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 www.ksde.org

*INTEREST RATE ON INVESTMENT
 Effective 1/31/22 through 2/06/22*

Date: January 31, 2022
To: Chief School Administrators
From: Craig Neuenswander
 Deputy Commissioner
 Dale Brungardt
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	0.08%	0.08%
3 Months	0.15%	0.13%
6 Months	0.37%	0.32%
1 Year	0.68%	0.58%
18 Months	0.89%	0.85%
2 Years	1.08%	1.02%

Payment Dates

- Feb 1State Foundation Aid
 - Supplemental General (LOB)
 - Bond and Interest (Capital Improvement)
 - Mental Health (Liaisons)
- Feb 10.....Selected Federal Payments
- Feb 15.....KS Pre-K Pilot CIF
 - State Safety (Driver Ed)
 - Local School District Contribution Program
 - Mental Health (CMHC)
- Feb 21Capital Outlay

Payment amounts will be posted on the [School Finance homepage](#) near the date of deposit. Payments are listed under the heading: **FY22 Payments**.

State aid payments: [Rose Ireland](#) (785) 296-4973 or [Sara Barnes](#) (785) 296-4972

Federal Aid Payments/Form 240: Nicole Norwood (785) 296-2020 nnorwood@ksde.org

- o Refer to **Form 240** (Federal Aid Payment request form) for a list of federal program funds.
- o To receive March federal aid, submit Form 240 no later than February 21.
- o The Federal Cash Management Act requires that these funds must be spent by the end of the month in which they are received. *LEAs cannot carry over federal funds to the following month.*

School Nutrition Payments: Jennifer Barger (785) 296-4965 jbarger@ksde.org

- o **School Nutrition Programs** pay each week.
- o **Summer Food Service Program** will be paid approx. the 15th of each month as claims warrant.

Report Due Dates

Feb 1	CTE Pathways Student Data Follow Up (open Feb 1- April 15) Pathways Helpdesk (785) 296-4908
Feb 1-21	Request March Federal Funds (Form 240) if funds available (open Feb 1-21) Nicole Norwood (785) 296-2020
Feb 11	Unencumbered Cash Balances on February 1 (all USDs - open Jan 31-Feb 11) Rose Ireland (785) 296-4973
Feb 14	Accreditation Licensure Waiver (Form 16) 2nd semester changes Shane Carter (785) 296-8011
Feb 21	KIDS Collection MILT (2nd Military Student Count) (open Feb 21-Mar 14) KSDE Helpdesk (785) 296-7935
Feb 28	LCP (Local Consolidated Plan) Consortium Assignments due Nicole Clark (785) 296-4925
Feb 28	December 1 MIS Child Count – MIS Collection data is finalized Mason Vosburgh (785) 296-4945
Mar 1	EDCS / Spring Vacancy Report (open Jan 3–Mar 1) Shane Carter (785) 296-8011
Mar 1	EDCS / LPR (Licensed Personnel Report) (deadline for submission March 1) Shane Carter (785) 296-8011

February 1 Unencumbered Cash Balances

All school districts are required to complete the February 1 Unencumbered Cash Balances report and submit no later than **February 11**.

This web application is now open at the following link:

<https://apps.ksde.org/authentication/login.aspx>.

On the login screen, enter your **user name** and **password**.

- Click on **LEA Forms**
- Click on **Unencumbered Cash Balance-February 1**
- Click on **Create New Report for 2022**

If your district has new employees who will either review or complete KSDE online web applications, it is necessary to **register for an individual user ID and password**. To register, follow these steps:

- Open Internet Explorer and go to:
<https://apps.ksde.org/authentication/login.aspx>
- Then click the **“Register”** button and follow the steps outlined (request access for **LEA Forms**)

If you have user ID and/or password issues, please call the KSDE Help Desk at (785) 296-7935. If you have questions completing the report, please contact:

Rose Ireland rireland@ksde.org (785) 296-4973

Sara Barnes sbarnes@ksde.org (785) 296-4972

Printout available – State Foundation, LOB and Capital Improvement

The **State Foundation, Supplemental General and Capital Improvement State Aid Printout** for the 2021-2022 school year is now available. This 2-page summary provides school district information for selected state aid payments and other statistics including: FTE weightings, local effort, FTE enrollment by grade, transportation costs, property value assessment, tax rates, percent free meals, and budget and state aid per pupil. **NOTE: Property value assessment and tax rates are not available at this time. This information will be updated for the March 1 state aid printout.**

To review and print this state aid detail report, follow this URL: [Payment Information](#). Look under the heading **FY22 State Aid Printouts** to select the printout and open.

If a security warning appears in a yellow bar above the spreadsheet, click on **Enable Content** to proceed. Next, with your cursor, **select Cell G1 (in red)** and click on the arrow to scroll up and select your USD number. The information will refresh when the USD number is updated.

This printout is available starting in February until the end of FY22 (June 30). It is updated monthly whenever a state foundation aid payment is generated. If you have questions, please contact Rose Ireland at (785) 296-4973 rireland@ksde.org.

New Printout: FY2023 General Fund Budget (est.)

We have received requests for general fund estimates for the 2022-23 school year. Based on those requests, we have computed an estimated general fund budget for Kansas school districts. Please find this computer printout on the School Finance homepage at the following link: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Whats-New>

FY2023 Estimated General Fund Budget for USDs (Jan 18, 2022)

- 2021-22 and 2022-23 est. general fund budget authority
- 2022-23 est. special education state aid increase

[Cover memo](#) (PDF)

[Computer Printout](#) SF22-008 (Excel)

Since enrollment data and weightings are not available for the 2022-23 school year, the printout was based on unaudited information for the 2021-22 school year. Therefore, these projections are subject to change when school districts prepare their 2022-23 general fund budgets and should only be used as an estimation.

If you have budget questions, please contact School Finance:

- Dale Brungardt (785) 296-3872 DBrungardt@ksde.org
- Sara Barnes (785) 296-4972 sbarnes@ksde.org
- Craig Neuenswander (785) 296-3871 cneuenswander@ksde.org

School Bus Safety Poster Contest – Hurry! Time is Running Out

The Kansas Department of Education's School Bus Safety Unit and the Kansas State Pupil Transportation Association wishes to remind you of the School Bus Safety Poster Contest. It's a great way to encourage safe bus ridership with your students and earn some \$\$\$. Students placing first in their respective division each earn \$50 and the teacher of that student also wins \$25 towards the purchase of classroom supplies. BUT DON'T WAIT! Posters must be received at KSDE no later than March 15, 2022.

This year's theme:

1 Bus + 1 Driver = a BIG Impact on Education

This theme must be written as shown on the poster and must also include at least part of a yellow school bus.

For more information please contact Melissa Ostermeyer in the School Bus Safety Unit at mostermeyer@ksde.org or click on this link:

<https://www.ksde.org/Portals/0/School%20Bus/2021-22%20Poster%20Contest%20Guidelines.pdf?ver=2021-09-02-100142-160>

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