conduct of Association Business

Section 1. Parliamentary Authority. The procedures at all meetings shall be governed by the
current edition of Robert’s Rules of Order, Newly Revised, except as modified by these bylaws
and any standing rules of the Board of Directors, and/or the Delegate Assembly at the Annual
Meeting.

Section 2. Conflict of Interest. No Board or Committee member may participate in a matter in
which the member has a conflict of interest. At a minimum, a conflict of interest arises when a
member has a personal or financial interest in the matter. The Board of Directors may adopt
additional conflict of interest policies and procedures.
To:  Kansas State Board of Education  
From:  Peggy Hill  
Subject:  Monthly Board Reports & Requests for Future Agenda Items  

These updates will include:

1. Committee Reports  
2. Board Attorney’s Report  
3. Individual Board Member Reports and Requests for Future Agenda Items  
4. Chairman’s Report
To:          Board Members  
From:        Peggy Hill  
Subject:     Board Member Travel  

Travel requests submitted prior to the meeting, and any announced changes, will be considered for approval by the Board.

Upcoming deadlines for reporting salary/payroll information to the Board office are:

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<th>Pay Period Begins</th>
<th>Pay Period Ends</th>
<th>Deadline to Report</th>
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<td>10/24/2015</td>
<td>10/22/2015</td>
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